

Paradise Recreation and Park District  
6626 Skyway, Paradise, CA 95969  
(530) 872-6393

Agenda Prepared: 12/2/2021  
Agenda Posted: 12/2/2021  
(530) 872-6393  
Prior to: 5:00 pm



**Paradise Recreation and Park District  
Board of Directors - Regular Meeting**  
Terry Ashe Recreation Center, Room B  
Wednesday, December 08, 2021, 6:00 pm

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to [BODclerk@paradisepdpd.com](mailto:BODclerk@paradisepdpd.com) before 1:00 p.m. on the day of the meeting and they will be read into the record. Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVk4vNzkxd2JXRHQzQT09> Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma). Meeting ID: 845 1856 1101 Password: 282411

Members of the public may comment on Agenda items at the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard.

**1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests: None.
- 1.4. Special Presentations: None.

**2. PUBLIC COMMENT**

**3. CONSENT AGENDA**

- 3.1. Board Minutes: Regular Meeting of November 10, 2021
- 3.2. Correspondence: None
- 3.3. Payment of Bills/Disbursements (Warrants and Checks Report)  
Check #053065 to and including #053203 and #900727 to and including #900736 in the total amount of \$185,255.21 including refunds and/or void checks reported.
- 3.4. Information Items (Acceptance only):
  - A. None

**4. COMMITTEE REPORTS**

- 4.1. Finance Committee (11/15/2021). – Written report
- 4.2. Recreation and Parks Committee (11/17/2021). – Written report

**5. REPORT**

- 5.1. District Report
- 5.2. Board Liaison reports (Oral Reports)

**6. CLOSED SESSION: None.**

**7. OLD BUSINESS**

- 7.1. **Acquisition of the Lakeridge Addition (APN: 066-340-005)** – The District has an opportunity to acquire a parcel (Assessor's Parcel Number (APN): 066-340-005) adjacent to the existing Lakeridge

Park property. If acquired, the property provides cost savings in long-term development costs and existing features that may allow for short-term improvements. **Recommendation:** *Approve resolution #21-12-1-508 to authorize the District Manager signatory authority to finalize purchase of the parcel.*

- 7.2. **Donation of the Jordan Hill Property (APNs 065-260-001 and 058-130-035) from the Nicholas G. Repanich and Susan M. Repanich Trust** – The District has the opportunity to accept the donation of real estate in Magalia from the Nicholas G. Repanich and Susan M. Repanich Trust. The property meets multiple District goals, such as: opportunities for trail access, land management to reduce fire risks, and educational opportunities. Staff seeks authority to complete the acquisition. **Recommendation:** *Approve resolution #21-12-2-509 to authorize the District Manager signatory authority to finalize acquisition of Jordan Hill property donation.*

## 8. **NEW BUSINESS**

- 8.1. **Election of Officers** – The PRPD Board of Directors will elect a Chairperson, Vice Chairperson, and Secretary to serve in the 2022 calendar year. **Recommendation:** *Elect officers to serve on the PRPD Board of Directors for the 2022 calendar year.*

## 9. **BOARD COMMENT**

## 10. **ADJOURNMENT**

Adjourn to the next regular meeting on January 12, 2022, at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or [info@paradisepspd.com](mailto:info@paradisepspd.com) at least 48 hours in advance of the meeting.

### **This institution is an equal opportunity provider and employer.**

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

004827

Paradise Recreation and Park District  
**Board of Directors Regular Meeting**  
Terry Ashe Recreation Center, Room B  
November 10, 2021

**MINUTES**

Special Notice:

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to [bodclerk@paradisepspd.com](mailto:bodclerk@paradisepspd.com) before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVk4vNzkxd2JXRHQzQT09>  
Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)  
Meeting ID: 845 1856 1101 Password: 282411

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**1. CALL TO ORDER:**

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Mary Bellefeuille at 6:01 p.m.

**1.1 PLEDGE OF ALLEGIANCE:**

Chairperson Bellefeuille led the Pledge of Allegiance.

**1.2 ROLL CALL:**

Present: Chairperson Mary Bellefeuille, Vice Chairperson Steve Rodowick, Secretary Robert Anderson, Director Al McGreehan, and Director Dennis Ivey.

**PRPD STAFF:**

Present: District Manager Dan Efseaff, Assistant District Manager Kristi Sweeney, Recreation Supervisor Scott Amick, District Accountant Catherine Merrifield, Administrative Assistant Sunny Quigley, and Recreation Coordinator Willie Davidson

Present via tele-conference: One public guest

**1.3 WELCOME GUESTS:**

District Manager Efseaff introduced and welcomed the following guests:

Present: Chris Rauen, Rich Gingery, and John Stonebraker of Magalia Community Park; Scarlett Miller of the Paradise Horseman’s Association; and Blake Ellis, Ecotherapy Program Manager of Chico State Enterprises.

004828

**1.4 SPECIAL PRESENTATIONS:**

Magalia Community Park updates, presented by Chris Rauen and Rich Gingery.

**2. PUBLIC COMMENT:**

Citizen Stonebraker noted the housing potential for new construction on Lakeridge Circle, in reference to the District's ongoing efforts for Lakeridge Park.

Chairperson Bellefeuille asked with concurrence of the Board to address Items 7 & 8 after Consent Agenda and before Item 4.

**3. CONSENT AGENDA****3.1 Board Minutes: Regular Meeting of October 13, 2021****3.2 Correspondence: None.****3.3 Payment of Bills/Disbursements (Warrants and Checks Report)**

**Check #052954 to 053064 and including #900714 to 900726 in the total amount of \$258,970.27 including refunds and/or void checks reported.**

**3.4 Information Items (Acceptance only): None.**

Staff requested that Item 3.1 be removed and heard separately. Chairperson Bellefeuille accepted the item to be removed and/or heard separately, item 3.1, then stated she would entertain a motion on the revised Consent Agenda.

**MOTION:**

Vice Chairperson Rodowick moved to approve the revised Consent Agenda. The motion was seconded by Secretary Anderson and carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Anderson, aye; Director Al McGreehan, aye; and Director Dennis Ivey, aye.

**3.1 Board Minutes: Regular Meeting of October 13, 2021**

Director McGreehan had previously noted inconsistencies in language and asked them to be corrected.

**MOTION:**

Director McGreehan moved to approve the amended minutes, Vice Chairperson Rodowick seconded the motion and motion carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Al McGreehan, aye; and Director Dennis Ivey, aye.

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#### 4. COMMITTEE REPORTS – NONE

#### 7. OLD BUSINESS

**7.1 Paradise Horseman’s Association (PHA) (*Information only*) – Scarlett Miller (PHA President) will present the Annual Report as per the lease agreement.**

PHA President Miller presented a PowerPoint and summarized the association’s activities, noting the need for railing replacement, new signage, and lighting. The Board discussed options for funding and labor with President Miller and Staff.

**7.2 Rural Recreation and Tourism Program – Staff seek Board approval of resolution #21-10-1-506 to submit a proposal for the Rural Recreation and Tourism program grant. Recommendation: Approve resolution #21-10-1-506 as presented and authorize District Manager to submit a proposal for the Rural Recreation and Tourism program grant.**

Assistant District Manager Sweeney detailed efforts of the District to apply for the grant with the project that fit the parameters of the grant amount. The Board and Staff discussed the reasoning behind choosing Bille Park for this particular grant, after which Chairperson Bellefeuille asked if the Board would like to entertain a motion.

#### **MOTION:**

Vice Chairperson Rodowick moved to approve the resolution. The motion was seconded by Chairperson Bellefeuille and carried with 5 ayes.

#### **ROLL CALL VOTE:**

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Al McGreehan, aye; and Director Dennis Ivey, aye.

#### 8. NEW BUSINESS

**8.1 2021 Chico State Enterprises Services Agreement – District seeks a cooperative agreement with Chico State Enterprises (CSE) to provide Nature and Forest Therapy Guide services and potentially other recreational and outdoor educational opportunities for Chico State students. The project will not exceed \$30,500 and will be completed by May 2022. District legal counsel reviewed an earlier version of the agreement, but it has been revised and is undergoing additional review. Recommendation: Authorize District Manager to complete the agreement.**

Blake Ellis of Chico State Enterprises presented to the Board, providing information about the Nature and Forest Therapy Guide services and how it would benefit the community and PRPD.

Chairperson Bellefeuille asked if there were any public comment.

Citizen Stonebraker gave comment that he thinks it would be a good partnership, and that there are plenty of students within the District that could benefit from these services.

004830

Chairperson Bellefeuille asked the Board to entertain a motion.

**MOTION:**

Director McGreehan moved to approve the recommended action. Vice Chairperson Rodowick seconded the motion, and the motion carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Al McGreehan, aye; and Director Dennis Ivey, aye.

**8.2 Youth Community Access Grant – Staff seek Board approval of resolution #21-11-1-507 to authorize the District Manager to complete the application for funding the Elements program, a proposal for the Youth Community Access grant program. Funding would create a new program with partners and the District as the Fiscal Sponsor and hub for the effort. Recommendation: Approve resolution #21-11-1-507 as presented and authorize the District Manager to submit a proposal for the Youth Community Access grant program.**

District Manager Efseaff and Recreation Supervisor Amick presented and answered questions from the Board.

