

## MINUTES

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Chairperson Steve Rodowick at 6:00 p.m.

### 1. CALL TO ORDER:

#### 1.1 PLEDGE OF ALLEGIANCE:

Chairperson Rodowick led the Pledge of Allegiance.

#### 1.2 ROLL CALL:

Present: Chairperson Steve Rodowick, Vice Chairperson Mary Bellefeuille; Secretary Al McGreehan, and Director Robert Anderson

**ABSENT:** Director Julie Van Roekel

District Manager Efseaff stated that Director Van Roekel's absence was excused.

#### PRPD STAFF:

District Manager Dan Efseaff, Park Supervisor Mark Cobb, Recreation Superintendent Dean Moore, and Administrative Assistant Colleen Campbell.

#### 1.3 WELCOME GUESTS:

Danny Meldrum, Paradise Little League representative.

#### 1.4 SPECIAL PRESENTATIONS: None

### 2. PUBLIC COMMENT:

Chairperson Rodowick asked the audience if there was anyone who wished to address the Board on items not on the agenda.

Seeing and hearing none, Chairperson Rodowick directed the Board's attention to the Consent Agenda.

### 3. CONSENT AGENDA:

#### 3.1 Board Minutes: Regular Meeting of December 12, 2018

#### 3.2 Correspondence: None

#### 3.3 Financial Reports

A. Payroll checks and payables checks #46759 to and including #46816; and check #45819 to and including #46926 with check #46839, #46928, and #46929 being void.

B. Payable check #5898 in the total amount of \$1,000.00

C. Budget and Revenue Expense Statements

D. Fund Balance Report

#### 3.4 Refunds - None

**3.5 Information Items (Acceptance Only)**

- A. Paradise Art Center Newsletter, January/February 2018**
- B. Paradise Bowhunters Newsletter, January 2018**
- C. Centerville School Bell Newsletter, January 2018**

Chairperson Rodowick asked if there were any items to be removed and heard separately.

Vice Chairperson Bellefeuille requested that item #3.3, Financial Reports be removed and heard separately.

Chairperson Rodowick stated he would entertain a motion on the remaining Consent Agenda items.

**MOTION:**

Secretary McGreehan moved that the PRPD Board of Directors approve the remaining Consent Agenda items as presented. The motion was seconded by Director Anderson and carried with 4 ayes, 1 absent.

AYES: Rodowick, Bellefeuille, McGreehan, and Anderson

NOES: None

ABSTENTIONS: None

Chairperson Rodowick directed the Board’s attention to Consent Agenda item #3.3, Financial Reports, and asked Vice Chairperson Bellefeuille to comment.

Vice Chairperson Bellefeuille recommended that staff add categories, i.e. Salaries/Benefits, Service/Supplies, Contributions to Other Agencies, and Fixed Assets, to the Transactions by Account Detail (Attachment 3.3-A).

The Board concurred with Vice Chairperson Bellefeuille’s recommendation and after a brief discussion Chairperson Rodowick stated he would entertain a motion.

**MOTION:**

Vice Chairperson Bellefeuille moved that the PRPD Board of Directors approve Consent Agenda item 3.3, Financial Reports, as presented. The motion was seconded by Director Anderson and carried with 4 ayes, 1 absent.

AYES: Rodowick, Bellefeuille, McGreehan, and Anderson

NOES: None

ABSTENTIONS: None

To accommodate guests in the audience the Board concurred to hear Old Business, item 7.1 at this time.

**OLD BUSINESS:**

**7.1 Paradise Little League representative will present a season update and financial report.**

**Staff recommends that the PRPD Board of Directors (1) approve the Paradise Little League 2018 Agreement as presented; and (2) direct staff to work with Paradise Little League to review and revise the terms and conditions of the agreement for the 2019 season.**

The Board welcomed Paradise Little League representative Danny Meldrum to the floor. Mr. Meldrum thanked the PRPD Board of Directors for their continued support and clarified for the Board that the Paradise Little League Board concurs with the agreement as presented.

Mr. Meldrum informed the PRPD Board of Directors that Thomas Harris resigned as president of the Little League Board and the Board appointed Richard Van Stavern to replace him. The PRPD Board of Directors noted that the agreement will be corrected to reflect this change.

The Board opened dialog with Mr. Meldrum concerning the District's desire to review the terms and conditions of the 2019 agreement. The Board also requested that PRPD Staff clarify the status of the Moore Road usage fee of \$5,000 indicated as outstanding on the League's financial statement.

Seeing no further discussion, Chairperson Rodowick thanked Mr. Meldrum for his presentation and brought the item back to the Board stating he would entertain a motion.

**MOTION:**

Secretary McGreehan moved that the PRPD Board of Directors approve the 2018 Paradise Little League Agreement as amended. Vice Chairperson Bellefeuille seconded the motion and carried with 4 ayes, 1 absent.

