

MINUTES

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Chairperson Julie Van Roekel at 6:00 p.m.

1. CALL TO ORDER:

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Van Roekel led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Chairperson Julie Van Roekel, Vice Chairperson Steve Rodowick, Secretary Al McGreehan, and Director Mary Bellefeuille.

ABSENT: Director Robert Anderson.

District Manager Efseaff stated that Director Anderson did not communicate with staff concerning his absence and the absence was unexcused.

PRPD STAFF:

District Manager Dan Efseaff, Park Supervisor Mark Cobb, Recreation Superintendent Dean Moore, and Administrative Assistant Colleen Campbell.

1.3 WELCOME GUESTS:

Phillip Simpson, Friends of Bille Park; and Hollis Lundy and Kevin Lundy, Citizens.

1.4 SPECIAL PRESENTATIONS: None

2. PUBLIC COMMENT:

Chairperson Van Roekel asked the audience if there was anyone who wished to address the Board on items not on the agenda.

Hollis Lundy asked to be heard by the Board. The Board concurred and Chairperson Van Roekel welcomed Mr. Lundy to the floor.

Mr. Lundy gave a brief update of the development of a multi-use playfield in Magalia located adjacent to the Magalia Community Church. He stated there is a need for this type of multi-use field that can also accommodate softball. He was seeking community support for the project.

He provided the Board with conceptual and site plans of the proposed project and discussed the items that have been completed, including grading, water and electrical stubbed in, and light poles installed. Future infrastructure needed is restrooms, dugouts, landscaping and parking.

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The Board had open discussion concerning a County issued use permit related to the subject project and encouraged Mr. Lundy to provide a copy of the permit to staff and recommended staff review the use permit conditions, research the District's options, and provide an update to the Board at a future meeting.

The Board thanked Mr. Lundy for his presentation.

To accommodate guests in the audience the Board concurred to hear New Business, item 8.2 at this time.

8.2 Staff requests that the PRPD Board of Directors review and provide feedback on the draft Paradise Bike Park Feasibility Study dated October 10, 2017.

The Board had open discussion concerning the poor quality of the work product. The Board concurred that the absence of referenced attachments and the lack of informative and accurate information was discouraging.

The Board welcomed Phillip Simpson, Bille Park area resident, to the floor for comment. Mr. Simpson stated, in his opinion, that Bille Park was not a suitable location for the proposed bike park based on the isolated location of the site and the current problem of unwanted activity and vandalism after hours.

The Board thanked Mr. Simpson for his comments and Chairperson Van Roekel brought the item back to the Board.

The Board concurred to direct staff to seek the opinion of partnering agencies, Butte County Supervisor Doug Teeter and Thad Walker of Chico Velo Cycling Club, and provide a recommendation to the Board at a future meeting.

The Board concurred to resume the normal sequence of the agenda and Chairperson Van Roekel directed the Board's attention to the Consent Agenda.

3. CONSENT AGENDA:

3.1 Board Minutes: Regular Meeting of November 14, 2017

3.2 Correspondence:

A. Letter dated December 5, 2017 from Recreation Superintendent Dean Moore to Elizabeth McQueen thanking her for the scholarship donation from the Cabin Fever Artists.

B. Letter dated December 6, 2017 from Recreation Supervisor Jeff Dailey to Al and Laurie McGreehan thanking them for their donation to the McGreehan Scholarship Fund.

3.3 Financial Reports

A. Budget Revenue and Expense Statements

B. Fund Balance Report

C. Payment of Bills:

Payroll checks and payables checks #46592 to and including #46818 and electronic transfer check #2510900588 in the total amount of \$187,542.84 with check #46602 and #46646 being void.

3.4 Refunds - None

3.5 Information Items (Acceptance Only)

A. SHOR Activity Report – November 2017

B. Centerville School Bell Newsletter – December 2017
C. Draft Safety Committee Meeting Minutes of December 7, 2017

Chairperson Van Roekel asked if there were any items to be removed and heard separately.

Chairperson Van Roekel requested that item #3.2B be removed and heard separately.

District Manager Efseaff requested that item #3.3 be removed and heard separately.

Chairperson Van Roekel stated she would entertain a motion on the remaining Consent Agenda items.

MOTION:

Vice Chairperson Rodowick moved that the PRPD Board of Directors approve the remaining Consent Agenda items as presented. The motion was seconded by Director Bellefeuille and carried with 4 ayes, 1 absent.