Chairperson Bellefeuille asked if the Board had further questions and if there were any public comment, then asked if the Board would like to entertain a motion.

**MOTION:**

Director McGreehan moved to approve the resolution. The motion was seconded by Vice Chairperson Rodowick, and the motion carried with 5 ayes.

**ROLL CALL VOTE:**

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Al McGreehan, aye; and Director Dennis Ivey, aye.

**5. REPORT**

**5.1 District Report**

Staff reports were provided by District Manager Efseaff, District Accountant Merrifield, Administrative Assistant Sunny Quigley, Recreation Supervisor Amick, Recreation Coordinator Willie Davidson, and Assistant District Manager Kristi Sweeney.

- District Manager Efseaff gave general updates and Parks/Facilities updates, including repairs done to the heating unit at the Paradise Pool and CalOES Tree Cleanup finalizing.
- District Accountant Merrifield summarized the resubmittal for Covid Relief funding, as well as Ice Rink fundraising and/or costs.
- Administrative Assistant Quigley updated the Board on attending the CSDA Board Secretary/Clerk Conference in Anaheim.
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004831

- Recreation Supervisor Amick details various recreation programs, field trips, and events. Amick also commended the Ridge Quilter's Guild for their help making bean bags for the upcoming Cornhole Tournament.
- Recreation Coordinator Davidson summarized the season at Moore Road Ballpark, noting the Softball Tournaments and the *Hit, Pitch, and Run* success for our local youth.
- Assistant District Manager Sweeney explained the benefits of a District dashboard for activities, as well as mentioning in-kind donations related to Ice Rink.

## 5.2 Board Liaison Reports

- Director Ivey summarized Gold Nugget Museum progress moving forward.
- Director McGreehan reported on his attendance last month at a CARPD retreat and board meeting. He further reported about the November LAFCO meeting being adversely affected with technical zoom difficulties.
- Secretary Anderson mentioned the Crain Park Trunk of Treat festivities.
- Director Rodowick reference the County redistricting and presented pictures that he took of Paradise Lake in the fog.

Chairperson Bellefeuille closed regular session at 8:55 p.m. The meeting reopened with Closed Session at 9:05pm.

## 6. CLOSED SESSION

### 6.1 Pursuant to Government Code Section 54956.9 – Potential Litigation Involving the District.

### 6.2 Pursuant to California Government Code Section 54956.8 – Potential interest in real estate negotiations related to park expansion within the incorporated and unincorporated areas of the District.

The Board gave Staff direction on the Closed Session Items 6.1 and 6.2.

Regular Session resumed at 9:45 p.m.

## 10. BOARD COMMENT: None.

## 11. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 9:46 p.m. by Chairperson Bellefeuille until the next regular Board meeting scheduled on December 8, 2021, at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center, (6626 Skyway, Paradise, California).

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Mary Bellefeuille, Chairperson

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Robert Anderson, Secretary

**PARADISE RECREATION & PARK DISTRICT**  
**COUNTY MONTHLY CHECK REGISTER**

Fund 2510

NOVEMBER

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES
*****								
*****								
053065-053083	11/3/2021		Payroll Summary	12,622.67	0.00	0.00	12,622.67	
*****								
Direct Deposit	11/3/2021		Payroll Summary	20,639.49	0.00	0.00	20,639.49	
*****								
053121-053166	11/17/2021		Payroll Summary	18,450.80	0.00	0.00	18,450.80	
*****								
Direct Deposit	11/17/2021		Payroll Summary	20,446.38	0.00	0.00	20,446.38	
*****								
053084	11/5/2021		VOYA INSTITUTIONAL TRUST CO	250.00			250.00	
053085	11/5/2021		VANTAGEPOINT TRANSFER AGENT	550.00			550.00	
053086	11/5/2021		NORTH STATE GROCERY INC		206.54		206.54	
053087	11/5/2021		SCOTT AMICK		40.95		40.95	
053088	11/5/2021		LORRENNIS LEEDS		1,800.00		1,800.00	A
053089	11/5/2021		TYLER WOODCOX		10.73		10.73	B
053090	11/5/2021		ERICA WALLS		362.00		362.00	Refund
053091	11/5/2021		RICK MAGAZINE		240.00		240.00	
053092	11/5/2021		BUTTE CONSTRUCTION COMPANY		85.28		85.28	
053093	11/5/2021		PARADISE RECREATION & PARK	20,209.25			20,209.25	C
053094	11/5/2021		TIAA BANK		42.71		42.71	
053095	11/5/2021		JC NELSON SUPPLY CO		277.21		277.21	
053096	11/5/2021		RIEBES AUTO PARTS		207.51		207.51	
053097	11/5/2021		CHRIS THOMAS		2,320.00		2,320.00	
053098	11/5/2021		CALIFORNIA SPECIAL DISTRICT		703.56		703.56	
053099	11/5/2021		CHICO ENVIRONMENTAL		2,000.00		2,000.00	
053100	11/5/2021		FOOTHILL MILL & LUMBER CO		1,469.33		1,469.33	
053101	11/5/2021		NORTH STATE SCREENPRINTING		790.43		790.43	
053102	11/5/2021		BUTTE COUNTY		96.20		96.20	
053103	11/5/2021		DE LAGE LANDEN FINANCIAL		233.68		233.68	
053104	11/5/2021		AT&T		77.82		77.82	
053105	11/5/2021		O'REILLY AUTO PARTS		250.81		250.81	
053106	11/5/2021		INLAND BUSINESS SYSTEMS		346.88		346.88	
053107	11/5/2021		NORMAC INC		149.78		149.78	
053108	11/5/2021		MID VALLEY TITLE & ESCROW		1,000.00		1,000.00	
053109	11/5/2021		MCCLELLAND AIR CONDITIONING		1,713.01		1,713.01	
053111	11/12/2021		THOMAS ACE HARDWARE		2,392.62		2,392.62	
053112	11/12/2021		COMPUTERS PLUS		225.00		225.00	
053113	11/12/2021		KRISTI SWEENEY		38.25		38.25	B
053114	11/12/2021		MID VALLEY TITLE & ESCROW		1,000.00		1,000.00	
053115	11/12/2021		ALHAMBRA		104.86		104.86	
053116	11/12/2021		NORTH STATE PARENT		237.50		237.50	
053117	11/12/2021		CALIFORNIA SPECIAL DISTRICT		6,712.00		6,712.00	
053118	11/12/2021		OFFICE DEPOT		327.19		327.19	
053119	11/12/2021		VERIZON WIRELESS		463.65		463.65	
053120	11/12/2021		CARDMEMBER SERVICE		2,532.31		2,532.31	
053167	11/19/2021		VOYA INSTITUTIONAL TRUST	250.00			250.00	
053168	11/19/2021		VANTAGEPOINT TRANSFER AGENT	550.00			550.00	
053169	11/19/2021		PARADISE RECREATION & PARK	20,446.38			20,446.38	C
053170	11/19/2021		SUNNY QUIGLEY		81.97		81.97	B
053171	11/19/2021		ASTITCH ABOVE EMBROIDERY		2,194.23		2,194.23	
053172	11/19/2021		BUTTE COUNTY SHERIFF'S OFFICE		114.00		114.00	
053173	11/19/2021		JENNIFER ROGERS		40.00		40.00	Refund
053174	11/19/2021		CYNTHIA WIGHT-STEELEY		20.75		20.75	Refund



