

Paradise Recreation and Park District  
**Board of Directors Regular Meeting**  
Terry Ashe Recreation Center  
January 11, 2023

**MINUTES**

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**1. CALL TO ORDER:**

Board Chairperson Steve Rodowick called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:01 p.m.

**1.1 PLEDGE OF ALLEGIANCE:**

Chairperson Rodowick led the Pledge of Allegiance.

**1.2 ROLL CALL:**

Present: Steve Rodowick (Chairperson), Robert Anderson (Vice- Chairperson), Mary Bellefeuille (Secretary), Al McGreehan (Director), Jen Goodlin (Director).

**PRPD STAFF:**

Present: Dan Efseaff (District Manager), Kristi Sweeney (Assistant District Manager), Scott Amick (Recreation Supervisor), Jeff Dailey (Recreation Supervisor), Catherine Merrifield (District Accountant), Sunny Quigley (Administrative Assistant II / Stand-in Board Clerk)

Present via teleconference: Sarah Hoffman (Board Clerk)

**1.3 WELCOME GUESTS:**

Chairperson Rodowick welcomed the guests present.

Present: None

Present via teleconference: John Stonebraker.

**1.4 SPECIAL PRESENTATIONS:** None

**2. PUBLIC COMMENT:** None

**3. CONSENT AGENDA:**

**3.1 Board Minutes: Regular Meeting of December 14, 2022**

**3.2 Payment of Bills/Disbursements (Warrants and Checks Report)**

Check #054830 – 055029 and ACHs

**3.3 Information Items (Acceptance only): Safety Committee Meeting Minutes from Safety Committee Meeting of December 22, 2022**

Secretary Bellefeuille pulled item 3.3 and Board Clerk Quigley pulled item 3.1.  
Chairperson Rodowick then asked for a motion for Item 3.2.

**MOTION:**

Director McGreehan moved to approve item 3.2. Vice- Chairperson Anderson seconded the motion and the motion carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

**Pulled Item 3.1**

Board Clerk Quigley briefly explained what the corrections were.

Director McGreehan then asked if the board had a copy of the corrected minutes. Chairperson Rodowick confirmed everyone received a copy of the corrected minutes. Director McGreehan said with that being stated he would make a motion.

Chairperson Rodowick asked if there were any other comments from the board or the public. There were none.

**MOTION:**

Director McGreehan moved to accept the corrected minutes. Vice- Chairperson Anderson seconded the motion and the motion carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

**Pulled Item 3.3**

Secretary Bellefeuille asked what an open claim meant on a worker compensation summary and if that meant they were still getting paid.

District Manager Efseaff stated that an open claim meant that it is just an unresolved injury. He then stated that names should be removed from agendas in the future.

Secretary Bellefeuille then asked about the synthetic ice rink that was discussed at the Safety Committee meeting. District Manager Efseaff provided feedback.

Chairperson Rodowick asked if there were any other comments from the board or the public. There were none.

**MOTION:**

Director McGreehan moved to approve the Safety Committee Minutes from the December 22, 2022 meeting. Secretary Bellefeuille seconded the motion and the motion carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

**4. COMMITTEE REPORTS:**

**4.1. Personnel Committee Meeting of December 20, 2022. – The committee met to discuss an Employee Assistance Program (EAP).**

Secretary Bellefeuille gave a brief verbal report stating that staff is looking into an Employee Assistance Program (EAP). She explained to the board what that was and that she is all for it.

Chairperson Rodowick asked if there were any comments from the board or the public. There were none.

**4.2 Recreation and Park Committee Meeting of December 21, 2022. – The committee met to discuss an agreement with the Town of Paradise to set up an Early Warning System (EWS) and the Pentz Road PG&E Easement.**

Director McGreehan gave a brief verbal report and informed the board about a possibility of an Early Warning System (EWS) going up in Bille Park. He also mentioned that there was a representative there from the Town of Paradise to answer questions.

Director McGreehan then mentioned that staff are still working on an agreement with PG&E on an easement on Pentz Road.

Chairperson Rodowick asked if there were any comments from the board or the public. There were none.

**4.3 Finance Committee Meeting of December 22, 2022. – The committee met to discuss the 2023-2024 Budget Calendar, the mid-year budget review, and went over updates for Lakeridge Park.**

Chairperson Rodowick stated that the Finance Committee went through the budget calendar and had some discussion about Lakeridge Park and its costs.

Chairperson Rodowick then asked if there was anyone from the public who had a comment. Recreation Supervisor Amick said that Citizen Stonebraker has a comment.

Citizen Stonebraker stated that the Upper Ridge still looks forward to having a meeting to discuss phasing of Lakeridge Park, especially if it will be exceeding state funding and will require loans.

Chairperson Rodowick asked if there were any comments from the board or the public. There were none.

**5. OLD BUSINESS:**

**5.1. FY 2023-24 Budget Calendar – Staff will provide an update provided to the Finance Committee from the December meeting (*Information Only*).**

District Accountant Merrifield briefly walked through the Budget Calendar. She also stated that in the beginning of January there was a kickoff meeting.

District Manager Efseaff added that each year there have been some wrinkles but this year it seems like there is a lot less uncertainty.

Chairperson Rodowick asked if there was any other comments from the board or the public. There were none.

**5.2 Resolution #23-1-1-521 Acceptance of Grant Funding – The State of California has awarded a planning grant to explore recreation opportunities and impacts at Jordan Hill Road Park. The grant explores the appropriateness of historical Off-Highway Motor Vehicle (OHV) in the area and explore measures and education to maintain wildlife, soils, and habitat of project areas. The study will aid the District BOD on future decisions related to enforcement and education policies, planning and development decisions in the future. *Recommendation: Approve resolution #23-01-1-521 to accept the funding award.***

District Manager Efseaff explained that the District submitted an application for a feasibility study to look at Jordan Hill Park which has been used as an off road vehicle staging area for some time. District Manager Efseaff informed the board that the State has provided us with an example resolution that was folded into a PRPD resolution.