AYES: Van Roekel, Rodowick, McGreehan, and Bellefeuille

NOES: None

ABSTENTIONS: None

Chairperson Van Roekel directed the Board's attention to Consent Agenda item #3.2B, Letter dated December 6, 2017 from Recreation Supervisor Jeff Dailey to Al and Laurie McGreehan thanking them for their donation to the McGreehan Scholarship Fund.

Chairperson Van Roekel stated she felt an extra acknowledgement to Al and Laurie McGreehan was warranted for providing scholarship funding to the children of our community. The Board concurred with Chairperson Van Roekel and after a brief discussion, Chairperson Van Roekel stated she would entertain a motion on this item.

MOTION:

Director Bellefeuille moved that the PRPD Board of Directors approve Consent Agenda item 3.2B, Letter dated December 6, 2017 from Recreation Supervisor Jeff Dailey to Al and Laurie McGreehan thanking them for their donation to the McGreehan Scholarship Fund as presented. The motion was seconded by Vice Chairperson Rodowick and carried with 4 ayes, 1 absent.

AYES: Van Roekel, Rodowick, McGreehan, and Bellefeuille

NOES: None

ABSTENTIONS: None

Chairperson Van Roekel directed the Board's attention to Consent Agenda item 3.3 Financial Reports and asked District Manager Efseaff to comment.

District Manager Efseaff summarized the newly formatted reports presented to the Board. He discussed the accounting system transition and indicated that this should be completed by the end of the first quarter, 2018.

The Board had open discussion with staff concerning report formatting, information presented, and the development of the new accounting system.

The Board concurred that the fund reporting can be reduced to quarterly and discussed conducting a mid-year 2017-18 budget review in late February/early March which will hopefully capture the income and expense totals from the ice rink program.

Seeing no further comment, Chairperson Van Roekel stated she would entertain a motion on this item.

MOTION:

Vice Chairperson Rodowick moved that the PRPD Board of Directors approve Consent Agenda item 3.3 Financial Reports as presented. The motion was seconded by Director Bellefeuille and carried with 4 ayes, 1 absent.

AYES: Van Roekel, Rodowick, McGreehan, and Bellefeuille

NOES: None

ABSTENTIONS: None

4. COMMITTEE REPORTS: None

5. MANAGER'S REPORT

5.1 District Manager Report

District Manager Efseaff summarized the written report presented to the Board.

The Board had open discussion concerning the electronic sign and District Manager Efseaff stated that reducing the hours of the sign operation to decrease costs was not recommended by the manufacturer. If operation hours were reduced it would only provide the District with a savings of around \$0.51 cents per day.

The Board directed staff to research a possible rental fee increase and to open discussion with the Town of Paradise and the Paradise Irrigation District concerning options to increase the profit margin of the sign operation.

The Board also had open discussion concerning the District's facility fee schedule for facility rentals. The last increase was adopted by the Board November 8, 2016 – effective January 3, 2017.

The Board concurred to receive the District Manager Report as presented.

6. CLOSED SESSION: None

7. OLD BUSINESS: None

8. NEW BUSINESS:

8.1 Staff is requesting PRPD Board of Directors approval of a staff maintenance request for training in the amount of \$1,300.00 as presented.

The Board had open discussion concerning the location and duration of the training and the need for out of town accommodations during the 40-hour course.

The Board concurred to direct staff to determine what the cost would be for the District to outsource the required certifications of the District's backflow prevention systems.

MOTION:

Vice Chairperson Rodowick moved that the PRPD Board of Directors approve the request for training in the amount not to exceed \$1,800.00 authorizing the District Manager to approve the out of town accommodation costs for the duration of the training. The motion was seconded by Director Bellefeuille and carried with 4 ayes, 1 absent.

AYES: Van Roekel, Rodowick, McGreehan, and Bellefeuille

NOES: None

ABSTENTIONS: None

8.3 Election of Officers. The PRPD Board of Directors will elect a Chairperson, Vice Chairperson, and Secretary to serve in the 2018 calendar year.

NOMINATIONS FOR CHAIRPERSON:

Chairperson Van Roekel opened the nominations for PRPD Board of Directors Chairperson for the 2018 calendar year.

Al McGreehan nominated Steve Rodowick.