053175	11/19/2021		DENNIS LEEDS		40.47		40.47	B
053176	11/19/2021		KRISTI SWEENEY		300.00		300.00	B
053177	11/19/2021		BUTTE COUNTY PUBLIC HEALTH		237.00		237.00	
053178	11/19/2021		BLUE SKY EVENT SERVICES		2,834.00		2,834.00	
053179	11/19/2021		PETER MELTON		200.00		200.00	D
053180	11/19/2021		UMPQUA BANK		9,357.50		9,357.50	
053181	11/19/2021		CHICO RENT A FENCE		568.40		568.40	
053182	11/19/2021		KEVIN SHARRAH DESIGNS		911.63		911.63	
053183	11/19/2021		ACME TOILET RENTALS LLC		414.40		414.40	
053184	11/19/2021		COMP INC		260.00		260.00	
053185	11/19/2021		DFT CORNHOLE		500.00		500.00	
053186	11/19/2021		ELLIS ART & ENGINEERING		27.06		27.06	
053187	11/19/2021		EMPLOYMENT DEVELOPMENT DEP		26.00		26.00	
053188	11/19/2021		PG&E		123.06		123.06	
053189	11/19/2021		JENNIFER ARBUCKLE		3,990.00		3,990.00	
053190	11/19/2021		MELTON DESIGN GROUP		1,009.42		1,009.42	
053191	11/19/2021		NORTHERN RECYCLING & WASTE		1,099.42		1,099.42	
053192	11/19/2021		STREAMLINE		360.00		360.00	
053193	11/19/2021		NORTHSTATE AGGERGATE INC		153.01		153.01	
053194	11/19/2021		BRYAN GODLOVE		30.00		30.00	Refund
053195	11/26/2021		VICTORIA SINCLAIRE		207.00		207.00	Refund
053196	11/26/2021		DEPARTMENT OF JUSTICE		576.00		576.00	
053197	11/26/2021		CHICO STATE ENTERPRISES		1,480.00		1,480.00	
053198	11/26/2021		CARTER LAW OFFICE		832.50		832.50	
053199	11/26/2021		COMCAST		89.83		89.83	
053200	11/26/2021		CLARK PEST CONTROL		420.00		420.00	
053201	11/26/2021		DANIELLE ZANKICH		450.00		450.00	
053202	11/26/2021		JC NELSON SUPPLY CO		828.85		828.85	
053203	11/26/2021		PARADISE IRRIGATION DISTRICT		2,300.30		2,300.30	
900727	11/5/2021		ACH STATE PR TAX	1,451.11			1,451.11	
900728	11/5/2021		ACH FED PR TAX	10,177.92			10,177.92	
900729	11/5/2021		ACH CALPERS	12,864.46			12,864.46	
900730	11/5/2021		ACH CALIFORNIA STATE DISBURS	118.61			118.61	
900731	11/15/2021		ACH CALPERS	5,632.71			5,632.71	
900732	11/19/2021		ACH STATE PR TAX	1,467.14			1,467.14	
900733	11/19/2021		ACH FED PR TAX	10,689.62			10,689.62	
900734	11/19/2021		ACH CALIFORNIA STATE DISBURS	118.61			118.61	
900735	11/29/2021		ACH CALPERS	6,010.37			6,010.37	
900736	11/29/2021		ACH CALPERS	2,726.42			2,726.42	
*****								
<b>TOTALS</b>				<b>93,528.52</b>	<b>60,534.61</b>	<b>0.00</b>	<b>154,181.74</b>	
<b>GRAND TOTALS</b>				<b>124,601.99</b>	<b>60,534.61</b>	<b>0.00</b>	<b>185,255.21</b>	

Refund = 659.75

## Notes:

- A) Ice rink start-up money for the cash registers
- B) Reimbursement
- C) Transferring funds to the Five Star Bank account for direct deposit payroll
- D) Payment for Santa actor

# Staff Report

## December 8, 2021



DATE: 11/17/2021  
 TO: PRPD Board of Directors  
 FROM: Kristi Sweeney, Assistant District Manager  
 SUBJECT: Finance Committee (Rodowick/McGreehan)  
 November 15, 2021 at 3:30 p.m.

**Attendance:** Committee Members: Steve Rodowick, Chairperson; and Al McGreehan, Member  
 Staff Members: Dan Efsseff, District Manager; Kristi Sweeney, Assistant District Manager; and Catherine Merrifield, District Accountant

The Committee was called to order 3:30 p.m.

### The Committee will meet to:

#### 1. Review CalPERS Medical Liability

District Accountant, Catherine Merrifield, presented the District's unfunded CalPERS Medical liability to committee members. Committee members directed staff to determine whether the District must fund medical liability for dependents after an employee passes. Committee members concurred with staff that the information must be presented to the full board for review and consideration of opening and funding an account at California Employee Retirement Benefit Trust (CERBT) to manage unfunded medical liabilities.

#### 2. Review Solar Agreement for Terry Ashe Recreation Center

Staff presented options for solar panel installation at the Terry Ashe Recreation Center. Committee members discussed placement options and lease terms with staff. Committee members concurred that the solar agreement should be brought before the full Board for consideration and possible approval.

#### 3. Review Lakeridge Addition Acquisition (Assessor's Parcel Number (APN):066-340-005)

Staff shared with committee members the due diligence materials gathered. Staff highlighted the Fiscal Year 2021/2022 budget set aside a Capital Improvement & Acquisition Reserve fund (Fund 1152) of \$1,310,000 that could be used to finance the purchase of the land. Committee members recommended bringing the acquisition to the full Board for consideration and possible approval.

#### 4. Review Donation of the Jordan Hill Property (APNs 065-260-001 and 058-130-035)

Staff presented to committee members the due diligence materials gathered. Staff suggested that maintenance costs may be offset through parking fees at the site. Committee members recommended bringing the proposed land donation back to the full Board for consideration and possible acceptance of the property.

**CLOSED SESSION: None.**

The Committee adjourned at 4:52 p.m.

[https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_Committee.Finance/2021/\\_FC\\_2021\\_0513/Finance.Committee.Report\\_2021.0513.docx](https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_Committee.Finance/2021/_FC_2021_0513/Finance.Committee.Report_2021.0513.docx)  
 12/2/2021

# Staff Report

## December 8, 2021



DATE: 11/17/2021  
 TO: PRPD Board of Directors  
 FROM: Kristi Sweeney, Assistant District Manager  
 SUBJECT: Finance Committee (Rodowick/McGreehan)  
 November 15, 2021 at 3:30 p.m.

**Attendance:** Committee Members: Steve Rodowick, Chairperson; and Al McGreehan, Member  
 Staff Members: Dan Efseaff, District Manager; Kristi Sweeney, Assistant District Manager; and Catherine Merrifield, District Accountant

The Committee was called to order 3:30 p.m.

### The Committee will meet to:

#### 1. Review CalPERS Medical Liability

District Accountant, Catherine Merrifield, presented the District's unfunded CalPERS Medical liability to committee members. Committee members directed staff to determine whether or not the District must fund medical liability for dependents after an employee passes. Committee members concurred with staff that the information must be presented to the full board for review and consideration of opening and funding an account at California Employee Retirement Benefit Trust (CERBT) to manage unfunded medical liabilities.

#### 2. Review Solar Agreement for Terry Ashe Recreation Center

Staff presented options for solar panel installation at the Terry Ashe Recreation Center. Committee members discussed placement options and lease terms with staff. Committee members concurred that the solar agreement should be brought before the full Board for consideration and possible approval.

#### 3. Review Lakeridge Addition Acquisition (Assessor's Parcel Number (APN):066-340-005)

Staff shared with committee members the due diligence materials gathered. Staff highlighted the Fiscal Year 2021/2022 budget set aside a Capital Improvement & Acquisition Reserve fund (Fund 1152) of \$1,310,000 that could be used to finance the purchase of the land. Committee members recommended bringing the acquisition to the full Board for consideration and possible approval.

#### 4. Review Donation of the Jordan Hill Property (APNs 065-260-001 and 058-130-035)

Staff presented to committee members the due diligence materials gathered. Staff suggested that maintenance costs incurred may be offset through parking fees at the site. Committee members recommended bringing the proposed land donation back to the full Board for consideration and possible acceptance of the property.

**CLOSED SESSION: None.**

The Committee adjourned at 4:52 p.m.

[https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_Committee.Finance/2021/\\_FC\\_2021\\_0513/Finance.Committee.Report\\_2021.0513.docx](https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_Committee.Finance/2021/_FC_2021_0513/Finance.Committee.Report_2021.0513.docx)  
 12/1/2021

# Staff Committee Report

## December 8, 2021



DATE: 11/20/2021  
 TO: Board of Directors  
 FROM: Kristi Sweeney, Assistant District Manager  
 SUBJECT: Park and Recreation Committee Report  
 November 17, 2021

### Attendance:

Committee Members: Robert Anderson, Chair; Steve Rodowick, Member  
 PRPD Staff: Dan Efseaff, District Manager; Kristi Sweeney, Assistant District Manager  
 Guest: Chris Thomas, Buffer Concept Consultant

The meeting convened at 4:00 pm.

The Committee will meet to:

#### 1. Review Electronic Sign Replacement Quote

Staff presented information about the problems with the existing electronic sign and sign ownership structure. Committee members asked staff for information on fee structure for advertising on the sign, repair versus replacement cost, and preferences of Paradise Irrigation District (PID) and the Town of Paradise (TOP) for repair, replacement, or removal from the agreement/ownership of the sign. Committee members directed staff to look for additional quotes for replacement of the sign and to communicate with PID and TOP again to request confirmation of their preferences for moving forward with repair, replacement or removal from the sign agreement and ownership.

#### 2. Review Solar Agreement for Terry Ashe Recreation Center

Staff presented a proposal for solar panel installation at the Terry Ashe Recreation Center (TARC). Committee members discussed placement options and concurred with staff that installing the panels on the North, East, and Southern sections of the roof would help to preserve the aesthetics of the TARC. Committee members concurred that the solar agreement should be brought before the full Board for consideration and possible approval.

#### 3. Review Lakeridge Addition Acquisition. (Assessor's Parcel Number (APN): 066-340-005

Staff shared with committee members the due diligence materials gathered and highlighted the benefits of acquiring the parcel to reduce costs for development and expedite installation of amenities at Lakeridge Park. Committee members recommended bringing the acquisition to the full Board for consideration and possible approval.

#### 4. Review Donation of the Jordan Hill Property (APNs 065-260-001 and 058-130-035)

Staff presented to committee members the due diligence materials gathered. A citizen in attendance questioned whether the actual size of the two parcels and suggested that the County Assessor's office may have made an error in determining the actual parcel sizes. Staff and committee members agreed that the parcels may be smaller than the Assessor's office had on file. Staff are investigating the true parcel size, which could change the appraised value of the property. Though the parcel may be smaller than originally presented, the property does align with District goals of expanding recreational resources on the Upper Ridge. Therefore, committee members recommended bringing the proposed land donation back to the full Board for consideration and possible acceptance of the property.

