

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center, Room B
January 8, 2020

MINUTES

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Al McGreehan at 6:00 p.m.

1. CALL TO ORDER:

1.1 PLEDGE OF ALLEGIANCE:

Vice Chairperson Anderson led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Chairperson Al McGreehan, Vice Chairperson Robert Anderson, Secretary Julie Van Roekel, Director Steve Rodowick and Director Mary Bellefeuille

ABSENT: None

PRPD STAFF:

District Manager Dan Efseaff, Assistant District Manager Kristi Sweeney, Ice Rink Manager Lorrennis Leeds, District Accountant Catherine Merrifield, Administrative Assistant II & Management Colleen Campbell.

1.3 WELCOME GUESTS: None

1.4 SPECIAL PRESENTATIONS: None

2. PUBLIC COMMENT: None

Chairperson McGreehan asked if the Board desired to have any items removed and heard separately.

3. CONSENT AGENDA

3.1 Board Minutes:

a. Regular Meeting of December 11, 2019

3.2 Correspondence: None

3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #050362 to and including #050442 in the total amount of \$69,396.48 including reported refunds and void checks.

3.4 Information Items (Acceptance Only):

a. Draft Safety Committee Meeting Minutes for December 19, 2019

Secretary Van Roekel requested 3.4a Draft Safety Committee Meeting Minutes of December 11, 2019 be removed and heard separately.

Chairperson McGreehan requested that item 3.3 Payment of Bills/Disbursements be removed and heard separately.

Chairperson McGreehan stated he would entertain a motion on the remaining Consent Agenda items.

MOTION:

Secretary Van Roekel moved that the PRPD Board of Directors approve the remaining Consent Agenda items as presented. The motion was seconded by Director Rodowick and carried unanimously with 5 ayes.

AYES: McGreehan, Anderson, Van Roekel, Rodowick and Bellefeuille

NOES: None

ABSTENTIONS: None

Chairperson McGreehan directed the Board's attention to Consent Agenda item 3.3 Payment of Bills/Disbursements and asked for clarification on check number 050439 CSDA Member Services. District Accountant Merrifield stated the expense was for annual membership dues.

Seeing no further comment, Chairperson McGreehan stated he would entertain a motion on this item.

MOTION:

Director Rodowick moved that the PRPD Board of Directors approve Consent Agenda item 3.3 as presented. The motion was seconded by Director Bellefeuille and carried unanimously with 5 ayes.

AYES: McGreehan, Anderson, Van Roekel, Rodowick and Bellefeuille

NOES: None

ABSTENTIONS: None

Chairperson McGreehan directed the Board's attention to Consent Agenda item 3.4a Draft Safety Committee Meeting Minutes of December 11, 2019 and asked Secretary Van Roekel to comment.

Secretary Van Roekel commended staff for having a meeting outside of the office. She felt this was good for staff.

Seeing no further comment, Chairperson McGreehan stated he would entertain a motion on this item.

MOTION:

Secretary Van Roekel moved that the PRPD Board of Directors approve Consent Agenda item 3.4a as presented. The motion was seconded by Director Bellefeuille and carried unanimously with 5 ayes.

AYES: McGreehan, Anderson, Van Roekel, Rodowick and Bellefeuille

NOES: None

ABSTENTIONS: None

4. COMMITTEE REPORTS: None

5. REPORTS

5.1 District Report.

Staff briefly summarized the written report presented to the Board.

- PID Agreement District Manager Efseaff reported staff continues to work with Paradise Irrigation District on the Paradise Lake agreement and permit process with USFS for the picnic area at the lake.
- Wildlife Risk Reduction Buffer Project – Staff continues to work the The Nature Conservancy [TNC] officials. The Town of Paradise is working to identify appropriate liaisons to serve in an advisory capacity for the study of strategic locations of parks to serve as buffers to slow or stop wildfire from spreading through the community.
- Finance Reports – District Accountant Catherine Merrifield reviewed routine finance reports. Chairperson McGreehan mentioned that staff should be aware of new laws pertaining to accessory building units that may affect the District's development impact fee structure.
- Parks (Maintenance and Operation) – District Manager Efseaff reported the LED Retrofit Lighting Program is delayed due to incorrect equipment. Staff is working with PG&E and the Northern Rural Training and Employment Consortium to resolve these issues. The funding has been extended to early 2020.
- Programs – District Manager Efseaff reported on active recreation classes and the challenge of recruiting instructors to expand District programming.
- Finance Committee – Finance Chairperson Bellefeuille reported that the Committee met on January 8, 2020 to review the draft Finance Investment Policy. The Committee directed staff to complete minor revisions and to present the policy at the February Board meeting for Board consideration and possible approval.