Seeing no other nominations, Chairperson Van Roekel stated she would entertain a motion to close the nominations for PRPD Board of Directors Chairperson for the 2018 calendar year.

MOTION:

Secretary McGreehan moved to close the nominations for Chairperson of the PRPD Board of Directors for the 2018 calendar year. The motion was seconded by Director Bellefeuille carried unanimously 4 ayes, and 1 absent.

AYES: Van Roekel, Rodowick, McGreehan, and Bellefeuille

NOES: None

ABSTENTIONS: None

VOTE:

Chairperson Van Roekel asked the Board for a vote on the nomination of Steve Rodowick for PRPD Board of Directors Chairperson for the 2018 calendar year. The nomination carried with 3 ayes, 1 abstention.

ROLL CALL VOTE:

Chairperson Julie Van Roekel, aye; Vice Chairperson Steve Rodowick, abstain; Secretary Al McGreehan, aye; Director Bellefeuille, aye; and Director Anderson, absent.

NOMINATIONS FOR VICE CHAIRPERSON:

Chairperson Van Roekel opened the nominations for PRPD Board of Directors Vice Chairperson for the 2018 calendar year.

Steve Rodowick nominated Mary Bellefeuille.

Mary Bellefeuille nominated Al McGreehan.

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Seeing no other nominations, Chairperson Van Roekel stated she would entertain a motion to close the nominations for PRPD Board of Directors Vice Chairperson for the 2018 calendar year.

MOTION:

Secretary McGreehan moved to close the nominations for Vice Chairperson of the PRPD Board of Directors for the 2018 calendar year. The motion was seconded by Director Bellefeuille carried unanimously 4 ayes, and 1 absent.

AYES: Van Roekel, Rodowick, McGreehan, and Bellefeuille

NOES: None

ABSTENTIONS: None

VOTE:

Chairperson Van Roekel asked the Board for a vote on the nomination of Mary Bellefeuille for PRPD Board of Directors Vice Chairperson for the 2018 calendar year. The nomination carried with 3 ayes, 1 abstention.

ROLL CALL VOTE:

Chairperson Julie Van Roekel, aye; Vice Chairperson Steve Rodowick, aye; Secretary Al McGreehan, aye; Director Bellefeuille, abstain; and Director Anderson, absent.

NOMINATIONS FOR SECRETARY:

Chairperson Van Roekel opened the nominations for PRPD Board of Directors Secretary for the 2018 calendar year.

Julie Van Roekel nominated Al McGreehan.

Al McGreehan nominated Julie Van Roekel.

Seeing no other nominations, Chairperson Van Roekel stated she would entertain a motion to close the nominations for PRPD Board of Directors Secretary for the 2018 calendar year.

MOTION:

Vice Chairperson Rodowick moved to close the nominations for Secretary of the PRPD Board of Directors for the 2018 calendar year. The motion was seconded by Secretary McGreehan carried unanimously 4 ayes, and 1 absent.

AYES: Van Roekel, Rodowick, McGreehan, and Bellefeuille

NOES: None

ABSTENTIONS: None

VOTE:

Chairperson Van Roekel asked the Board for a vote on the nomination of Al McGreehan for PRPD Board of Directors Secretary for the 2018 calendar year. The nomination carried with 3 ayes, 1 abstention.

ROLL CALL VOTE:

Chairperson Julie Van Roekel, aye; Vice Chairperson Steve Rodowick, aye; Secretary Al McGreehan, abstain; Director Bellefeuille, aye; and Director Anderson, absent.

2018 PRPD Board of Directors Officers:

- Chairperson Steve Rodowick
- Vice Chairperson Mary Bellefeuille
- Secretary Al McGreehan
- Director Robert Anderson
- Director Julie Van Roekel


9. BOARD COMMENT

The Board wished Chairperson Rodowick good luck serving as Chairperson in the 2018 calendar year.

Dean Moore thanked Mary Bellefeuille and Gail Jaarsma for their work coordinating the Ice Rink Sponsorship party on November 15, 2017.

10. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 8:15 p.m. by Chairperson Van Roekel until the next regularly scheduled meeting on January 9, 2018 at 6:00 p.m. in Conference Room C at the Terry Ashe Recreation Center 96626 Skyway, Paradise, CA.


 Julie Van Roekel, Chairperson

VICE CHAIR FOR


 Al McGreehan, Secretary