The meeting adjourned at 5:03 pm.

[https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/\\_Committee.Rec.Park/2021/RPC\\_21\\_1117/PR.Staff.Report\\_21.1117.docx](https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_Committee.Rec.Park/2021/RPC_21_1117/PR.Staff.Report_21.1117.docx)  
 12/2/2021

# Staff Committee Report

## December 8, 2021



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 TO: Board of Directors  
 FROM: Kristi Sweeney, Assistant District Manager  
 SUBJECT: Park and Recreation Committee Report  
 November 17, 2021

### Attendance:

Committee Members: Robert Anderson, Chair; Steve Rodowick, Member  
 PRPD Staff: Dan Efseaff, District Manager; Kristi Sweeney, Assistant District Manager  
 Guest: Chris Thomas, Buffer Concept Consultant

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 12/1/2021

**District Manager's Report****Meeting Date: December 8, 2021**

DATE: 12/8/2021  
 TO: PRPD Board of Directors (BOD)  
 FROM: Dan Efseaff, District Manager  
 SUBJECT: Monthly District Report

**Monthly Report****1. Updates**

- a. State Park Program Grant Proposals – Still no grant award announcements made by the State. Staff have noted that the grant agency increased the total dollar amount available for funding awards was increased by nearly \$200 million dollars since proposals were due in March 2021. This may help to explain why the announcement on awards has been delayed much longer than anticipated.

**2. Administrative and Visitor Services**

- a. Field Trips to the Ice Rink – Ice Rink Manager, Lorrennis Leeds, has successfully booked 15 field trips to the ice rink this year. “The children, teachers and chaperones have been enthusiastically enjoying these experiences as confirmed by the huge smiles on everyone’s faces. The smiles have been contagious and District staff seem to be happier and smiling more too thanks to the joy on our patrons faces and knowing that we had the privilege to help make that happen (Figures 1 & 2).”

**3. Finance**

- a. Routine Reports – Balance Sheet (Attachment A), Year to Date (YTD) Profit & Loss Budget vs. Actual (Attachment B), Monthly Profit & Loss (Attachment C), Investment and Reserve (Attachment D), and Recovery Project for the Fiscal Year (Attachment E).
- b. Ice rink:
- 1) Income for the month of November, \$34,068.25
  - 2) Donations and sponsorships for the month of November, \$15,270.00 and for the fiscal year \$47,120.00
- c. Impact Fees - For the month of November, the District received a total of \$7,391.48 in impact fees.
- d. Investments – Five Star Bank Interest deposits: Investment Money Market = \$6,953.55 and Grant Money Market = \$36.06.

**4. Parks (Maintenance and Operations)**

- a. Ice Rink - The Ice Rink has been bustling with joyful children and adults alike. Park Supervisor Mark Cobb notes, “It’s seeing all the smiles and hearing the laughter that makes all the hard work involved with setting up and maintaining the rink, worth it. Lorrennis Leeds (Ice Rink manager) and staff have done a great job on keeping everything running smooth. Maintenance staff did an outstanding job with setting it up and decorating, for the Holiday season.”
- b. Park Facilities - Maintenance crews have been busy keeping up with all the fallen leaves at the Parks. This on its own is quite labor intensive, but well worth it, in order to keep our Parks looking beautiful and safe.
- c. Crain Park - We’ve been working at Crain Park, replacing the restroom lock that was vandalized (Figure 3) and building a trash bin storage shed (Figure 4), which should be completed by early December. I would like to take this opportunity to acknowledge Crain Park’s lead maintenance worker Tony Salzarulo, Tony’s dedication to Crain Park and the community of Concow is very admirable. Tony takes great pride in the work he performs and it shows. We are lucky to have him as part of our PRPD family.

## 5. Programs

- a. Cornhole Tournament – Staff kicked off the Winter Wonderland series of events with the inaugural Cornhole Tournament. Nearly 90 participants competed for the purse offered through the Dirty 530 Cornhole Club. As the area's largest cornhole club, DFT has quickly become a valued partner in offering well organized, technologically driven tournaments. PRPD looks forward to continued partnerships with DFT as their efforts helped donate nearly \$2,000 towards the Ice Rink. (Figure 5)
- b. Chili Cookoff - Participants traveled from as far away as Idaho to compete in the inaugural Chili Cookoff. With half a dozen cooks preparing chili for several hundred tasters, the delicious delicatessen was an ideal pairing to a few chili laps around the Ice Rink (Figure 6).
- c. Pinewood Derby and Car Show – Staff hosted an inaugural winter Pinewood Derby car race for children and adults. There were 21 participants in the children's competition and 12 in the adult competition. Lori McCoslin did a phenomenal job of getting the crowd excited and actively engaged in the races and everyone had a great time. The Chico Enterprise Record wrote a wonderful story that highlighted the participants and the event. The Pinewood Derby event coincided with a free-skating day sponsored by Courtesy Motors Subaru of Chico, and a classic and Subaru-centric car show (Figures 7-11).
- d. Paradise Charter Middle School Field Trips – Bulldogs Bark in Paradise Parks - Staff kicked off the weekly field trip series with an excursion to the Lookout Point in Lower Bille Park. Central to the success of this program is the transportation available through our 10 Passenger Vans, which will allow students to travel from PCMS to each of the parks within our District. Slated to expand in 2022, images such as that in Figure 3 show the beautiful opportunities and landscapes that students can expect to experience. (Figure 12)
- e. Christmastime Tots – This Christmas themed Tiny Tots class began November 29<sup>th</sup> and will continue on Mondays and Wednesdays through December 15. Highlights of the class will include ornament making, singing, and of course a visit from Santa.
- f. Youth Sport Skills – PRPD's youth sports skills classes have moved on to basketball skills which takes place in the Pine Ridge Gym in Magalia on Tuesday and Thursday evenings. We are also running a teen drop-in basketball program that takes place in the Cedarwood Gym on Friday nights.
- g. Fitness classes – Current fitness classes taking place at the Terry Ashe Recreation Center include Tai Chi, Yoga, Judo, and Fit Fusion. Fit Fusion is proving to be a popular class with an average of 12 regulars attending.

## 6. Outreach and Development

- a. Butte LAFCO Election for Al McGreehan – Congratulations to Director McGreehan for his election win as a Regular Non-Enterprise member to serve on the Butte Local Agency Formation Commission (Butte LAFCO) (Attachment . Staff anticipate that Director McGreehan will continue to represent the residents of Paradise Recreation and Park District at the highest level.
- b. Per Capita Grant Proposals – Staff are finalizing two Per Capita grant proposals due December 31, 2021. The Per Capita Grant funding was made possible by the Parks and Water Bond Act of 2018 (Proposition 68). The District was awarded \$177,952 in Per Capita funding, and the Town of Paradise generously donated their \$177,952 to the Paradise Recreation and Park District on the condition that the Town's funds would be used within Town of Paradise limits. The PRPD Board approved the resolution for Per Capita funding in August 2020, and the Town of Paradise Per Capita funding pass through to the District in June 2021. Staff have crafted a proposal for the District's original funding amount to initiate the development of Lakeridge Park. Development would leverage other grant funding awards for trails development, play equipment, a native tree and shrub grant, and design plans created based on community input. Staff have developed a second Per Capita funding application to direct The Town of Paradise's funding passed through to the District to initiate development of Noble Park. Noble Park would benefit from new signs, educational kiosks, trash receptacles, trails, fencing and parking.

## 7. Projects

- a. Volunteer Program –
  - i. Phoenix 5K – Community members from Paradise and Chico helped at the weekend 5k on Saturday November 6<sup>th</sup>. It was a great turn out with more participates than expected and the volunteers were able to step in and help ensure the event ran smoothly and participant safety (Figure 13).
  - ii. Thank you cards – NEW fall design (Figure 14).
  - iii. Total number of Volunteer Hours to Date (VHD) - 2,196.36    Last report of VHD – 2,128.86
    - a. Paradise Lake: 1,129.76

- b. Bille: 262
- c. Noble: 73
- d. Lakeridge: 72
- e. Crain Memorial Park: 379.1
- f. Terry Ashe Recreation Center: 205
- g. Aquatic Park: 30
- h. Moore Road Ball Park: 21
- i. Centerville: 24.5

**8. Upcoming**

- a. Polar Bear Paddlefest at Paradise Lake – January 8<sup>th</sup>



### Photographs



Figure 1. Ice Rink field trip participants enjoying the games.



Figure 2. Lots of happy field trip skaters and spectators.



Figure 3. Restroom lock replaced due to vandalism.



Figure 4. Trash bin storage pad.



Figure 5. Participants of the Cornhole Tournament.



Figure 6. Mike Merrifield, voted People's Choice award in the Chili Cookoff.



Figure 7. Youth Pinewood Derby race car lineup.



Figure 8. Adult Pinewood Derby race car lineup.



Figure 9. A few of the beautiful classic cars participating in the car show.



Figure 10. Let the racing begin!



Figure 11. Wildfire Ready Raccoon racing the WRR derby car.



