

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center, Room B
July 10, 2019

MINUTES

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Mary Bellefeuille at 6:22 p.m.

1. CALL TO ORDER:

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Bellefeuille led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Chairperson Mary Bellefeuille, Vice Chairperson Al McGreehan, Secretary Robert Anderson, Director Julie Van Roekel, and Director Steve Rodowick

ABSENT: None

PRPD STAFF:

District Manager Dan Efseaff, Park Supervisor Mark Cobb, Recreation Supervisor Jeff Dailey, Marketing Coordinator Gayle Jaarsma, District Accountant Catherine Merrifield, and Administrative Assistant/Management Colleen Campbell.

1.3 WELCOME GUESTS:

Chairperson Bellefeuille welcomed Jackie Glazer, Do It Leisure; Blake Velde and Tracy Dean, CalOES; John Stonebraker, Upper Ridge Community Council; and Matt Cruthers, Citizen.

1.4 SPECIAL PRESENTATIONS: None

2. PUBLIC COMMENT: None

3. CONSENT AGENDA

3.1 Board Minutes:

- a. Regular Meeting of June 12, 2019
- b. Special Meeting of June 17, 2019

3.2 Correspondence: None

3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #049630 to and including #049712 in the total amount of \$88,929.73 with no refunds or void checks reported.

3.4 Information Items (Acceptance Only): None

Chairperson Bellefeuille asked if the Board desired to have any items removed and heard separately. Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director Rodowick moved that the PRPD Board of Directors approve the Consent Agenda as presented. The motion was seconded by Director Van Roekel and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

4. COMMITTEE REPORTS

4.1 Recreation and Park Standing Committee (Anderson/Rodowick)

The Committee met on June 14, 2019 to tour potential park properties and facilities.

Committee Member Rodowick provided an oral report supplementing the written report presented to the Board. He stated the Committee and staff visited potential acquisitions and park properties near Oak Creek Park, Noble Park, and Lakeridge Park.

After a brief discussion the Board concurred to receive this report as presented.

4.2 Finance Standing Committee (Rodowick/Bellefeuille)

The Committee met on July 8, 2019 to review and discuss the 2019-2020 Final Budget.

Committee Member Rodowick provided an oral report indicating the Committee reviewed the Budget and concurred with staff that revisions should be completed prior to final adoption.

5. DISTRICT MANAGER'S REPORT

5.1 District Report (Manager's Report)

District Manager Efseaff provided a brief report supplementing the written information presented to the Board.

- Development Impact Fee revenue from November 2018 to June 2019 is \$45,339.20.
- Staff is working on a Paradise Lake agreement with the Paradise Irrigation District and anticipates it will go into effect January 2020.
- Maintenance continues to complete repair and maintenance on District facilities. The Paradise Pool has been filled with the help of the Paradise Fire Department and Paradise Irrigation District and anticipate opening at the end of July.
- The Youth Services Summit hosted by the District on June 17, 2019 was well received with over 70 participants.
- Staff received notification from the Sierra Nevada Conservancy that the District has been approved for submission of two full proposals (two land acquisitions near existing parks and funds to help with the development of future acquisitions). Representatives from the Conservancy, landowners, and District staff toured the properties. Supervisor Teeter met with the group prior to the tour to support the project.

After a brief discussion the Board concurred to receive this report as presented.

6. CLOSED SESSION - None**7. OLD BUSINESS – None****8. NEW BUSINESS****8.1 Work Training Center – Do-It Leisure 2019-2021 Agreement**

Do-It Leisure representatives will provide an oral report supplementing the financial and program status report submitted to the PRPD Board of Directors as required in item #4 of the Agreement.

Chairperson Bellefeuille welcomed Do-It Leisure Program Coordinator Jackie Glazer to the floor. Ms. Glazer summarized the written report presented to the Board stating they are encouraged by Paradise participants returning to their programs; they are at 50% of pre-fire levels.

The Board had open dialog with Ms. Glazer confirming that Work Training Center/Do-It Leisure representatives had read and approved the 2019-2021 agreement on the agenda for consideration.

