



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room B
Wednesday, October 14, 2020, 6:00 pm

Special Notice:

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director's Meeting to members of the public and non-essential District staff.

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to ccampbell@paradisepprd.com before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the

webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVj4vNzkxd2JXRHQzQT09>

Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)

Meeting ID: 845 1856 1101

Password: 282411

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Members of the public may comment on Agenda items at the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard.

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests: Scarlett Miller, Paradise Horsemen's Association; Max Barteau and Kris Zappettini, Paradise Community Village
- 1.4. Special Presentations: Jeff Dailey, PRPD Recreation Supervisor – Overview of District Programming.

2. PUBLIC COMMENT

3. CONSENT AGENDA

- 3.1. Board Minutes: Regular Meeting of September 23, 2020
- 3.2. Correspondence: None
- 3.3. Payment of Bills/Disbursements (Warrants and Checks Report)
Check #051555 to and including #051651 in the total amount of \$296,716.55 including refunds and/or void checks reported.
- 3.4. Information Items (Acceptance only):
 - A. Safety Committee Meeting Draft Minutes for September 24, 2020

4. COMMITTEE REPORTS

- 4.1. Finance Committee (McGreehan/Rodowick) – The Committee met on September 10, 2020 to (1) Review Reserve Policy for Board consideration; and (2) Review potential resolution and allocation of investment strategies to maintain District services. (Written Report)

- 4.2. Personnel Committee (Van Roekel/Bellefeuille) – The Committee met on September 22, 2020 to (1) Review revisions to job descriptions for Park Maintenance I, II, and III and Park Supervisor; and (2) Closed Session pursuant to California Government Code Section 54957, District Manager Evaluation and Employment Agreement. (Written Report)
- 4.3. Recreation and Park Committee (Rodowick/Anderson) – The Committee met on October 6, 2020 to (1) Continue discussion regarding potential installation of a pet memorial in a District park to honor domestic pets lost to the 2018 Camp Fire; and (2) At Board direction, review conceptual design options for Bille Park and Moore Road Park prepared by Melton Design Group. (Written Report)

5. REPORT

- 5.1. District Report
- 5.2. Board Liaison reports (Oral Reports)

6. CLOSED SESSION:

- 6.1. Pursuant to California Government Code Section 54957, District Manager Employment Agreement.

7. REPORT ON CLOSED SESSION

8. OLD BUSINESS

- 8.1. Introduction of Strategic Plan (Informational Only) – Staff will introduce the draft strategic plan and mission statement, gather input from the Board and then present the final draft of the plan for approval at a future Board meeting.

Recommendation: *Seeking review and comments on the draft Strategic Plan.*

- 8.2. District Manager Employment Agreement – The PRPD Board of Directors will review the District Manager employment agreement for consideration and possible approval.

Recommendation: *Approve as presented.*

9. NEW BUSINESS

- 9.1. Paradise Horsemen's Association Annual Report. – Representatives of the Association will present an annual report on their organization as outlined in Section 7 of the 20-year PRPD/PHA Lease Agreement executed on October 10, 2006.

Recommendation: *Information Only*

- 9.2. Paradise Community Village Promissory Note Extension Amendment – In anticipation of an expiring agreement (December 31, 2020), the Paradise Youth and Family Center (DBA Paradise Community Village) requested an extension of the note. Other partners on the property include the Town of Paradise, the Paradise Ridge Youth Soccer Club and the Community Housing Improvement Program (CHIP). The District previously authorized two, two-year extensions.

Recommendation: *Authorize the District Manager to develop an extension of the existing agreement to expire on December 31, 2022 with the option of a 1-year additional extension.*

- 9.3. Resolution #20-10-1-487 Application for Statewide Park Development and Community Revitalization Program Grant Funds – Noble Park - The Board will consider approving a required resolution authorizing staff to apply for grant funds.

Recommendation: *Approve Resolution as presented and authorize staff to submit application for grant funding.*

- 9.4. Resolution #20-10-2-488 Application for Statewide Park Development and Community Revitalization Program Grant Funds – Lakeridge Park - The Board will consider approving a required resolution authorizing staff to apply for grant funds.

Recommendation: *Approve Resolution as presented and authorize staff to submit application for grant funding.*

- 9.5. CAPRI 2020 Election Ballot – The California Association for Park & Recreation Indemnity [CAPRI] is requesting the PRPD Board of Directors submit one ballot with up to two candidates selected. Deadline to submit ballot is November 2, 2020.

Recommendation: *Vote for up to two candidates represented on the CAPRI ballot or decline invitation.*

10. BOARD COMMENT

11. ADJOURNMENT

Adjourn to the next regular meeting on November 12, 2020 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepd.com at least 48 hours in advance of the meeting.

This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.