5.2 Ice Rink Update.

Staff provided the Board with a current Profit and Loss of the Ice Rink program, indicating a net income of -31,379.23; while still a loss, this is substantially less than previous years. The Board commended Rink Manager Lorrennis Leeds for her efforts in securing donations and sponsorships for this ice rink season. Chairperson McGreehan recommended staff to provide the Board with a comparison report showing results from this year versus prior years. The Board concurred with Chairperson McGreehan's recommendation.

5.3 Board Liaison Updates

- Director Rodowick reported the County is unable to accept FEMA payments to rebuild the Honey Run Covered Bridge and the Association is working with the County on possible ownership.
- Chairperson McGreehan reported he will be attending a CARPD meeting the week of January 13, 2020 and will provide an update at the February meeting.

6. **CLOSED SESSION:** None

7. **OLD BUSINESS:** None

8. **NEW BUSINESS:**

8.1 **Committee Assignments for 2020**

The PRPD Board of Directors Chairperson will (1) assign two PRPD Board members to each of the following standing committees to serve for the 2020 calendar year: Personnel, Finance, and Recreation and Park; (2) establish the 2020 District ad-hoc advisory committees and community liaisons and assign Board members as needed; and (3) dissolve existing ad-hoc committees, as needed.

At the recommendation of staff, the Board concurred to dissolve the following ad-hoc committees as it was determined they had met their respective objectives:

- Crain Park Ad-hoc Advisory Committee (established 08-12-08)
 - Julie Van Roekel, Robert Anderson, and Staff
- FLSA/Minimum Wage Ad-hoc Advisory Committee (established 09-13-16)
 - Al McGreehan and Mary Bellefeuille

Further, the Board concurred to the following Standing Committee and Community Liaison Assignments:

- Personnel Standing Committee
 - Chairperson: Julie Van Roekel
 - Member: Mary Bellefeuille
- Finance Standing Committee:
 - Chairperson: Al McGreehan
 - Member: Steve Rodowick
- Recreation and Park Standing Committee
 - Chairperson: Steve Rodowick
 - Member: Robert Anderson
- Community Liaison Assignments:

○ Town of Paradise	Al McGreehan/Mary Bellefeuille
○ Concow/Yankee Hill	Robert Anderson
○ PUSD Board of Trustees	Julie Van Roekel
○ Paradise Citizen's Alliance	Al McGreehan/Mary Bellefeuille
○ Paradise Irrigation District	Steve Rodowick
○ County Board of Supervisors	Steve Rodowick
○ Upper Ridge Com. Council	Mary Bellefeuille
○ Strategic Park Planning - Technical Advisory Committee	Steve Rodowick/Al McGreehan (Alternate)

9. **BOARD COMMENT:**

Steve Rodowick recommended staff explore ways to mitigate for power outages and discussed the possibility of investing in generators. Staff can report back on potential options at a future meeting.

Al McGreehan suggested staff concentrate on expanding programming and facilities in the Upper Ridge area in the next year.

Al McGreehan reminded all in attendance to complete the on-line survey developed by staff and share the link with others.

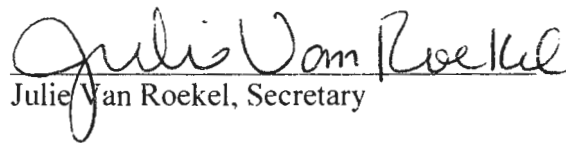
Al McGreehan reminded all in attendance of the upcoming "Let's Meet at the Lodge" event on January 11, 2020 celebrating the District's 71st anniversary.

10. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 7:30 p.m. by Chairperson McGreehan until the regular Board meeting scheduled on February 12, 2020 at 6:00 p.m. in Conference Room B. at the Terry Ashe Recreation Center,(6626 Skyway, Paradise, California).



Al McGreehan, Chairperson



Julie Van Roekel, Secretary