

Paradise Recreation and Park District  
**Board of Directors Regular Meeting**  
Terry Ashe Recreation Center, Room B  
March 11, 2020

## MINUTES

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Al McGreehan at 6:00 p.m.

### 1. CALL TO ORDER:

#### 1.1 PLEDGE OF ALLEGIANCE:

Chairperson McGreehan led the Pledge of Allegiance.

#### 1.2 ROLL CALL:

Present: Chairperson Al McGreehan, Vice Chairperson Robert Anderson, Director Steve Rodowick and Director Mary Bellefeuille

**ABSENT:** Secretary Julie Van Roekel, excused absence.

#### PRPD STAFF:

Assistant District Manager Kristi Sweeney, District Accountant Catherine Merrifield, Recreation Supervisor Jeff Dailey, Recreation Coordinator Lori McCoslin, Paradise Pool Manager Trish Colwell, Sophia Munoz-Oliverez, Outreach Volunteer, and Administrative Assistant II & Management Colleen Campbell.

#### 1.3 WELCOME GUESTS:

Dave Willoughby, and John Stonebraker, Upper Ridge Community Council; Arlinda Black, Paradise Piranhas, and Brandy Rice-Scharf, former Recreation Leader III.

#### 1.4 SPECIAL PRESENTATIONS:

**Recognize Brandy Rice-Scharf, Recreation Leader III, on her retirement from the District after 17 years of service.**

Chairperson McGreehan presented Ms. Rice-Scharf with a resolution recognizing her 17 years of service to the District along with an appreciation plaque.

The Board and staff members commended and thanked Ms. Rice-Scharf for her years of service with a round of applause.

### 2. PUBLIC COMMENT:

Chairperson McGreehan asked if there was anyone in the audience who would like to address the Board of Directors on items not on the agenda. Mr. Dave Willoughby of the Upper Ridge Community Council asked to be heard by the Board. The Board concurred and welcomed Mr. Willoughby to the floor.

Mr. Willoughby presented the Board with a copy of a letter sent by the Upper Ridge Community Council to Butte Local Agency Formation Commission [LAFCO] requesting LAFCO initiate a Municipal Service Review and Sphere of Influence update for the Paradise Recreation and Park District.

Mr. Willoughby voiced his concerns on the Lakeridge project. The Board had open dialog with Mr. Willoughby concerning the project and concurred it would be beneficial to agendize this item for a future Board meeting for additional discussion.

Chairperson McGreehan asked if there were any additional comments from the audience. Seeing and hearing none. The Board thanked Mr. Willoughby for his comments.

Seeing and hearing no further Public Comment, Chairperson McGreehan directed the Board to the Consent Agenda and asked if the Board desired to have any items removed and heard separately.

**3. CONSENT AGENDA**

**3.1 Board Minutes:**

**a. Regular Meeting of February 12, 2020**

**3.2 Correspondence: None**

**3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #050724 to and including #050809 in the total amount of \$117,190.56 including reported refunds and void checks.**

**3.4 Removal of Controllable Assets from District Inventory.**

**3.5 Information Items (Acceptance Only):**

**a. Draft Safety Committee Meeting Minutes for February 27, 2020**

Director Rodowick requested that item 3.5a – Draft Safety Committee Meeting Minutes for February 27, 2020 be removed and heard separately.

The Board concurred and Chairperson McGreehan asked if anyone in the audience would like to comment on this agenda item. Seeing and hearing none, Chairperson McGreehan stated he would entertain a motion from the Board on the remaining Consent agenda items.

**MOTION:**

Director Bellefeuille moved to approve the remaining items on the Consent agenda as presented. The motion was seconded by Vice Chairperson Anderson and carried with 4 ayes and 1 absent.

AYES: McGreehan, Anderson, Rodowick and Bellefeuille

NOES: None

ABSTENTIONS: None

ABSENT: Van Roekel

Chairperson McGreehan directed the Board's attention to Consent Agenda item 3.5a – Draft Safety Committee Meeting Minutes for February 27, 2020 and asked Director Rodowick to comment.

