

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center, Room C
October 10, 2017, 6:00 p.m.

A G E N D A

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 872-6393 at least 48 hours in advance of the meeting.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

GUESTS: Scarlett Miller, Paradise Horsemen's Association; and Doug Teeter, Butte County 5th District Supervisor

PUBLIC COMMENT:

(At this time, members of the audience shall present items not on the Agenda. Comments should be limited to a maximum of three (3) minutes duration. The PRPD Board of Directors is prohibited by State Law from taking action on any item presented if it is not listed on the agenda.)

(The public is also welcome to address items on this evening's Agenda at the time it is presented. A maximum of three (3) minutes in duration. Please notify the District Secretary prior to the start of the meeting if you wish to be heard.)

CONSENT AGENDA:

1. Correspondence:
 - a. Card from Terry and Mikki Ashe thanking the Board and staff for the Terry Ashe Recreation Center sign dedication.
2. Board Minutes:
 - a. September 12, 2017 regular meeting
3. Information Items:
 - a. Paradise Little League 2017-2018 Draft Agreement.
 - b. Paradise Bowhunters Newsletter, October 2017.
 - c. 2018-2019 PRPD Budget Calendar.
4. Review of Paid Bills:

Payroll checks and payables checks #46233 to and including #46425 and electronic transfer checks #2510900571 to and including #2510900580 in the total amount of \$204,107.44 with electronic transfer checks #2510900577 and #2510900578 not yet used.
5. Refund Checks:

Refund/funds transfer checks #5889 to and including #5895 in the total amount of \$43,377.83.

COMMITTEE REPORTS: None

MANAGER’S REPORT:

1. Board of Directors Staff Report.
2. PRPD Revenue, Expense, and Designated Fund Reports for September 2017.
3. Recreation and Park Activity Report.
4. Crain Park Grand Opening.
5. Ice Rink Update (Dean Moore).
6. Marketing and Revenue Objective Plan, Fall 2017 Progress Report (Dean Moore).

CLOSED SESSION:

The PRPD Board of Directors will meet in Closed Session under (1) California Government Code Section 54957.5 concerning employee request to extend Family Medical Leave; and (2) under California Government Code Section 54956.8 concerning potential interest in real estate located in Butte Creek canyon.

REPORT ON CLOSED SESSION:

The PRPD Board of Directors will report on (1) employee request to extend Family Medical Leave; and (2) a potential interest in real estate located in Butte Creek canyon.

**Discussion
Possible Action**

OLD BUSINESS: None

NEW BUSINESS:

1. The Paradise Horsemen’s Association will present an annual report on their organization as outlined in Section 7 of the 20-year Paradise Recreation and Park District and Paradise Horsemen’s Association Lease Agreement executed on October 10, 2006.
2. Due to the unresponsiveness of Hilride Progression Development Group, LLC to complete the bike park feasibility study, staff is seeking direction on how to proceed with a reissue of a request for proposal or an alternative action.
3. Staff is seeking PRPD Board of Directors approval to (1) contract with Harvest Accounting Management Systems to reconfigure the District’s accounting system and financial practices to comply with the County of Butte. Total estimated cost is not to exceed \$7,000.00; and (2) ratify a line item transfer of \$7,000.00 from the Workers’ Compensation budget to Professional Services.
4. Staff recommends that the PRPD Board of Directors agree in principal to (1) authorize staff to complete a line item transfer from anticipated savings on Workers’ Compensation [up to \$10,000.00]; (2) potential from the copier purchase to technology related funds [\$6,000.00] as outlined; and (3) direct staff to develop a review of the current cell phone policies and practices for future Board of Directors consideration.

**Information
Only**

**Discussion
Possible Action**

**Discussion
Possible Action**

**Discussion
Possible Action**

5. Staff seeks PRPD Board of Directors approval to revoke the Purchasing Procedure document attached to the 2017-18 budget and review and adopt the Purchasing Memo to remain in effect for Fiscal Year 2017-18.

Discussion
Possible Action

BOARD COMMENT:

ADJOURNMENT: