

Paradise Recreation and Park District
Board of Directors Regular Meeting
Via Zoom Teleconference
July 14, 2021

MINUTES

Special Notice:

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to ccampbell@paradisepprd.com before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVk4vNzkxd2JXRHQzQT09>
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Meeting ID: 845 1856 1101 Password: 282411

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1. CALL TO ORDER:

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Mary Bellefeuille at 6:02 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Bellefeuille led the Pledge of Allegiance.

1.2 OATH OF OFFICE:

Chairperson Bellefeuille administered the Oath of Office to incoming Board Director Dennis Ivey.

1.3 ROLL CALL:

Present: Chairperson Mary Bellefeuille, Vice Chairperson Steve Rodowick, Director Al McGreehan, and Director Dennis Ivey.

Absent: Secretary Robert Anderson

PRPD STAFF:

Present: District Manager Dan Efseaff, Assistant District Manager Kristi Sweeney, Office Manager Colleen Campbell, Recreation Supervisor Scott Amick, and Park Supervisor Mark Cobb.

Present via tele-conference: Recreation Supervisor Jeff Dailey.

1.3 WELCOME GUESTS:

Chairperson Bellefeuille welcomed the following guests:

Present: Jackie Glazer, Work Training Center/Do-It-Leisure

Present via tele-conference: John S., Citizen.

1.4 SPECIAL PRESENTATION: District Award: California Association for Park and Recreation Indemnity [CAPRI] Outstanding Safety Award.

District Manager Efseaff stated the District received the Outstanding Safety Award at a recently held conference in Monterey, California.

2. PUBLIC COMMENT: None

Staff reported that no public comments were received by the July 14, 2021, 1:00 p.m. deadline

To accommodate guests in the audience, Chairperson Bellefeuille recommended the Board hear New Business 8.1 following the Consent Agenda. The Board concurred.

3. CONSENT AGENDA

3.1 Board Minutes:

- a. Special Meeting of June 9, 2021
- b. Regular Meeting of June 9, 2021
- c. Special Meeting of June 11, 2021

3.2 Correspondence: None

3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #052463 to and including #052566; and Check #900669 to and including #900680 in the total amount of \$197,741.53 including reported refunds and voided checks.

3.5 Information Items (Acceptance Only): None

Chairperson Bellefeuille asked if there were any items to be removed and heard separately.

Vice Chairperson Rodowick requested that item 3.3 Payment of Bills/Disbursements be removed.

The Board concurred and Chairperson Bellefeuille stated she would entertain a motion on the remaining Consent Agenda items.

MOTION:

Director McGreehan moved to approve the remaining Consent Agenda as presented. The motion was seconded by Vice Chairperson Rodowick and carried with 4 ayes, 1 absent.

Director Ivey clarified his approval of the Consent Agenda less item 3.1 (a) the Special Meeting Minutes of June 9, 2021; (b) Regular Meeting Minutes of June 9, 2021; and (c) Special Meeting Minutes of June 11, 2021.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Director Al McGreehan, aye; and Director Dennis Ivey, aye.

Chairperson Bellefeuille directed the Board's attention to Consent Agenda item 3.3 and asked Vice Chairperson Rodowick to comment.

Vice Chairperson Rodowick asked for clarification on check #052565 Les Schwab Tires in the amount of \$3,188.46. Park Supervisor Cobb stated it was a safety issue and it was recommended the tires be replaced on the maintenance vehicles.

Seeing and hearing no additional comments, Chairperson Bellefeuille stated she would entertain a motion on Consent Agenda item 3.3.

MOTION:

Vice Chairperson Rodowick moved to approve Consent Agenda item 3.3 as presented. The motion was seconded by Director McGreehan and carried with 4 ayes, 1 absent.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Director Al McGreehan, aye; and Director Dennis Ivey, aye.

8. NEW BUSINESS

8.1 Work Training Center [Do-It Leisure] – Representative will provide a report on the Community and Sports Budget and Financial Statements as detailed in the 2019-2021 Agreement.

The Board welcomed representative Jackie Glazer to the floor.

Ms. Glazer summarized the written report presented to the Board. She explained the affects the COVID-19 restrictions had on the organization's programming for their special needs population and how they transitioned to remote programming to serve their clients.