Figure 12. PCMS field trip students enjoying the sunset view at Lower Bille Park.



Figure 13. Volunteers and participants celebrating the final runners of the Phoenix 5K!



Figure 14. New fall themed thank you card featuring artwork from Tiny Tots.

**Attachments:**

- A. Balance Sheet - November 2021
- B. P&L Budget vs. Actual – November 2021
- C. Investment and Reserves Report - November 2021
- D. Profit and Loss - November 2021
- E. Recovery Project - November 2021
- F. LAFCO Election Results

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12/2/2021

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Accrual Basis

**PRPD**  
**Balance Sheet**  
**As of November 30, 2021**

	Nov 30, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Mechanics Bank - Operating	98,813.78
1003 · Five Star Bank - Payroll	24,583.40
1005 · Petty Cash	300.00
1008 · North Valley Community Found	2,414.77
1010 · Treasury Cash - 2510	
1011 · General Operating	-1,469,784.41
1012 · ACO Reserve	606,700.00
1013 · General Reserve	3,000.00
1014 · Deposits held for others	1,000.00
<b>Total 1010 · Treasury Cash - 2510</b>	<b>-859,084.41</b>
<b>1030 · Investments</b>	
1031 · Five Star Bank Money Market	3,724,034.66
1032 · Five Star Bank Grant M. M.	215,850.81
1033 · Investment Reserves	
1033.02 · Capital Improvement & Acquisit	9,502,179.58
1033.03 · Current Operations	8,014,489.88
1033.04 · Desig Proj/Sp Use/Grant Match	751,358.42
1033.05 · Future Operations	18,783,960.68
1033.06 · Technology	150,271.68
1033.07 · Vehicle Fleet & Equipment	751,358.42
<b>Total 1033 · Investment Reserves</b>	<b>37,953,618.66</b>
<b>Total 1030 · Investments</b>	<b>41,893,504.13</b>
<b>1100 · Designated Treasury Funds</b>	
1112 · Grosso Endowment-2512	54,619.72
1113 · Grosso Scholarship-2513	5,489.54
1114 · Designated Donations-2514	
1114-1 · Bille Park Donations	125.00
1114-10 · Swim Scholarship Fund	997.82
1114-11 · Dog Park Donations	2,874.61
1114-12 · Coutolenc Camp Fund	1,452.89
1114-13 · Ice Rink Donations	81,063.83
1114-14 · General Donations	9,287.80
1114-2 · Bike Park Fund	1,500.00
1114-3 · Lakeridge Park Donations	3,050.00
1114-4 · Sports Equipment Donations	
1114-41 · Wrestling Mat fund	773.60
<b>Total 1114-4 · Sports Equipment Donations</b>	<b>773.60</b>
1114-5 · Pam Young Fund	1,000.00
1114-6 · Easter Egg Scholarships	4,593.61
1114-7 · Child-Youth Scholarships	10.00
1114-8 · McGreehan Children's Schlshp	1,773.00
1114-9 · Skate Park Fund	3,044.36
1114 · Designated Donations-2514 - Other	223.24
<b>Total 1114 · Designated Donations-2514</b>	<b>111,769.76</b>
<b>Total 1100 · Designated Treasury Funds</b>	<b>171,879.02</b>
<b>1119 · Impact Fees</b>	
1120 · Sub Div Fees - 2520	8,236.81
1121 · Park Acqui Unincorp - 2521	67,696.46
1122 · Park Dev Unincorp - 2522	135,336.96
1124 · District Fac Unincorp - 2524	54,226.46
1126 · Park Acqui Incorp - 2526	166,674.29
1127 · Park Dev Incorp - 2527	491,132.81
1128 · District Fac Incorp - 2528	99,340.78

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12/01/21

Accrual Basis

**PRPD**  
**Balance Sheet**  
As of November 30, 2021

	Nov 30, 21
Total 1119 · Impact Fees	1,022,644.57
Total Checking/Savings	42,355,055.26
<b>Other Current Assets</b>	
1310 · Miscellaneous Receivables	20,504.10
1400 · Interest Receivable	
1410 · Interest Receivable	2,786.80
1413 · Interest Receivable - 2513	222.58
1420 · Interest Receivable - 2520	2,452.18
Total 1400 · Interest Receivable	5,461.56
1500 · FMV Adjustments	
1510 · FMV Adjustment-2510	13,599.33
1512 · FMV Adjustment-2512	2,420.78
1513 · FMV Adjustment-2513	11,997.91
1500 · FMV Adjustments - Other	1,978.92
Total 1500 · FMV Adjustments	29,996.94
Total Other Current Assets	55,962.60
Total Current Assets	42,411,017.86
<b>Fixed Assets</b>	
1710 · Land	750,088.53
1720 · Buildings	5,741,888.45
1730 · Furn., Fixtures & Equip (>\$5k)	1,093,588.65
1798 · Accum Depr - Furn Fixture Equip	-276,237.45
1799 · Accum Depr - Buildings	-4,241,039.94
1800 · Construction in Progress	
1810 · CIP-Planning	
1810.1 · CIP-BSF Park Planning	140,081.77
Total 1810 · CIP-Planning	140,081.77
1820 · CIP-Acquisition	
1820.1 · Oak & Noble Acquisition (SNC)	18,571.50
1820.2 · Buffer (TNC)	17,906.00
Total 1820 · CIP-Acquisition	36,477.50
1830 · CIP-Development	
1830.1 · CIP-Aquatic Park Lighting	580.01
Total 1830 · CIP-Development	580.01
1840 · CIP-Facility & Park Amenities	
1840.1 · CIP-Paradise Pool Swim Blocks	1,247.17
1840.2 · CIP-Cal Recycle	180,475.52
1840.4 · CIP-RTGGP Trails Grant	871.25
1840.5 · Existing Park Improvements	17,204.40
Total 1840 · CIP-Facility & Park Amenities	199,798.34
Total 1800 · Construction in Progress	376,937.62
Total Fixed Assets	3,445,225.86
<b>Other Assets</b>	
1900 · PCV Promissory Note	300,322.00
1950 · Deferred Outflow - Pension	164,084.00
Total Other Assets	464,406.00
<b>TOTAL ASSETS</b>	<b>46,320,649.72</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	

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12/01/21

Accrual Basis

**PRPD**  
**Balance Sheet**  
**As of November 30, 2021**

	Nov 30, 21
<b>Accounts Payable</b>	
2000 · Accounts Payable	39,110.66
<b>Total Accounts Payable</b>	39,110.66
<b>Other Current Liabilities</b>	
<b>2100 · Payroll Liabilities</b>	
2120 · Payroll Taxes Payable	835.49
2130 · Health Benefits Payable	146.53
2140 · FSA payable	-271.22
2170 · CalPers Payable	34,691.96
2180 · Garnishments payable	116.11
<b>2190 · Accrued Leave Payable</b>	
2192 · Sick leave payable	13,125.81
2193 · Vacation leave payable	31,148.82
<b>Total 2190 · Accrued Leave Payable</b>	44,274.63
<b>Total 2100 · Payroll Liabilities</b>	79,793.50
2300 · Deposits - refundable	1,000.00
2400 · Deferred Revenue	
2430 · Deferred Inflow - Pension	40,310.00
2440 · Deferred CIP Revenue	200,000.00
<b>Total 2400 · Deferred Revenue</b>	240,310.00
<b>Total Other Current Liabilities</b>	321,103.50
<b>Total Current Liabilities</b>	360,214.16
<b>Long Term Liabilities</b>	
2700 · FEMA Community Disaster Loan	59,909.00
2805 · CalPers Pension Liability	419,464.00
2806 · OPEB Liability	391,761.00
<b>Total Long Term Liabilities</b>	871,134.00
<b>Total Liabilities</b>	1,231,348.16
<b>Equity</b>	
2030 · Designated for Petty Cash	300.00
<b>3000 · General Fund Balances-2510</b>	
3010 · General Fund Available	291,149.99
3030 · General Reserve	3,000.00
3050 · Designated Captial Outlay	606,700.00
<b>Total 3000 · General Fund Balances-2510</b>	900,849.99
3100 · Net of Capital Investments	2,646,058.58
<b>3200 · Designated Fund Balances</b>	
3212 · Grosso Endowment-2512	54,619.72
3213 · Grosso Scholarship-2513	4,926.80
3214 · Donations - 2514	74,766.17
3220 · Impact Fees	790,446.35
<b>Total 3200 · Designated Fund Balances</b>	924,759.04
3280 · Invest. in General Fixed Assets	-140,627.23
3900 · Retained Earnings	40,912,929.92
3999 · Opening Balance Equity	-354,580.80
Net Income	199,612.06
<b>Total Equity</b>	45,089,301.56
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>46,320,649.72</b>