Director Rodowick asked for clarification on an open workers compensation claim from 2011. Assistant District Manager Sweeney stated it was for a back injury that occurred at the District Maintenance Shop.

Chairperson McGreehan asked if anyone in the audience would like to comment on this agenda item. Seeing and hearing none, Chairperson McGreehan stated he would entertain a motion from the Board.

**MOTION:**

Director Rodowick moved to approve Consent Agenda item 3.5a – Draft Safety Committee Meeting Minutes for February 27, 2020 as presented. The motion was seconded by Vice Chairperson Anderson and carried with 4 ayes and 1 absent.

AYES: McGreehan, Anderson, Rodowick and Bellefeuille

NOES: None

ABSTENTIONS: None

ABSENT: Van Roekel

**4. COMMITTEE REPORTS: None**

To accommodate guests in the audience, the Board concurred to hear Old Business 7.1 at this time.

**7. OLD BUSINESS:**

- 7.1 Paradise Piranhas Swim Team Report and 2020-2021 Agreement – A representative for the Paradise Piranhas Swim Team will provide an oral report supplementing the written 2019 financial report and season update submitted to the PRPD Board of Directors as indicated in Section J of the Agreement. The PRPD Board of Directors will consider the approval of the 2020-2021 Agreement as presented.**

The Board welcomed Paradise Piranhas Swim Team President Arlinda Black and Paradise Recreation and Park District Pool Manager and High School Swim Coach Trish Colwell to the floor.

Ms. Black provided a brief oral summary of the written report presented to the Board. She stated the Piranhas Board approved the recommended changes to the Agreement and thanked the Board for their support. The Board complimented Ms. Black on the detailed income and expense report.

The Board had open dialog with Ms. Black and Ms. Colwell concerning the need to promote the swim team program. The Board offered assistance to the Piranhas by marketing the program on the District's website, providing booth space at the Gold Nugget Craft Faire, providing advertising on the District's electronic sign and activity guide, and distributing flyers at District programming such as the upcoming Children's Fishing Derby at Aquatic Park.

Chairperson McGreehan asked the audience if there were any additional public comment on this agenda item. Seeing and hearing none, Chairperson McGreehan brought the item back to the Board and stated he would entertain a motion.

**MOTION:**

Director Bellefeuille moved to approve the 2020-2021 Piranhas Swim Team Agreement as presented and authorize the District Manager to sign the Agreement on behalf of the District. The motion was seconded by Director Rodowick and carried with 4 ayes and 1 absent.

AYES: McGreehan, Anderson, Rodowick and Bellefeuille

NOES: None

ABSTENTIONS: None

ABSENT: Van Roekel

**5. REPORTS**

**5.1 District Report.**

Assistant District Manager Sweeney provided a brief oral report on the following:

Paradise Lake Agreement - Staff anticipates the Paradise Irrigation District will consider the agreement for PRPD to provide recreation services at their March meeting.

Recruitment – Staff is advertising for an Administrative Assistant applicant pool to provide additional office support to meet the needs of the District. The District also recruited for the Healing Through Nature Program funding through Butte Strong Foundation. District staff is reviewing the 128 applications received and will make a determination in the near future. This position may also assist the District in marketing, social media, events, and recreation programs.

District Accountant Merrifield provided a brief summary of the financial reports. The Board had open discussion with staff concerning corrections made to the fixed asset inventory, balance sheet, and CIP project list.

In the absence of Park Supervisor Cobb, Assistant District Manager Sweeney summarized the Maintenance and Operation report highlighting the completion of the LED lighting installation at the Terry Ashe Recreation Center which should reflect on a lower electric bill, and the completed renovations at the Moore Road Ballfield.

Recreation Supervisor Jeff Dailey reported the following:

Easter Egg Hunt – Scheduled for 10:00 a.m. Saturday, April 4<sup>th</sup> at the Terry Ashe Recreation Center.