AYES: Rodowick, Bellefeuille, McGreehan, and Anderson

NOES: None

ABSTENTIONS: None

Chairperson recommended the Board to resume the regular order of the agenda. The Board concurred and Chairperson Rodowick directed the Board to Committee Reports.

**4. COMMITTEE REPORTS: None**

**5. MANAGER'S REPORT**

**5.1 District Manager's Report**

District Manager Efseaff summarized the written report presented to the Board and briefly discussed the following:

Bike Feasibility Study: After receiving Board of Directors input and consulting with funding partners Chico Velo Cycling and Supervisor Teeter staff notified the consultant that we will no longer pursue the project due to the non-responsiveness of the consultant and the consultant's inability to provide a complete document. The District will not pay for any work.

Accounting System: Staff will prepare an overview of the accounting system changes for a future Board meeting.

Programs: The Board concurred to begin Ice Rink Ad-hoc Advisory Committee meetings immediately to discuss possible marketing and fundraising campaigns to increase community awareness of the District's need for additional sponsorship support to ensure a successful Ice Rink program in 2018. Part of this outreach may include surveying the District's constituents to determine future funding.

District Manager Efseaff commented that staff received the CAPRI refund check for Worker's Comp.

District Manager Efseaff commented that staff received a request from the County to participate in the County's FEMA response program. Staff will present additional information on this item at a future meeting.

Seeing no further discussion, the Board concurred to receive this report as presented.

**6. CLOSED SESSION:** None

**7. OLD BUSINESS:** The Board stated that they addressed Old Business earlier in the meeting.

**8. NEW BUSINESS:**

**8.1 The PRPD Board of Directors Chairperson will assign two PRPD Board members to each of the following standing committees to serve for the 2018 calendar year: Personnel, Finance, and Recreation and Park. The PRPD Board of Directors Chairperson will also establish the 2018 District ad-hoc advisory committees and assign Board members as needed.**

Chairperson Rodowick made the following standing committee appointments for the 2018 calendar year:

- Personnel Standing Committee
  - Chairperson: Julie Van Roekel
  - Member: Al McGreehan
- Finance Standing Committee
  - Chairperson: Mary Bellefeuille
  - Member: Steve Rodowick
- Recreation and Park Standing Committee
  - Chairperson: Steve Rodowick
  - Member: Robert Anderson

Chairperson Rodowick also made the following appointments to the Ad-hoc Advisory Committees as follows:

- Paradise Community Village Corporation Ad-hoc Advisory Committee (established 06-10-03)
  - Al McGreehan and Mary Bellefeuille
- Town of Paradise RDA Oversight Committee (established 04-26-12)
  - Al McGreehan
- Paradise Ice Rink Ad-hoc Advisory Committee (established 04-11-17)
  - Julie Van Roekel and Mary Bellefeuille
- Bike Park Ad-hoc Advisory Committee (established 12-13-16)
  - Steve Rodowick and Staff

The Board concurred with committee assignments and directed staff to calendar the possible dissolution of the Crain Park Ad-hoc Advisory Committee and the FLSA/Minimum Wage Ad-hoc Advisory Committee for Board consideration to the February 13, 2018 regularly scheduled Board meeting.

#### 9. BOARD COMMENT

Mary Bellefeuille asked what the status was on the development of District Manager Evaluation format(s). District Manager Efseaff stated he has received samples and will develop a new format for District use with the Personnel Committee's assistance.

Al McGreehan informed the Board that he will be attending a Town of Paradise RDA Oversight Board meeting on January 18, 2018 and asked that this item be placed on the February Board meeting agenda for report.

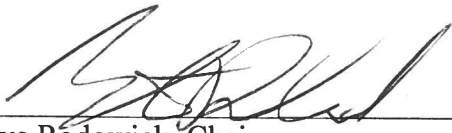
Al McGreehan informed the Board that he will be attending the CARPD Board meeting and would like this item added to the February Board agenda for report.

Al McGreehan asked for the status of the electronic sign agreement revision. District Manager Efseaff stated he has a meeting with the Town of Paradise this week and information should be available for the February Board meeting.


Steve Rodowick stated he recently transferred his personal business to Tri-Counties Bank and commended them for their customer service and local community outreach.

#### 10. ADJOURNMENT:

Seeing no further business, Chairperson Rodowick adjourned the regular meeting of the Paradise Recreation and Park District Board of Directors at 7:15 p.m. until the next regularly scheduled meeting on February 13, 2018 at 6:00 p.m. in Conference Room C at the Terry Ashe Recreation Center 96626 Skyway, Paradise, CA.



Steve Rodowick, Chairperson



Al McGreehan, Secretary