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12/01/21

Accrual Basis

**PRPD**  
**Profit & Loss Budget vs. Actual**  
 July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Bud...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4100 · Tax Revenue	0.00	718,000.00	-718,000.00	0.0%
4200 · Impact Fee revenue	67,370.57	120,000.00	-52,629.43	56.1%
4300 · Program Income	126,879.71	206,500.00	-79,620.29	61.4%
4350 · Concession & Merchandise sales	0.00	2,100.00	-2,100.00	0.0%
4400 · Donation & Fundraising Income	51,112.05	55,300.00	-4,187.95	92.4%
4500 · Grant Income	519,259.22	642,000.00	-122,740.78	80.9%
4600 · Other Revenue	465,443.27	405,500.00	59,943.27	114.8%
4900 · Interest Income	39,868.16	251,900.00	-212,031.84	15.8%
<b>Total Income</b>	<b>1,269,932.98</b>	<b>2,401,300.00</b>	<b>-1,131,367.02</b>	<b>52.9%</b>
<b>Gross Profit</b>	<b>1,269,932.98</b>	<b>2,401,300.00</b>	<b>-1,131,367.02</b>	<b>52.9%</b>
<b>Expense</b>				
5000 · Payroll Expenses				
5010 · Wages & Salaries	541,240.56	1,220,400.00	-679,159.44	44.3%
5020 · Employer Taxes	41,978.60	61,800.00	-19,821.40	67.9%
5030 · Employee Benefits				
5030.1 · Retired Health Premium Employer	5,815.00			
5030.2 · Admin Fee for Active	147.84			
5030.3 · Admin Fee for Retired	425.10			
5030 · Employee Benefits - Other	103,881.43	257,100.00	-153,218.57	40.4%
<b>Total 5030 · Employee Benefits</b>	<b>110,269.37</b>	<b>257,100.00</b>	<b>-146,830.63</b>	<b>42.9%</b>
5040 · Workers Comp Expense	16,937.36	56,700.00	-39,762.64	29.9%
5060 · Other Personnel Costs	8,883.53	15,800.00	-6,916.47	56.2%
5000 · Payroll Expenses - Other	3,046.40	0.00	3,046.40	100.0%
<b>Total 5000 · Payroll Expenses</b>	<b>722,355.82</b>	<b>1,611,800.00</b>	<b>-889,444.18</b>	<b>44.8%</b>
5100 · Program Expenses				
5110 · Concession & Merchandise Exp.	412.49	6,900.00	-6,487.51	6.0%
5120 · Program Contract Labor	500.00	6,500.00	-6,000.00	7.7%
5130 · Program Supplies	11,957.29	27,700.00	-15,742.71	43.2%
5100 · Program Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total 5100 · Program Expenses</b>	<b>12,869.78</b>	<b>41,100.00</b>	<b>-28,230.22</b>	<b>31.3%</b>
5140 · Fundraising Expense	0.00	18,200.00	-18,200.00	0.0%
5200 · Advertising & Promotion	3,565.08	11,200.00	-7,634.92	31.8%
5220 · Bank & Merchant Fees	2,629.03	5,200.00	-2,570.97	50.6%
5230 · Contributions to Others	2,500.00	25,600.00	-23,100.00	9.8%
5240 · Copying & Printing	3,317.97	7,100.00	-3,782.03	46.7%
5260 · Dues, Mbrshps, Subscr, & Pubs	6,735.79	32,600.00	-25,864.21	20.7%
5270 · Education, Training & Staff Dev	434.40	8,500.00	-8,065.60	5.1%
5280 · Equip., Tools & Furn (<\$5k)				
5282 · Office ET&F	1,024.35	10,300.00	-9,275.65	9.9%
5284 · Program ET&F	61.12	10,300.00	-10,238.88	0.6%
5286 · Small Tools & Equipment	12,479.84	21,200.00	-8,720.16	58.9%
5280 · Equip., Tools & Furn (<\$5k) - Other	0.00	0.00	0.00	0.0%
<b>Total 5280 · Equip., Tools &amp; Furn (&lt;\$5k)</b>	<b>13,565.31</b>	<b>41,800.00</b>	<b>-28,234.69</b>	<b>32.5%</b>
5290 · Equipment Rental	83,236.03	94,900.00	-11,663.97	87.7%
5300 · Insurance	40,424.00	76,400.00	-35,976.00	52.9%
5310 · Interest Expense	92.60	1,100.00	-1,007.40	8.4%
5320 · Miscellaneous Expense	0.00	300.00	-300.00	0.0%
5330 · Professional & Outside services				
5332 · Accounting	9,466.24	44,800.00	-35,333.76	21.1%
5334 · Legal	8,345.30	25,800.00	-17,454.70	32.3%
5336 · Engineering	24.29	203,000.00	-202,975.71	0.0%
5338 · Other Prof. & Outside Labor	26,735.97	365,000.00	-338,264.03	7.3%
5330 · Professional & Outside services - Other	0.00	0.00	0.00	0.0%
<b>Total 5330 · Professional &amp; Outside services</b>	<b>44,571.80</b>	<b>638,600.00</b>	<b>-594,028.20</b>	<b>7.0%</b>



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12/01/21

Accrual Basis

**PRPD**  
**Profit & Loss Budget vs. Actual**  
 July through November 2021

	Jul - Nov 21	Budget	\$ Over Budget	% of Bud...
5340 · Postage & Delivery	1,252.50	2,000.00	-747.50	62.6%
5350 · Rent-Facility use fees	1,273.75	7,800.00	-6,526.25	16.3%
5360 · Repair & Maintenance				
5361 · Building R&M	255.60	24,000.00	-23,744.40	1.1%
5362 · Equipment R&M	3,773.71	19,000.00	-15,226.29	19.9%
5363 · General R&M	5,134.45	21,000.00	-15,865.55	24.4%
5364 · Grounds R&M	16,609.41	57,000.00	-40,390.59	29.1%
5365 · Pool R&M	23,895.27	19,000.00	4,895.27	125.8%
5366 · Vehicle R&M	384.77	11,000.00	-10,615.23	3.5%
5367 · Janitorial	4,093.89	11,000.00	-6,906.11	37.2%
5368 · Security	1,209.24	7,000.00	-5,790.76	17.3%
5369 · Vandalism	0.00	1,000.00	-1,000.00	0.0%
5360 · Repair & Maintenance - Other	0.00	0.00	0.00	0.0%
<b>Total 5360 · Repair &amp; Maintenance</b>	<b>55,356.34</b>	<b>170,000.00</b>	<b>-114,643.66</b>	<b>32.6%</b>
5370 · Supplies - Consumable				
5372 · Office Supplies	4,375.45	12,900.00	-8,524.55	33.9%
5374 · Safety & staff supplies	7,603.07	16,500.00	-8,896.93	46.1%
5370 · Supplies - Consumable - Other	0.00	0.00	0.00	0.0%
<b>Total 5370 · Supplies - Consumable</b>	<b>11,978.52</b>	<b>29,400.00</b>	<b>-17,421.48</b>	<b>40.7%</b>
5380 · Taxes, Lic., Notices & Permits	4,787.03	4,200.00	587.03	114.0%
5390 · Telephone & Internet	6,702.61	24,800.00	-18,097.39	27.0%
5400 · Transportation, Meals & Travel				
5402 · Air, Lodging & Other Travel	3,337.92	9,000.00	-5,662.08	37.1%
5404 · Fuel	12,262.20	16,800.00	-4,537.80	73.0%
5406 · Meals	2,437.03	5,000.00	-2,562.97	48.7%
5408 · Mileage & Auto Allowance	575.68	8,900.00	-8,324.32	6.5%
5400 · Transportation, Meals & Travel - Other	0.00	0.00	0.00	0.0%
<b>Total 5400 · Transportation, Meals &amp; Travel</b>	<b>18,612.83</b>	<b>39,700.00</b>	<b>-21,087.17</b>	<b>46.9%</b>
5410 · Utilities				
5412 · Electric & Gas	19,913.11	60,900.00	-40,986.89	32.7%
5414 · Water	10,179.01	24,200.00	-14,020.99	42.1%
5416 · Garbage	3,967.61	15,200.00	-11,232.39	26.1%
5410 · Utilities - Other	0.00	0.00	0.00	0.0%
<b>Total 5410 · Utilities</b>	<b>34,059.73</b>	<b>100,300.00</b>	<b>-66,240.27</b>	<b>34.0%</b>
<b>Total Expense</b>	<b>1,070,320.92</b>	<b>2,992,600.00</b>	<b>-1,922,279.08</b>	<b>35.8%</b>
<b>Net Ordinary Income</b>	<b>199,612.06</b>	<b>-591,300.00</b>	<b>790,912.06</b>	<b>-33.8%</b>
<b>Net Income</b>	<b>199,612.06</b>	<b>-591,300.00</b>	<b>790,912.06</b>	<b>-33.8%</b>

**Paradise Recreation & Park District  
Investment & Reserves Report  
31-Oct-21**

Summary	Maximum Target	6/30/2021 Balance	2021/2022 Allocated	2021/2022 Interest	10/31/2021 Balance	Annual Funding Goal
<b>Reserve Funds</b>						
CalPERS 115 Trust	500,000	0.00	0.00	0.00	0.00	30,000
Capital Improvement & Acquisition	25,000,000	9,493,120.05	0.00	9,060.93	9,502,180.98	100,000
Current Operations	8,000,000	8,006,848.74	0.00	7,642.33	8,014,491.07	50,000
Designated Project/Special Use/Grant Matching	1,500,000	750,642.06	0.00	716.47	751,358.53	50,000
Future Operations	25,000,000	18,766,051.76	0.00	17,911.70	18,783,963.46	100,000
Technology	150,000	150,128.41	0.00	143.29	150,271.70	5,000
Vehicle Fleet & Equipment	1,000,000	750,642.06	0.00	716.47	751,358.53	75,000
<b>Total Reserves Funds</b>	<b>61,150,000</b>	<b>37,917,433.08</b>	<b>0.00</b>	<b>36,191.19</b>	<b>37,953,624.27</b>	<b>410,000</b>

