



**Paradise Recreation and Park District  
Board of Directors - Regular Meeting**  
Terry Ashe Recreation Center, Room B  
Wednesday, August 09, 2023, 6:00 pm

Members of the public may submit comments prior to the meeting via email to [BODclerk@paradisepspd.com](mailto:BODclerk@paradisepspd.com) before 1:00 p.m. on the day of the meeting or they may comment on Agenda items on during the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard. The public may access this meeting remotely: Web Access: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09> Telephone Access: **Dial:** +1 669 900 9128. **Meeting ID:** 845 1856 1101 **Password:** 6626

**1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests:

**2. PUBLIC COMMENT**

**3. CONSENT AGENDA**

- 3.1. Board Minutes: Regular Meeting Minutes of July 12, 2023
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)  
Check #055740 – 055872 and ACHs
- 3.3. Information Items (Acceptance only):
  - A. Safety Meeting Minutes of July 20, 2023

**4. COMMITTEE REPORTS: NONE**

**5. OLD BUSINESS: NONE**

**6. NEW BUSINESS**

- 6.1. Update on the District Community Recreation and Assistance Grant - Staff will provide an update on progress of the FY 2022-23 program including presentations from awardees (Debbie LaPlant Moseley, Youth on the Ridge Community Foundation Inc.; Kathleen Dysert, Paradise Art Center; Chris Rauen, Magalia Community Park; Mark Thorp, Gold Nugget Museum). Staff will also outline changes to the FY2023-24 program and timeline. **Recommendation:** Review program and provide suggestions to selection criteria.
- 6.2. Resolution #23-08-1-530 Honoring Jeff Carter. – Jeff Carter with Carter Law provided legal counsel for the Paradise Recreation District for over 30 years. A resolution has been written to recognize his service to the District **Recommendation:** Approve Resolution #23-08-1-530.
- 6.3. Chico State Enterprises Forest Therapy Agreement- Chico State Enterprises (CSE) wishes to renew and cooperative agreement with the District to provide Nature and Forest Therapy Guide services for Chico State students and the public. The project will not exceed \$25,025 and will start August 01, 2023, and will end June 30, 2024, with the ability to extend an additional six (6) months after June 2024 should funding permit. **Recommendation:** Authorize the District Manager to complete the agreement.
- 6.4. Approve HomeTech Charter School 2023-2024 Swim Pool Usage Agreement – Staff requests consideration of a new Swim Pool Usage Agreement with Hometech Charter School for 2023-2024. **Recommendation:** Approve the agreement as presented.

6.5. Memorandum of Understanding (MOU) with the Paradise Community Center (PCC) - PRPD and PCC have been closely working together since the fire to rebuild the PCC. They are now looking for further help to oversee the next steps of the rebuild. **Recommendation:** *Approve the Memorandum of Understanding between Paradise Recreation and Park District and Paradise Community Center upon legal review*

## 7. REPORT

7.1. District Report

7.2. Board Liaison Report

## 8. CLOSED SESSION

8.1. The Board will meet in Closed Session pursuant to California Government Code: 54956.8, to discuss Real Estate Negotiations within District Boundaries.

## 9. BOARD COMMENT

## 10. ADJOURNMENT

Adjourn to the next regular meeting on 9/13/2023 at 6:00 p.m., Magalia Community Center 13917 S Park Dr. Magalia, California 95954).




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In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or [info@paradisepspd.com](mailto:info@paradisepspd.com) at least 48 hours in advance of the meeting.

### **This institution is an equal opportunity provider and employer.**

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

Paradise Recreation and Park District  
**Board of Directors Regular Meeting**  
Terry Ashe Recreation Center  
July 12, 2023

**MINUTES**

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**1. CALL TO ORDER:**

Board Chairperson Steve Rodowick called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:01 p.m.

**1.1 PLEDGE OF ALLEGIANCE:**

Chairperson Rodowick led the Pledge of Allegiance.

**1.2 ROLL CALL:**

Present: Steve Rodowick (Chairperson), Robert Anderson (Vice- Chairperson), Mary Bellefeuille (Secretary), Al McGreehan (Director), Jen Goodlin (Director).

**PRPD STAFF:**

Present: Dan Efseaff (District Manager), Kristi Sweeney (Assistant District Manager), Mark Cobb (Park Supervisor), Jeff Dailey (Recreation Supervisor), Scott Amick (Recreation Supervisor), Catherine Merrifield (District Accountant), Sarah Hoffman (Board Clerk)

**1.3 WELCOME GUESTS:**

Chairperson Rodowick welcomed guests.

Present: Jeff Carter (Carter Law)

Present via zoom: John Stonebraker

Due to technical difficulties, item 2 was moved to before item 1.4.

**2. PUBLIC COMMENT:**

Jeff Carter spoke of his retirement and thanked the District for trusting him with all our legal needs.

**1.4. SPECIAL PRESENTATION: Eddie Valadez (Recreation Leader III) Natural Resources Agency Elements Program 6 Month Report**

After some technical difficulties, Recreation Leader III, Eddie Valadez presented an overview and upcoming events of the Elements Program, a relatively new program funded by the Youth Community Access Grant given by The State of California Natural Resources Agency. The Board followed up with

004966

a series of questions for Recreation Leader III, Eddie Valadez about the recent retreat and overall program and recruitment. Recreation Supervisor Scott Amick also added feedback on the questions.

**3. CONSENT AGENDA:**

- 3.1. Board Minutes: Regular Meeting of June 14, 2023, and Special Meeting June 28, 2023**
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)  
Check # 055570 – 55739 and ACHs.**
- 3.3. Information Items (Acceptance only):  
A. Safety Committee Meeting of June 23, 2023**

Chairperson Rodowick requested if anything from the Consent Agenda needed further discussion. Board Clerk Hoffman pulled Item 3.1.

Chairperson Rodowick then asked for a motion to approve Consent Agenda item 3.2 and 3.3.

**MOTION:** Approve Consent Agenda Items 3.2 and 3.3. **MADE BY:** McGreehan. **SECOND:** Bellefeuille. **Roll Call Vote: AYES:** 5 (Rodowick, Anderson, Bellefeuille, McGreehan, and Goodlin.). **NOES:** 0. **ABSENT:** 0.

Board Clerk Hoffman reviewed Item 3.1 and went through corrections she made to both sets of meeting minutes.

Chairperson Rodowick then asked if any members from the public or Board had any questions or comments. There were none so the Chairperson asked for a motion.

**MOTION:** Approve Agenda Items 3.1. **MADE BY:** Bellefeuille. **SECOND:** Anderson. **Roll Call Vote: AYES:** 5 (Rodowick, Anderson, Bellefeuille, McGreehan, and Goodlin.). **NOES:** 0. **ABSENT:** 0.

**4. COMMITTEE REPORTS: None**

**5. OLD BUSINESS:**

- 5.1. Consideration of Medical Allowance Adjustment. – As part of the 2023 wage and salary negotiations, employees provided a number of items for BOD consideration. One of the items included consideration of an increase in the medical allowance provided for full-time employees. At the 6/28/23 Special Meeting, the BOD provided staff direction on the Medical Allowance issue and staff prepared this report in response. Recommendation: 1) Increase the District contribution to \$825 per month, 2) direct staff to explore other health benefit programs and 3) update Personnel Rule 21.**

District Manager Efseaff introduced the item and gave a brief explanation.

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Personnel Committee Chairperson Bellefeuille discussed the thorough review of the IIPP document by the Personnel Committee.

Chairperson Rodowick asked for any questions or comments from the public or Board and seeing none, asked for a motion.

**MOTION:** Approve to increase the District contribution up to \$825 per month, direct staff to explore other health benefit programs, and update Personnel Rule 21. **MADE BY:** Rodowick. **SECOND:** Goodlin. **Roll Call Vote: AYES:** 5 (Rodowick, Anderson, Bellefeuille, McGreehan, and Goodlin.). **NOES:** 0. **ABSENT:** 0.

**5.2. Approval of Injury and Illness Prevention Plan (IIPP). – The District proposes updates to the IIPP (last modified in 2009). The District will review sections with Staff at future safety meetings and will review the whole document on an annual or biannual basis. BOD members and Staff have received opportunities to review the current document. Even if there are suggested changes, Staff recommend adoption (an insurance requirement) as the document will be reviewed and subject to revisions on a more frequent basis than past practices. Recommendation: Approve the updated Injury and Illness Prevention Program manual and approve Resolution #23-07-1-529**

District Manager Efseaff gave a brief explanation of the item and opened it for discussion.

There were questions asked about going over this manual section by section, if staff are asking for this to be adopted with the idea it will be worked on further, and if this item will be reviewed again.

Staff provided feedback to the questions.

Chairperson Rodowick then asked if any member from the public or Board had any questions or comments. There were none so the Chairperson asked for a motion.

**MOTION:** Approve the updated Injury and Illness Prevention Program manual and approve Resolution #23-07-1-529. **MADE BY:** Bellefeuille. **SECOND:** McGreehan. **Roll Call Vote: AYES:** 5 (Rodowick, Anderson, Bellefeuille, McGreehan, and Goodlin.). **NOES:** 0. **ABSENT:** 0.

## 6. NEW BUSINESS

**6.1. Approve Paradise Community Village Promissory Note Amendment – In 2011, PRPD approved a Promissory note to support Paradise Community Village (PCV). The District loaned a total of \$300,322 in exchange for the development of recreational features and opportunities. The real estate crisis prompted the suspension of the development plans. Since then, the District has authorized a series of amendments for extensions. Staff proposes another extension (to 12/31/2025) with a 1-year extension. Recommendation: Approve the amendment to extend the Promissory Note to December 31, 2025.**

District Manager Efseaff introduced and provided current status.

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The Board took turns asking questions about the contract with PCV and where PCV is with the development plans. District Manager Efseaff provided feedback.

Chairperson Rodowick then asked if any member from the public or Board had any questions or comments. There were none, the Chairperson then asked for a motion.

**MOTION:** Approve the amendment to extend the Promissory Note to December 31, 2025. **MADE BY:** McGreehan. **SECOND:** Anderson. **Roll Call Vote: AYES:** 5 (Rodowick, Anderson, Bellefeuille, McGreehan, and Goodlin.). **NOES:** 0. **ABSENT:** 0.

**6.2. Approve Paradise Unified School District 2023-2024 Swim Pool Usage Agreement – Staff requests an update to the long-standing Swim Pool Usage Agreement with Paradise Unified School District for 2023-2024. Recommendation: Approve the agreement as presented.**

District Manager Efseaff introduced the item and Recreation Supervisor Dailey provided additional information.

Recreation Supervisor Dailey explained the cost increase and the terms of the agreement. District Manager Efseaff made a comment about the new water heater and that it should help with costs.

The Board then asked questions about the actual hourly cost to use the pool, trading facility use, and made other suggestions on the agreement. Recreation Supervisor Dailey provided some feedback.

Chairperson Rodowick then asked if any member from the public or Board had any questions or comments. There were none so the Chairperson asked for a motion.

**MOTION:** Move to approve the agreement as presented. **MADE BY:** McGreehan. **SECOND:** Goodlin. **Roll Call Vote: AYES:** 5 (Rodowick, Anderson, Bellefeuille, McGreehan, and Goodlin.). **NOES:** 0. **ABSENT:** 0.

**7. REPORTS:**

**7.1 District Report:**

District Manager Efseaff went through some of the park and maintenance updates.

Board Clerk Hoffman provided updates on the front office and new staff training.

Recreation Supervisor Dailey reported on summer softball, the pool, and a fish plant that was done at the Aquatic Park pond. There were then questions asked about the pool attendance.

Recreation Supervisor Amick reported on the kayaking events and rentals and all the upcoming events.

Assistant District Manager Sweeney stated there would soon be a resolution coming for further Lakeridge funding and that she will be doing more outreach.

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Secretary Bellefeuille then asked about the Bioreactor. Staff provided feedback.

Chairperson Rodowick then asked if any member from the public or Board had any questions or comments.

Citizen Stonebraker made a comment on public outreach for Lakeridge and how changes to the road system may improve access to the boat ramp on the North side of the lake.

District Accountant Merrifield gave a brief report on the closing of the fiscal year.

**7.2 Board Liaison Reports:**

- Chairperson Rodowick- Stated he may not be at the August meeting.
- Director McGreehan- Stated that the grand reopening of the Paradise High School improvements is finished and scheduled for August 9<sup>th</sup>. He suggested that the Board and staff try to attend the opening.

**8. CLOSED SESSION: None**

**9. BOARD COMMENT:**

- Chairperson Rodowick mentioned he may not be at the August 9<sup>th</sup> meeting.
- Secretary Bellefeuille commented on the Grand Opening of the Paradise Highschool remodel project on August 9.

**10. ADJOURNMENT:**

Chairperson Rodowick adjourned the meeting at 7:43 p.m. until the next Regular Board meeting, scheduled for August 9, 2023, at 6:00 p.m. at the Terry Ashe Recreation Center,

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Steve Rodowick, Chairperson

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Mary Bellefeuille, Secretary

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**4. COMMITTEE REPORTS:** None

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Steve Rodowick, Chairperson

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Mary Bellefeuille, Secretary

**PARADISE RECREATION & PARK DISTRICT**  
**COUNTY MONTHLY CHECK REGISTER**

**Fund 2510**

**JULY**

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES
*****								
055750-055786	7/12/2023		Payroll Summary	23,827.10	0.00	0.00	23,827.10	
*****								
Direct Deposit	7/12/2023		Payroll Summary	34,054.13	0.00	0.00	34,054.13	
*****								
055836-055872	7/26/2023		Payroll Summary	23,702.16	0.00	0.00	23,702.16	
*****								
Direct Deposit	7/26/2023		Payroll Summary	36,550.57	0.00	0.00	36,550.57	
*****								
055740	7/7/2023		KELLER SUPPLY COMPANY		3,843.61		3,843.61	
055741	7/7/2023		PARKINK		656.65		656.65	
055742	7/7/2023		THOMAS ACE HARDWARE		3,256.31		3,256.31	
055743	7/7/2023		ACCULARM SECURITY SYSTEMS		110.00		110.00	
055744	7/7/2023		OPD BUSINESS SOLUTIONS LLC		286.63		286.63	
055745	7/7/2023		DE LAGE LANDEN FINANCIAL SERV		233.68		233.68	
055746	7/7/2023		RENTAL GUYS CHICO		302.78		302.78	
055747	7/7/2023		DEER CREEK RESOURCES		6,600.00		6,600.00	
055748	7/7/2023		ALPINE PORTABLE TOILET SERV		3,585.99		3,585.99	
055749	7/7/2023		LAW OFFICES OF FERRIS & SELBY		962.50		962.50	
055787	7/19/2023		VOYA INSTITUTIONAL TRUST CO	300.00			300.00	
055788	7/19/2023		MISSION SQUARE RETIREMENT	775.00			775.00	
055789	7/19/2023		FRANCHISE TAX BOARD	50.00			50.00	
055790	7/19/2023		US DEPARTMENT OF THE TREASURY	56.90			56.90	
055791	7/19/2023		PARADISE RECREATION & PARKS	34,054.13			34,054.13	A
055792	7/19/2023		LORI MCCOSLIN		200.00		200.00	B
055793	7/19/2023		HARRY BURLESON		1,134.00		1,134.00	C
055794	7/19/2023		GABRIELLA GLASENAPP		20.00		20.00	Refund
055795	7/19/2023		SUSAN RIDER		20.00		20.00	Refund
055796	7/19/2023		ANGELA WONACOTT		150.00		150.00	Refund
055797	7/19/2023		SHILOH REEDY		48.80		48.80	Refund
055798	7/19/2023		AMANDA CLARK		50.00		50.00	Refund
055799	7/19/2023		CONNOR FINNIGAN		137.04		137.04	B
055800	7/19/2023		CAROLINE MADDRIX		40.00		40.00	B
055801	7/19/2023		CAYLEB REILLY		71.96		71.96	B
055802	7/19/2023		JENETTE WESTGATE		100.00		100.00	Refund
055803	7/19/2023		NVCSS		65.00		65.00	Refund
055804	7/19/2023		MICHELE MUSSUTO		80.00		80.00	Refund
055805	7/19/2023		PARADISE ART CENTER		1,345.22		1,345.22	D
055806	7/19/2023		MAGALIA COMMUNITY PARK		3,250.00		3,250.00	D
055807	7/19/2023		ELAN FINANCIAL SERVICES		1,058.29		1,058.29	
055808	7/19/2023		UMPQUA BANK		11,081.98		11,081.98	
055809	7/19/2023		BRIAN BROWN PLUMBING		8,314.11		8,314.11	
055810	7/19/2023		VERIZON WIRELESS		686.88		686.88	
055811	7/19/2023		CAPRI		94,725.00		94,725.00	E
055812	7/19/2023		CARPD		3,250.00		3,250.00	
055813	7/19/2023		ASCAP		15.00		15.00	
055814	7/19/2023		STREAMLINE		360.00		360.00	
055815	7/19/2023		INLAND BUSINESS SYSTEMS		457.68		457.68	
055816	7/19/2023		SHAWN ROHBACKER		1,308.88		1,308.88	
055817	7/19/2023		NORTHERN RECYCLING & WASTE		2,739.05		2,739.05	
055818	7/19/2023		DEER CREEK RESOURCES		6,175.00		6,175.00	
055819	7/19/2023		GRACIE BOSS		107.50		107.50	Refund
055820	7/19/2023		DEPARTMENT OF JUSTICE		320.00		320.00	
055821	7/19/2023		KELLER SUPPLY COMPANY		13,287.61		13,287.61	F

