



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room C
Tuesday, November 14, 2017, 6:00 p.m.

Please notify the meeting clerk prior to the start of the meeting if you wish to be heard. Members of the public may comment on Agenda items at the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda.

1. CALL TO ORDER

1.1. Pledge of Allegiance

1.2. Roll Call

1.3. Welcome Guests: Debbie LaPlant, Paradise Chocolate Fest

1.4. Special Presentations:

- A. Representatives from the Youth on the Ridge Community Foundation will provide a brief presentation on the Chocolate Fest event held each May at the Terry Ashe Recreation Center (Information Only)

2. PUBLIC COMMENT

3. CONSENT AGENDA

3.1. Board Minutes: Regular Meeting of October 10, 2017

3.2. Correspondence: None

3.3. Payment of Bills

- A. Payroll checks and payable checks #46426 to and including #46591 and electronic transfer checks #2510900577, #2510600548, #2510098583, and #2510098584 in the total amount of \$81,520.21 with check #46541 and #46590 being void.

3.4. Refunds

- A. Refund/funds transfer checks #5896 to and including #5897 in the total amount of \$30,216.80.

3.5. BOD approval of the Personnel Services Agreement in concept with Vallyn Solutions and authorize the District Manager to sign the agreement on behalf of the District.

3.6. Information Items (Acceptance only):

- A. Draft Safety Committee Meeting Minutes of October 26, 2017
- B. Centerville School Bell Newsletter – October/November 2017 and November/December 2017
- C. SHOR Activity Report – September 2017 and October 2017
- D. CARPD Communicator Newsletter – November 2017

4. COMMITTEE REPORTS

4.1. The Recreation and Park Standing Committee (McGreehan / Anderson) met on October 16, 2017 to review the fees and electronic sign joint agreement with the Town of Paradise and the Paradise Irrigation District and report its findings to the PRPD Board of Directors.

Information from this meeting will be reviewed

- 4.2. The Personnel Standing Committee (McGreehan / Van Roekel) met on November 9, 2017 to review and discuss (1) Office and Accounting Staffing; (2) Consideration of Administrative Time Off for the Recreation Superintendent position; and (3) met in Closed Session under California Government Code Section 54957 (2) Salary Compaction; and (2) District Manager Objectives Review.

Information from this meeting will be reviewed

5. MANAGER'S REPORT

- 5.1. Board of Directors District Report
- 5.2. Financial Reports
 - A. PRPD Revenue, Expense, and Designated Fund Reports

6. CLOSED SESSION

The PRPD Board of Directors will meet in Closed Session:

- 6.1. Pursuant to Government Code Section 54957 – Public Employee Performance Evaluation: District Manager
- 6.2 Pursuant to Government Code Section 54957.6 – Conference with Designated Representative District Manager Dan Efseaff: Employee organization: unrepresented employees of the District.

7. REPORT ON CLOSED SESSION

8. OLD BUSINESS - NONE

9. NEW BUSINESS

- 9.1. Staff recommends that the PRPD Board of Directors approve and adopt Resolution #17-11-1-449 authorizing budget transfers in the 2017-2018 Paradise Recreation and Park District budget to fund approved technology upgrades.
- 9.2 Staff recommends that the PRPD Board of Directors accept as presented the independent audit for fiscal year ending June 30, 2017 prepared by Robert Gustafson, CPA of Matthews, Hutton & Warren Certified Public accountants, dated November 1, 2017.
- 9.3 Staff recommends that the PRPD Board of Directors approve the District audit service proposal submitted by Holly Pladson, CPA in the amount not to exceed \$5,900.00 for F/Y 2017-18; \$6,200.00 for F/Y 2018-19; and \$6,750.00 for F/Y 2019-20 as presented.

10. BOARD COMMENT

11. ADJOURNMENT

Adjourn to the next regular meeting on December 12, 2017 at 6:00 p.m., in Conference Room C, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepspd.com at least 48 hours in advance of the meeting.