The Board had open dialog with Ms. Glazer regarding the alternative remote programming model, the organization's current financial outlook and their plans for the future.

The Board commended the organization for their innovative remote programming approach and thanked Ms. Glazer for her presentation.

The Board concurred to receive this report as presented.

Chairperson Bellefeuille recommended the Board resume the regular agenda format. The Board concurred.

4. COMMITTEE REPORTS: None

5. REPORTS

5.1 District Report

Staff reports were provided by District Manager Efseaff, Assistant District Manager Sweeney, Park Supervisor Cobb, and Recreation Supervisors Dailey and Amick.

District Manager Efseaff requested that a special meeting be scheduled via Zoom for Wednesday, July 21, 2021 at 4:00 p.m. for one item. The Board concurred.

5.2 Board Liaison Reports (Oral Reports)

- Mary Bellefeuille None

- Steve Rodowick Reported PASH has broken ground on the pet memorial at Bille Park. Anticipated completion of the project is tentatively September 2021.

- Al McGreehan None

- Dennis Ivey Reported the Gold Nugget Museum Board of Directors meeting is scheduled for July 15, 2021 and he will provide an update at the August 11, 2021 meeting.

6. CLOSED SESSION: None

7. OLD BUSINESS

7.1 **2021-2022 Employee Salary Scale – The BOD will consider approving the revised employee salary scale for fiscal year 2021-2022 and increasing the medical allowance for full-time staff.**

District Manager Efseaff summarized the written report to the Board. The Board acknowledged this request had been reviewed by the Personnel and Finance Committees and was recommended to the full Board for consideration as detailed on the staff report, effective July 1, 2021.

- Baseline Pay:
 - Starting 7/1/2021, a 2.6% Cost of Living Adjustment (COLA) for Full-time (FT) staff (COLA based on Bureau of Labor Annual Statistics for April).
 - Starting 1/1/2022 a \$1/hr increase for PT staff.
- Structural Adjustments - FT
 - Increased Park Maintenance I (PMI) to make it above minimum wage (the 2.6 % increase will not cover it) - \$3,515/yr.
 - Increased Park Maintenance II (PMII) to make step 1 above the 5th PMI step - \$4,555/yr.
 - Increased Park Maintenance III (PMIII) to make step 1 above the top PMII step - \$1,310/yr.
 - A starting step of the following represents an increase to maintain a gap between Supervisor and subordinate.
 - Park Maintenance III starting step represents a 3% raise over the top PM II step.
 - Park Supervisor starting step represents a 3% raise over the top PM III step
 - Assistant District Manager starting step represents a 3% raise over the top Supervisor step.

- Made District Accountant position steps equal to Administrative Assistant III. This may be revised in the future based on the salary surveys.
- Combine positions (consider the Cashier, Park Aide, Swim Aide positions).
- Removed Rec Superintendent Position from scale, both this position and the Park Superintendent positions still will job descriptions but are not anticipated to be hired in the next FY. Pay rates will be considered if the positions become active in the future.
- Structural Adjustments - PT
 - Increased the baseline (minimum) step increases from \$0.15 to \$0.25 an hour (Committee later suggested \$0.30/hour).
 - Added 2 steps to “top of series” positions: Pool Manager, Pool Supervisor, Park Assistant III, Recreation Coordinator, Recreation Leader III, Recreation Specialist.
 - The Intern position is a temporary position intended as a range to attract appropriate candidates.
 - Combined the Head Cashier and the Cashier into 1 position (start at minimum wage?) and include 3 steps.
- Increase medical allowance from \$705.00 to \$750.00 per month.

MOTION:

Director McGreehan moved to approve as presented. The motion was seconded by Vice Chairperson Rodowick and carried with 4 ayes, 1 absent.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Director Al McGreehan, aye; and Director Dennis Ivey, aye.

The Board concurred to adjourn the meeting for a short recess at 7:15 p.m.

The Board reconvened the Public Meeting at 7:22 p.m. and Chairperson Bellefeuille directed the Board’s attention to New Business item 8.2.

8. NEW BUSINESS

8.2 2021-2022 Ice Rink Season – Staff seeks direction on whether to proceed with the 2021-2022 ice rink season. If favorable, authorize the District Manager to complete the equipment rental agreement with Magic Ice for the 2021-2022 season.