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES
055822	7/19/2023		MELTON DESIGN GROUP		16,395.20		16,395.20	G
055823	7/19/2023		KEN'S PARADISE HITCH & WELD		43.10		43.10	
055824	7/19/2023		PG&E		159.47		159.47	
055825	7/19/2023		CHICO RENT A FENCE		837.00		837.00	
055826	7/19/2023		CHICO STATE ENTERPRISES		1,440.00		1,440.00	
055827	7/19/2023		O'REILLY AUTO PARTS		121.41		121.41	
055828	7/19/2023		ACME TOILET RENTALS LLC		414.40		414.40	
055829	7/19/2023		PRO AQUACULTURE INC		725.00		725.00	
055830	7/19/2023		PAYLESS BUILDING SUPPLY		153.47		153.47	
055831	7/19/2023		ALHAMBRA		160.37		160.37	
055832	7/19/2023		NORMAC INC		185.53		185.53	
055833	7/19/2023		AT&T		164.80		164.80	
055834	7/19/2023		LES SCHWAB TIRES		1,900.74		1,900.74	
055835	7/19/2023		RENTAL GUYS CHICO		457.76		457.76	
ACH	7/10/2023		ACH CALPERS	7,043.91			7,043.91	
ACH	7/10/2023		ACH CALPERS	13,809.06			13,809.06	
ACH	7/14/2023		ACH STATE PR TAX	2,119.01			2,119.01	
ACH	7/14/2023		ACH FED PR TAX	16,116.78			16,116.78	
ACH	7/21/2023		ACH CALPERS	6,852.98			6,852.98	
ACH	7/21/2023		ACH CALPERS	2,931.75			2,931.75	
ACH	7/28/2023		ACH STATE PR TAX	2,192.02			2,192.02	
ACH	7/28/2023		ACH FED PR TAX	16,645.58			16,645.58	
*****								
<b>TOTALS</b>				<b>102,947.12</b>	<b>193,595.40</b>	<b>0.00</b>	<b>296,542.52</b>	
<b>GRAND TOTALS</b>				<b>150,476.38</b>	<b>193,595.40</b>	<b>0.00</b>	<b>344,071.78</b>	

Refunds = 641.30

Notes:

- A) Transferring funds to the Five Star Bank account for direct deposit payroll
- B) Reimbursements
- C) Judo instructor payment
- D) Community Rec & Assistance Grant
- E) Payment for Workers' Comp and Liability insurance
- F) Pool Chemicals repayment. Last check was lost in the mail
- G) Payment for Design and planning for Lakeridge and Oak Creek

Z:\Finance\Reports\Month\_End\_Reports\Disbursements report 2023.xlsx\Jul 2022



# Paradise Recreation & Park District

6626 Skyway  
 Paradise, CA 95969  
 Email: [info@ParadisePRPD.com](mailto:info@ParadisePRPD.com)

Phone: 530-872-6393  
 Fax: 530-872-8619  
 Website: [www.ParadisePRPD.com](http://www.ParadisePRPD.com)

## SAFETY COMMITTEE MEETING Report/Minutes

**DATE:** July 20, 2023, at 8:30 a.m.

**LOCATION:** Terry Ashe Recreation Center – (Via TEAMS)

**ATTENDANCE:**  
 Kristi Sweeney, Assistant District Manager  
 Jeff Dailey, Recreation Supervisor  
 Mark Cobb, Park Supervisor  
 Sarah Hoffman, Office Manager

**ABSENT:** Dan Efseaff, District Manager

**FACILITATOR:** Mark Cobb, Park Supervisor

#####

**1. CALL TO ORDER:** 8:32 AM

**2. MINUTES:**

- Kristi Sweeney moved to approve the minutes from the June 23, 2023, Safety Committee meeting. Jeff Dailey seconded the motion. The rest of the committee concurred.

**3. SAFETY AND HEALTH ISSUES DISCUSSED:**

a. THE FOLLOWING SAFETY MEETINGS WERE HELD:

- June 23, 2023                      How to Deal With People Camping  
                                                                                  Led by Paul Schoewe, Park Assistant III
- May 17, 2023                        Ladder Safety  
                                                                                  Led by Spencer Strauss, Park Maintenance II

b. DOCUMENTED SITE INSPECTIONS, REPAIRS, AND OTHER ACCOMPLISHMENTS RELATED TO SAFETY:

- Site Inspections
  - Paradise Pool- 6/23/23
  - Moore Road Ball Parks- 6/27/23
  - Horse Arena- 6/27/23 Drendel Circle- 6/29/23
  - TARC- 6/29/23

- Bille Shop 1- 6/29/23
- Bille Shop 2- 6/29/23
- Aquatic Park- 7/6/23
- Volunteer Trailer #12- 7/12/23

c. ACCIDENT/INCIDENT REPORTS:

- 2023 Internal Accident/Incident Summary
  - Kid was being bothered and poked in the arm by another kid at camp.
  - There was trash left from someone having a party on the TARC basketball courts.

WORKERS' COMPENSATION REPORTS:

- Workers Compensation Open Detail Report since March 31,2023 and April 30, 2023
  - Open Claim for 4A2207P8RB50001
  - Open Claim for 4A23036N029-0001
  - Open Claim for 4A2305WQ2DW-0001

4. **MISCELLANEOUS:**

Next Safety Meeting Date: August 17, 2023, at 8:30 a.m.

Facilitator: Dan Efseaff

Adjourned: 8:43 AM

\_\_\_\_\_  
Sarah Hoffman, Safety Committee Secretary

\_\_\_\_\_  
Date:

cc: CAPRI  
PRPD Board 07/22/23 – Draft Copy

[https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/Safety Committee/2023/SC\\_23.0623/23.0623.DRAFT. Minutes.docx](https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/Safety Committee/2023/SC_23.0623/23.0623.DRAFT. Minutes.docx)



# Staff Report

## August 9, 2023



DATE: 7/25/2023  
 TO: Board of Directors (BOD)  
 FROM: Kristi Sweeney, Assistant District Manager  
 SUBJECT: Community Recreation and Assistant Grant Update

### Report In Brief

At the regularly scheduled Board October 12, 2022 meeting, the BOD approved a new Community Recreation and Assistance (CRA) Grant program. Staff presented a revised scoring rubric and the solicitation process.

The District awarded four applicants a grand total of \$10,000 in support (\$4,000 in facility use fees and \$6,000 in reimbursable expenses).

During the June 28, 2023, Special BOD meeting, the BOD approved the Fiscal Year (FY) 2023-24 budget which set aside \$10,000 for the CRA Grant program.

Staff can make the grant announcement with application materials (grant guidelines and scoring rubric) within a week of Board authorization and make award announcements within a month after the grant announcement. This would enable grant awardees a longer period to plan and execute their projects over the FY 2023-24 Fiscal Year. The CRA Grant guidelines are attached for Board reference (Attachment A).

**Recommendation:** *Authorize Staff to proceed with the FY 2023-24 grant program.*

### Attachments:

- A. FY23-24 CRA Grant Guidelines

[https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_BOD/2023/23.0809/BOD.Community.Recreation.Assistant.Grant.Update.Report.docx](https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2023/23.0809/BOD.Community.Recreation.Assistant.Grant.Update.Report.docx)  
 7/28/2023



## Paradise Recreation & Park District

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The Paradise Recreation and Park District (PRPD, District) is pleased to announce the Recreation Grant opportunity for non-profit organizations providing programs, classes, or events (hereafter called “projects”) for residents living in the District. Proposals can request a minimum grant award of \$1,000 to a maximum of \$5,000 in either cost-reimbursable funding or the equivalent in facility use fees.

Proposals are due by September 6, 2023. Funding awards will be announced by September 30, 2023. Projects must be completed by June 30, 2024. Projects receiving cost-reimbursable funding may request reimbursement on the first day of each month. Projects awarded funding will receive reporting forms and instructions upon execution of the grant agreement.

To submit a proposal, please visit the PRPD website to complete the application online at the following URL: <https://www.paradisepprd.com/community-recreation-and-assistance-grant-application>

### Eligibility

In order to be eligible for the grant, the following criteria must be met:

#### Organization

- A 501(c)3 organization or club currently operating within District Boundaries that prioritize youth and adult service activities consistent with District recreation for residents.

#### Projects

- The program, class, or event must be:
  - Open to the public
  - Publicly noticed or advertised
  - Demonstrate financial need
  - Occur within District boundaries

#### Grant funds

- Must be:
  - Used for project expenses and program delivery (Example: advertising expense, cost of rentals, program materials, etc.).
  - Spent within Fiscal Year 2023-2024 (October 1, 2023 - June 30, 2024)
  - (optional) May be used toward District facility rental
- Must not be:
  - Used for staff time or overhead

- Used for events that are predominantly fund-raising in nature, or Political or religious events

**Scoring**

PRPD has developed a rubric for scoring the project proposals. Items for consideration include:

- Number of participants (3 Points):
  - What is the basis for your estimate of probable participants?
- Underserved or targeted populations (low income, youth, seniors, etc.) (3 Points)
- Underserved District populations either Magalia, Butte Creek Canyon, or Concow areas (2 Points)
- Coordination or collaboration with additional partners. Additional partners must also be a 501(c)3 organization (2 Points)
- Project not currently offered by the District (1 Points)
- Promotes District facilities, programs or classes (1 Points)
- Events that could continue in the future without additional funding (1 Points)
- Would you consider partial funding?

Criteria	Points Possible	Weight in Scoring	Notes
Number of Participants	3	15%	10-30 participants (1 point) 31-75 participants (2 points) 76 or more participants (3 points)
Basis for Participation Estimate	1	10%	Credible estimate (1 point) Lack of basis for estimate (0 points)
Participants from Underserved Populations	3	20%	1 Underserved group of participants (1 point) 2 Underserved groups of participants (2 points) 3 or more underserved groups of participants (3 points)
Participants from Underserved Locations within the District	2	20%	Butte Creek Canyon or Concow/Yankee Hill (2 points) Magalia (1 Point)
Coordination/Collaboration with Additional Partners	2	15%	1 Partner (1 point) 2 or more Partners (2 points)
Project not Offered by the District	1	10%	Not currently offered by the District (1 point)
Promotes District Facilities, Programs or Classes	1	5%	Yes (1 point)
Events that Could Continue in the Future Without Additional Financial Support from the District – Provide Supporting Information on Estimate of Future Success.	1	5%	Yes, with credible estimation of future success without PRPD funding (1 point)

**Requirements**

Organizations approved for funding will be required to provide:

- A written proposal providing a narrative of the request and description of the need, event, and population served (no more than 5 pages)

- A (print ready) poster or promotional information that may be incorporated in the PRPD Activity Guide
- Budget with significant tasks associated with grant funds requested
- Evidence of liability insurance of at least \$2 million dollars, naming the District as additionally insured
- A copy of the organizational articles of incorporation
- Up-to-date Form 990 filings

## Reporting

Grantees will be required to provide a report to the PRPD Board of Directors at the end of the project or term of the grant with the following information:

- Financial statement demonstrating how the grant funds were utilized for the grant-funded project
- Description of the completed project and accomplishments such as
  - Number of residents served
  - Population served (i.e. youth, senior, families, etc.)
  - Location where the project was held
  - What went well
- Any improvements that could be made to the project

FY23-24\_PRPD.Programs.Classes.Events.Proposal.Grant

[https://paradisepspd.sharepoint.com/sites/RecPrograms/Shared Documents/Outreach/PRPD.Com.Rec.Asst.Grant/FY23-24\\_PRPD.Programs.Classes.Events.Proposal.Grant.docx](https://paradisepspd.sharepoint.com/sites/RecPrograms/Shared Documents/Outreach/PRPD.Com.Rec.Asst.Grant/FY23-24_PRPD.Programs.Classes.Events.Proposal.Grant.docx)



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### RESOLUTION #23-08-1-530

#### **A RESOLUTION OF RECOGNITION FOR JEFF CARTER AND HIS ADMIRABLE LONG-TERM LEGAL COUNSEL SERVICE FOR THE PARADISE RECREATION AND PARK DISTRICT**

**WHEREAS**, Jeff Carter has served continuously as the Paradise Recreation and Park District legal counsel for over 30 years; and

**WHEREAS**, the Paradise Recreation and Park District benefited immensely by the long-term, highly professional, and well- research legal advice services provided by Jeff Carter; and

**WHEREAS**, Jeffs keen legal experience has been invaluable in helping the District through the many challenges it has faced throughout the years, including the Camp Fire, Covid-19 pandemic, budgetary woes and innumerable legal hurdles; and

**WHEREAS**, the Paradise Recreation and Park District wishes to recognize and acknowledge Jeff for his legal expertise that he has provided over the years and wish him an enjoyable and prosperous retirement.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PARADISE RECREATION AND PARK DISTRICT** that Jeff Carter be hereby recognized and publicly thanked for his valuable contributions to the Paradise Recreation and Park District and the entire Ridge Community.

**APPROVED AND ADOPTED** at a regular meeting of the Board of Directors of the Paradise Recreation and Park District the 9<sup>th</sup> day of August 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Steve Rodowick, Chairperson

---

Mary Bellefeuille, Secretary

# Staff Report

# August 9, 2023



DATE: 7/26/2023  
 TO: PRPD Board of Directors (BOD)  
 FROM: Sarah Hoffman, BOD Clerk/Administrative Assistant III  
 SUBJECT: 2023-24 Chico State Enterprises (CSE) Nature and Forest Guide Services Agreement

### Report in Brief

In September 2021, the BOD authorized the District Manager to complete the agreement between the District and Chico State Enterprises (CSE) to provide Nature and Forest Therapy Guide services. CSE had received an award to provide CSU Chico students with opportunities to experience guided Nature and Forest Therapy walks. At the September 14, 2023 meeting, the BOD renewed the agreement (until June 30, 2023) and expanded the services to include members of the public, especially within the Camp Fire footprint.

The new agreement has a budget not to exceed \$25,025.00. The agreement will start August 1, 2023, and end June 30, 2024, with the ability to extend (via an amendment) an additional six (6) months after June 2024 should funding permit.

**Recommendation:** *Authorize District Manager to complete the agreement.*

### Attachments:

- A. 2023-2024 Sub-Award Agreement

[https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_BOD/2022/22.0914/BOD.CSE.PRPD.Services.Agreement.Report.22.0914.docx](https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2022/22.0914/BOD.CSE.PRPD.Services.Agreement.Report.22.0914.docx)  
 7/28/2023

# SUBAWARD

SUBAWARD NUMBER <b>A24-0028-S001</b>	AM. NO <b>24</b>
SUBRECIPIENT IDENTIFICATION NUMBER <b>SP-23-0293</b>	

This Amendment, made and entered into, in the State of California, by and between **Chico State Enterprises (CSE)**, hereafter called Prime Recipient, and Paradise Recreation and Park District, a California recreation and park district (the “District”), **hereafter called** Subrecipient

Subrecipient agrees at its own expense to furnish all equipment, labor, and materials necessary to provide Prime Recipient with the services as follows:

**Paradise Recreation and Park District (District)** will provide Nature and Forest Therapy Guide services and potentially other recreational and outdoor educational opportunities for Chico State students, staff, faculty, and members of the general public in a program administered by CSE.

- (1) The Term of this Amendment shall commence August 01, 2023, and will end June 30, 2024, with the ability to extend (via an amendment) an additional six (6) months after June 2024 should funding permit.
- (2) Prime Recipient agrees to pay Subrecipient an additional amount not to exceed **\$25,025**.
- (3) Attachment A – Scope of Work (2 pages)
- (4) Attachment B – Budget (1 Page)
- (5) Attachment C – Contact Information (1 page)
- (6) Attachment D – Terms & Conditions (2 pages)
- (7) Attachment E – Insurance Requirements (1 page) - please submit updated certificates with the signed agreement.

This Subaward has been executed by the parties hereto, upon the date first above written.

PRIME RECIPIENT		SUBRECIPIENT	
<b>Chico State Enterprises</b>			
BY (AUTHORIZED SIGNATURE)	DATE	BY (AUTHORIZED SIGNATURE)	DATE
PRINTED NAME AND TITLE OF PERSON SIGNING Michele Flowerdew Director of Sponsored Programs Administration, Chico State Enterprises		PRINTED NAME AND TITLE OF PERSON SIGNING Dan Efseaff, District Manager	
ADDRESS/E-MAIL 25 Main Street, CA 95928-5388 <a href="mailto:mflowerdew@csuchico.edu">mflowerdew@csuchico.edu</a>		ADDRESS/E-MAIL defseaff@paradisepd.com	
AMOUNT ENCUMBERED BY THIS DOCUMENT \$25,025.	TOTAL AMOUNT ENCUMBERED TO DATE \$25,025.	PROJECT CODE <b>SP-23-0293</b>	



## **Attachment A Scope of Work**

The following describes the role and responsibilities of the District and CSE and the scope of work and/or services that District will provide to the CSE.

**Paradise Recreation and Park District (District)** will provide Nature and Forest Therapy Guide services and potentially other recreational and outdoor educational opportunities for Chico State students, staff, faculty, and members of the general public in a program administered by CSE.

The District may also provide the overall project management and administration of activities under this Subaward. All walks under this Subaward must be coordinated by CSE staff. The District may schedule walks for the general public with the ANFT certified forest therapy guides; however, the terms, conditions, and payment from the Ecotherapy Program with CSE do not apply.

ANFT Certified Guides will provide Forest Therapy, also known as “Shinrin-yoku” or “Forest Bathing,” which are guided, immersive experiences in nature for wellbeing. ANFT Certified Guides will not be providing therapy services or medical treatment. The Forest Therapy walks will be marketed as immersive experiences in nature for health and wellbeing.

All classes and locations shall be agreed upon in writing and signed and dated by the District and the CSE.

ANFT Certified Guides must provide any necessary materials for their walks. Sometimes walks require the purchasing of small amounts of materials. Guides are compensated adequately to cover all related, minimal.

Some local travel will be required for Forest Therapy walks scheduled outside of Chico. Guides are responsible for tracking their miles and submitting their mileage reimbursement with their monthly timecards. Guides will be reimbursed at the IRS Standard Mileage Rate of 65.5 cents per mile.

The work will include the following tasks:

1. Hire appropriately trained staff to conduct classes for CSE sponsored programs. This includes recreation and volunteer coordinator staff for recreation activities and Association of Nature and Forest Therapy certified guides for forest therapy walks.
2. Provide logistical and scheduling support for classes, including maintenance tasks in areas of District property used for classes.
3. Assist with the development of classes and logistics for services to be performed by District staff or other contractors.
4. Producing public outreach materials and attending public outreach, educational and other meetings as requested by the District.
5. Provide to CSE status updates on classes, as needed or requested by the District.

**Chico State Enterprises (CSE)** will provide the following support for the above tasks:

1. Provide marketing, recruitment, and details to student participants, and provide rosters and details of the event to District.
2. Recruit and coordinate the certified Association of Nature and Forest Therapy Guides as potential District hires.
3. Develop a schedule with locations and estimated class list for programs.
4. Provide logistical support for classes, including maintenance tasks in areas of District property used for classes.
5. Provide confirmation of classes and 48-hour notice for cancellations, any classes less than 48 hours will be paid at the agreed-to rate.
6. Provide collected surveys and analysis of the benefits of the program to District. Provide a CSE Recreation Coordinator to coordinate efforts under this program to insure delivery of the program with minimal impact to other District efforts.

