

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center
February 8, 2023

MINUTES

1. CALL TO ORDER:

Board Chairperson Steve Rodowick called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:04 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Rodowick led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Steve Rodowick (Chairperson), Mary Bellefeuille (Secretary), Al McGreehan (Director), Jen Goodlin (Director).

Present via teleconference: Robert Anderson (Vice- Chairperson)

PRPD STAFF:

Present: Dan Efseaff (District Manager), Mark Cobb (Park Supervisor), Catherine Merrifield (District Accountant), Sarah Hoffman (Board Clerk), Sunny Quigley (Administrative Assistant II)

Present via teleconference: Kristi Sweeney (Assistant District Manager), Jeff Dailey (Recreation Supervisor)

1.3 WELCOME GUESTS:

Chairperson Rodowick welcomed guests.

Present: John Stonebraker.

Present via teleconference: one Citizen.

2. PUBLIC COMMENT: Citizen Stonebraker made a public comment.

3. CONSENT AGENDA:

3.1 Board Minutes: Regular Meeting of January 11, 2023

**3.2 Payment of Bills/Disbursements (Warrants and Checks Report)
Check #055030 – 055132 and ACHs**

**3.3 Information Items (Acceptance only):
Safety Committee Minutes from January 19, 2023**

Chairperson Rodowick asked if anyone would like to pull any items from the consent agenda for further discussion. Secretary Bellefeuille requested Item 3.2 and Board Clerk Hoffman requested Item 3.1.

Chairperson Rodowick then asked for a motion to approve the consent agenda (Item 3.3).

MOTION:

Secretary Bellefeuille moved to approve Item 3.3, Safety Committee Minutes from the January 19, 2023, Meeting. Director McGreehan seconded the motion and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

Pulled Item 3.1

Board Clerk Hoffman briefly explained corrections to the minutes.

Chairperson Rodowick asked if the public or the board had any questions on the corrected minutes. Seeing none, he asked for a motion.

MOTION:

Director McGreehan moved to accept the corrected minutes. Secretary Bellefeuille seconded the motion and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

Pulled Item 3.2

Secretary Bellefeuille asked if she could see the invoices for some of the checks. District Accountant Merrifield took note of the requested invoices.

Chairperson Rodowick asked for details about the payment and account for the tree removal work. District Manager Efseaff responded.

Chairperson Rodowick then asked for public or board questions. He received none and then asked for a motion.

MOTION:

Director McGreehan moved to approve the Payment of Bills and Disbursements. Secretary Bellefeuille seconded the motion and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

4. COMMITTEE REPORTS:**4.1 Recreation and Park Committee Meeting of January 24,2023. – The Committee met to discuss Lakeridge Park and the possible PG&E Easement at Nobel Park.**

Secretary Bellefeuille gave a brief verbal report on the meeting.

Chairperson Rodowick asked for any updates on the PG&E Easement at Nobel Park. District Manager Efseaff indicated that PG&E has put the request on hold.

Chairperson Rodowick then asked for Board concurrence from the board to accept the report. The Board concurred.

5. OLD BUSINESS:**5.1. Memorandum of Understanding (MOU) to Support the Honey Run Covered Bridge Association (HRCBA). – The HRCBA seeks to expand the partnership with the District in support the rebuild of the Honey Run Covered Bridge. This icon was located within District boundaries. HRCBA desires consultation and expertise on park planning, conceptual park designs, potential funding sources and grants, and long-term management options. *Recommendation: Authorize District Manager to complete expanded MOU.***

District Manager Efseaff gave a brief verbal report on the MOU.

Director McGreehan went through the MOU and asked questions and made comments. District Manager Efseaff gave feedback to his comments and questions.

Secretary Bellefeuille noted a spelling error correction to staff.

Director Goodlin asked about the roles and responsibilities section and asked who that would fall under. District Manager Efseaff provided feedback.

Chairperson Rodowick asked if there was any public comment. Citizen Stonebraker then made a brief comment on the agenda item.

Chairperson Rodowick then asked if there were any other comments from the public or Board. There were none.

Chairperson Rodowick then asked for a motion.

MOTION:

Secretary Bellefeuille moved to authorize the District Manager to complete the expanded MOU. Director Goodlin seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

5.2. Resolution #23-02-1-522- for signatory authority. – In December of 2022, California Office of Emergency Services (CALOES) awarded the District a grant from the Federal Emergency Management Administration’s (FEMA) Building Resilient Infrastructure in Communities (BRIC) program to fund the next phase of the Buffer Project. In order to move forward, signatory authority must be designated to members of staff. Recommendation: Approve resolution to provide District Manager and Assistant District Manager signatory authority.