Staff summarized the written report presented to the Board. The Board had open discussion with staff concerning the continued financial loss to the District and how to possibly close the deficit with community outreach and support.

Staff read the following public comment received Sunday, July 11, 2011 at 11:56 a.m. into the record:

Subject: Paradise on Ice

Board of Directors:

My name is Beth Borie, and I am writing in support of continuing the Pride and Tradition of keeping the Paradise on Ice operating, not just for the 2021-2022 season, but always.

I was fortunate to be an employee of the ice rink. That magical, beautiful ice rink. Where else can you go to work where everyone is smiling and laughing? And... For those who fall... Well, seems the harder they fall, the harder they laugh!! What a joy to be around. Especially the school field trips. Kids from all over Butte County, many who have never been to Paradise, let alone a chance to put on skates for the first time. I saw a former hockey player circle around the ice, with skates he hadn't put on for years. He lives an hour away from Paradise. Couldn't wipe that smile off his face if you tried!

If those on the Board are thinking of closing down Paradise on Ice, then you may not have experienced the joy that Paradise on Ice brought to our beautiful, small town. The fun that brought people from all over the county to enjoy.

Now, let's talk Lorrennis Leeds. The love and devotion, that Lorrennis put into the rink, far surpasses any employee I have ever seen or been around. The hours Lorrennis put in, from sponsorships, employees, scheduling hours, meetings, field trips, parties, working the ice, from morning till night, the list goes on. A true Champion any employer would love to have.

In closing, I would like to remind the Board, if you don't already know, Paradise on Ice is on the Paradise Monopoly Game board. That's an honor itself. How sad it will be if you allow Chico, to once again, take away something this special from Paradise. They want our water, they want our people to buy their houses, and now they want to take away what brings Paradisians have to bring us back together. DON'T ALLOW THIS TO HAPPEN!!! Stand strong and make a stand for our community. The money will eventually be there.

Thank you,
Beth Borie

If approved, the Board concurred that funding sponsorship and donation program efforts be carried out in a broad community and regional organizations manner.

Seeing no further discussion, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Vice Chairperson Rodowick moved to proceed with the 2021-2022 ice rink season and authorized the District Manager to complete the agreement with Magic Ice. The motion was seconded by Director Ivey and carried with 4 ayes, 1 absent.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Director Al McGreehan, aye; and Director Dennis Ivey, aye.

- 8.3 2021 Chico State Enterprises Consulting Agreement– District seeks a cooperative agreement with Chico State Enterprises [CSE] to provide ecological and management services, including environmental planning, permitting, project implementation, project monitoring and environmental review, reporting, and public education and outreach related to a variety of ecological and vegetation management projects on District parks, greenways, and open spaces. The initial project will not exceed \$9,900. We anticipate that other projects may be added in the future as needed. District legal counsel has reviewed the agreement.**

Staff summarized the written report presented to the Board. The Board had open dialog with staff concerning utilizing these services for the District's two new acquisitions.

Seeing no further discussion, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Chairperson Bellefeuille moved to approve the 2021 Chico State Enterprises Agreement as presented and authorized the District Manager to complete a cooperative agreement. The motion was seconded by Director McGreehan and carried with 4 ayes, 1 absent.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Director Al McGreehan, aye; and Director Dennis Ivey, aye.

- 8.4 Fiscal Year 2020-2021 Audit– Staff would like to have Holly Pladson, CPA perform the FY 2020-21 annual audit.**

District Manager Efseaff summarized the written report presented to the Board. The Board had open dialog with staff regarding whether the audit will be completed in a timely manner to comply with grant requirements.

Director McGreehan requested that staff keep the Finance Committee apprised of the audit progress.

Seeing no further discussion, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director McGreehan moved to approve the proposal from Holly Pladson, CPA to complete the 2020-2021 audit as presented. The motion was seconded by Vice Chairperson Rodowick and carried with 4 ayes, 1 absent.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Director Al McGreehan, aye; and Director Dennis Ivey, aye.

9. BOARD COMMENT:

Chairperson Bellefeuille welcomed incoming Board Director Dennis Ivey.

10. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 8:13 p.m. by Chairperson Bellefeuille until the next regular Board meeting scheduled on August 11, 2021 at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center, (6626 Skyway, Paradise, California).



Mary Bellefeuille, Chairperson



Robert Anderson, Secretary