**Detail**

Five Star Investment Money Market	2021 - 2022	
	10/31/2021	Interest Earned
CalPERS 115 Trust	0.00	0.00
Capital Improvement & Acquisition	9,502,180.98	1,589.57
Current Operations	8,014,491.07	1,340.70
Designated Project/Special Use/Grant Matching	751,358.53	125.69
Future Operations	18,783,963.46	3,142.27
Technology	150,271.70	25.14
Vehicle Fleet & Equipment	751,358.53	125.69
General Operating	3,613,536.90	604.49
<b>Sub-Total Five Star</b>	<b>41,627,070.17</b>	<b>6,953.55</b>
Add/Subtract Changes		
<b>Total Five Star</b>	<b>41,677,653.32</b>	

Five Star	Beginning Balance	Change	Interest Earned	Ending Balance
	Grant Money Market Account		215,814.75	0.00
Payroll Interest Checking	25,012.22	-430.24	1.42	24,583.40
<b>Total Five Star</b>	<b>240,826.97</b>	<b>-430.24</b>	<b>37.48</b>	<b>240,434.21</b>

Mechanics	Deposits		Checks
	Beginning Balance	Change	Ending Balance
Checking (as of September 30, 2021)	86,981.21	54,223.20	141,204.41
<b>Total</b>	<b>86,981.21</b>	<b>54,223.20</b>	<b>0 141,204.41</b>

<b>Total in interest earning accounts</b>	<b>42,059,291.94</b>	<b>6,991.03</b>
<b>Other Investment Income</b>		<b>0.00</b>
<b>Total</b>		<b>6,991.03</b>

*Paradise Recreation & Park District's (District) Investment Policy describes the District's commitment to managing risk by selecting investment products based on safety, liquidity and yield. Per California Government Code Section 53600 et. seq., specifically section 53646 and section 53607, this investment report details all investment-related activity in the current period. District investable funds are currently invested in Five Star Bank which meets those standards. That being said, the District's Investment Policy remains a prudent investment course, and is in compliance with the "Prudent Investor's Policy" designed to protect public funds.*

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12/01/21  
Accrual Basis

**PRPD**  
**Profit & Loss**  
**November 2021**

	Nov 21
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4200 · Impact Fee revenue	7,391.48
4300 · Program Income	49,958.16
4400 · Donation & Fundraising Income	17,802.00
4500 · Grant Income	14,710.69
4600 · Other Revenue	1,423.27
4900 · Interest Income	7,001.05
	98,286.65
<b>Total Income</b>	98,286.65
<b>Gross Profit</b>	98,286.65
<b>Expense</b>	
5000 · Payroll Expenses	
5010 · Wages & Salaries	98,655.60
5020 · Employer Taxes	7,316.82
5030 · Employee Benefits	
5030.1 · Retired Health Premium Employer	1,239.25
5030.2 · Admin Fee for Active	28.97
5030.3 · Admin Fee for Retired	8.84
5030 · Employee Benefits - Other	16,080.99
	17,358.05
5040 · Workers Comp Expense	0.00
5060 · Other Personnel Costs	3,163.14
5000 · Payroll Expenses - Other	472.00
	126,965.61
5100 · Program Expenses	
5110 · Concession & Merchandise Exp.	120.00
5120 · Program Contract Labor	500.00
5130 · Program Supplies	3,836.50
	4,456.50
5200 · Advertising & Promotion	1,943.25
5220 · Bank & Merchant Fees	807.85
5240 · Copying & Printing	373.72
5260 · Dues, Mbrshps, Subscr, & Pubs	828.21
5280 · Equip., Tools & Furn (<\$5k)	
5282 · Office ET&F	385.75
5284 · Program ET&F	61.12
5286 · Small Tools & Equipment	2,261.26
	2,708.13
5290 · Equipment Rental	2,624.45
5310 · Interest Expense	36.37
5330 · Professional & Outside services	
5332 · Accounting	579.56
5334 · Legal	450.00
5338 · Other Prof. & Outside Labor	9,000.81
	10,030.37
5340 · Postage & Delivery	201.10
5360 · Repair & Maintenance	
5361 · Building R&M	209.45
5362 · Equipment R&M	1,418.89
5363 · General R&M	2,099.86
5364 · Grounds R&M	2,756.47
5367 · Janitorial	901.09
5368 · Security	956.58
	8,342.34
5370 · Supplies - Consumable	

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12/01/21

Accrual Basis

**PRPD**  
**Profit & Loss**  
**November 2021**

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	<b>Nov 21</b>
5372 · Office Supplies	315.48
5374 · Safety & staff supplies	2,650.66
<b>Total 5370 · Supplies - Consumable</b>	<b>2,966.14</b>
5380 · Taxes, Lic., Notices & Permits	1,261.35
5390 · Telephone & Internet	1,385.84
<b>5400 · Transportation, Meals &amp; Travel</b>	
5402 · Air, Lodging & Other Travel	736.37
5404 · Fuel	2,798.03
5406 · Meals	321.14
<b>Total 5400 · Transportation, Meals &amp; Travel</b>	<b>3,855.54</b>
<b>5410 · Utilities</b>	
5412 · Electric & Gas	123.06
5414 · Water	2,300.30
5416 · Garbage	1,099.42
<b>Total 5410 · Utilities</b>	<b>3,522.78</b>
<b>Total Expense</b>	<b>172,309.55</b>
<b>Net Ordinary Income</b>	<b>-74,022.90</b>
<b>Net Income</b>	<b>-74,022.90</b>

**PRPD**  
**Recovery Project**  
 July through November 2021

	<b>Total Recovery Project</b>
<b>Ordinary Income/Expense</b>	
<b>Expense</b>	
<b>5000 · Payroll Expenses</b>	
5010 · Wages & Salaries	343.72
5020 · Employer Taxes	28.34
5030 · Employee Benefits	66.03
<b>Total 5000 · Payroll Expenses</b>	438.09
<b>5280 · Equip., Tools &amp; Furn (&lt;\$5k)</b>	
5286 · Small Tools & Equipment	3,974.42
<b>Total 5280 · Equip., Tools &amp; Furn (&lt;\$5k)</b>	3,974.42
<b>5290 · Equipment Rental</b>	3,704.50
<b>5330 · Professional &amp; Outside services</b>	
5338 · Other Prof. & Outside Labor	1,274.20
<b>Total 5330 · Professional &amp; Outside services</b>	1,274.20
<b>5360 · Repair &amp; Maintenance</b>	
5362 · Equipment R&M	185.51
5363 · General R&M	552.50
5364 · Grounds R&M	3,291.98
<b>Total 5360 · Repair &amp; Maintenance</b>	4,029.99
<b>5370 · Supplies - Consumable</b>	
5374 · Safety & staff supplies	276.33
<b>Total 5370 · Supplies - Consumable</b>	276.33
<b>5390 · Telephone &amp; Internet</b>	89.83
<b>Total Expense</b>	13,787.36
<b>Net Ordinary Income</b>	-13,787.36
<b>Net Income</b>	<b>-13,787.36</b>




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## BUTTE LOCAL AGENCY FORMATION COMMISSION

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1453 Downer Street, Suite C • Oroville, California 95965-4950  
 (530)538-7784 • Fax (530)538-2847 • [www.buttelafco.org](http://www.buttelafco.org)

TO: Butte County Special Districts  
 Butte County Special District Association

FROM: Jill Broderson, Management Analyst

SUBJECT: Election Results for Special District **Regular "Non-Enterprise"** Member and a Special District **Alternate "Enterprise/Non-Enterprise"** Member

DATE: November 9, 2021

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On February 3, 2021, the Butte Local Agency Formation Commission (LAFCO) called for nominations for:

- One (1) Special District **Regular "Non-Enterprise"** Member. The term for this seat is four years and will begin June 1, 2021 and expire May 31, 2025; and
- One (1) Special District **Alternate "Enterprise/Non-Enterprise"** Member. The term for this seat is four years and will begin June 1, 2021 and expire May 31, 2025.

On March 12, 2021, LAFCO began the election process. After three extensions in the process, the election had successfully concluded on November 5, 2021. The results are as follows:

- Al McGreehan, Paradise Recreation & Park District has been elected the Special District **Regular "Non-Enterprise"** Member to serve on the Commission. Mr. McGreehan's term will expire May 31, 2025.
- Larry Bradley, Durham Recreation & Park District has been elected the Special District **Alternate "Enterprise/Non-Enterprise"** Member. Mr. Bradley's term will expire May 31, 2025.

Thank you to the 22 districts who participated in the election process. Should you have any questions or if I can be of any assistance, please feel free to contact me.