**Attachment B**  
**Budget**  
Subrecipient Budget Plan

**Total Project Budget (to not exceed): \$25,025.**

Wages= \$18,000.  
Administrative Fees= \$3,600.  
Facilities & Maintenance= \$1,200.  
Mileage Reimbursement= \$2,201.  
Materials & Supplies= \$24.

**Total: \$25,025.**

ANFT Forest Therapy Guide Pay Rates: \$100/hour

1-hour walk: \$100.  
1.5-hour walk: \$150.  
2-hour walk: \$200.  
2.5-hour walk: \$300.  
3-hour walk: \$350.

Budget breakdown:

Five (5) 3-hour walks/month x \$300/walk x 12 months= \$18,000.00  
20% Admin Fee= \$3,600.  
\$40 PRPD parking fee x 30 walks= \$1,200.  
\$0.655/mile x 56 miles x 60 trips = \$2,201.  
Materials & Supplies = \$24.

**Total: \$25,025.**

## Attachment C Contact Information

<b>Prime Recipient Contacts</b>	<b>Subrecipient Contacts</b>
<b><i>Administrative Contact</i></b>	
Name: Michael Schilling Title: Contracts Officer  Address: 25 Main Street, Suite 103, Chico CA 95928  Telephone: 530-898-6209 Fax: 530-898-6021 Email: <a href="mailto:mlschilling@csuchico.edu">mlschilling@csuchico.edu</a>	Name: Dan Efseaff Title: District Manager  Address: 6626 Skyway, Paradise, CA 95969  Telephone: 530-872-6393 Fax: Email: defseaff@paradisepd.com
<b><i>Principal Investigator</i></b>	
Name: Blake Ellis Title: Ecotherapy Program Manager  Address: 25 Main Street, Suite 203, Chico, CA 95928  Telephone: 530-898-5014 Fax: 530-898-3391 Email: <a href="mailto:bellis@csuchico.edu">bellis@csuchico.edu</a>	Name: Scott Amick Title: Recreation Supervisor  Address: 6626 Skyway, Paradise, CA 95969  Telephone: 530-872-6393 Fax: Email: samick@paradisepd.com
<b><i>Financial Contact</i></b>	
Name: Ian Hermosa Title: Grant/Contract Analyst  Address: Chico State Enterprises 25 Main Street, Chico CA 95928-5388  Telephone: 530-898-6623 Fax: Email: <a href="mailto:cihermosa@csuchico.edu">cihermosa@csuchico.edu</a>	Name: Catherine Merrifield Title: District Accountant  Address: 6626 Skyway, Paradise, CA 95969  Telephone: 530-872-6393 Fax: Email: cmerrifield@paradisepd.com
<b><i>Authorized Signatory</i></b>	
Name: Michele Flowerdew  Title: Director of Sponsored Programs Administration  Address: Chico State Enterprises 25 Main Street, Chico CA 95928-5388  Telephone: 530-898-4916 Fax: Email: <a href="mailto:mflowerdew@csuchico.edu">mflowerdew@csuchico.edu</a>	Name: Dan Efseaff  Title: District Manager  Address: 6626 Skyway, Paradise, CA 95969  Telephone: 530-872-6393 Fax: Email: defseaff@paradisepd.com

## Attachment D Terms and Conditions

1. **Term:** This Subaward will begin on 08/01/2023 and will end on 06/30/2024.
2. **Compensation:** Subrecipient shall be paid an amount not to exceed \$25,025.
3. **Standard of Care:** Subrecipient Services performed under this Sub-agreement will be performed in a manner consistent with the care and skill ordinarily exercised by persons performing similar services under similar conditions and circumstances to third parties.
4. **Status as Subrecipient:** District as Subrecipient and CSE agree that District, in performing the services, shall be a Subrecipient of CSE and nothing herein at any time shall be construed to create the relationship of employer-employee or of joint venturers between the District and CSE. Under no circumstances shall the District look to CSE as its employer or partner. The District shall not be entitled to any benefits accorded to CSE's employees, including, without limitation, Workers' Compensation, disability insurance, vacation, or sick pay. The District shall be free to perform similar or other services for other persons during the term hereof so long as such does not interfere with the District's timely performance of the services for and on behalf of CSE.
5. **Invoicing:** Subrecipient shall provide Prime Recipient with a quarterly invoice for the services provided in the preceding quarter. Upon receipt of an invoice, Prime Recipient shall process payment to Subrecipient as provided for by CSE's established policies and procedures, and payment will be issued accordingly for undisputed invoices.
  - A. Invoices shall:
    - 1) Be prepared on Subrecipient's letterhead.
    - 2) Bear Subrecipient's name as shown on the subaward.
    - 3) Bear the subaward number.
    - 4) Itemize the costs incurred.
    - 5) Include a summary of the services provided.
    - 6) Be signed by an authorized official, employee, or agent certifying that the claim represents actual expenses for the services performed under this Subaward.
6. **Modification:** Any modifications of the terms and/or conditions of this Subaward shall be made in written agreement by both parties. The Services may be amended from time to time as the parties may agree in writing, with all other terms hereof remaining in force. Notwithstanding the foregoing, the District will not initiate any task unless and until the parties agree upon such in a writing signed and dated by them as to the scope, schedule, and budget, or not to exceed amount of the particular task.
7. **Independent Entity:** Subrecipient is an independent entity, not an employee of Prime Recipient, however, the work or services to be provided by Subrecipient shall be provided in a manner consistent with reaching Prime Recipient's objectives in entering this Subaward.
8. **Indemnification:** Each party agrees to defend, indemnify and hold harmless the other party, its officers, employees and agents from and against any and all liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this subaward, but only in proportion to and to the extent such liability, loss, expense, attorney's fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, agents or employees. Chico State Enterprises, as the indemnified party, shall also include California State University, Chico, The Trustees of the CSU, and the State of California.

9. **Insurance:** See Attachment E for specific requirements. Subrecipient, at its own cost, agrees to maintain, for the duration of this Subaward. Subrecipient shall furnish Prime Recipient with a certificate of insurance at the time of signature.
10. **Intellectual Property:** Prime Recipient and Subrecipients shall have a royalty-free, exclusive, and irrevocable license to reproduce, publish, use, and to authorize others to do so, all original writings, sound recordings, pictorial reproductions, drawings, computer programs, and other works of similar nature produced in the course of or under this Subaward. Subrecipient agrees to deliver a reproducible copy of such documents and materials to the Prime Recipient on completion of the services required in this Subaward.
11. **Controlling Law Venue:** This sub agreement is made and entered into in the County of Butte, State of California. The validity of this contract, its construction, interpretation, and enforcement, and the rights of the parties hereto shall be interpreted in accordance with the laws of the state of California. The parties agree that all actions or proceedings arising in connection with this agreement shall be brought and litigated exclusively in courts with jurisdiction over the County of Butte.
12. **Termination:** this sub agreement may be terminated by either party by written notice should the other party fail substantially to perform its obligations under this Agreement and such default not be cured within seven days following delivery of such notice to it. Further notwithstanding the foregoing, either party may terminate this agreement without cause upon 30 days advance written notice to the other. If the CSE terminates this Agreement without cause, the District shall be paid for services performed and costs incurred by it up to the effective termination date, including its costs and expenses in concluding the services in an orderly manner and preparing files and documentation, therefor for delivery to CSE. In addition, any direct expenses incurred by the District, including but not limited to cancellation fees or charges, shall also be reimbursed by CSE upon acceptable documentation thereof. The District shall use reasonable efforts to minimize such additional charges.
13. **Partial Invalidity:** If any provision of this Subaward is held to be invalid, void, or unenforceable, the remainder of the provision and/or provisions shall remain in full force and effect and shall not be affected or invalidated.
14. **Audit:** Subrecipient agrees that Prime Recipient, the awarding agencies, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to audit and/or review and copy any records and supporting documentation pertaining to the performance of this Subaward if it exceeds \$10,000. The Subrecipient agrees to maintain such records for possible audit for a minimum of three (3) years after final payment. If any litigation, claim, or audit begins prior to the expiration of the retention period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved and final action taken. Subrecipient agrees to refund to the Prime Recipient any amounts claimed for reimbursement and paid to Subrecipient which are later disallowed after audit or inspection of records.
15. **Force Majeure:** Neither party is liable or responsible to the other party, or has defaulted under or breached this Subaward, for failure or delay in fulfilling or performing any obligation to the extent that, and for so long, as such failure or delay is caused by or results from causes beyond the reasonable control of the affected party including but not limited to fires, earthquakes, floods, embargoes, wars, acts of war (whether war is declared or not), insurrections, riots, civil disturbances, strikes, lockouts, or other labor disturbances, acts of God, or any acts, omissions, or delays in acting by any governmental authority or the other party.

**Attachment E**

**Specific Insurance Requirements**

- Certificates of insurance in the amounts stipulated below
- Policy endorsements as noted below
- Submit documentation with signed contract

Chico State Enterprises, as the indemnified party, shall also include California State University, Chico, The Trustees of the CSU, and the State of California.

**REQUIRED MINIMUM LIMITS OF INSURANCE:**

**Commercial / General Liability** - \$1,000,000 – per occurrence / \$2,000,000 aggregate

**Business Automobile Liability** (owned, scheduled, non-owned or hired) \$1,000,000 per occurrence)

**Workers Compensation Insurance**<sup>1</sup> As required under California State Law

## Dan Efseaff

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**From:** Blake Ellis <bellis@csuchico.edu>  
**Sent:** Thursday, June 8, 2023 2:27 PM  
**To:** Dan Efseaff  
**Cc:** Gregory M Shafer; egoodsell@csuchico.edu; Scott Amick; Kristi Sweeney; Catherine Merrifield; Jeff Dailey; Sarah Hoffman  
**Subject:** current subaward ends on 6/30/23- let's start a new one!

Hello PRPD Friends!

Our PRPD-CSE subaward for Nature and Forest Therapy Guide services began on September 1, 2022, and will end on **June 30, 2023**. We are so grateful for this partnership. With your gracious support, our program completed another incredibly successful year and once again surpassed our intended service goals.

**We would like to establish a new subaward for the upcoming academic year** and wanted to see how best to get that ball rolling so that we can hopefully begin a new contract on **July 1, 2023**, to prevent a lapse in services to our community. We are interested in building in a mileage reimbursement rate in order to compensate the Guides for their travel across our beautiful region. We would also like to discuss how to increase the Nature and Forest Therapy offerings at PRPD locations and how we might work together to promote these events and reach even more community members in need, especially folks impacted by wildfire.

>>A friendly reminder to please send us the final PRPD invoice for Guides services so that we can have you all paid before our subaward end date.

We also wanted to share a brief snapshot of some of our successes this past year. We love working with you all and look forward to another exciting year of collaboration!

### Chico State Ecotherapy Program, 2022-2023

- Total number of Chico State **students** served: **1,455**
- Total number of Chico State **staff and faculty** served: **101**
- Total number of **community members** served: **1,022**
- Estimated total of individuals directly impacted by the Camp, North Complex, and/or Dixie Fire served: **425**

### Forest Therapy at PRPD Locations

- Bille Park: 4 walks
- Noble Park- community tree planting: 2 walks
- Paradise Lake: 8
- Crain Memorial: 3

### Press and Media



[Washington Post, "A deadly fire traumatized their town. Can nature help them heal?"](#)

[Scripps News, " Forest therapy is helping wildfire survivors heal their mental health"](#)

PBS Kixe featured [METX Documentary](#)

[Chico State Today "Alumna Chooses Nature to Nurture"](#)

[Upgraded Living, "Combatting the Tiger in the Woods To-Do list" , Jan 2023 issue](#)

### Participant Quotes:

- *"I've been in therapy for a while, and today's [Forest] therapy session was the best one I've had in years."*
- *"This was a really healing experience that would be beneficial for folks of all ages. You're likely to learn, heal, and grow."*
- *"Forest Therapy provides a beautiful opportunity to enjoy our campus and to get grounded or relaxed with all the stress of life and school. It's conveniently close if you attend class on campus, and it's great to get close to nature."*
- *"It's a really great way to reconnect with yourself and the world around you. It's also really great for relieving stress and anxiety that we all experience in life."*
- *"I noticed I felt a lot more calm and relaxed after the walk. I felt an appreciation for the interconnectedness of my surroundings. I also felt more connected to my own physical body and energy, whereas, before the walk, I was going through the motions of a regular work day."*

### **Blake Ellis, ASW**

Ecotherapy Program Manager

Chico State Enterprises

C: (812) 773-2966

BCCER: (530) 342-1371

[Adopt an Acre](#) of the Reserve today!



# Staff Report

August 9, 2023



DATE: 7/27/2023  
 TO: PRPD Board of Directors (BOD)  
 FROM: Jeff Dailey, Recreation Supervisor  
 SUBJECT: PRPD and Home Tech Charter School 2023-2024 Swim Pool Usage Agreement

### Report in Brief

Home Tech Charter School of Paradise recently notified PRPD that they are interested in having a swim team for their school this fall. Since this will be their first time offering a swim team, there is no previous pool usage agreement. Home Tech Charter would like to establish an agreement for the 2023-2024 term. The 2023-2024 draft Swim Pool Usage Agreement is attached for Board review and consideration (attachment A). The agreement is like the recently passed PUSD Pool Usage Agreement with the only changes being the name of the school.

**Recommendation:** *Approve the Agreement as presented.*

### Attachments:

- A. 2023-2024 PRPD and Home Tech Charter Draft Swim Pool Usage Agreement.

# Staff Report

June 14, 2023



DATE: 5/23/2023  
 TO: Board of Directors ( BOD)  
 FROM: Dan Efseaff, District Manager  
 SUBJECT: Paradise Community Center MOU

### Report In Brief

Prior to the 2018 Camp Fire, the Paradise Community Center (PCC) owned and operated the multipurpose Paradise Community Center for Paradise and the Upper Ridge (formerly the Paradise Senior Center) which served as a focal point for a variety of citizens. The Center was located at 877 Nunneley Road, Paradise, CA 95969 (Butte County Assessor's Parcel Number 053-120-085).

In 2021, staff worked with representatives of the PCC to explore mutual interests in completing the rebuild of the center and exploring long-term operation and programming of the facility, and on October 2021, the BOD approved a Memorandum of Understanding (MOU) with the PCC to explore the feasibility of rebuilding the facility with a partnership and report back to both organization's Boards. The effort received a significant upgrade with a \$50,000 grant from the North Valley Community Foundation/Butte Strong Fund to examine significant technical components (1) rebuild estimate, 2) public engagement and outreach, and 3) conceptual designs) of the effort. The District provided project management on behalf of the PCC. The MOU was later extended.

In September 2022, the BOD reviewed the Feasibility Study and the associated reports and to direct Staff to work with the PCC to prepare an expanded MOU to support next steps towards the development and construction of the facility. This expanded MOU provides a framework to support the development of the project and move toward implementation. Any additional action will require BOD consideration. The term of the MOU expires 12/31/2024 with a final report highlighting progress and accomplishments during that period. Legal Counsel has reviewed the MOU.

**Recommendation:** *Approve the MOU as presented.*

### Attachments:

- A. 2023 Memorandum Of Understanding Between The Paradise Recreation And Park District And Paradise Community Center To Explore Project Development

[https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_BOD/2022/22.0914/BOD.Paradise.Community.Center.MOU.Report.22.0814.docx](https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2022/22.0914/BOD.Paradise.Community.Center.MOU.Report.22.0814.docx)

7/28/2023

**2023 MEMORANDUM OF UNDERSTANDING  
BETWEEN THE PARADISE RECREATION AND PARK DISTRICT AND  
PARADISE COMMUNITY CENTER TO EXPLORE PROJECT DEVELOPMENT**

This Memorandum of Understanding (“MOU”) is executed on the date last set forth below opposite the parties’ signatures by and between Paradise Community Center, a California nonprofit public benefit corporation (“PCC”) and Paradise Recreation and Park District, a California recreation and park district (“PRPD”) and is based upon the following facts:

A. Prior to the 2018 Camp Fire, PCC owned and operated a multipurpose Community Center for Paradise and the Upper Ridge (the “Center”) which served as a focal point of a community-based service delivery system for senior citizens and other community members. The Center was located at 877 Nunneley Road, Paradise, CA 95969, being Butte County Assessor’s Parcel Number 053-120-085 (the “Property”).

B. The Center was destroyed in the Camp Fire.

C. Due to the dislocation caused by the Camp Fire, the Town of Paradise has lost many of its citizens who have relocated to other locales. While PCC continues to believe that the Town of Paradise in the future shall need a facility similar to the Center.

D. PRPD serves the recreation and park needs of the Greater Ridge Area including Paradise and the Upper Ridge and owns, manages, and maintains the facilities therefor, including, without limitation the Terry Ashe Recreation Center, parks, and other facilities. It has substantial knowledge of and experience in the construction, ownership and operation of community facilities.

E. On October 31, 2021, PCC and PRPD entered into an MOU to explore options of the Center as a focal point for citizens of the Greater Ridge Area. The MOU resulted in the successful completion of a Feasibility Study for reconstruction of the PCC. The Feasibility Study considered the following Tasks:

- 1) An Updated Rebuild Estimate for the Paradise Community Center.
- 2) Community Engagement and Collaboration.
- 3) Conceptual Design for a Reborn Facility.

## Revision 2

The Feasibility Study demonstrated strong community support for the Facility and certain amenities; provided cost estimates and a preferred conceptual design, as well as 3-D renderings of the revised facility; and provided an evaluation of the availability of funding and long-term management options. The Feasibility Study found that anticipated recovery of casualty loss insurance proceeds for the Center from its insurer would be inadequate to reconstruct the Center and that for the facility to achieve some of the public goals, additional funding would be necessary.

F. Because of the reduction in the population of citizens from the Greater Ridge Area, the PCC contemplates the future status of the organization and the disposition of assets (insurance proceeds, settlement claims, and other funds, reconstructed Center) or Property to an organization that will help carry on the spirit and function of the PCC. PCC finds that PRPD meets that role and PCC intends to distribute the Center to PRPD to carry on its mission.

