

Paradise Recreation and Park District
Board of Directors Regular Meeting
Via Zoom Teleconference
March 10, 2021

MINUTES

Special Notice:

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director’s Meeting to members of the public and non-essential District staff.

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to ccampbell@paradisepprd.com before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVk4vNzkxd2JXRHQzQT09>
Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)
Meeting ID: 845 1856 1101 Password: 282411

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1. CALL TO ORDER:

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Mary Bellefeuille at 6:00 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Bellefeuille led the Pledge of Allegiance.

1.2 ROLL CALL:

Present via tele-conference: Chairperson Mary Bellefeuille, Vice Chairperson Steve Rodowick, Secretary Robert Anderson, Director Al McGreehan, and Director Julie Van Roekel.

Absent: None

PRPD STAFF:

Present via tele-conference: District Manager Dan Efseaff, Assistant District Manager Kristi Sweeney, Office Manager Colleen Campbell, Park Supervisor Mark Cobb, District Accountant Catherine Merrifield, Recreation Supervisors Jeff Dailey and Scott Amick, Recreation Specialist Jess Mercer, and Recreation Coordinator Willie Davidson.

1.3 WELCOME GUESTS:

Chairperson Bellefeuille welcomed the following guests:

Present via tele-conference: David Zink, Paradise Arts, Theater, and Cultural Hub [PATCH]; Ryan Luster, The Nature Conservancy; Jessica Melton, PG&E; Arlinda Black,

Paradise Piranhas Swim Team; Holly Pladson, CPA; Rick Wood, California Special Districts Association; and John Stonebraker, Citizen.

1.4 SPECIAL PRESENTATION:

David Zink, Paradise Arts, Theater, and Cultural Hub [PATCH] provided an update on the organization's collaboration effort.

After a brief discussion, the Board thanked Mr. Zink for his presentation.

2. PUBLIC COMMENT:

Staff informed the Board one comment was received via electronic mail by the 1:00 p.m. deadline on March 10, 2021. The Board Clerk read the comment verbatim into the record:

Subject: public comment for board meeting

I need to send this in writing in case I get disconnected from the board meeting exactly when public comment opens as happened last month.

The members of the Magalia Community Park board would like to meet with however many members of the PRPD board want to meet with us, preferably at our facility so you can see the progress we've made. We would like to become better acquainted and talk about PRPD's successful partnerships with other organizations and what sort of model could work for us.

It was revelatory to observe last week's liaison meeting and how the district treated the Town as a peer.

We are not looking for more Zoom calls with staff since we do not feel they have been productive. After the January 29 call where we tried to address collaborative events at our facility, someone sent Jeff Dailey to make an employment offer to our disc golf commissioner. PRPD would have taken a cut for lessons at our facility without any percentage coming to us. We still don't know how it came about that a contract was presented to someone with no authority to sign on behalf of our organization.

Until that is clarified, the majority of our board will not support any further collaboration with PRPD. We would like to meet with you in person and straighten things out.

John Stonebraker
Magalia Community Park

The Board acknowledged receipt of this public comment.

Chairperson Bellefeuille asked if there were any additional public comments. Seeing and hearing none, Chairperson Bellefeuille requested a change to the agenda to accommodate guests present. The Board concurred to hear Old Business 7.1, followed by New Business 8.1, 8.2, and 8.4.

Chairperson Bellefeuille directed the Board's attention to Old Business 7.1 and welcomed Ryan Luster of The Nature Conservancy to comment.

7. OLD BUSINESS

- 7.1 Consider Task Agreement and Acceptance of Grant – On November 12, 2020, the Board of Directors (BOD) approved an agreement with The Nature Conservancy (TNC) to continue work to support and develop nature-based fire risk reduction. The project fits in with District goals to explore the development of strategically located parks and trails within the District to mitigate extreme wildfire risk and provide new amenities to the community. Recently, TNC announced funds (\$100,000) to expand the District's capacity to explore funding sources and work with interested landowners and provided a second task agreement that outlines the effort. This task is in addition to our existing cooperative agreement and workplan.**

The Board had open discussion with staff and Mr. Luster concerning the documents presented to the Board.

