



**Paradise Recreation and Park District  
Board of Directors - Regular Meeting**  
Terry Ashe Recreation Center, Room B  
Wednesday, April 14, 2021, 6:00 pm

Special Notice:

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director’s Meeting to members of the public and non-essential District staff.

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to [ccampbell@paradisepprd.com](mailto:ccampbell@paradisepprd.com) before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVjVhNzZkd2JXRHQzQT09>  
Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)

Meeting ID: 845 1856 1101

Password: 282411

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Members of the public may comment on Agenda items at the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard.

**1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests: None
- 1.4. Special Presentations: Matt Duarte, CARPD recorded presentation [https://youtu.be/mP9dRG\\_zrB0](https://youtu.be/mP9dRG_zrB0)

**2. PUBLIC COMMENT**

**3. CONSENT AGENDA**

- 3.1. Board Minutes: Regular Meeting of March 10, 2021
- 3.2. Correspondence:
  - A. Board Member Julie Van Roekel Letter of Resignation, effective May 13, 2021
- 3.3. Payment of Bills/Disbursements (Warrants and Checks Report)  
Check #052191 to and including #052273 and check #900640 to and including #900649 in the total amount of \$162,311.64 including refunds and/or void checks reported.
- 3.4. Ratify amended Pacific Gas & Electric (PG&E) agreement for usage of the Terry Ashe Recreation Center for Public Safety Power Shut Off Events.
- 3.5. Information Items (Acceptance only):
  - A. Safety Committee Meeting Draft Minutes for March 18, 2021

#### 4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Rodowick/McGreehan) – The Committee met on March 11, 2021 to (1) Review reserve resolution and policy; (2) Review potential investment portfolio for Board consideration; and (3) Oral report of the 2021-2022 draft budget. (written report)
- 4.2. Recreation and Park Committee (Anderson/Rodowick) – The Committee met on April 6, 2021 to (1) Review revised park plans for Lakeridge and Noble Parks – Park updated design plans for Noble Park and Lakeridge Park have been developed based on public input gathered since December 2019; and (2) in Closed Session – Potential interest in real estate negotiations related to park expansion within District boundaries. (written report)
- 4.3. Finance Committee (Rodowick/McGreehan) – The Committee met on April 8, 2021 to (1) Continue review of Reserve Policy and resolution for Board consideration and possible approval; and (2) Review 2021-2022 draft budget and short- and long-term capital improvements. (oral report)

#### 5. **REPORT**

- 5.1. District Report
- 5.2. Board Liaison reports (Oral Reports)
- 5.3. Review 2021-2022 Draft Budget

#### 6. **CLOSED SESSION:** None

#### 7. **OLD BUSINESS:**

- 7.1. Amended TNC Cooperative and Second Task Agreements – Staff is seeking to align the Cooperative Agreement and Second Task Agreement dates to allow full use of the \$100,000 in grant funds. **Recommendation:** (1) *Authorize the District Manager to work with The Nature Conservancy to amend the agreement dates as presented to allow for the full use of funds under the recently approved second task agreement as presented; and (2) authorize the District Manager to sign the amended Cooperative and Second Task Agreements on behalf of the District.*

#### 8. **NEW BUSINESS**

- 8.1. LAFCO 2021 Election Ballot – The PRPD Board of Directors will consider voting for one candidate for a Regular Non-Enterprise Member and one candidate for an Alternate Enterprise/Non-Enterprise Member listed on the ballot or choose to vote for a write-in candidate. Deadline to submit ballot is May 14, 2021. **Recommendation:** *Vote for one candidate from each category; choose a write-in candidate; or decline to submit the ballot.*
- 8.2. Resolution 21-04-1-496 Finance Reserve Policy – As part of a series of actions to fortify the District's financial position and to add transparency, staff have been working with the Finance Committee and California Special Districts Association to develop a Reserve Policy. The policy sets guidelines for saving, using, and reporting funds. This follows previous actions to develop a Financial Investments Policy and authorized staff to open new accounts. The investment and reserve policies for special districts will increase transparency and ensure greater compliance with Governmental Accounting Standards Board Statement No. 54. **Recommendation:** *Staff recommends approval of the resolution and reserve policy pending recommendation from the Finance Committee.*

#### 9. **BOARD COMMENT**

#### 10. **ADJOURNMENT**

Adjourn to the next regular meeting on May 12, 2021 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or [info@paradisepspd.com](mailto:info@paradisepspd.com) at least 48 hours in advance of the meeting.

#### **This institution is an equal opportunity provider and employer.**

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form.

Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).