G. PRPD is willing to explore options to assist in the reconstruction of the Center on the Property, using therefor the insurance proceeds recovered by PCC due to the loss thereof, and upon completion thereof, to maintain, manage and operate primarily for the benefit of the citizens of the Greater Ridge Area the reconstructed Center.

In consideration of the foregoing facts, the following terms and conditions PCC and PRPD agree as follows:

1. **Term.** The term of this MOU shall commence July 1, 2023, and conclude by December 31, 2024. Either party may terminate this MOU without cause with a written 30-day notice. If at the end of the term, planning is well underway and/or there is a mutually agreeable financial and construction plan in place, this agreement may be extended with the option of up to two, one-year extensions signed by both PCC and PRPD. If at the end of this term, planning, finances, and/or construction constraints do not allow for a definitive start date for construction, then PCC will consider the transfer of assets and the Property to PRPD.

## Revision 2

**2. Roles and Responsibilities.** Based on the Feasibility Report recommendations, PRPD will serve as an agent of PCC to facilitate the efforts necessary to support the reconstruction of the Center. PRPD will support the PCC with input into the development of the design and construction, and Requests for Proposals (RFPs) and contracts with third parties with PCC. The roles of PCC will be as the owner and project funder. Additionally, PCC and PRPD will obtain input from the community and develop other partners to support the reconstruction of the Center. PCC and PRPD will meet and confer as needed during the term of this agreement. to develop a potential strategy to communicate, fund, design and reconstruct the Center. As funding allows, this may include, but is not limited to, the engagement of an architect to design and develop preliminary construction documents and estimates, application for and acquisition of all necessary permits, engagement of a contractor to undertake the construction, monitoring of permitting and construction activities, and payment of related fees and costs.

**3. Funding Mechanisms and Accounting.** PCC will consider expenditure of 1) insurance proceeds to develop construction and design plans and permitting; and 2) insurance and settlement funds toward the construction of the facility. PRPD will devote staff time (District Manager) to the project management and coordination associated with this effort but the use of additional resources such as additional staff or consultants, grant writers, supplies or materials will be paid from PCC or outside grant funds.

If additional funding is required, PCC and PRPD will explore funding options. PCC and members may provide social engagement and seek private donations and support for funding from legislative and governmental sources. PRPD may devote staff time toward proposal preparation. Consultants or grant writers for more extensive state and federal grant programs will require PCC funds or outside grants. Any invoices from PRPD to PCC will clearly identify the work completed and an itemization of hours or costs. PCC will pay within a 30-day period.

**4. Consideration of the Disposition of PCC Assets and Property at the end of the MOU.** Upon completion of the reconstruction of the Center or the end of the MOU term as outlined above, PCC

will consider the possible transfer of assets and liabilities from PCC to PRPD. This action may require PCC and PRPD complete and execute additional agreements or actions for such purposes.

5. **Final Report.** This project will require reporting to PCC and PRPD on an as-needed basis. Before the expiration of the term of the MOU, PCC and PRPD will develop a final written report (“Report”) will explore and provide recommendations on the following and be submitted to PCC and PRPD boards. This may include but is not limited to a discussion of the following: 1) Progress on Design, Costing, and Permits for Reconstruction; 2) Description of the fulfillment of roles and responsibilities; 3) Progress on Capital Project Fundraising and identification of partners; 4) Construction progress (if any) and a timeline and description of uncertainties for completion; and the 5) Disposition of Assets and Long-Term Management of the Center. Both PCC and PRPD will cooperate on a general report on progress and submit it to the respective boards within 90 days after the end of the MOU term or extensions.

Executed at Paradise, California on the dates set forth below opposite the parties’ signatures below.

**PCC:**  
Paradise Community Center, a California  
nonprofit public benefit corporation

\_\_\_\_\_, 2023

By: \_\_\_\_\_  
Connie Wilhite, President

\_\_\_\_\_, 2023

By: \_\_\_\_\_  
Bill Hopman, Secretary

**PRPD:**  
Paradise Recreation and Park District, a  
California recreation and park district

\_\_\_\_\_, 2023

By: \_\_\_\_\_  
Dan Efseaff, District Manager

Revision: Reviewed by Counsel (7/12/2023)

[https://paradisepdpd-my.sharepoint.com/personal/defseaff\\_paradisepdpd\\_com/Documents/Dan\\_OneDrive/Admin/Agreements/PRPD.PCC.Construction.MOU\\_REVISION\\_23.0510.docx](https://paradisepdpd-my.sharepoint.com/personal/defseaff_paradisepdpd_com/Documents/Dan_OneDrive/Admin/Agreements/PRPD.PCC.Construction.MOU_REVISION_23.0510.docx)

## District Report

Meeting Date: August 9, 2023



DATE: 8/2/2023  
 TO: PRPD Board of Directors (BOD)  
 FROM: Dan Efseaff, District Manager  
 SUBJECT: Monthly District Report

## Monthly Report

### 1. Updates

- a. CAL ReLEAF Grant Site Visit – In July staff met with a representative from the California ReLEAF grant program for a site visit to Oak Creek, Noble, Moore Rd, and Bille Parks. The grant administrator surveyed the trees that had been planted using grant funds and asked questions related to materials purchased and used in the planting and subsequent ongoing care of the new trees. The representative also offered helpful information about ongoing care and maintenance of the various tree species planted using grant funds. It was a good site visit with a tremendous amount of education gained by staff in attendance.
- b. Grant Reimbursement Requests Submitted – Staff completed quarterly status reports and reimbursement requests for two ongoing grants in development. Staff hope to receive reimbursement funds within the next two to three months.

### 2. Administrative and Visitor Services

- a. Front Office- We have begun looking for additional front office help due to scheduling issues.

### 3. Finance

- a. Routine Reports – Balance Sheet (Attachment A), Year to Date (YTD) Profit & Loss Budget vs. Actual (Attachment B), Monthly Profit & Loss (Attachment C), Investment and Reserve (Attachment D), and Meeder Investment Report (Attachment E).
- b. Impact Fees - For the month of July, the District received a total of \$4,909.14 in impact fees.
- c. Investments –
  - i. Five Star Bank Interest deposits: Investment Money Market = \$6,902.71 and Grant Money Market = \$1,789.27.
  - ii. Meeder Investments: \$97,570.77

### 4. Parks

- a. Bille Park - The upper and lower parking lots are receiving a long overdue coat of asphalt sealer, along with the parking stalls being restriped (includes the ADA parking). This will make it much easier for patrons to navigate their way through the parking lot. **(Figures 1 through 3)**
- b. Lower Bille Park walking bridge- The maintenance crew has replaced the walking bridge located at lower Bille Park. This is part of the dog trail, and it was burned down from the Campfire. There was a temporary bridge in place so that the trail could stay open. After the heavy rains this winter the temporary bridge was no longer safe for patrons to use. The new bridge will have handrails, making it a much safer path for travel. The handrails should be completed by the end of July 2023. **(Figures 4 through 8)**
- c. PRPD Pool - I'm sure those who use the showers at the PRPD pool are very happy now that the new tankless hot water heaters have been installed. Going tankless will save the District a noticeable amount of money. The older 200-gallon water heater (installed in the 80's) was working 24/7 for the entire season the pool was being used. Going tankless will now allow the water to be heated as needed. **(Figure 9)**
- d. Fire fuel reduction equipment- The new masticator attachment for the John Deer 333G Skid Steer, is making brush mitigation 100 times safer and quicker. Lots that would take a crew of four, five days to clear can now be done in four hours with only two staff members (one to operate the equipment and one for watching out for patrons and



debris like rock and other object that may damage the equipment, and believe me that is much, the masticator can pretty much devour any organic material in its path. **(Figures 10 and 11)**

- e. PRPD Maintenance staff - Working in high temperatures; I'm sure we all know how hot it has been. These are the days when we should take that extra minute to show our appreciation for the dedication, they have for PRPD and the patrons that frequent the facilities. We have staff that work 365 days a year. Some don't realize that whether it's snowing, raining, 100+ temperatures, New Years Day, or Christmas Day, they are out there making PRPD facilities safe and enjoyable for all. **(Figure 12)**

## 5. Programs

- a. Ridge Hiking Association – This months' hike was at Forks of the Butte with 22 community members who enjoyed a shaded hike, viewing Butte Creek, and hiking down to access the water's edge. **(Figure 13)** Next community hike is August 12<sup>th</sup> at Pacific Crest Trail.
- b. Pinewood Derby – The annual summer Pinewood Derby Races took place on July 20 at the Terry Ashe Recreation Center. 37 car kits were purchased from the PRPD Office and 26 cars were entered into the races. The room was packed with excited spectators and the races went smoothly. Snacks and water were for sale and prizes were given out in three different categories. All of the racers received a participation award. **(Figure 14)**
- c. Aquatics – Both the Paradise and Concow Swimming Pools have seen good numbers for recreational swimming, lessons, and aqua aerobics. The Paradise Pool had one day with 182 swimmers while the Concow Pool's largest turnout was 35. With good numbers of staff, the pools have been open every day with no closures. Both pools will change to a modified schedule after August 12. **(Figure 15)**
- d. Kayaking Program
- i. Rentals – As the weather warmed up throughout the month of July, reservations remained steady while drop in rentals decreased from June. A complete Kayaking report will be submitted in September.
  - ii. Community Paddle – Half a dozen participants arrived at Paradise Lake to enjoy an evening paddle with fellow paddle heads. Community Paddles will continue through September.
- e. Guitar Camp – Rec Supervisor Scott Amick paraphrased the Rolling Stones "I know its only rock and roll, but we like it!" Our first guitar camp was very well received with 11 of 15 seats filled with new string slingers and a few seasoned players. The quick filling of this music-based camp demonstrates that there is a need to be met by PRPD through its performance and music centered programming. Future plans include seasonal guitar and performance classes with the goal being to resurrect the BATTLE OF THE BANDS in 2024. Shout out to instructors Connor Finnigan and Kirk Williams for their patient instruction and sturdy ear drums. **(Figures 16 and 17)**
- f. Camp Courage – Sold out at 21 spaces with 6 participants on the waiting list for our flagship collaborative adventure camp, Camp Courage helped participants create positive memories here at the TARC in the form of super hero shirt design and dodgeball awesomeness, exciting battles on the island at the Forebay Aquatic Center, kayak adventures, complete with fishing and bird watching with the AltaCal Audubon Society at Paradise Lake, lifelong memories of water balloon wars and belly flops at Aquatic Park, and finally RC Car and Nintendo Switch tournaments on Friday as we wrapped up a safe and successful Camp Courage in 2023. Crucial to the success of the camp was the recent addition of recreation staff members JC Martinez, Connor Finnigan, Cayleb Reilly, and Caroline Maddrix. Staff are looking to host two sections of Camp Courage in summer of 2024 for various age groups. **(Figure 18 and 19)**
- g. Switch Camp – Half a dozen video game enthusiasts blistered their thumbs in their attempt to bring home the Nintendo Switch Camp Champ award. Playing on our massive flatscreen tv's in the cool AC at the TARC, participants enjoyed 4 days of learning how levels are constructed, learned gaming theory, and connected with like minded gamers to continue their gaming outside of Switch Camp. Staff plan to join forces with local agencies that host Switch tournaments in Butte County to foster a gaming community that spans the District footprint in '24. **(Figure 20)**.
- h. Astronomy at the Lake – At nearly 103 degrees, this event was a warm one! Cooling down as the sun set and as participants reached boat launch #2, the night sky treated a dozen participants to the final portion of the astronomy series for Summer of '23. The most well attended of the pilot series (varying from simply kayaking in past seasons) was the kayaking + astronomy event, which yielded nearly 65 participants. Both mountain biking and hiking were not as popular as kayaking, so staff will plan more kayaking + astronomy in '24. **(Figure 21)**

- i. Elements Youth Advisory Council – A slow month for programming, participants met at the Hatchet House in Chico for an offsite clubhouse meeting. Participants chucked sharp objects towards their respective targets before hearing from the founders of the Hatchet House regarding their challenges as a local startup, keying on the need to spread the word organically through social media outlets. As outreach is the next phase of the Elements program, lessons from the presentation were immediately introduced to the Elements recruiting protocol.
- j. Saturday Sillies – This pop-up class was hosted at the Bille Park Meadow for participants ages 3 – 5 years old and included sport skill building, physical education curriculum, and enough silliness to make a clown blush red! Wrapping up its summer stay, this class will return in Summer of '24.
- k. Tiny Tots – The recent Tiny Tots session is wrapping up. This last month they took time to cool off with some water play. **(Figure 22)**

## 6. Outreach and Development

- a. Crain Park (Concow) Event - The District will host a 75<sup>th</sup> celebration at Crain Park (9/30/23). A list of activities will be forthcoming at the meeting. The event will also collect information for Crain Park as well as recreational amenities at Concow Lake. The Thermalito Water and Sewer District has indicated interest in participation.

## 7. Volunteer Program

- a. Love Paradise, Fall 2023 – Staff is collaborating with Love Paradise to be one of many host sites for the community make a difference event on October 20<sup>th</sup>, 2023, from 8am - Noon. We are waiting to hear back if PRPD is accepted. If so, the two projects available to volunteers will be:
  - i. Paint Kayak Container – Paradise Lake
  - ii. Forest health and fire mitigation – Coutolenc Park
- b. Paradise Lake Trail Day – A couple of volunteers joined staff on Friday July 14<sup>th</sup> to assist with trail work. Volunteer numbers for trail days are low. May be from excess heat waves, and summer break.
- c. Doom the Broom – Broom bustin' parties and doom the broom have merged! Butte County Fire Safe Council is partnering with us on invasive plant removal starting October 2023 – May 2024. Volunteer days will be once a month on the first Saturday. Work locations will be split between Paradise parks and schools.

## 8. Project Development

- a. Tuolumne County Community Resilience Center Site Visit – Staff have signed up for a group tour and site visit to the Tuolumne County Community Resilience Center (CRC) expected to open in August. The tour promises to provide education on best practices for the layout and amenities of a CRC well-respected by the American Red Cross. The American Red Cross is providing funding for meals and overnight accommodations for Butte and Lake County representatives invited to participate in the tour.
- b. Yellowstone Kelly trail improvements – Staff are working on an extension of the planning project with the County to allow the Consultant to complete the project. A 6-month extension was built into the District agreement with American Ramp Company.

## 9. Upcoming

- a. PRPD 75<sup>th</sup> Anniversary Celebration – PRPD looks forward to celebrating 75 years of service for our community with a celebration of food, people, music, bounce houses and ice cream, photos from years past, and development plans for the future with residents and visitors at Bille Park on Saturday August 12<sup>th</sup> 12:00 noon – 4:00 pm.
- b. Fall and Winter Activity Guide
  - i. Fall Family Fun Fest – September 23<sup>rd</sup>
  - ii. Community Halloween – October 28<sup>th</sup>
  - iii. Paradise on Ice '23 – November 10<sup>th</sup> opening day

# Photographs



Figure 1. Maintenance workers laying new asphalt sealer.



Figure 2. Lower Bille Park parking lot before new paint.



Figure 3. Upper Bille Park parking lot after being repainted.



Figure 4. The old makeshift bridge at Bille Park.

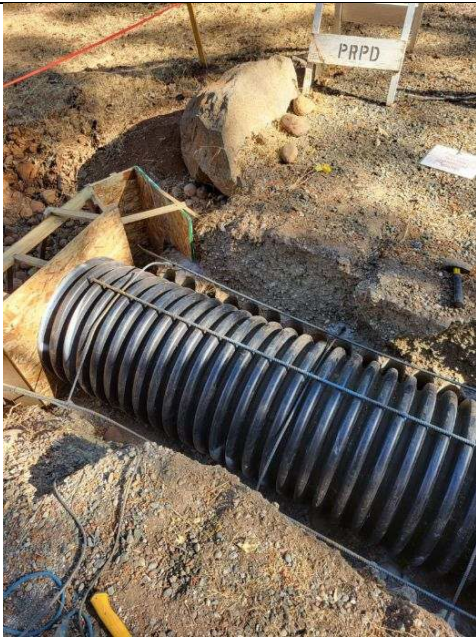


Figure 5. The start of the walking bridge being rebuilt at Lower Bille Park.

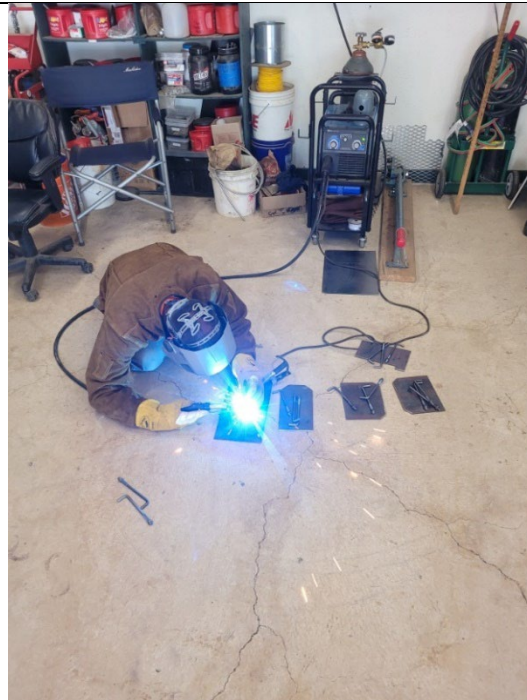


Figure 6. Spencer welding things for the walking bridge.



Figure 7. Cement drying for the completion of the walking bridge.



Figure 8. Completed walking bridge.



Figure 9. New tankless water heater at the pool.



Figure 10. The new fuel reduction masticator.



Figure 11. Ray putting the masticator to work.



Figure 12. Staff picture of some of the maintenance crew



Figure 13. Ridge Hikers Association after hiking Forks of the Butte



Figure 14. Lori started the races at the Pinewood Derby.



Figure 15. Swim lessons at the PRPD Pool.



Figure 16. Kirk jamming out at guitar camp.



Figure 17. Scott with a fellow guitarist during camp.



Figure 18. Camp Courage kids working on their superhero shirts.



Figure 19. Camp Courage kids at Paradise Lake kayaking.



Figure 20. Switch Camp.