District Manager Efseaff gave a verbal report on the Resolution.

Chairperson Rodowick asked for the status of legal review. District Manager Efseaff provided feedback.

Director McGreehan asked staff to describe corrections made to the proposed resolution. Board Clerk Hoffman recited the corrections.

Secretary Bellefeuille asked for clarification on the grant funds. Staff provided clarification.

Chairperson Rodowick asked for public comments. Citizen Stonebraker made a comment.

Chairperson Rodowick then asked if there were any other comments from the public or Board. There were none.

MOTION:

Secretary Bellefeuille moved to approve Resolution #23-02-1-522- for signatory authority. Director McGreehan seconded the motion, and the motion carried with 4 ayes and one nay.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, nay; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

5.3. FY 2022-23 Mid-Year Budget Review – Staff will provide an update on the budget to date using the reports in the District Report (Information Only).

District Accountant Merrifield gave an update of the Budget. Among other items, she noted a few items such as the status of tax revenue payments, payroll expenses, and that we were higher in our workers comp. liability.

After District Accountant Merrifield gave her report, Director McGreehan stated that he would like to take the budget to the Finance Committee and go through it in more depth. District Manager Efseaff noted that details had been reviewed at the Committee level and that upcoming meetings will devote to additional review as well.

Chairperson Rodowick then asked for comments from the Board or public. He received none.

6. NEW BUSINESS: None

7. REPORTS:

7.1 District Report:

Park Supervisor Cobb gave a verbal report on all the trees that fell during the storms in January. He gave a big thanks to Public Works and DJ Gomes for helping get the trees cut down and making Skyway safe.

Director McGreehan stated that the District should send a Thank You letter.

Park Supervisor Cobb then gave an update on the request to investigate solar at the pool and the impediments to installation. The Board then took turns asking about the solar. Park Supervisor provided feedback.

District Manager Efseaff then detailed other parts of the report.

Secretary Bellefeuille asked questions about the Grant Award List. Director McGreehan recommended that the list be taken to the Finance Committee to be looked over.

District Manager Efseaff and Assistant District Manager Sweeney gave feedback on the questions asked.

District Manager Efseaff took note of taking the list to the Finance Committee.

Chairperson Rodowick asked if there were any public comments. Citizen Stonebraker made a comment.

Chairperson Rodowick then asked if there were any other comments from the public or Board. There were none.

7.2 Board Liaison Reports:

- Secretary Bellefeuille stated that she went to a URCC meeting where they talked about underground easements. She also stated that District Manager Efseaff gave a great presentation about updates on Lakeridge Park at the meeting.
- Director Goodlin gave an update on the tree that fell at the Vets Hall and stated that it has been moved to the museum. She stated that the charter school is working with Chico State to get the age of the tree and that a tree will be replanted but the soil needs a year to rest.
- Director McGreehan stated that he attended a LAFCO meeting where they had a public hearing for a district annexation of property and then discussed a second property outside of a public hearing. He stated that he also attended a zoom meeting for CARPD to finalize plans for the CARPD Conference.
- Chairperson Rodowick stated that the Paradise Lake is full and overflowing.

The Board asked for a 10-minute break before entering Closed Session.

The meeting came back from break at 8:14 PM

Chairperson Rodowick called the meeting to Closed Session at 8:15 PM

8. CLOSED SESSION:

8.1 The Board will meet in Closed Session pursuant to California Government Code Section 54956.8, to discuss real estate negotiations within District boundaries.

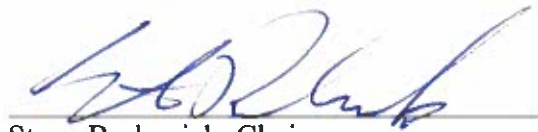
Closed Session ended at 8:41 PM

Chairperson Rodowick gave a brief verbal report stating that potential properties of interest were discussed.

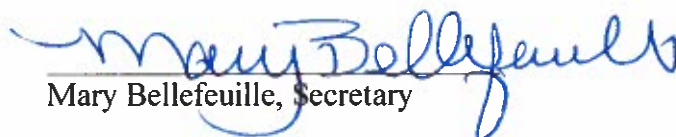
9. BOARD COMMENT: None

10. ADJOURNMENT:

Chairperson Rodowick adjourned the meeting at 8:42 p.m. until the next Regular Board meeting scheduled on March 8, 2023, at 6:00 p.m. at the Terry Ashe Recreation Center



Steve Rodowick, Chairperson



Mary Bellefeuille, Secretary