District Manager Efsaiff stated the District legal counsel reviewed the documents and recommended minor changes to the agreement and to provide the option of employee or independent contractor as it relates to the Project Description.

Seeing no additional comments, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Vice Chairperson Rodowick moved that the PRPD Board of Directors approve (1) the second task agreement as amended; (2) accept the \$100,000 grant with The Nature Conservancy; and (3) authorize the District Manager move forward on these items on behalf of the District. The motion was seconded by Secretary Anderson and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

Chairperson Bellefeuille directed the Board's attention to New Business 8.1 and welcomed Jessica Melton of Pacific Gas & Electric (PG&E) to comment.

8. NEW BUSINESS

- 8.1 Usage of the Terry Ashe Recreation Center for a Public Community Resource Center for Public Safety Power Shut Off Events – Pacific Gas & Electric Company (PG&E) (Applicant) has approached the District to utilize the Terry Ashe Recreation Center as a public center**

during Public Safety Power Shut Off events. In exchange for that use, they would provide (\$800/day, while this is less than the whole facility use (about \$1,300), they will provide several improvements (electrical and generator). The program helps community members cope with planned shut off events and would help keep District offices with generator power.

The Board had open discussion with staff and Ms. Melton concerning adding the cost of inflation based on the Consumer Price Index (CPI) into the daily fee; including language in the agreement that PG&E will be flexible concerning room use to accommodate District events; and to refine the Exhibit A overhead map of the District grounds.

Further, District Manager Efseaff stated staff will work with the County to ensure the agreement complies with the current lease.

Seeing no additional comments, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director McGreehan moved that the PRPD Board of Directors authorize staff to complete the agreement amendments recommended by District legal counsel, secure County usage approval, and present the amended agreement for Board ratification at the April 14, 2021 regularly scheduled Board meeting. The motion was seconded by Vice Chairperson Rodowick and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roedel, aye; and Director Al McGreehan, aye.

8.2 Paradise Piranhas Swim Team Update – Paradise Piranhas Swim Team representative, Arlinda Black, will provide a mid-agreement update on the organization.

Ms. Black provided an oral report supplementing the written information presented to the Board. She indicated that due to participants aging out and families moving from the area the organization is having a challenging time recruiting new swimmers, but they are continuing their recruitment endeavor and are encouraged by the District's support of the organization.

After a brief discussion, the Board concurred to receive this report as information only.

8.4 2019-2020 District Audit – The PRPD Board of Directors will review the independent audit for fiscal year ending June 30, 2020 prepared by Holly Pladson, Certified Public Accountant.

Ms. Pladson provided a brief overview of the June 30, 2020 audit for fiscal year 2019-2020. The Finance Committee (Rodowick/McGreehan) confirmed the Committee reviewed the audit materials and recommend the Board accept the audit as presented.

After a brief discussion, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Chairperson Bellefeuille moved that the PRPD Board of Directors accept the June 30, 2020 independent audit prepared by Holly Pladson, CPA as presented. The motion was seconded by Director Van Roekel and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

Chairperson Bellefeuille directed the Board's attention to the Consent Agenda and asked if any items should be removed and heard separately.

3. CONSENT AGENDA**3.1 Board Minutes:****a. Regular Meeting of February 10, 2021****3.2 Correspondence: None****3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #052104 to and including #052190; and Check #900626 to and including #900639 in the total amount of \$183,093.50 including reported refunds and voided checks.****3.4 Disposition of Fixed Asset/Relief of Accountability – Staff seeks approval to remove the 2006 Ford Freestar passenger van from the fixed asset inventory due to excessive cost to repair the vehicle. Recommendation: Approve fixed asset relief of accountability for the 2006 Ford Freestar passenger van as presented.****3.5 Information Items (Acceptance Only):****A. Safety Committee Meeting Draft Minutes of February 18, 2021**

Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion on the Consent Agenda.

MOTION:

Vice Chairperson Rodowick moved to approve the Consent Agenda as presented. The motion was seconded by Secretary Anderson and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

4. COMMITTEE REPORTS**4.1 Finance Committee (Rodowick/McGreehan) – The Committee met on February 11, 2021 to review the draft 2019-2020 independent audit prepared by Holly Pladson, CPA.**

The Board concurred to receive this report as presented.