*Figure 21. Astronomy on the lake.*



*Figure 22. Tiny Tot littles cooling off.*

**Attachments:**

- A. Balance Sheet
- B. YTD Profit & Loss Budget vs. Actual
- C. Monthly Profit & Loss
- D. Investment and Reserve
- E. Meeder Report June 2023

[https://paradisepspd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_BOD/2023/23.0809/2023.0809.BOD.District.Report.docx](https://paradisepspd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2023/23.0809/2023.0809.BOD.District.Report.docx)  
8/3/2023



5:24 PM

08/01/23

Accrual Basis

**PRPD**  
**Balance Sheet**  
As of July 31, 2023

	Jul 31, 23
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Mechanics Bank - Operating	160,918.22
1003 · Five Star Bank - Payroll	3,454.96
1005 · Petty Cash	300.00
1008 · North Valley Community Found	3,085.58
1010 · Treasury Cash - 2510	
1011 · General Operating	-1,038,276.08
1012 · ACO Reserve	606,700.00
1013 · General Reserve	3,000.00
1014 · Deposits held for others	1,000.00
1010 · Treasury Cash - 2510 - Other	20,000.00
<b>Total 1010 · Treasury Cash - 2510</b>	<b>-407,576.08</b>
<b>1030 · Investments</b>	
1031 · Five Star Bank Money Market	39,851.50
1032 · Five Star Bank Grant M. M.	671,750.32
<b>1033 · Investment Reserves</b>	
1033.01 · CalPERS 115 Trust	181,105.19
1033.02 · Capital Improvment & Acquisit	9,785,396.14
1033.03 · Current Operations	8,168,319.21
1033.04 · Desig Proj/Sp Use/Grant Match	765,779.92
1033.05 · Future Operations	19,144,498.10
1033.06 · Technology	153,155.98
1033.07 · Vehicle Fleet & Equipment	790,587.46
<b>Total 1033 · Investment Reserves</b>	<b>38,988,842.00</b>
<b>Total 1030 · Investments</b>	<b>39,700,443.82</b>
<b>1100 · Designated Treasury Funds</b>	
1112 · Grosso Endowment-2512	54,619.72
1113 · Grosso Scholarship-2513	5,489.54
<b>1114 · Designated Donations-2514</b>	
1114-1 · Bille Park Donations	125.00
1114-10 · Swim Scholarship Fund	997.82
1114-11 · Dog Park Donations	2,874.61
1114-12 · Coutolenc Camp Fund	4,361.62
1114-13 · Ice Rink Donations	171,411.83
1114-14 · General Donations	15,241.25
1114-2 · Bike Park Fund	1,500.00
1114-3 · Lakeridge Park Donations	3,050.00
1114-4 · Sports Equipment Donations	
1114-41 · Wrestling Mat fund	773.60
<b>Total 1114-4 · Sports Equipment Donations</b>	<b>773.60</b>
1114-5 · Pam Young Fund	1,000.00
1114-6 · Easter Egg Scholarships	4,593.61
<b>1114-7 · Child-Youth Scholarships</b>	
1114-71 · Summer Camp Scholarship	1,000.00
1114-7 · Child-Youth Scholarships - Other	2,792.50
<b>Total 1114-7 · Child-Youth Scholarships</b>	<b>3,792.50</b>
1114-8 · McGreehan Children's Schlshp	1,190.00
1114-9 · Skate Park Fund	3,044.36
1114 · Designated Donations-2514 - Other	223.24
<b>Total 1114 · Designated Donations-2514</b>	<b>214,179.44</b>
<b>Total 1100 · Designated Treasury Funds</b>	<b>274,288.70</b>
<b>1119 · Impact Fees</b>	
1120 · Sub Div Fees - 2520	9,910.58
1121 · Park Acqui Unincorp - 2521	42,415.71

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Accrual Basis

**PRPD**  
**Balance Sheet**  
As of July 31, 2023

	Jul 31, 23
1122 · Park Dev Unincorp - 2522	148,970.32
1124 · District Fac Unincorp - 2524	57,372.62
1126 · Park Acqui Incorp - 2526	201,735.03
1127 · Park Dev Incorp - 2527	593,564.03
1128 · District Fac Incorp - 2528	122,926.25
<b>Total 1119 · Impact Fees</b>	<b>1,176,894.54</b>
<b>Total Checking/Savings</b>	<b>40,911,809.74</b>
<b>Other Current Assets</b>	
1310 · Miscellaneous Receivables	-0.02
1500 · FMV Adjustments	
1510 · FMV Adjustment-2510	2.76
1512 · FMV Adjustment-2512	307.34
1513 · FMV Adjustment-2513	31.28
1500 · FMV Adjustments - Other	4,716.38
<b>Total 1500 · FMV Adjustments</b>	<b>5,057.76</b>
<b>Total Other Current Assets</b>	<b>5,057.74</b>
<b>Total Current Assets</b>	<b>40,916,867.48</b>
<b>Fixed Assets</b>	
1710 · Land	874,863.19
1715 · Land Development	13,869.00
1720 · Buildings	5,750,913.53
1730 · Furn., Fixtures & Equip (>\$5k)	1,377,114.45
1740 · Vehicles	110,908.61
1798 · Accum Depr - Furn Fixture Equip	-332,563.00
1799 · Accum Depr - Buildings	-4,441,294.77
1800 · Construction in Progress	
1810 · CIP-Planning	
1810.1 · CIP-BSF Park Planning	157,272.27
1810.2 · CIP-Yellowstone Kelly (YK)	1,569.00
1810.3 · CIP-Buffer Study (BRIC)	5,649.00
1810.4 · CIP-OHV Study	2,536.03
<b>Total 1810 · CIP-Planning</b>	<b>167,026.30</b>
1820 · CIP-Acquisition	
1820.1 · Oak & Noble Acquisition (SNC)	31,551.12
1820.2 · Buffer (TNC)	64,029.34
<b>Total 1820 · CIP-Acquisition</b>	<b>95,580.46</b>
1830 · CIP-Development	
1830.1 · CIP-Aquatic Park Lighting	580.01
1830.2 · CIP-State Park Grant (SPPG)	181,486.67
1830.3 · CIP-Per Capita Program (PCP)	54,925.38
<b>Total 1830 · CIP-Development</b>	<b>236,992.06</b>
1840 · CIP-Facility & Park Amenities	
1840.1 · CIP-Paradise Pool Swim Blocks	1,247.17
1840.2 · CIP-Cal Recycle	248,661.52
1840.4 · CIP-RTGGP Trails Grant	12,568.27
1840.5 · Existing Park Improvements	449,063.70
1840.6 · CIP-California ReLeaf (CRL)	26,230.64
1840.7 · Recovery Projects	-12,238.56
1840.8 · CIP-Rotary Grant (PRF)	207.00
<b>Total 1840 · CIP-Facility &amp; Park Amenities</b>	<b>725,739.74</b>
1850 · CIP-Programs	
1850.2 · Elements Grant (CNRA)	34,131.32
<b>Total 1850 · CIP-Programs</b>	<b>34,131.32</b>

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Accrual Basis

**PRPD**  
**Balance Sheet**  
As of July 31, 2023

	Jul 31, 23
1800 · Construction in Progress - Other	86,521.96
<b>Total 1800 · Construction in Progress</b>	<b>1,345,991.84</b>
<b>Total Fixed Assets</b>	<b>4,699,802.85</b>
<b>Other Assets</b>	
1900 · PCV Promissory Note	300,322.00
1950 · Deferred Outflow - Pension	225,719.00
<b>Total Other Assets</b>	<b>526,041.00</b>
<b>TOTAL ASSETS</b>	<b>46,142,711.33</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
2000 · Accounts Payable	31,522.58
<b>Total Accounts Payable</b>	<b>31,522.58</b>
<b>Other Current Liabilities</b>	
2100 · Payroll Liabilities	
2110 · Wages Payable	95,440.22
2120 · Payroll Taxes Payable	10,682.25
2130 · Health Benefits Payable	-12,365.27
2140 · FSA payable	-1,024.88
2160 · 457 Retirement Payable	575.00
2170 · CalPers Payable	42,363.20
2180 · Garnishments payable	118.18
2190 · Accrued Leave Payable	
2192 · Sick leave payable	15,754.27
2193 · Vacation leave payable	41,590.04
<b>Total 2190 · Accrued Leave Payable</b>	<b>57,344.31</b>
<b>Total 2100 · Payroll Liabilities</b>	<b>193,133.01</b>
2200 · Accrued Expenses	4,414.58
2300 · Deposits - refundable	1,000.00
2400 · Deferred Revenue	
2430 · Deferred Inflow - Pension	193,264.00
2440 · Deferred CIP Revenue	200,000.00
<b>Total 2400 · Deferred Revenue</b>	<b>393,264.00</b>
<b>Total Other Current Liabilities</b>	<b>591,811.59</b>
<b>Total Current Liabilities</b>	<b>623,334.17</b>
<b>Long Term Liabilities</b>	
2700 · FEMA Community Disaster Loan	60,174.29
2805 · CalPers Pension Liability	188,475.00
2806 · OPEB Liability	391,761.00
<b>Total Long Term Liabilities</b>	<b>640,410.29</b>
<b>Total Liabilities</b>	<b>1,263,744.46</b>
<b>Equity</b>	
2030 · Designated for Petty Cash	300.00
3000 · General Fund Balances-2510	
3010 · General Fund Available	291,149.99
3020 · Imprest Cash Reserve	300.00
3030 · General Reserve	3,000.00
3050 · Designated Captial Outlay	606,700.00
<b>Total 3000 · General Fund Balances-2510</b>	<b>901,149.99</b>
<b>3200 · Designated Fund Balances</b>	

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Accrual Basis

**PRPD**  
**Balance Sheet**  
 As of July 31, 2023

	Jul 31, 23
3212 · Grosso Endowment-2512	54,619.72
3213 · Grosso Scholarship-2513	5,489.54
3214 · Donations - 2514	77,722.50
3220 · Impact Fees	886,393.39
Total 3200 · Designated Fund Balances	1,024,225.15
3280 · Invest. in General Fixed Assets	3,188,395.18
3900 · Retained Earnings	40,295,372.23
3999 · Opening Balance Equity	-354,580.80
Net Income	-175,894.88
Total Equity	44,878,966.87
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>46,142,711.33</b>

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Accrual Basis

**PRPD**  
**Profit & Loss Budget vs. Actual**  
**July 2023**

	Jul 23	Budget	\$ Over Budget	% of B...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4100 · Tax Revenue	0.00	1,146,000.00	-1,146,000.00	0.0%
4200 · Impact Fee revenue	4,909.14	103,000.00	-98,090.86	4.8%
4300 · Program Income	36,643.92	314,000.00	-277,356.08	11.7%
4350 · Concession & Merchandise sales	0.00	1,600.00	-1,600.00	0.0%
4400 · Donation & Fundraising Income	113.19	75,000.00	-74,886.81	0.2%
4500 · Grant Income	4,400.00	1,250,000.00	-1,245,600.00	0.4%
4600 · Other Revenue	0.00	485,000.00	-485,000.00	0.0%
4900 · Interest Income	104,473.48	1,187,200.00	-1,082,726.52	8.8%
<b>Total Income</b>	<b>150,539.73</b>	<b>4,561,800.00</b>	<b>-4,411,260.27</b>	<b>3.3%</b>
<b>Gross Profit</b>	<b>150,539.73</b>	<b>4,561,800.00</b>	<b>-4,411,260.27</b>	<b>3.3%</b>
<b>Expense</b>				
5000 · Payroll Expenses				
5010 · Wages & Salaries	153,524.50	2,079,700.00	-1,926,175.50	7.4%
5020 · Employer Taxes	11,738.68	165,900.00	-154,161.32	7.1%
5030 · Employee Benefits				
5030.1 · Retired Health Premium Employer	1,326.02			
5030.2 · Admin Fee for Active	41.01			
5030.3 · Admin Fee for Retired	13.61			
5030 · Employee Benefits - Other	24,304.55	504,300.00	-479,995.45	4.8%
<b>Total 5030 · Employee Benefits</b>	<b>25,685.19</b>	<b>504,300.00</b>	<b>-478,614.81</b>	<b>5.1%</b>
5040 · Workers Comp Expense	22,373.00	97,900.00	-75,527.00	22.9%
5060 · Other Personnel Costs	665.50	14,400.00	-13,734.50	4.6%
5000 · Payroll Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total 5000 · Payroll Expenses</b>	<b>213,986.87</b>	<b>2,862,200.00</b>	<b>-2,648,213.13</b>	<b>7.5%</b>
5100 · Program Expenses				
5110 · Concession & Merchandise Exp.	0.00	3,400.00	-3,400.00	0.0%
5120 · Program Contract Labor	210.00	9,500.00	-9,290.00	2.2%
5130 · Program Supplies	891.21	36,900.00	-36,008.79	2.4%
5100 · Program Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total 5100 · Program Expenses</b>	<b>1,101.21</b>	<b>49,800.00</b>	<b>-48,698.79</b>	<b>2.2%</b>
5140 · Fundraising Expense	0.00	4,000.00	-4,000.00	0.0%
5200 · Advertising & Promotion	0.00	24,500.00	-24,500.00	0.0%
5220 · Bank & Merchant Fees	275.90	5,300.00	-5,024.10	5.2%
5230 · Contributions to Others	0.00	20,000.00	-20,000.00	0.0%
5240 · Copying & Printing	1,199.78	17,700.00	-16,500.22	6.8%
5260 · Dues, Mbrshps, Subscr, & Pubs	3,610.00	30,000.00	-26,390.00	12.0%
5270 · Education, Training & Staff Dev	0.00	17,800.00	-17,800.00	0.0%
5280 · Equip., Tools & Furn (<\$5k)				
5282 · Office ET&F	0.00	16,000.00	-16,000.00	0.0%
5284 · Program ET&F	0.00	8,400.00	-8,400.00	0.0%
5286 · Small Tools & Equipment	169.36	53,700.00	-53,530.64	0.3%
5280 · Equip., Tools & Furn (<\$5k) - Other	0.00	0.00	0.00	0.0%
<b>Total 5280 · Equip., Tools &amp; Furn (&lt;\$5k)</b>	<b>169.36</b>	<b>78,100.00</b>	<b>-77,930.64</b>	<b>0.2%</b>
5290 · Equipment Rental	0.00	171,100.00	-171,100.00	0.0%
5300 · Insurance	72,352.00	117,000.00	-44,648.00	61.8%
5310 · Interest Expense	0.00	400.00	-400.00	0.0%
5320 · Miscellaneous Expense	0.00	300.00	-300.00	0.0%
5330 · Professional & Outside services				
5332 · Accounting	0.00	44,800.00	-44,800.00	0.0%
5334 · Legal	0.00	6,000.00	-6,000.00	0.0%
5336 · Engineering	0.00	300,000.00	-300,000.00	0.0%
5338 · Other Prof. & Outside Labor	9,022.03	310,000.00	-300,977.97	2.9%
5330 · Professional & Outside services - Other	0.00	0.00	0.00	0.0%
<b>Total 5330 · Professional &amp; Outside services</b>	<b>9,022.03</b>	<b>660,800.00</b>	<b>-651,777.97</b>	<b>1.4%</b>

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Accrual Basis

**PRPD**  
**Profit & Loss Budget vs. Actual**  
**July 2023**

	Jul 23	Budget	\$ Over Budget	% of B...
5340 · Postage & Delivery	0.00	1,500.00	-1,500.00	0.0%
5350 · Rent-Facility use fees	0.00	23,700.00	-23,700.00	0.0%
5360 · Repair & Maintenance				
5361 · Building R&M	97.93	7,000.00	-6,902.07	1.4%
5362 · Equipment R&M	0.00	20,000.00	-20,000.00	0.0%
5363 · General R&M	350.88	8,000.00	-7,649.12	4.4%
5364 · Grounds R&M	2,960.88	72,800.00	-69,839.12	4.1%
5365 · Pool R&M	5,805.46	40,000.00	-34,194.54	14.5%
5366 · Vehicle R&M	1,993.47	15,000.00	-13,006.53	13.3%
5367 · Janitorial	665.52	13,400.00	-12,734.48	5.0%
5368 · Security	110.00	3,600.00	-3,490.00	3.1%
5369 · Vandalism	0.00	2,400.00	-2,400.00	0.0%
5360 · Repair & Maintenance - Other	0.00	0.00	0.00	0.0%
<b>Total 5360 · Repair &amp; Maintenance</b>	<b>11,984.14</b>	<b>182,200.00</b>	<b>-170,215.86</b>	<b>6.6%</b>
5370 · Supplies - Consumable				
5372 · Office Supplies	160.37	15,000.00	-14,839.63	1.1%
5374 · Safety & staff supplies	54.23	15,000.00	-14,945.77	0.4%
5370 · Supplies - Consumable - Other	0.00	0.00	0.00	0.0%
<b>Total 5370 · Supplies - Consumable</b>	<b>214.60</b>	<b>30,000.00</b>	<b>-29,785.40</b>	<b>0.7%</b>
5380 · Taxes, Lic., Notices & Permits	15.00	8,000.00	-7,985.00	0.2%
5390 · Telephone & Internet	850.75	19,800.00	-18,949.25	4.3%
5400 · Transportation, Meals & Travel				
5402 · Air, Lodging & Other Travel	64.00	11,000.00	-10,936.00	0.6%
5404 · Fuel	50.15	44,000.00	-43,949.85	0.1%
5406 · Meals	0.00	9,000.00	-9,000.00	0.0%
5408 · Mileage & Auto Allowance	0.00	2,000.00	-2,000.00	0.0%
5400 · Transportation, Meals & Travel - Other	0.00	0.00	0.00	0.0%
<b>Total 5400 · Transportation, Meals &amp; Travel</b>	<b>114.15</b>	<b>66,000.00</b>	<b>-65,885.85</b>	<b>0.2%</b>
5410 · Utilities				
5412 · Electric & Gas	9,450.88	135,700.00	-126,249.12	7.0%
5414 · Water	0.00	32,000.00	-32,000.00	0.0%
5416 · Garbage	2,087.94	30,000.00	-27,912.06	7.0%
5410 · Utilities - Other	0.00	0.00	0.00	0.0%
<b>Total 5410 · Utilities</b>	<b>11,538.82</b>	<b>197,700.00</b>	<b>-186,161.18</b>	<b>5.8%</b>
<b>Total Expense</b>	<b>326,434.61</b>	<b>4,587,900.00</b>	<b>-4,261,465.39</b>	<b>7.1%</b>
<b>Net Ordinary Income</b>	<b>-175,894.88</b>	<b>-26,100.00</b>	<b>-149,794.88</b>	<b>673.9%</b>
<b>Net Income</b>	<b>-175,894.88</b>	<b>-26,100.00</b>	<b>-149,794.88</b>	<b>673.9%</b>