## Paradise Recreation & Park District

6626 Skyway  
Paradise, CA 95969  
Email: [info@ParadisePRPD.com](mailto:info@ParadisePRPD.com)

Phone: 530-662-2037  
Fax: 530-872-8619  
Website: [www.ParadisePRPD.com](http://www.ParadisePRPD.com)

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### RESOLUTION #21-12-1-508

#### RESOLUTION OF THE BOARD OF DIRECTORS OF THE PARADISE RECREATION AND PARK DISTRICT AUTHORIZING DISTRICT MANAGER SIGNATORY AUTHORITY TO PURCHASE LAND ADJACENT TO LAKERIDGE PARK.

**WHEREAS**, the Paradise Recreation and Park District Board of Directors has identified the Acquisition of a parcel in Magalia, Butte County (Assessor's Parcel Number (APN): 066-340-005) as valuable toward meeting its mission and goals; and

**WHEREAS**, the Paradise Recreation and Park District has provided Funds for the acquisition with the Capital Improvement and Acquisition Reserve Fund (Fund number 1152); and

**WHEREAS**, this property adjacent to the existing Lakeridge Park property provides cost savings, improved public access, and flexibility in the long-term development of the property and may have existing features that may speed short-term park improvements.

**BE IT HEREBY RESOLVED** by the Board of Directors of the Paradise Recreation and Park District, at our normal place of business (6626 Skyway, Paradise, CA 95969) in the County of Butte, State of California), resolved to:

- 1) Purchase the property known as Lakeridge Park Addition (APN #: 066-340-005) located at 14030 Lakeridge Circle, Magalia, CA 95954 from Harold A. Stimson and Linda C. Stimson, as Trustees of the Harold and Linda Stimson Trust per the terms of the contract dated 10/14/2021; and
- 2) Certifies that the title holder will have sufficient funds to operate and maintain the resource(s), or will secure the resources to do so; and
- 3) Appoints the Paradise Recreation and Park District, District Manager, or designee, as agent to conduct all negotiations, execute and submit all documents, including but not

Page 2  
Resolution #21-12-1-508  
December 2, 2021

limited to: applications, agreements, payment requests, and so on, which may be necessary for the completion of the aforementioned property purchase.

This Resolution was duly passed by the Board of Directors of the Paradise Recreation and Park District at a special meeting held on the 8<sup>th</sup> day of December 2021 by the following vote:

Ayes:                      Noes:                      Absent:                      Abstain:

\_\_\_\_\_  
Mary Bellefeuille, Chairperson

ATTEST:

\_\_\_\_\_  
Robert Anderson, Secretary



# Memo

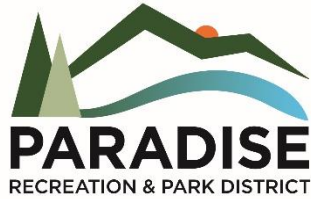


Date: 10/7/2021  
 To: PRPD Board of Directors  
 From: Dan Efseaff, District Manager  
 CC:  
 Subject: **Lakeridge Circle (Stimson) Briefing**

<b><u>Location</u></b>	16041 Lakeridge Circle, Magalia
<b><u>Size</u></b>	1.26 acres
<b><u>APNs</u></b>	066-340-005
<b><u>Owner</u></b>	Harold and Linda Stimson Trust
<b><u>Jurisdiction</u></b>	Butte County
<b><u>Zone</u></b>	General Commercial (G-C)
<b><u>General Plan</u></b>	Retail
<b><u>Improvements</u></b>	None; accessible from Lakeridge Circle.
<b><u>Easements</u></b>	Public utility easements at the front and back of the property (approximately 10 feet wide).
<b><u>Topography</u></b>	Relatively flat with a slight slope downward to the east, towards Magalia Reservoir.
<b><u>Condition</u></b>	Former 3,600 sf commercial building (Subway as one tenant), parking lot with curb gutter and sidewalk on Lakeridge Circle. Two 1,500 sf residences towards east end of lot. These improvements burned in Camp Fire; property subsequently cleaned, and debris removed. Water service from Del Oro Water District (unknown if meter survived fire). Three separate septic systems; unknown if they function properly.
<b><u>Appraisal</u></b>	\$100,000
<b><u>Title Report</u></b>	Completed.
<b><u>Phase 1 Environmental Report</u></b>	Completed.
<b><u>Land Survey</u></b>	Recent subdivision map with the legal definition of the property and improvements, help define this small rectangular lot.

The rectangular Stimson property fronts on Lakeridge circle, overlooks Magalia Reservoir and is immediately adjacent to PRPD-owned parcel 066-340-004. The property is proximate to various PRPD





## Paradise Recreation & Park District

6626 Skyway  
Paradise, CA 95969  
Email: [info@ParadisePRPD.com](mailto:info@ParadisePRPD.com)

Phone: 530-662-2037  
Fax: 530-872-8619  
Website: [www.ParadisePRPD.com](http://www.ParadisePRPD.com)

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### RESOLUTION #21-12-2-509

#### RESOLUTION OF THE BOARD OF DIRECTORS OF THE PARADISE RECREATION AND PARK DISTRICT AUTHORIZING DISTRICT MANAGER SIGNATORY AUTHORITY TO ACCEPT THE DONATION OF THE JORDAN HILL ROAD PARCELS.

**WHEREAS**, the Paradise Recreation and Park District Board of Directors has identified the Acquisition of two parcels in Magalia, Butte County (Assessor's Parcel Numbers (APNs): 065-260-001 and 058-130-035 through a donation from the Nicholas G. Repanich and Susan M. Repanich Trust, as valuable toward meeting its mission and goals; and

**WHEREAS**, the Paradise Recreation and Park District is receiving the two parcels at the intersection of Coutolenc Road and Jordan Hill Road as a donation as per the terms of the Real Estate Donation Memorandum of Understanding between the Nicholas G. Repanich And Susan M. Repanich Trust and Paradise Recreation And Park District dated 10/14/2021; and

**WHEREAS**, this property adds land assets for residents of the District and expands access to outdoor recreation.

**BE IT HEREBY RESOLVED** by the Board of Directors of the Paradise Recreation and Park District at our normal place of business (6626 Skyway, Paradise, CA 95969) in the County of Butte, State of California), resolved to:

- 1) Herby accept the donation of properties known as the Jordan Hill Road parcels (APN #: 058-130-035 and 065-260-001) in Magalia, CA 95954 according to terms of the Memorandum of Understanding between the Nicholas G. Repanich And Susan M. Repanich Trust and Paradise Recreation And Park District; and
- 2) Certifies that the title holder will have sufficient funds to operate and maintain the resource(s), or will secure the resources to do so; and

- 3) Appoints the Paradise Recreation and Park District, District Manager, or designee, as agent to conduct all negotiations, execute and submit all documents, including but not limited to: applications, agreements, payment requests, revisions to County Records, revisions to appraisals, and so on, which may be necessary for the completion of the aforementioned properties donation.

This Resolution was duly passed by the Board of Directors of the Paradise Recreation and Park District at a special meeting held on the 8<sup>th</sup> day of December 2021 by the following vote:

Ayes:                      Noes:                      Absent:                      Abstain:

\_\_\_\_\_  
Mary Bellefeuille, Chairperson

ATTEST:

\_\_\_\_\_  
Robert Anderson, Secretary

# Memo



Date: 10/7/2021  
 To: PRPD Board of Directors  
 From: Dan Efseaff, District Manager  
 CC:  
 Subject: **Jordan Hill Road (Repanich) Briefing**

**Location** 16041 Jordan Hill Road, Magalia

**Size** 6.5 acres (total) *[Note: as of 11/24/2021 Staff is working with the County to rectify Butte County records of the area and survey, we will make changes accordingly to this effort. Changes may impact the county records information such as acreage and other items, and the valuation of the property].*

**APNs** 065-260-001: 5.36 acres  
 058-130-035: 1.14 acres

**Owner** Nicholas and Susan Repanich

**Jurisdiction** Butte County

**Zone** Rural Residential – 5 acre minimum (RR-5)

**General Plan** Rural Residential

**Improvements** None; accessible from Jordan Hill Road via a dirt road.

**Easements** TBD

**Topography** Moderately to steeply downward slope towards east (West Branch Feather River canyon) with a more level and cleared ~1.5-acre portion at the southwest corner.

**Condition** Largely damaged by Camp Fire; cleared of debris and dangerous trees. Some surviving scrub oaks, pines and regrowth of brush. Property is not fenced. Soils are poorly suited to agricultural use and restricted to limited grazing.

**Appraisal** 065-260-001: \$161,000  
 058-130-035: \$36,000

**Title Report** Completed

**Phase 1 Environmental Report** Completed

**Land Survey** Completed

The Repanich property is approximately three-quarters of a mile northeast of Magalia, and publicly accessible from Jordan Hill Road via Coutolenc Road. Portions of the property are almost level; however, overall slopes vary between 40 and 45 percent. The Union Pacific right-of-way borders the western boundary of the property; PID watershed land around Magalia Lake is about 600 feet to the west, and the Lakeridge Circle parcels under consideration for a PRPD park are about a 3,500-foot walk by way of local roads. The property also borders Lassen National Park land extending east across the West Branch Feather River canyon and provides existing trail access to the West Branch of the Feather River.