- 4.2 Personnel Committee (Bellefeuille/Van Roekel) – The Committee met on February 16, 2021 to (1) review development of new position or consultant for park development; and (2) in Closed Session pursuant to Government Code Section 54957 (a) District Manager Evaluation and Employment Agreement; and (b) review outstanding 2011 workers’ compensation claim.**

The Board concurred to receive this report as presented.

- 4.3 Town of Paradise Liaison Committee (McGreehan/Bellefeuille) – The Committee met on March 3, 2021 to provide updates on various projects:**

Town of Paradise	Paradise Recreation and Park District
Sewer	Park Planning, Proposal & Public Input
BMX Trailway Path	Loop Trail Project Update
Recovery Updates	Recreation Programs Status
Advocacy at Federal/State Level	Buffer Planning and Efforts
Siren Towers	Miocene Flume Information Sharing
	Electronic Sign

After a brief discussion, the Board concurred to receive this report as presented.

5. REPORTS

5.1 District Report

Staff reports were provided by District Manager Dan Efseaff, Assistant District Manager Kristi Sweeney, Park Supervisor Mark Cobb, District Accountant Catherine Merrifield, Recreation Supervisors Jeff Dailey and Scott Amick, Recreation Specialist Jess Mercer, and Recreation Coordinator Willie Davidson.

5.2 Board Liaison Reports (Oral Reports) - None

8. NEW BUSINESS

- 8.3 Permit Use for Paradise Lake for Cross County Meets in Spring 2021– Paradise Unified School District (PUSD) approached the District about the possibility of the use of Paradise Lake trails for Grade 5-8 Cross Country Meets in Spring 2021. Subject to COVID restrictions, PUSD may host between 1-4 other schools.**

District Manager Efseaff summarized the written report presented to the Board, indicating that PUSD has been an excellent long-time partner with the District and due to the urgency of the request, staff recommends the Board authorize staff to work with PUSD on details to move forward with the event. Staff further recommends the following conditions:

- The District will waive event fees, parking fees for school vehicles, and recommend PUSD recognition as a sponsor.

- The District and Applicant will work together on the route and solve logistic issues.
- The Applicant will:
 - Abide by Butte County Public Health requirements at the time of the event(s), which may require masks for spectators and social distancing.
 - Pay for or seek sponsors for additional portable restrooms, if needed.
 - Utilize temporary markers (chalk and signs for route finding); and
 - Leave the route and staging areas clean of any trash.
 - Provide insurance certification, sign rental agreement, (with updated indemnity language), and COVID-19 waiver.
- Spectators will pay for regular parking fees.

After a brief discussion, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director McGreehan moved to authorize staff to approve the application for conditional use for 1 to 4 Cross-County Meets in 2021 as presented. The motion was seconded by Director Van Roekel and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

9. BOARD COMMENT:

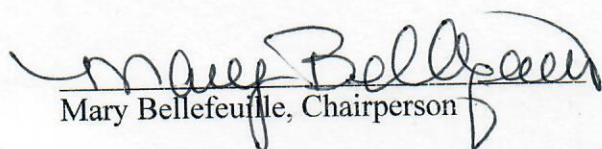
Al McGreehan stated the CARPD Conference is scheduled for June in Monterey and registration is currently open. Further, he stated there will be a CARPD Board of Directors meeting on March 17, 2021 and he will provide any updates to the Board at the April 14, 2021 regularly scheduled Board meeting.

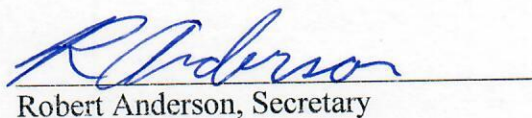
Al McGreehan also requested staff present the revised Mission Statement for Board consideration and possible approval at a future Board meeting.

Al McGreehan inquired whether the names for the new passenger vans had been finalized.

10. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 8:25 p.m. by Chairperson Bellefeuille until the next regular Board meeting scheduled on April 14, 2021 at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center, (6626 Skyway, Paradise, California).


Mary Bellefeuille, Chairperson


Robert Anderson, Secretary