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Accrual Basis

**PRPD**  
**Profit & Loss**  
**July 2023**

	Jul 23
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4200 · Impact Fee revenue	4,909.14
4300 · Program Income	36,643.92
4400 · Donation & Fundraising Income	113.19
4500 · Grant Income	4,400.00
4900 · Interest Income	104,473.48
<b>Total Income</b>	150,539.73
<b>Gross Profit</b>	150,539.73
<b>Expense</b>	
5000 · Payroll Expenses	
5010 · Wages & Salaries	153,524.50
5020 · Employer Taxes	11,738.68
5030 · Employee Benefits	
5030.1 · Retired Health Premium Employer	1,326.02
5030.2 · Admin Fee for Active	41.01
5030.3 · Admin Fee for Retired	13.61
5030 · Employee Benefits - Other	24,304.55
<b>Total 5030 · Employee Benefits</b>	25,685.19
5040 · Workers Comp Expense	22,373.00
5060 · Other Personnel Costs	665.50
<b>Total 5000 · Payroll Expenses</b>	213,986.87
5100 · Program Expenses	
5120 · Program Contract Labor	210.00
5130 · Program Supplies	891.21
<b>Total 5100 · Program Expenses</b>	1,101.21
5220 · Bank & Merchant Fees	275.90
5240 · Copying & Printing	1,199.78
5260 · Dues, Mbrshps, Subscr, & Pubs	3,610.00
5280 · Equip., Tools & Furn (<\$5k)	
5286 · Small Tools & Equipment	169.36
<b>Total 5280 · Equip., Tools &amp; Furn (&lt;\$5k)</b>	169.36
5300 · Insurance	72,352.00
5330 · Professional & Outside services	
5338 · Other Prof. & Outside Labor	9,022.03
<b>Total 5330 · Professional &amp; Outside services</b>	9,022.03
5360 · Repair & Maintenance	
5361 · Building R&M	97.93
5363 · General R&M	350.88
5364 · Grounds R&M	2,960.88
5365 · Pool R&M	5,805.46
5366 · Vehicle R&M	1,993.47
5367 · Janitorial	665.52
5368 · Security	110.00
<b>Total 5360 · Repair &amp; Maintenance</b>	11,984.14
5370 · Supplies - Consumable	
5372 · Office Supplies	160.37
5374 · Safety & staff supplies	54.23
<b>Total 5370 · Supplies - Consumable</b>	214.60
5380 · Taxes, Lic., Notices & Permits	15.00
5390 · Telephone & Internet	850.75
5400 · Transportation, Meals & Travel	
5402 · Air, Lodging & Other Travel	64.00

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Accrual Basis

**PRPD**  
**Profit & Loss**  
**July 2023**

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	<u>Jul 23</u>
5404 · Fuel	50.15
<b>Total 5400 · Transportation, Meals &amp; Travel</b>	114.15
5410 · Utilities	
5412 · Electric & Gas	9,450.88
5416 · Garbage	2,087.94
<b>Total 5410 · Utilities</b>	11,538.82
<b>Total Expense</b>	326,434.61
<b>Net Ordinary Income</b>	-175,894.88
<b>Net Income</b>	<b>-175,894.88</b>



**Paradise Recreation & Park District  
Investment & Reserves Report  
31-Jul-23**

Summary						Annual
Reserve Funds	Maximum Target	6/30/2022 Balance	FY 2022-2023 Allocated	FY 2022-2023 Interest	7/31/2023 Balance	Funding Goal
CalPERS 115 Trust	500,000	180,648.33	0.00	454.52	181,102.85	30,000
Capital Improvement & Acquisition	25,000,000	9,659,983.90	0.00	24,304.98	9,684,288.88	100,000
Current Operations	8,000,000	8,147,587.88	0.00	20,499.72	8,168,087.60	50,000
Designated Project/Special Use/Grant Matching	1,500,000	763,836.35	0.00	1,921.85	765,758.20	50,000
Future Operations	25,000,000	19,095,909.13	0.00	48,046.21	19,143,955.34	100,000
Technology	150,000	152,767.27	0.00	384.37	153,151.64	5,000
Vehicle Fleet & Equipment	1,000,000	763,836.35	0.00	1,921.85	765,758.20	75,000
<b>Total Reserves Funds</b>	<b>61,150,000</b>	<b>38,764,569.23</b>	<b>0.00</b>	<b>97,533.49</b>	<b>38,862,102.72</b>	<b>410,000</b>

Detail		FY 2022 - 2023
Reserve Accounts	7/31/2023	Interest Earned
CalPERS 115 Trust	181,102.85	454.52
Capital Improvement & Acquisition	9,684,288.88	24,305.13
Current Operations	8,168,087.60	20,499.85
Designated Project/Special Use/Grant Matching	765,758.20	1,921.86
Future Operations	19,143,955.34	48,046.51
Technology	153,151.64	384.37
Vehicle Fleet & Equipment	765,758.20	1,921.86
General Operating	2,705,058.45	6,939.38
<b>Total Reserve Accounts</b>	<b>41,627,070.17</b>	<b>104,473.48</b>

Five Star	Beginning Balance	Change	Interest Earned	Ending Balance
Grant Money Market Account	671,750.32	0.00	1,789.95	673,540.27
Five Star Investment Money Market	2,590,514.67	(0.00)	6,902.71	2,597,417.38
Payroll Interest Checking	6,103.64	(2,648.68)	1.49	3,456.45
<b>Total Five Star</b>	<b>3,268,368.63</b>	<b>(2,648.68)</b>	<b>8,694.15</b>	<b>3,274,414.10</b>

Mechanics	Deposits	Checks	
Checking (as of June 30, 2023)	34,498.09	77,970.10	112,060.62
<b>Total</b>			

<b>Total in interest earning accounts</b>	<b>44,901,484.27</b>	<b>106,264.92</b>
<b>Other Investment Income</b>		<b>0.00</b>
<b>Total</b>		<b>106,264.92</b>

*Paradise Recreation & Park District's (District) Investment Policy describes the District's commitment to managing risk by selecting investment products based on safety, liquidity and yield. Per California Government Code Section 53600 et. seq., specifically section 53646 and section 53607, this investment report details all investment-related activity in the current period. District investable funds are currently invested in Five Star Bank which meets those standards. That being said, the District's Investment Policy remains a prudent investment course, and is in compliance with the "Prudent Investor's Policy" designed to protect public funds.*



## Paradise Recreation & Park District - Operating Account

Monthly Investment Report  
June 30, 2023

**Your Investment Representative:**

Jim McCourt

(614) 923-1151

[jmccourt@meederinvestment.com](mailto:jmccourt@meederinvestment.com)

For questions about your account please contact your investment representative or contact [publicfundsoperations@meederinvestment.com](mailto:publicfundsoperations@meederinvestment.com)

**Dublin, Ohio | Lansing, Michigan | Long Beach, California | Austin, Texas | 866-633-3371 | [www.meederpublicfunds.com](http://www.meederpublicfunds.com)**

Paradise Recreation & Park District - Operating Account

**PORTFOLIO SUMMARY**

As of June 30, 2023



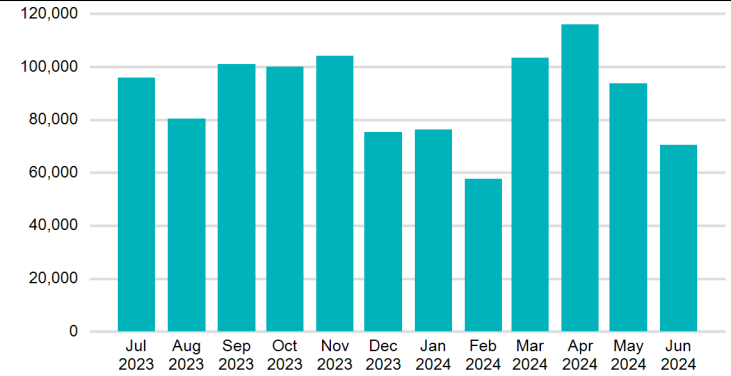
**MONTHLY RECONCILIATION**

<b>Beginning Book Value</b>	<b>36,024,553.79</b>
Contributions	
Withdrawals	
Prior Month Management Fees	(2,431.42)
Prior Month Custodian Fees	(305.62)
Realized Gains/Losses	17,712.01
Purchased Interest	(978.25)
Gross Interest Earnings	83,574.05
<b>Ending Book Value</b>	<b>36,122,124.56</b>

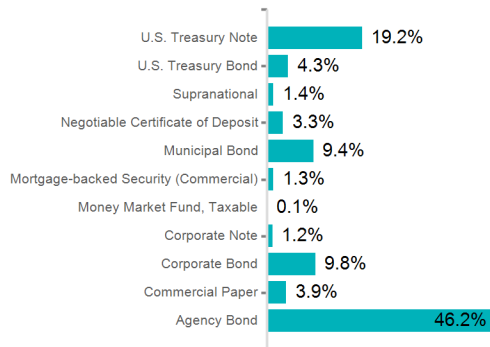
**PORTFOLIO CHARACTERISTICS**

Portfolio Yield to Maturity	4.67%
Portfolio Effective Duration	2.25 yrs
Weighted Average Maturity	2.44 yrs
Weighted Average Life	2.52 yrs

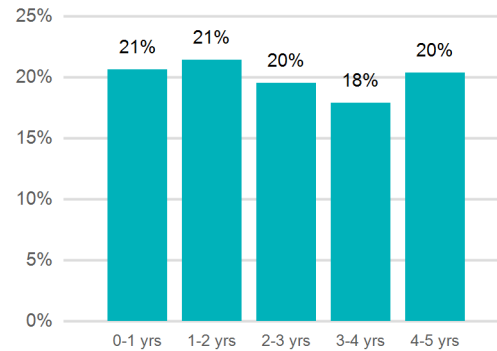
**PROJECTED MONTHLY INCOME SCHEDULE**



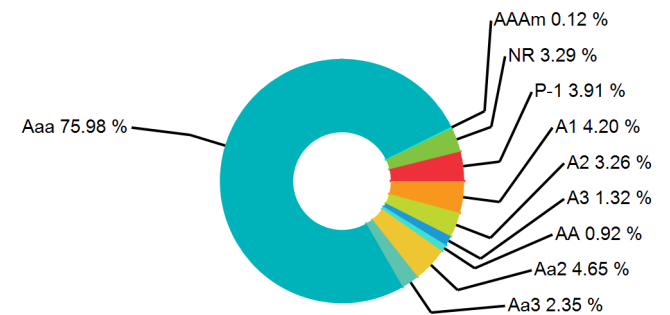
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY**



Paradise Recreation & Park District - Operating Account

**PROJECTED INCOME SCHEDULE**

As of June 30, 2023



CUSIP	SECURITY DESCRIPTION	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024
023135BR6	Amazon.com, Inc. 1.200% 06/03/2027						4,500						4,500
037833DB3	Apple Inc. 2.900% 09/12/2027			7,250						7,250			
05531FBB8	Truist Financial Corporation 2.850% 10/26/2024				7,125						7,125		
05580AS39	BMW Bank of North America 4.800% 11/10/2025					5,807						5,744	
06740KRH2	Barclays Bank Delaware 4.950% 11/17/2025					5,989						5,924	
13063D2T4	California, State of 5.500% 10/01/2025				5,500						5,500		
14913R2Y2	Caterpillar Financial Services Corporation 4.900% 01/17/2025	12,250						12,250					
166764BX7	Chevron Corporation 1.995% 05/11/2027					3,491						3,491	
178180GS8	City National Corporation 4.900% 11/24/2025					6,002						5,937	
20772KAG4	Connecticut, State of 3.230% 01/15/2025	8,075						8,075					
24422EUX5	John Deere Capital Corporation 2.600% 03/07/2024			3,900						11,988			
250375LA8	Desert Community College District 3.000% 08/01/2027		4,800						4,800				
2546732B1	Discover Bank 4.900% 11/30/2027					6,002						5,937	
3130AAAG3	FHLB 2.625% 12/11/2026						4,791						4,791
3130ALF25	FHLB 0.400% 11/26/2024		1,150						1,150				
3130ALGR9	FHLB 0.85% 02/26/26		1,275						1,275				
3130ALHH0	FHLB 0.960% 03/05/2026			1,560						1,560			
3130ALNU4	FHLB 0.680% 03/24/2025			1,530						1,530			
3130AMHH8	FHLB 0.410% 08/01/2024						882						882
3130AMWW8	FHLB 1.100% 09/30/2026			1,705						1,705			

## Paradise Recreation &amp; Park District - Operating Account

**PROJECTED INCOME SCHEDULE**

As of June 30, 2023



CUSIP	SECURITY DESCRIPTION	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024
3130AN4D9	FHLB 0.750% 06/30/2025						1,594						1,594
3130AP3A1	FHLB 0.850% 06/29/2026			1,594						1,594			
3130AQBD4	FHLB 1.200% 12/30/2024						2,700						2,700
3130AQF65	FHLB 1.250% 12/21/2026						2,188						2,188
3130AQUG6	FHLB 1.770% 11/25/2025					4,425						4,425	
3130ATND5	FHLB 4.375% 09/13/2024			6,453						6,453			
3130ATPW1	FHLB 4.625% 12/08/2023						4,648						
3130ATT31	FHLB 4.500% 10/03/2024				11,250						11,250		
3130ATTY3	FHLB 4.750% 11/02/2023					11,963							
3130ATVC8	FHLB 4.875% 06/14/2024						10,969						11,000
3130ATZ42	FHLB 4.875% 11/28/2023					12,558							
313373B68	FHLB 4.375% 03/13/2026			8,422						8,422			
3133EAG44	FFCB 2.630% 08/03/2026		4,050						4,050				
3133EFBJ5	FFCB 2.320% 08/28/2023		16,120										
3133ELC28	FFCB 0.730% 05/27/2025					1,643						1,643	
3133ELY32	FFCB 0.550% 07/22/2026	825						825					
3133EM5W8	FFCB 0.680% 09/22/2025			1,445						1,445			
3133EMQG0	FFCB 0.320% 02/10/2025		680						680				
3133EMUP5	FFCB 0.710% 04/01/2025				1,509						1,509		
3133EN5N6	FFCB 4.000% 01/06/2028	9,400						9,400					
3133ENAL4	FFCB 0.290% 10/12/2023				12,903								
3133ENEQ9	FFCB 1.640% 05/24/2027					2,870						2,870	
3133ENKG4	FFCB 1.470% 01/11/2027	3,491						3,491					
3133ENL99	FFCB 3.375% 09/15/2027			5,906						5,906			
3133ENZ37	FFCB 4.875% 01/10/2025	10,359						10,359					

## Paradise Recreation &amp; Park District - Operating Account

**PROJECTED INCOME SCHEDULE**

As of June 30, 2023



CUSIP	SECURITY DESCRIPTION	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024
3133EPFU4	FFCB 3.500% 04/12/2028				9,625							9,625	
3133EPNH4	FFCB 3.875 06/21/2028						9,688						9,688
3133XG6E9	FHLB 5.750% 06/12/2026						10,494						10,494
3133XVDG3	FHLB 4.375% 09/13/2024			3,938						3,938			
3135G06J7	FNMA 0.650% 12/10/2025						1,056						1,056
3135G0U43	FNMA 2.875% 09/12/2023			9,103									
3136G4G56	FNMA 0.450% 07/29/2024	900						900					
3137BVZ82	Federal Home Loan Mortgage Corporation 3.430% 01/25/2027	1,399	1,369	1,338	1,308	1,277	1,247	1,216	1,185	1,154	1,123	1,092	1,060
378612AH8	Glendora, City of 1.988% 06/01/2025						4,274						4,274
459058GL1	IBRD 3.000% 09/27/2023			15,092									
46640PC43	J.P. Morgan Securities LLC 03/04/2024									17,754			
46640QVE8	J.P. Morgan Securities LLC 08/14/2023		19,017										
48133U5Z1	JPMorgan Chase Financial Company LLC 5.200% 05/24/2024					11,050						11,050	
692039SE1	Oxnard Union High School District 0.852% 08/01/2024		1,811						1,811				
69371RR57	PACCAR Financial Corp. 0.900% 11/08/2024					2,138						2,138	
70914PW40	Pennsylvania, Commonwealth of 0.950% 08/01/2025		1,900						1,900				
742651DP4	PEFCO 2.450% 07/15/2024	4,288						4,288					
742651DZ2	PEFCO 3.900% 10/15/2027				8,336						9,263		
76913CBB4	Riverside, County of 2.963% 02/15/2027		7,408						7,408				
795451CJ0	Sallie Mae Bank 5.000% 11/18/2025					6,125						6,058	

Paradise Recreation & Park District - Operating Account

**PROJECTED INCOME SCHEDULE**

As of June 30, 2023



CUSIP	SECURITY DESCRIPTION	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024
799017WC8	San Mateo Union High School District 2.187% 09/01/2027			5,468						5,468			
801139AE6	Santa Ana, City of 1.176% 08/01/2026		2,234						2,234				
86787EBC0	Truist Bank 3.200% 04/01/2024				6,400							17,872	
880591EU2	TNNLL 2.875% 02/01/2027		5,031						5,031				
880591EZ1	TVA 3.875% 03/15/2028			10,656						11,625			
8923A1UU3	Toyota Credit de Puerto Rico Corp. 07/28/2023	19,388											
9128284N7	UST 2.875% 05/15/2028					7,188						7,188	
9128286A3	UST 2.625% 01/31/2026	3,938						3,938					
9128286S4	UST 2.375% 04/30/2026				5,047						5,047		
9128286X3	UST 2.125% 05/31/2026					4,516						4,516	
912828B66	UST 2.750% 02/15/2024		6,531						19,074				
912828U24	UST 2.000% 11/15/2026					5,750						5,750	
912828YQ7	UST 1.625% 10/31/2026				4,469						4,469		
91282CEF4	UST 2.500% 03/31/2027			4,375						4,375			
91282CEK3	UST 2.500% 04/30/2024				6,250						22,949		
91282CEN7	UST 2.750% 04/30/2027				4,813						4,813		
91282CER8	UST 2.500% 05/31/2024					5,313						20,021	
91282CEW7	UST 3.250% 06/30/2027						5,688						5,688
91282CEY3	UST 3.000% 07/15/2025	6,750						6,750					
91282CFB2	UST 2.750% 07/31/2027	4,813						4,813					
91282CFE6	UST 3.125% 08/15/2025		7,031						7,031				
91282CFM8	UST 4.125% 09/30/2027			11,344						11,344			
91282CFP1	UST 4.250% 10/15/2025				9,563						9,563		
91282CFU0	UST 4.125% 10/31/2027				5,878						5,878		

