

Paradise Recreation and Park District
Board of Directors Regular Meeting
Via Zoom Teleconference
February 10, 2021

MINUTES

Special Notice:

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Paradise Recreation and Park District will be closing the Board of Director’s Meeting to members of the public and non-essential District staff.

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to ccampbell@paradisepprd.com before 1:00 p.m. on the day of the meeting and they will be read into the record.

Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=YlBnYlBpM0VMVk4vNzkxd2JXRHQzQT09>
Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose), +1 346 248 7799 US (Houston), or +1 253 215 8782 US (Tacoma)
Meeting ID: 845 1856 1101 Password: 282411

#####

1. CALL TO ORDER:

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Mary Bellefeuille at 6:01 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Bellefeuille led the Pledge of Allegiance.

1.2 ROLL CALL:

Present via tele-conference: Chairperson Mary Bellefeuille, Vice Chairperson Steve Rodowick, Secretary Robert Anderson, Director Al McGreehan, and Director Julie Van Roekel.

Absent: None

PRPD STAFF:

Present via tele-conference: District Manager Dan Efseaff, Assistant District Manager Kristi Sweeney, Office Manager Colleen Campbell, District Accountant Catherine Merrifield, Recreation Supervisors Jeff Dailey and Scott Amick and Recreation Specialist Jess Mercer.

1.3 WELCOME GUESTS:

Chairperson Bellefeuille welcomed the following guests:

Present via tele-conference: Gina Schaefer and Ellen Michels, PASH; and John Stonebraker, Citizen.

1.4 SPECIAL PRESENTATION:

Jess Mercer, PRPD Recreation Specialist, provided a programming update for the Board of Directors.

After a brief discussion, the Board thanked Ms. Mercer for her presentation.

2. PUBLIC COMMENT:

Staff informed the Board no comments were received via electronic mail by the 1:00 p.m. deadline on February 10, 2021.

Chairperson Bellefeuille asked if anyone in attendance would like to comment.

Seeing and hearing no further comments, Chairperson Bellefeuille directed the Board's attention to the Consent Agenda and asked the Board members if there were any items that should be removed from the Consent Agenda and heard separately.

3. CONSENT AGENDA

3.1 Board Minutes:

a. Regular Meeting of January 13, 2021

3.2 Correspondence: None

3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #051997 to and including #052103; and Check #900625 in the total amount of \$182,107.76 including reported refunds and voided checks.

3.4 Information Items (Acceptance Only):

A. Safety Committee Meeting Draft Minutes of January 21, 2021

B. Notice to open staff negotiations for the 2021-2022 fiscal year.

Vice Chairperson Rodowick requested item 3.1, Regular meeting minutes of January 13, 2021 be removed and heard separately.

Director McGreehan requested that item 3.3 Payment of Bills/Disbursements be removed and heard separately.

The Board concurred and Chairperson Bellefeuille stated she would entertain a motion on the remaining Consent Agenda items.

MOTION:

Director Van Roekel moved to approve the remaining Consent Agenda items as presented. The motion was seconded by Director McGreehan and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

Chairperson Bellefeuille directed the Board's attention to Consent Agenda item 3.1, Regular Meeting Minutes of January 13, 2021, and asked Vice Chairperson Rodowick to comment.

Vice Chairperson Rodowick requested the Minutes be amended to include Butte County Board of Supervisors – Rodowick, to the Community Liaison assignments on page 5 of the regular meeting minutes of January 13, 2021. The Board concurred.

MOTION:

Director McGreehan moved that the PRPD Board of Directors amend the January 31, 2021 regular meeting minutes to include Butte County Board of Supervisors – Rodowick, to the Community Liaison assignments on page 5 as presented. The motion was seconded by Secretary Anderson and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

Chairperson Bellefeuille directed the Board's attention to Consent Agenda item 3.3, Payment of Bills/Disbursements and asked Director McGreehan to comment.

Director McGreehan directed the Board's attention to Check No. 052103, Holly B. Pladson, in the amount of \$20,500.00 and requested that staff review the current contract language to determine whether specific retention language existed concerning receipt and review of deliverables. The Board concurred.

MOTION:

Director McGreehan moved that the PRPD Board of Directors approve Consent Agenda item 3.3, Payment of Bills/Disbursements as presented. The motion was seconded by Vice Chairperson Rodowick and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

4. COMMITTEE REPORTS - None

To accommodate guests, the Board concurred to hear New Business, 8.2 at this time.