Seeing no additional comments, Chairperson Bellefeuille thanked Ms. Glazer for her presentation and stated she would entertain a motion on this agenda item.

MOTION:

Vice Chairperson McGreehan moved to approve the 2019-2021 Work Training Center/Do-It Leisure agreement as presented and authorized the District Manager to sign the agreement on behalf of the District. The motion was seconded by Secretary Anderson and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

8.2 Ice Rink Program Status

Staff will provide a verbal update on the ice rink program.

District Manager Efseaff stated the District has reported a \$60,000 average loss on the program each year of its operation. Last year's reduced operation recorded about an \$80,000 loss. Staff sought Board direction on how to proceed with this program.

The Board had open dialog with staff concerning potential grant opportunities to offset the District's anticipated losses and concurred that staff should pursue these opportunities and report these findings at the August 14, 2019 regularly scheduled Board meeting. Staff noted that current status quo is to pursue the opening of the rink with additional funding sources and sponsors to help off-set costs.

8.3 Five Star Bank – Resolution #19-07-1-463

Approve the opening of an account at Five Star Bank and authorize the District Manager to execute the Contract for Deposit of Monies.

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District Manager Efseaff reported that at the June 12, 2019 regularly scheduled Board meeting the Board took action to authorize staff to craft a resolution and open interest-bearing accounts that are appropriate for special districts.

After a brief discussion, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director Van Roekel moved that the PRPD Board of Directors approve Resolution #19-07-1-463 authorizing the opening of an account at Five Star Bank as presented and authorize the District Manager to execute the Contract for Deposit of Monies. The motion was seconded by Secretary Anderson and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Mary Bellefeuille, aye; Al McGreehan, aye; Robert Anderson, aye; Julie Van Roekel, aye; and Steve Rodowick, aye.

9. PUBLIC HEARING – FINAL BUDGET

At this time the PRPD Board of Directors will open the Public Hearing for public comment and discussion concerning the 2019-2020 PRPD Final Budget.

The Board recognized John Stonebraker of the Upper Ridge Community Council and welcomed him to the floor.

Mr. Stonebraker commented that the Magalia area is in need of recreation services and hopes the Board will consider that during their budget process.

After a brief discussion concerning the District's development plans for the upper ridge area, the Board thanked Mr. Stonebraker for his comments.

The Board recognized Blake Velde and Tracy Dean of CalOES, Natural and Cultural Resources and welcomed them to the floor.

Mr. Velde informed the Board that he and Ms. Dean were in attendance to assess the needs of the District. He indicated there are grant and loan options available to the District for recovery and recommended staff contact them for additional information.

The Board thanked Mr. Velde and Ms. Dean for their information.

Seeing no additional comments, Chairperson Bellefeuille closed the public hearing and brought the item back to the Board for discussion.

District Manager Efseaff recommended the PRPD Board of Directors postpone the approval of the 2019-2020 PRPD Final budget until the August Board meeting.

The Board concurred to continue the Public Hearing on the 2019-2020 Final Budget to the next regularly scheduled Board meeting on August 14, 2019.

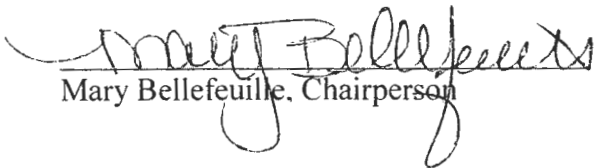
10. BOARD COMMENT:

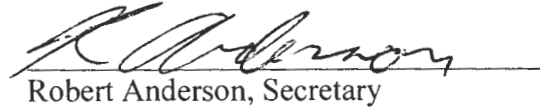
Steve Rodowick reported he has accepted a Board position at the Paradise Animal Shelter.

Al McGreehan reported he is continuing his work at the Town of Paradise.

11. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 7:38 p.m. by Chairperson Bellefeuille until the regular Board meeting scheduled on August 14, 2019 at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center,(6626 Skyway, Paradise, California).


Mary Bellefeuille, Chairperson


Robert Anderson, Secretary