Paradise Recreation &amp; Park District - Operating Account

**PROJECTED INCOME SCHEDULE**

As of June 30, 2023



CUSIP	SECURITY DESCRIPTION	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024
91282CGC9	UST 3.875% 12/31/2027						10,559						10,559
91282CGH8	UST 3.500% 01/31/2028	10,063						10,063					
<b>TOTAL</b>		<b>95,937</b>	<b>80,407</b>	<b>101,078</b>	<b>99,975</b>	<b>104,105</b>	<b>75,275</b>	<b>76,366</b>	<b>57,629</b>	<b>103,510</b>	<b>115,984</b>	<b>93,783</b>	<b>70,473</b>



Paradise Recreation & Park District - Operating Account

**POSITION STATEMENT**

As of June 30, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
31846V567	First American Funds, Inc.	6/30/2023 6/30/2023	\$42,600.06	\$42,600.06	\$42,600.06	4.97%	0.003 0.003	\$1.00 \$42,600.06	\$0.00	0.12%	AAAm
<b>SubTotal</b>			<b>\$42,600.06</b>	<b>\$42,600.06</b>	<b>\$42,600.06</b>	<b>4.97%</b>		<b>\$42,600.06</b>	<b>\$0.00</b>	<b>0.12%</b>	
<b>Agency Bond</b>											
3133EFBJ5	FFCB 2.320% 08/28/2023	11/23/2022 11/25/2022	\$530,000.00	\$520,027.52	\$520,027.52	4.87%	0.162 0.160	\$99.50 \$527,334.10	\$7,306.58	1.45%	Aaa AA+
3135G0U43	FNMA 2.875% 09/12/2023	11/7/2022 11/8/2022	\$300,000.00	\$295,209.00	\$295,209.00	4.82%	0.203 0.200	\$99.48 \$298,449.00	\$3,240.00	0.82%	Aaa AA+
3133ENAL4	FFCB 0.290% 10/12/2023	11/7/2022 11/8/2022	\$300,000.00	\$287,532.00	\$287,532.00	4.93%	0.285 0.280	\$98.54 \$295,629.00	\$8,097.00	0.81%	Aaa AA+
3130ATTY3	FHLB 4.750% 11/02/2023	10/31/2022 11/2/2022	\$500,000.00	\$499,912.50	\$499,912.50	4.77%	0.342 0.335	\$99.74 \$498,715.00	(\$1,197.50)	1.37%	Aaa AA+
3130ATZ42	FHLB 4.875% 11/28/2023	11/23/2022 11/28/2022	\$500,000.00	\$499,630.00	\$499,630.00	4.95%	0.414 0.404	\$99.65 \$498,255.00	(\$1,375.00)	1.37%	Aaa AA+
3130ATPW1	FHLB 4.625% 12/08/2023	11/4/2022 11/7/2022	\$500,000.00	\$498,500.00	\$498,500.00	4.90%	0.441 0.431	\$99.60 \$498,020.00	(\$480.00)	1.37%	Aaa AA+
3130ATVC8	FHLB 4.875% 06/14/2024	11/4/2022 11/7/2022	\$450,000.00	\$449,968.50	\$449,968.50	4.88%	0.959 0.923	\$99.42 \$447,376.50	(\$2,592.00)	1.23%	Aaa AA+
742651DP4	PEFCO 2.450% 07/15/2024	11/21/2022 11/22/2022	\$350,000.00	\$336,353.50	\$336,353.50	4.94%	1.044 0.999	\$96.77 \$338,698.50	\$2,345.00	0.93%	Aaa AA+
3136G4G56	FNMA 0.450% 07/29/2024	11/3/2022 11/4/2022	\$400,000.00	\$370,184.00	\$370,184.00	4.98%	1.082 1.050	\$94.46 \$377,840.00	\$7,656.00	1.04%	Aaa AA+
3130AMHH8	FHLB 0.410% 08/01/2024	11/3/2022 11/4/2022	\$430,000.00	\$397,492.00	\$397,492.00	5.00%	1.090 1.059	\$94.32 \$405,576.00	\$8,084.00	1.12%	Aaa AA+
3130ATND5	FHLB 4.375% 09/13/2024	11/3/2022 11/4/2022	\$295,000.00	\$292,368.60	\$292,368.60	4.88%	1.208 1.146	\$98.80 \$291,465.90	(\$902.70)	0.80%	Aaa AA+
3133XVDG3	FHLB 4.375% 09/13/2024	11/3/2022 11/4/2022	\$180,000.00	\$178,502.22	\$178,502.22	4.85%	1.208 1.146	\$98.74 \$177,728.40	(\$773.82)	0.49%	Aaa AA+
3130ATT31	FHLB 4.500% 10/03/2024	11/8/2022 11/9/2022	\$500,000.00	\$497,045.00	\$497,045.00	4.83%	1.263 1.200	\$98.95 \$494,770.00	(\$2,275.00)	1.36%	Aaa AA+
3130ALF25	FHLB 0.400% 11/26/2024	11/3/2022 11/4/2022	\$575,000.00	\$524,158.50	\$524,158.50	4.97%	1.411 1.368	\$92.87 \$533,985.25	\$9,826.75	1.47%	Aaa AA+

## Paradise Recreation &amp; Park District - Operating Account

**POSITION STATEMENT**

As of June 30, 2023



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3130AQBD4	FHLB 1.200% 12/30/2024	11/8/2022 11/9/2022	\$450,000.00	\$415,948.50	\$415,948.50	4.97%	1.504 1.446	\$93.70 \$421,668.00	\$5,719.50	1.16%	Aaa AA+
3133ENZ37	FFCB 4.875% 01/10/2025	11/3/2022 11/10/2022	\$425,000.00	\$425,027.20	\$425,027.20	4.88%	1.534 1.427	\$99.48 \$422,781.50	(\$2,245.70)	1.17%	Aaa AA+
3133EMQG0	FFCB 0.320% 02/10/2025	11/7/2022 11/8/2022	\$425,000.00	\$383,626.25	\$383,626.25	4.93%	1.619 1.570	\$91.89 \$390,524.00	\$6,897.75	1.08%	Aaa AA+
3130ALNU4	FHLB 0.680% 03/24/2025	11/4/2022 11/7/2022	\$450,000.00	\$407,164.50	\$407,164.50	4.97%	1.734 1.678	\$92.10 \$414,432.00	\$7,267.50	1.14%	Aaa AA+
3133EMUP5	FFCB 0.710% 04/01/2025	11/4/2022 11/7/2022	\$425,000.00	\$384,595.25	\$384,595.25	4.96%	1.756 1.701	\$92.54 \$393,282.25	\$8,687.00	1.08%	Aaa AA+
3133ELC28	FFCB 0.730% 05/27/2025	11/7/2022 11/8/2022	\$450,000.00	\$405,544.50	\$405,544.50	4.89%	1.910 1.848	\$91.66 \$412,456.50	\$6,912.00	1.14%	Aaa AA+
3130AN4D9	FHLB 0.750% 06/30/2025	11/7/2022 11/8/2022	\$425,000.00	\$381,947.50	\$381,947.50	4.88%	2.003 1.932	\$91.51 \$388,913.25	\$6,965.75	1.07%	Aaa AA+
3133EM5W8	FFCB 0.680% 09/22/2025	11/7/2022 11/8/2022	\$425,000.00	\$378,304.83	\$378,304.83	4.82%	2.233 2.157	\$90.68 \$385,373.00	\$7,068.17	1.06%	Aaa AA+
3130AQUG6	FHLB 1.770% 11/25/2025	11/3/2022 11/4/2022	\$500,000.00	\$456,035.00	\$456,035.00	4.90%	2.408 2.279	\$92.63 \$463,145.00	\$7,110.00	1.28%	Aaa AA+
3135G06J7	FNMA 0.650% 12/10/2025	11/7/2022 11/8/2022	\$325,000.00	\$285,935.00	\$285,935.00	4.89%	2.449 2.367	\$89.80 \$291,843.50	\$5,908.50	0.80%	Aaa AA+
3130ALGR9	FHLB 0.85% 02/26/26	11/7/2022 11/8/2022	\$300,000.00	\$263,169.00	\$263,169.00	4.93%	2.663 2.556	\$89.54 \$268,611.00	\$5,442.00	0.74%	Aaa AA+
3130ALHH0	FHLB 0.960% 03/05/2026	11/7/2022 11/8/2022	\$325,000.00	\$286,334.75	\$286,334.75	4.88%	2.682 2.566	\$90.31 \$293,497.75	\$7,163.00	0.81%	Aaa AA+
313373B68	FHLB 4.375% 03/13/2026	11/28/2022 11/29/2022	\$385,000.00	\$385,704.55	\$385,704.55	4.31%	2.704 2.486	\$98.87 \$380,657.20	(\$5,047.35)	1.05%	Aaa AA+
3133XG6E9	FHLB 5.750% 06/12/2026	11/17/2022 11/18/2022	\$365,000.00	\$382,939.75	\$382,939.75	4.25%	2.953 2.690	\$102.68 \$374,789.30	(\$8,150.45)	1.03%	Aaa AA+
3130AP3A1	FHLB 0.850% 06/29/2026	11/8/2022 11/9/2022	\$375,000.00	\$326,250.00	\$326,250.00	4.79%	3.000 2.874	\$88.45 \$331,676.25	\$5,426.25	0.91%	Aaa AA+
3133ELY32	FFCB 0.550% 07/22/2026	11/7/2022 11/8/2022	\$300,000.00	\$257,709.00	\$257,709.00	4.74%	3.063 2.962	\$88.68 \$266,040.00	\$8,331.00	0.73%	Aaa AA+
3133EAG44	FFCB 2.630% 08/03/2026	11/8/2022 11/9/2022	\$308,000.00	\$286,992.55	\$286,992.55	4.64%	3.096 2.889	\$94.47 \$290,952.20	\$3,959.65	0.80%	Aaa AA+
3130AMWW8	FHLB 1.100% 09/30/2026	11/4/2022 11/7/2022	\$310,000.00	\$268,925.00	\$268,925.00	4.87%	3.255 3.092	\$88.51 \$274,387.20	\$5,462.20	0.76%	Aaa AA+

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3130AAAG3	FHLB 2.625% 12/11/2026	11/22/2022 11/23/2022	\$365,000.00	\$343,943.15	\$343,943.15	4.19%	3.452 3.235	\$93.63 \$341,731.25	(\$2,211.90)	0.94%	Aaa AA+
3130AQF65	FHLB 1.250% 12/21/2026	11/7/2022 11/8/2022	\$350,000.00	\$306,731.60	\$306,731.60	4.58%	3.479 3.333	\$89.78 \$314,223.00	\$7,491.40	0.87%	Aaa AA+
3133ENKG4	FFCB 1.470% 01/11/2027	11/3/2022 11/4/2022	\$475,000.00	\$416,513.25	\$416,513.25	4.75%	3.537 3.283	\$89.06 \$423,054.00	\$6,540.75	1.17%	Aaa AA+
880591EU2	TNNLL 2.875% 02/01/2027	11/15/2022 11/16/2022	\$350,000.00	\$333,084.15	\$333,084.15	4.14%	3.595 3.312	\$94.01 \$329,049.00	(\$4,035.15)	0.91%	Aaa AA+
3133ENEQ9	FFCB 1.640% 05/24/2027	11/9/2022 11/10/2022	\$350,000.00	\$306,701.50	\$306,701.50	4.70%	3.901 3.582	\$88.98 \$311,444.00	\$4,742.50	0.86%	Aaa AA+
3133ENL99	FFCB 3.375% 09/15/2027	11/4/2022 11/7/2022	\$350,000.00	\$333,910.50	\$333,910.50	4.44%	4.214 3.829	\$95.96 \$335,856.50	\$1,946.00	0.93%	Aaa AA+
742651DZ2	PEFCO 3.900% 10/15/2027	4/27/2023 5/3/2023	\$135,000.00	\$135,216.00	\$135,216.00	3.86%	4.296 3.879	\$97.93 \$132,204.15	(\$3,011.85)	0.36%	Aaa AA+
742651DZ2	PEFCO 3.900% 10/15/2027	4/28/2023 5/3/2023	\$130,000.00	\$129,792.00	\$129,792.00	3.94%	4.296 3.879	\$97.93 \$127,307.70	(\$2,484.30)	0.35%	Aaa AA+
742651DZ2	PEFCO 3.900% 10/15/2027	6/14/2023 6/16/2023	\$210,000.00	\$207,638.55 \$978.25	\$208,616.80	4.19%	4.296 3.879	\$97.93 \$205,650.90	(\$1,987.65)	0.57%	Aaa AA+
3133EN5N6	FFCB 4.000% 01/06/2028	1/27/2023 1/30/2023	\$470,000.00	\$475,611.80 \$1,253.34	\$476,865.14	3.73%	4.523 4.010	\$98.74 \$464,096.80	(\$11,515.00)	1.28%	Aaa AA+
880591EZ1	TVA 3.875% 03/15/2028	3/27/2023 3/30/2023	\$600,000.00	\$595,122.00	\$595,122.00	4.06%	4.712 4.213	\$98.35 \$590,106.00	(\$5,016.00)	1.63%	Aaa AA+
3133EPFU4	FFCB 3.500% 04/12/2028	4/14/2023 4/17/2023	\$550,000.00	\$543,339.50 \$267.36	\$543,606.86	3.77%	4.789 4.314	\$96.77 \$532,235.00	(\$11,104.50)	1.47%	Aaa AA+
3133EPNH4	FFCB 3.875 06/21/2028	6/15/2023 6/21/2023	\$500,000.00	\$497,775.00	\$497,775.00	3.97%	4.981 4.471	\$98.50 \$492,490.00	(\$5,285.00)	1.36%	Aaa AA+
<b>SubTotal</b>			<b>\$17,613,000.00</b>	<b>\$16,654,415.47 \$2,498.95</b>	<b>\$16,656,914.42</b>	<b>4.66%</b>		<b>\$16,748,320.85</b>	<b>\$93,905.38</b>	<b>46.15%</b>	
<b>Commercial Paper</b>											
8923A1UU3	Toyota Credit de Puerto Rico Corp. 07/28/2023	10/31/2022 10/31/2022	\$500,000.00	\$480,612.50	\$480,612.50	5.38%	0.077 0.077	\$99.60 \$498,020.00	\$17,407.50	1.37%	P-1 A-1+
46640QVE8	J.P. Morgan Securities LLC 08/14/2023	11/17/2022 11/18/2022	\$500,000.00	\$480,983.19	\$480,983.19	5.29%	0.123 0.122	\$99.34 \$496,715.00	\$15,731.81	1.37%	P-1 A-1

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46640PC43	J.P. Morgan Securities LLC 03/04/2024	6/8/2023 6/9/2023	\$440,000.00	\$422,246.00	\$422,246.00	5.63%	0.679 0.661	\$95.99 \$422,360.40	\$114.40	1.16%	P-1 A-1
<b>SubTotal</b>			<b>\$1,440,000.00</b>	<b>\$1,383,841.69</b>	<b>\$1,383,841.69</b>	<b>5.42%</b>		<b>\$1,417,095.40</b>	<b>\$33,253.71</b>	<b>3.91%</b>	
<b>Corporate Bond</b>											
24422EUX5	John Deere Capital Corporation 2.600% 03/07/2024	11/15/2022 11/17/2022	\$300,000.00	\$291,912.00	\$291,912.00	4.75%	0.688 0.664	\$98.00 \$293,994.00	\$2,082.00	0.81%	A2 A
86787EBC0	Truist Bank 3.200% 04/01/2024	11/7/2022 11/9/2022	\$400,000.00	\$388,528.00	\$388,528.00	5.36%	0.756 0.728	\$97.90 \$391,608.00	\$3,080.00	1.08%	A2 A
05531FBB8	Truist Financial Corporation 2.850% 10/26/2024	11/21/2022 11/23/2022	\$500,000.00	\$479,820.00	\$479,820.00	5.08%	1.326 1.266	\$95.94 \$479,685.00	(\$135.00)	1.32%	A3 A-
69371RR57	PACCAR Financial Corp. 0.900% 11/08/2024	11/15/2022 11/17/2022	\$475,000.00	\$440,638.50	\$440,638.50	4.78%	1.362 1.318	\$93.86 \$445,849.25	\$5,210.75	1.23%	A1 A+
14913R2Y2	Caterpillar Financial Services Corporation 4.900% 01/17/2025	11/15/2022 11/18/2022	\$500,000.00	\$501,070.00	\$501,070.00	4.80%	1.553 1.445	\$99.50 \$497,480.00	(\$3,590.00)	1.37%	A2 A
166764BX7	Chevron Corporation 1.995% 05/11/2027	11/17/2022 11/21/2022	\$350,000.00	\$316,627.50	\$316,627.50	4.37%	3.866 3.604	\$90.65 \$317,257.50	\$630.00	0.87%	Aa2 AA-
023135BR6	Amazon.com, Inc. 1.200% 06/03/2027	2/10/2023 2/14/2023	\$750,000.00	\$656,025.00	\$656,025.00	4.43%	3.929 3.736	\$87.66 \$657,450.00	\$1,425.00	1.81%	A1 AA
037833DB3	Apple Inc. 2.900% 09/12/2027	1/30/2023 2/1/2023	\$500,000.00	\$473,255.00	\$473,255.00	4.19%	4.205 3.797	\$93.78 \$468,885.00	(\$4,370.00)	1.29%	Aaa AA+
<b>SubTotal</b>			<b>\$3,775,000.00</b>	<b>\$3,547,876.00</b>	<b>\$3,547,876.00</b>	<b>4.70%</b>		<b>\$3,552,208.75</b>	<b>\$4,332.75</b>	<b>9.79%</b>	
<b>Corporate Note</b>											
48133U5Z1	JPMorgan Chase Financial Company LLC 5.200% 05/24/2024	4/20/2023 4/24/2023	\$425,000.00	\$425,000.00	\$425,000.00	5.20%	0.901 0.800	\$99.31 \$422,054.75	(\$2,945.25)	1.16%	A1 A-
<b>SubTotal</b>			<b>\$425,000.00</b>	<b>\$425,000.00</b>	<b>\$425,000.00</b>	<b>5.20%</b>		<b>\$422,054.75</b>	<b>(\$2,945.25)</b>	<b>1.16%</b>	