8. NEW BUSINESS**8.2 Pet Memorial and Paradise Animal Shelter Helpers [PASH] Agreement – Review design plan from citizen's group to install a pet/wildlife memorial at Bille Park to honor the animals**

lost during the Camp Fire, and direct staff to complete an agreement with Paradise Animal Shelter Helpers [PASH] for ongoing care and maintenance of the memorial.

Assistant District Manager Sweeney summarized the written request presented to the Board.

The Board had open discussion with Ms. Schaefer concerning the design and location of the memorial at Bille Park. Director McGreehan suggested PASH representatives contact the Town of Paradise to determine whether a design review is required.

Chairperson Bellefeuille asked if there was any public comment. Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director McGreehan moved to approve the location and installation of the pet memorial as presented and further moved to authorize the District Manager to complete the maintenance agreement with PASH. The motion was seconded by Director Van Roekel and carried with 4 ayes and 1 abstention.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, abstain; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

5. REPORT

5.1 District Report

Staff reports were provided by District Manager Efseaff, Assistant District Manager Kristi Sweeney, District Accountant Catherine Merrifield, and Recreation Supervisors Jeff Dailey and Scott Amick. After a brief discussion with staff the Board concurred to receive the District Report as presented.

5.2 2020 Concow/Paradise Pool Report (Jeff Dailey)

Recreation Supervisor Dailey summarized the written report presented to the Board. After a brief discussion with staff the Board concurred to receive this report as presented.

5.3 Board Liaison Reports (Oral Reports)

- Vice Chairperson Rodowick – Reported the Butte County Board of Supervisors are reviewing the proposed Town of Paradise sewer project.
- Director McGreehan – Reported LAFCO met on February 4, 2021. He indicated LAFCO will play a key role in the proposed Town of Paradise sewer project and all parties are working through the decisions that will need to be made.
- Director Van Roekel – None
- Secretary Anderson – Jess Mercer is working on a project with the Concow community.
- Chairperson Bellefeuille – Attended a meeting with the PATCH organization and PRPD was well represented. District Manager Efseaff stated PATCH will provide an update in April.

6. CLOSED SESSION – None**7. OLD BUSINESS – None****8. NEW BUSINESS****8.1 Resolution #21-02-1-495 Workers Compensation for Volunteers – Staff seek Board approval to update the Workers’ Compensation for Volunteers policy as recommended by California Association for Park and Recreation Insurance [CAPRI].**

Assistant District Manager Sweeney summarized the written request presented to the Board.

The Board concurred to amend the resolution by striking the following language:

WHEREAS, the Governing Body wishes to extend Workers’ Compensation coverage as provided by State law to the following designated categories of persons as indicated by a checkmark in the box to the left of the descriptions:

1. All Members of the Governing Body of the Paradise Recreation and Park District as presently or hereafter constituted and/or
2. All persons performing voluntary services without pay other than meals, transportation, lodging or reimbursement for incidental expenses
3. Individuals on Work-study programs
4. Interns
5. Other Volunteers

Chairperson Bellefeuille asked if there was any public comment. Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director McGreehan moved to approve and adopt Resolution #21-02-1-495 Workers Compensation for Volunteers as amended. The motion was seconded by Vice Chairperson Rodowick and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, aye.

8.3 Butte Local Agency Formation Commission [LAFCO] – Butte LAFCO is seeking nominations to serve on the Commission as either a Regular Non-Enterprise member or an alternate Non-Enterprise Member. The term for both positions is four years beginning June 1, 2021 and expiring May 31, 2025. Deadline for nomination submittal is March 11, 2021.

Director McGreehan stated his current term on the Commission will expire in May 2021 and would like to continue serving on the LAFCO Formation Commission if that is the desire of the Board. The Board concurred.

Chairperson Bellefeuille asked if there was any public comment. Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Chairperson Bellefeuille moved to nominate Al McGreehan to serve on the LAFCO Formation Commission as a Regular Non-Enterprise member. The motion was seconded by Vice Chairperson Rodowick and carried with 4 ayes and 1 abstention.

ROLL CALL VOTE:

Chairperson Mary Bellefeuille, aye; Vice Chairperson Steve Rodowick, aye; Secretary Robert Anderson, aye; Director Julie Van Roekel, aye; and Director Al McGreehan, abstain.

9. BOARD COMMENT:

Board members provided brief comments and updates on various bodies.

10. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 8:05 p.m. by Chairperson Bellefeuille until the next regular Board meeting scheduled on March 10, 2021 at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center,(6626 Skyway, Paradise, California).


Mary Bellefeuille, Chairperson


Robert Anderson, Secretary