Director McGreehan asked if the board approves the resolution, does that mean that PRPD is the applicant in charge of the study. District Manager stated that we would be.

Director McGreehan then asked if we have enough contractual people in house to do this study. District Manager stated that we did.

District Manager Efseaff then gave information on all the other land it is connected to (BLM and Paradise Irrigation District).

Director McGreehan stated that if the resolution is approved, he would like to see the budget for the study presented to the Finance Committee. Chairperson Rodowick agreed with that comment.

Chairperson Rodowick mentioned that there is an abandoned motorhome at that property that he would like to see removed. District Manager Efseaff agreed.

Secretary Bellefeuille asked about the grant funding and what PRPD had to match for the grant funding. District Manager informed her of the funding amount and stated that it was a 25% match.

Director Goodlin stated that she thought it was a great idea.

Chairperson Rodowick asked if there were any members from the public that wished to speak. Recreation Supervisor Amick stated that Citizen Stonebraker had a comment.

Citizen Stonebraker stated that he supports PRPD spending the matching funds. He also stated that District Manager Efseaff should reach out to Peggy with the Forest Advisory Council to do a presentation on this and that he may find partners for this project there.

Chairperson Rodowick asked if there were any other comments from the board or the public. There were none.

**MOTION:**

Director McGreehan moved to approve Resolution #23-01-1-521 as presented. Secretary Bellefeuille seconded the motion, and the motion carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

**6. NEW BUSINESS:**

**6.1. 2022 Pool Report. – PRPD Recreation Staff will present a report for both the Paradise and Concow Swimming Pools (*Information Only*).**

Recreation Supervisor Dailey verbally did an overview of the pool report. He talked about the programs that went on at the pool over the summer and the scholarship program that was going on during the summer so that kids could get into the pool for free. Dailey also stated that at the end of the season the pool heater broke and the District will have to replace it for the 2023 summer.

Secretary Bellefeuille asked about the boiler breaking and if that could have been caused by the Camp Fire and if we could send it in as an insurance claim. District Manager Efseaff gave feedback.

Recreation Supervisor Dailey then talked about certifying lifeguards and Director McGreehan then asked if we could find an indoor pool to start training lifeguards now.

Chairperson Rodowick asked if there was anyone from the public that had a comment. Recreation Supervisor Amick stated that Citizen Stonebraker had a comment.

Citizen Stonebraker informed the staff and board that they should look into solar thermal pool heating.

Chairperson Rodowick asked if there were any other comments from the board or the public. There were none.

**6.2 Assign Standing Committees. – The PRPD Board of Directors Chairperson will (1) assign two PRPD Board members to the Personnel, Finance, and Recreation and Park standing committees to serve for the 2023 calendar year and set tentative recurring meeting dates and**

times; (2) assign Board members to serve as monitors of various organizations; and (3) maintain the Agenda Order Revision from 2022 to allow the most pressing business and action items be taken up earlier in the meeting. *Recommendation: Acknowledge Committee assignments and adopt meeting calendar and agenda order.*

Secretary Bellefeuille asked about some of the pages in the packet about this agenda item. District Manager Efseaff provided feedback.

Chairperson Rodowick asked if there were any other comments from the board or the public. There were none.

**MOTION:**

Secretary Bellefeuille moved to acknowledge committee assignments and adopt the meeting calendar and agenda order. Director McGreehan seconded the motion, and the motion carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

**7. REPORTS:**

**7.1 District Report:**

District Manager Efseaff stated that we are moving forward on some of the donated properties. He then made some comments on all the trees that have been falling at our facilities.

Both Secretary Bellefeuille and Director Goodlin had comments about the trees that had fallen.

District Manager Efseaff then gave an update on the solar that will be going up at the TARC.

Secretary Bellefeuille asked a question about the Profit and Loss report and the percentages we have used. District Accountant Merrifield gave insight.

Recreation Supervisor Dailey gave a verbal report on the Elks Hoop Shoot. He stated that he is already working on the Fishing Derby and stated that PRPD was awarded 7,000 pounds of trout from Fish and Game.

Recreation Supervisor Amick stated that the Paradise Symphony came and played at the TARC on December 17<sup>th</sup>, 2022. He also talked about Healing Trauma through Nature (56 fieldtrips/ almost 400 students served) and Youth Community Access Grant (300,000 grant).

Secretary Bellefeuille stated that she is happy that the activity guides are getting out earlier this year and asked about the Youth Advisory Council and finding out more information. Recreation Supervisor Amick gave feedback.

Chairperson Rodowick asked if there were any other comments from the board or the public. There were none.

**7.2 Board Liaison Reports:**

- Director McGreehan reported that LAFCO opted to not have a meeting in January. He stated that he did Zoom into the Paradise Town Council meeting to listen in on an agenda item about land that the town acquired in the early 2000's. Lastly, he stated he will be attending a meeting via Zoom for the California Association of Recreation and Park District Board.
- Chairperson Rodowick stated that he sent some information to Dan about an agenda item on the County Consent Agenda mentioning impact fees.
  - Dan and other staff looked into it and provided feedback.

**8. CLOSED SESSION:** None

**9. BOARD COMMENT:** None

**10. ADJOURNMENT:**

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 8:17 p.m. by Chairperson Rodowick until the next Regular Board meeting scheduled on February 8, 2023, at 6:00 p.m. at the Terry Ashe Recreation Center



Steve Rodowick, Chairperson



Mary Bellefeuille, Secretary