Gold Nugget Craft Faire – The 42<sup>nd</sup> annual Faire is scheduled for April 25<sup>th</sup> and 26<sup>th</sup>. Currently the District has 34 preregistered vendors participating in the event.

Kids Fishing Derby – Scheduled for 9:00 a.m. Saturday, May 2<sup>nd</sup> at the Aquatic Park. The District has an allotment of 250 pounds of trout that will be delivered by the California Department of Fish and Game.

Paradise Stronger – This is a new class with instructor Aaron Singer. This fitness class is a whole-body workout that uses elastic resistance bands and your own body weight. The classes began February 15<sup>th</sup> and are held at 9:00 a.m. on Saturdays at the Terry Ashe Recreation Center.

Pickleball – Began February 25<sup>th</sup> with three courts at the Terry Ashe Recreation Center and will continue Tuesday and Thursday mornings, weather permitting. The District is also offering this program at the Pine Ridge Gym in Magalia beginning Sunday, March 8<sup>th</sup>.

Baseball – The Paradise High School baseball team has been taking advantage of the nice weather and utilizing the newly upgraded Moore Road Ball Field for after-school practice Mondays through Fridays. Paradise Little League also has a couple of teams practicing on the field.

The Board recommended Recreation Supervisor Dailey include monthly updates of all District sponsored programming and events offered in the Upper Ridge area.

Assistant District Manager Sweeney briefly summarized the status of the Strategic Growth Council Climate Change Research Program Grant, National Fish and Wildlife Federation Grant, Benefit-Cost Analysis Study, and the Statewide Park Development Grant.

## 5.2 Board Liaison Reports

- Director Rodowick reported he attended the Town Council meeting concerning drafting a flavored tobacco ordinance.
- Chairperson McGreehan reported he recently attended a LAFCO meeting where attendance was sparse. He also reported he will be attending a CARPD quarterly meeting and requested this be added to the April agenda under Board Liaison Reports.

## 6. CLOSED SESSION: None

## 7. OLD BUSINESS:

- 7.2 **Resolution #20-03-1-476 CalTRUST Account** – The PRPD Board of Directors will (1) approve and adopt the resolution authorizing the opening of an account at CalTRUST as presented; and (2) authorize the District Manager to sign the Program Registration form and Participation Agreement on behalf of the District.

The Board had a brief discussion with staff concerning establishing this interest-bearing account.

Chairperson McGreehan asked the audience if they wished to comment on this agenda item. Seeing and hearing none, Chairperson McGreehan brought the item back to the Board and stated he would entertain a motion.

### MOTION:

Director Rodowick moved to approve Resolution #20-03-1-476 as presented and authorized the District Manager to sign the Program Registration form and Participation Agreement on behalf of the District. The motion was seconded by Director Bellefeuille and carried with 4 ayes and 1 absent.

**ROLL CALL VOTE:**

Chairperson McGreehan, aye; Vice Chairperson Anderson, aye; Secretary Van Roekel, absent; Director Rodowick, aye; and Director Bellefeuille, aye.

**8. NEW BUSINESS: None**

**9. BOARD COMMENT:**

Steve Rodowick commented that he should be back home in Paradise for the April Board meeting.

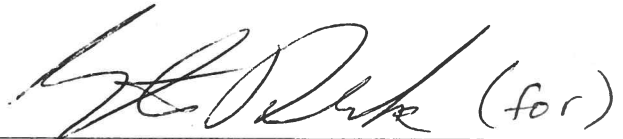
Mary Bellefeuille said she will be attending the March Paradise Community Alliance meeting.

**10. ADJOURNMENT:**

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 7:37 p.m. by Chairperson McGreehan until the next regular Board meeting scheduled on April 8, 2020 at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center,(6626 Skyway, Paradise, California).



Al McGreehan, Chairperson



Julie Van Roekel, Secretary