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<b>Mortgage-backed Security (Commercial)</b>											
3137BVZ82	Federal Home Loan Mortgage Corporation 3.430% 01/25/2027	5/18/2023 5/23/2023	\$500,000.00	\$486,093.75	\$486,093.75	4.89%	3.575 1.822	\$95.63 \$478,125.00	(\$7,968.75)	1.32%	Aaa AA+
<b>SubTotal</b>			<b>\$500,000.00</b>	<b>\$486,093.75</b>	<b>\$486,093.75</b>	<b>4.89%</b>		<b>\$478,125.00</b>	<b>(\$7,968.75)</b>	<b>1.32%</b>	
<b>Municipal Bond</b>											
692039SE1	Oxnard Union High School District 0.852% 08/01/2024	11/3/2022 11/7/2022	\$425,000.00	\$395,891.75	\$395,891.75	5.03%	1.090 1.055	\$94.89 \$403,291.00	\$7,399.25	1.11%	Aa2 A+
20772KAG4	Connecticut, State of 3.230% 01/15/2025	11/3/2022 11/7/2022	\$500,000.00	\$480,570.00	\$480,570.00	5.13%	1.548 1.461	\$96.84 \$484,200.00	\$3,630.00	1.33%	Aa3 AA-
378612AH8	Glendora, City of 1.988% 06/01/2025	11/8/2022 11/10/2022	\$430,000.00	\$396,894.30	\$396,894.30	5.24%	1.923 1.843	\$93.79 \$403,279.80	\$6,385.50	1.11%	AAA
70914PW40	Pennsylvania, Commonwealth of 0.950% 08/01/2025	11/7/2022 11/9/2022	\$400,000.00	\$359,156.00	\$359,156.00	5.00%	2.090 2.014	\$91.87 \$367,464.00	\$8,308.00	1.01%	Aa3 A+
13063D2T4	California, State of 5.500% 10/01/2025	11/10/2022 11/17/2022	\$200,000.00	\$204,024.00	\$204,024.00	4.74%	2.258 2.073	\$100.43 \$200,860.00	(\$3,164.00)	0.55%	Aa2 AA-
801139AE6	Santa Ana, City of 1.176% 08/01/2026	11/7/2022 11/9/2022	\$380,000.00	\$326,442.80	\$326,442.80	5.40%	3.090 2.942	\$88.10 \$334,795.20	\$8,352.40	0.92%	AA
76913CBB4	Riverside, County of 2.963% 02/15/2027	11/17/2022 11/21/2022	\$500,000.00	\$458,065.00	\$458,065.00	5.19%	3.633 3.338	\$93.23 \$466,125.00	\$8,060.00	1.28%	Aa2 AA
250375LA8	Desert Community College District 3.000% 08/01/2027	11/9/2022 11/14/2022	\$320,000.00	\$293,449.60	\$293,449.60	5.00%	4.090 3.726	\$93.16 \$298,105.60	\$4,656.00	0.82%	Aa2 AA
799017WC8	San Mateo Union High School District 2.187% 09/01/2027	11/4/2022 11/8/2022	\$500,000.00	\$440,145.00	\$440,145.00	5.02%	4.175 3.877	\$90.72 \$453,595.00	\$13,450.00	1.25%	Aaa
<b>SubTotal</b>			<b>\$3,655,000.00</b>	<b>\$3,354,638.45</b>	<b>\$3,354,638.45</b>	<b>5.10%</b>		<b>\$3,411,715.60</b>	<b>\$57,077.15</b>	<b>9.40%</b>	

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<b>Negotiable Certificate of Deposit</b>											
05580AS39	BMW Bank of North America 4.800% 11/10/2025	11/7/2022 11/10/2022	\$240,000.00	\$239,460.00	\$239,460.00	4.88%	2.367 2.191	\$98.67 \$236,817.60	(\$2,642.40)	0.65%	
06740KRH2	Barclays Bank Delaware 4.950% 11/17/2025	11/7/2022 11/16/2022	\$240,000.00	\$239,520.00	\$239,520.00	5.02%	2.386 2.207	\$99.00 \$237,590.40	(\$1,929.60)	0.65%	
795451CJ0	Sallie Mae Bank 5.000% 11/18/2025	11/15/2022 11/18/2022	\$243,000.00	\$243,000.00	\$243,000.00	5.00%	2.389 2.209	\$99.11 \$240,827.58	(\$2,172.42)	0.66%	
178180GS8	City National Corporation 4.900% 11/24/2025	11/15/2022 11/23/2022	\$243,000.00	\$242,514.00	\$242,514.00	4.97%	2.405 2.226	\$98.88 \$240,273.54	(\$2,240.46)	0.66%	
2546732B1	Discover Bank 4.900% 11/30/2027	11/18/2022 11/30/2022	\$243,000.00	\$243,000.00	\$243,000.00	4.90%	4.422 3.903	\$98.48 \$239,316.12	(\$3,683.88)	0.66%	
<b>SubTotal</b>			<b>\$1,209,000.00</b>	<b>\$1,207,494.00</b>	<b>\$1,207,494.00</b>	<b>4.96%</b>		<b>\$1,194,825.24</b>	<b>(\$12,668.76)</b>	<b>3.29%</b>	
<b>Supranational</b>											
459058GL1	IBRD 3.000% 09/27/2023	11/23/2022 11/28/2022	\$500,000.00	\$492,408.50	\$492,408.50	4.88%	0.244 0.240	\$99.42 \$497,120.00	\$4,711.50	1.37%	Aaa AA+
<b>SubTotal</b>			<b>\$500,000.00</b>	<b>\$492,408.50</b>	<b>\$492,408.50</b>	<b>4.88%</b>		<b>\$497,120.00</b>	<b>\$4,711.50</b>	<b>1.37%</b>	
<b>U.S. Treasury Bond</b>											
91282CEK3	UST 2.500% 04/30/2024	11/8/2022 11/9/2022	\$500,000.00	\$483,300.78	\$483,300.78	4.87%	0.836 0.831	\$97.59 \$487,930.00	\$4,629.22	1.34%	Aaa AA+
9128286A3	UST 2.625% 01/31/2026	11/7/2022 11/8/2022	\$300,000.00	\$282,269.53	\$282,269.53	4.62%	2.592 2.435	\$95.18 \$285,540.00	\$3,270.47	0.79%	Aaa AA+
9128286S4	UST 2.375% 04/30/2026	11/4/2022 11/7/2022	\$325,000.00	\$302,795.90	\$302,795.90	4.52%	2.836 2.683	\$94.30 \$306,478.25	\$3,682.35	0.84%	Aaa AA+
9128286S4	UST 2.375% 04/30/2026	2/13/2023 2/14/2023	\$100,000.00	\$94,710.94	\$94,710.94	4.15%	2.836 2.683	\$94.30 \$94,301.00	(\$409.94)	0.26%	Aaa AA+
9128286X3	UST 2.125% 05/31/2026	11/7/2022 11/8/2022	\$325,000.00	\$299,228.52	\$299,228.52	4.56%	2.921 2.775	\$93.51 \$303,914.00	\$4,685.48	0.84%	Aaa AA+
9128286X3	UST 2.125% 05/31/2026	2/13/2023 2/14/2023	\$100,000.00	\$93,828.12	\$93,828.12	4.15%	2.921 2.775	\$93.51 \$93,512.00	(\$316.12)	0.26%	Aaa AA+
<b>SubTotal</b>			<b>\$1,650,000.00</b>	<b>\$1,556,133.79</b>	<b>\$1,556,133.79</b>	<b>4.61%</b>		<b>\$1,571,675.25</b>	<b>\$15,541.46</b>	<b>4.33%</b>	

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<b>U.S. Treasury Note</b>											
912828B66	UST 2.750% 02/15/2024	11/3/2022 11/4/2022	\$475,000.00	\$462,457.03	\$462,457.03	4.90%	0.630 0.608	\$98.36 \$467,205.25	\$4,748.22	1.29%	Aaa AA+
91282CER8	UST 2.500% 05/31/2024	11/4/2022 11/7/2022	\$425,000.00	\$410,291.02	\$410,291.02	4.82%	0.921 0.891	\$97.36 \$413,775.75	\$3,484.73	1.14%	Aaa AA+
91282CEY3	UST 3.000% 07/15/2025	11/8/2022 11/9/2022	\$450,000.00	\$431,736.33	\$431,736.33	4.62%	2.044 1.922	\$96.38 \$433,687.50	\$1,951.17	1.20%	Aaa AA+
91282CFE6	UST 3.125% 08/15/2025	11/8/2022 11/9/2022	\$450,000.00	\$433,107.42	\$433,107.42	4.58%	2.129 2.003	\$96.58 \$434,601.00	\$1,493.58	1.20%	Aaa AA+
91282CFP1	UST 4.250% 10/15/2025	11/8/2022 11/9/2022	\$450,000.00	\$446,027.34	\$446,027.34	4.57%	2.296 2.142	\$98.89 \$445,009.50	(\$1,017.84)	1.23%	Aaa AA+
912828YQ7	UST 1.625% 10/31/2026	11/9/2022 11/10/2022	\$300,000.00	\$269,812.50	\$269,812.50	4.41%	3.340 3.178	\$91.43 \$274,302.00	\$4,489.50	0.76%	Aaa AA+
912828YQ7	UST 1.625% 10/31/2026	2/13/2023 2/14/2023	\$250,000.00	\$229,013.67	\$229,013.67	4.09%	3.340 3.178	\$91.43 \$228,585.00	(\$428.67)	0.63%	Aaa AA+
912828U24	UST 2.000% 11/15/2026	11/8/2022 11/9/2022	\$325,000.00	\$296,080.08	\$296,080.08	4.44%	3.381 3.199	\$92.48 \$300,550.25	\$4,470.17	0.83%	Aaa AA+
912828U24	UST 2.000% 11/15/2026	2/13/2023 2/14/2023	\$250,000.00	\$231,962.89	\$231,962.89	4.10%	3.381 3.199	\$92.48 \$231,192.50	(\$770.39)	0.64%	Aaa AA+
91282CEF4	UST 2.500% 03/31/2027	11/17/2022 11/18/2022	\$350,000.00	\$328,753.91	\$328,753.91	4.03%	3.753 3.498	\$93.70 \$327,960.50	(\$793.41)	0.90%	Aaa AA+
91282CEN7	UST 2.750% 04/30/2027	11/15/2022 11/16/2022	\$350,000.00	\$332,199.22	\$332,199.22	4.01%	3.836 3.645	\$94.46 \$330,613.50	(\$1,585.72)	0.91%	Aaa AA+
91282CEW7	UST 3.250% 06/30/2027	11/17/2022 11/18/2022	\$350,000.00	\$339,130.86	\$339,130.86	3.99%	4.003 3.637	\$96.18 \$336,616.00	(\$2,514.86)	0.93%	Aaa AA+
91282CFB2	UST 2.750% 07/31/2027	11/4/2022 11/7/2022	\$350,000.00	\$325,896.48	\$325,896.48	4.38%	4.088 3.757	\$94.26 \$329,903.00	\$4,006.52	0.91%	Aaa AA+
91282CFM8	UST 4.125% 09/30/2027	2/13/2023 2/14/2023	\$550,000.00	\$552,771.48	\$552,771.48	4.00%	4.255 3.822	\$99.44 \$546,909.00	(\$5,862.48)	1.51%	Aaa AA+
91282CFU0	UST 4.125% 10/31/2027	2/13/2023 2/14/2023	\$285,000.00	\$286,569.73	\$286,569.73	3.99%	4.340 3.904	\$99.47 \$283,486.65	(\$3,083.08)	0.78%	Aaa AA+
91282CGC9	UST 3.875% 12/31/2027	2/6/2023 2/7/2023	\$545,000.00	\$546,447.66	\$546,447.66	3.81%	4.507 4.007	\$98.58 \$537,271.90	(\$9,175.76)	1.48%	Aaa AA+

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CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
91282CGH8	UST 3.500% 01/31/2028	2/13/2023 2/14/2023	\$575,000.00	\$563,544.92 \$778.31	\$564,323.23	3.95%	4.592 4.123	\$97.08 \$558,198.50	(\$5,346.42)	1.54%	Aaa AA+
9128284N7	UST 2.875% 05/15/2028	5/15/2023 5/16/2023	\$500,000.00	\$485,820.31 \$39.06	\$485,859.37	3.50%	4.879 4.461	\$94.31 \$471,545.00	(\$14,275.31)	1.30%	Aaa AA+
<b>SubTotal</b>			<b>\$7,230,000.00</b>	<b>\$6,971,622.85</b> <b>\$817.37</b>	<b>\$6,972,440.22</b>	<b>4.23%</b>		<b>\$6,951,412.80</b>	<b>(\$20,210.05)</b>	<b>19.16%</b>	
<b>Grand Total</b>			<b>\$38,039,600.06</b>	<b>\$36,122,124.56</b> <b>\$3,316.32</b>	<b>\$36,125,440.88</b>	<b>4.67%</b>		<b>\$36,287,153.70</b>	<b>\$165,029.14</b>	<b>100.00%</b>	



## Paradise Recreation &amp; Park District - Operating Account

**TRANSACTION STATEMENT**

As of June 30, 2023



Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Amount	Purchased Interest	Total Cost	Yield at Cost
<b>Purchase</b>									
Purchase	6/8/2023	6/9/2023	46640PC43	J.P. Morgan Securities LLC 03/04/2024	440,000.00	422,246.00		422,246.00	5.63%
Purchase	6/14/2023	6/16/2023	742651DZ2	PEFCO 3.900% 10/15/2027	210,000.00	207,638.55	978.25	208,616.80	4.19%
Purchase	6/15/2023	6/21/2023	3133EPNH4	FFCB 3.875 06/21/2028	500,000.00	497,775.00		497,775.00	3.97%
<b>Total</b>					<b>1,150,000.00</b>	<b>1,127,659.55</b>	<b>978.25</b>	<b>1,128,637.80</b>	

Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss
<b>Maturity</b>								
Maturity	6/15/2023	6/15/2023	62479MTF0	MUFG Bank, Ltd. 06/15/2023	500,000.00	484,288.89	500,000.00	15,711.11
<b>Total</b>					<b>500,000.00</b>	<b>484,288.89</b>	<b>500,000.00</b>	<b>15,711.11</b>

<b>Sell</b>									
Transaction Type	Trade Date	Settlement Date	CUSIP	Security Description	Par Value	Principal Cost	Total Proceeds	Realized Gain/Loss	
Sell	6/8/2023	6/9/2023	3133ENK33	FFCB 3.625% 03/06/2024	425,000.00	417,622.85	419,623.75	2,000.90	
<b>Total</b>					<b>425,000.00</b>	<b>417,622.85</b>	<b>419,623.75</b>	<b>2,000.90</b>	

## Paradise Recreation &amp; Park District - Operating Account

**TRANSACTION STATEMENT**

As of June 30, 2023



Transaction Type	Payment Date	Settlement Date	CUSIP	Security Description	Interest Received
<b>Interest/Dividends</b>					
Interest/Dividends	6/1/2023	6/1/2023	3130AMHH8	FHLB 0.410% 08/01/2024	881.50
Interest/Dividends	6/1/2023	6/1/2023	378612AH8	Glendora, City of 1.988% 06/01/2025	4,274.20
Interest/Dividends	6/1/2023	6/1/2023	31846V567	First American Funds, Inc.	1,506.96
Interest/Dividends	6/5/2023	6/5/2023	023135BR6	Amazon.com, Inc. 1.200% 06/03/2027	4,500.00
Interest/Dividends	6/8/2023	6/8/2023	3130ATPW1	FHLB 4.625% 12/08/2023	14,710.07
Interest/Dividends	6/8/2023	6/9/2023	3133ENK33	Federal Farm Credit Banks Consolidated Systemwide Bonds 3.63% 03/06/2024	3,979.95
Interest/Dividends	6/12/2023	6/12/2023	3133XG6E9	FHLB 5.750% 06/12/2026	10,493.75
Interest/Dividends	6/12/2023	6/12/2023	3135G06J7	FNMA 0.650% 12/10/2025	1,056.25
Interest/Dividends	6/12/2023	6/12/2023	3130AAAG3	FHLB 2.625% 12/11/2026	4,790.63
Interest/Dividends	6/14/2023	6/14/2023	3130ATVC8	FHLB 4.875% 06/14/2024	13,223.44
Interest/Dividends	6/21/2023	6/21/2023	3130AQF65	FHLB 1.250% 12/21/2026	2,187.50
Interest/Dividends	6/26/2023	6/26/2023	3137BVZ82	Federal Home Loan Mortgage Corporation 3.430% 01/25/2027	1,429.17
Interest/Dividends	6/30/2023	6/30/2023	91282CEW7	UST 3.250% 06/30/2027	5,687.50
Interest/Dividends	6/30/2023	6/30/2023	3130AN4D9	FHLB 0.750% 06/30/2025	1,593.75
Interest/Dividends	6/30/2023	6/30/2023	3130AQBD4	FHLB 1.200% 12/30/2024	2,700.00
Interest/Dividends	6/30/2023	6/30/2023	91282CGC9	UST 3.875% 12/31/2027	10,559.38
<b>Total</b>					<b>83,574.05</b>

Paradise Recreation &amp; Park District - Operating Account

**TRANSACTION STATEMENT**

As of June 30, 2023



Transaction Type	Trade Date	Settlement Date	Transaction Description	Amount
<b>Custodian Fee</b>				
Custodian Fee	6/23/2023	6/23/2023	Cash Out	(305.62)
<b>Total</b>				<b>(305.62)</b>
<b>Management Fee</b>				
Management Fee	6/13/2023	6/13/2023	Cash Out	(2,431.42)
<b>Total</b>				<b>(2,431.42)</b>

Paradise Recreation & Park District - Operating Account

## STATEMENT DISCLOSURE

As of June 30, 2023



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