

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center, Room B
June 12, 2019

MINUTES

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Mary Bellefeuille at 6:04 p.m.

1. CALL TO ORDER:

Chairperson Bellefeuille reported the passing of community member Phil John and his contributions to the community.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Bellefeuille led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Chairperson Mary Bellefeuille, Vice Chairperson Al McGreehan, Secretary Robert Anderson, Director Julie Van Roekel, and Director Steve Rodowick

ABSENT: None

PRPD STAFF:

District Manager Dan Elseaff, Park Supervisor Mark Cobb, Recreation Supervisor Jeff Dailey, District Accountant Catherine Merrifield, and Administrative Assistant/Management Colleen Campbell.

1.3 WELCOME GUESTS:

Chairperson Bellefeuille welcomed District legal counsel Jeff Carter, Umpqua Bank Vice President Dean Stephens, Brandis Tallman Vice President Jeff Land, and Gold Nugget Museum representative Michelle Rader.

1.4 SPECIAL PRESENTATIONS:

Jeff Land, Vice President of Brandis Tallman, LLC and Umpqua Bank Vice President Dean Stephens provided a PowerPoint presentation on the basics of public finance.

After a brief discussion, the Board thanked Mr. Land and Mr. Stephens for their presentation.

2. PUBLIC COMMENT:

The Board recognized Michelle Rader from the Gold Nugget Museum and welcomed her to the floor. Ms. Rader stated she was here for information gathering and encouraged the Board to continue open dialog with the Gold Nugget Museum.

3. CONSENT AGENDA

- 3.1 Board Minutes:**
- a. Regular Meeting of April 10, 2019
- 3.2 Correspondence:**
- a. Butte Local Agency Formation Commission [LAFCO] Election Results for Special District Regular Enterprise Member.
- b. Butte Local Agency Formation Commission [LAFCO] Extraterritorial Service Extension approval.
- 3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #049405 to and including #049514 in the total amount of \$63,454.18 with no refunds or void checks reported.**
- 3.4 Draft Safety Committee Meeting Minutes for April 18, 2019.**

Chairperson Bellefeuille asked if the Board desired to have any items removed and heard separately. Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director Rodowick moved that the PRPD Board of Directors approve the Consent Agenda as presented. The motion was seconded by Secretary Anderson and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

4. COMMITTEE REPORTS

- 4.1 Personnel Standing Committee (McGreehan/Van Roekel)**
- The Committee met on June 12, 2019 to review and discuss (1) Staff Organizational Chart adopted November 30, 2018; (2) Job Descriptions; (3) Salary Scale; and (4) in Closed Session under California Government Code Section 549457, District Manager Evaluation.
- Committee Chair Al McGreehan provided an oral report stating the Committee will provide recommendations to the full Board at a regular or special meeting in the near future.

The Board concurred to receive this oral report as presented.

5. DISTRICT MANAGER'S REPORT**5.1 District Report (Manager's Report)**

- District Manager Efseaff provided a brief report supplementing the written information presented to the Board.
- Staff was successful in receiving a reduced government rate. To date we have assigned 6 cell phones to staff and are encouraging other eligible staff members to participate in this program.
- CARPD 2019 Awards of Distinction – The California Association of Recreation and Park Districts honored District Manager Efseaff for his Camp Fire recovery efforts and awarded the 2019 CAPRD Awards of Distinction with the President's Award on May 25, 2019.

- The District was also the recipient of the CAPRI 2019 Cycle XVI District Safety award in recognition of outstanding performance.
- Staff will be pursuing potential funding through the Butte Strong Fund to offset recreation program expenses.
- Staff submitted a Proposition 68 eligibility questionnaire by the June 3rd deadline.

After a brief discussion the Board concurred to receive this report as presented.

6. CLOSED SESSION

- 6.1 Pursuant to California Government Code Section 54956.9 – Conference with legal counsel – Potential Litigation. Litigation – Action vs. PG&E for Camp Fire Losses.
- 6.2 Pursuant to California Government Code Section 54957 – Employment Review, Evaluation, and Consideration of Employment Agreement Amendment – District Manager

7. REPORT ON CLOSED SESSION

The Board concurred to hear Closed Session at the end of the public meeting.

8. OLD BUSINESS

8.1 BOD Community Organization Assignments

Staff recommends the PRPD Board of Directors determine and assign Board members to organizations to maintain a PRPD presence and provide future updates as needed.

The Board concurred to assign the following:

- Town of Paradise (McGreehan/Bellefeuille)
- Concow/Yankee Hill (Anderson)
- PUSD Board of Trustees (Van Roekel)
- Paradise Citizen's Alliance (McGreehan/Bellefeuille)
- Paradise Irrigation District (Rodowick)
- Butte County Board of Supervisors (Rodowick)

9. NEW BUSINESS

9.1 Development of Financial Investments and Policy for the District

Staff has explored options to provide the District with potential interest-bearing accounts that are appropriate for Special Districts.

The Board had open discussion with District Legal Counsel concerning these options and received concurrence. Seeing and hearing no additional comments, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Vice Chairperson McGreehan moved to (1) authorize staff to develop a resolution and open new accounts with Five Star Bank; (2) develop a resolution and open CALTRUST accounts; and (3) develop a Financial Investment Policy for Board of Directors consideration and possible approval. The motion was seconded by Director Van Roekel and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick
NOES: None
ABSTENTIONS: None
ABSENT: None

9.2 Approve 2019-2020 Preliminary Budget and Set Public Hearing Date

The PRPD Board of Directors will consider adopting the 2019-2020 Preliminary Budget as presented in the Notice of Public Hearing and set a public hearing date for July 10, 2019 during the regularly scheduled Board meeting at which time the adoption of the final budget for 2019-2020 may follow the public hearing.

After a brief discussion with staff, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director Rodowick moved that the PRPD Board of Directors approve the 2019-2020 Preliminary Budget as presented and set a Public Hearing date for July 10, 2019 at which time the adoption of the final budget for 2019-2020 may follow the public hearing. The motion was seconded by Vice Chairperson McGreehan and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick
NOES: None
ABSTENTIONS: None
ABSENT: None

9.3 Appropriation Limit – Resolution #19-06-1-462

The PRPD Board of Directors will consider adopting Resolution #19-06-1-462 setting the District Appropriation Limit at \$2,300,081.00 for Fiscal Year 2019-2020 as presented.

After a brief discussion with staff, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Director Rodowick moved that the PRPD Board of Directors approve Resolution #19-06-1-462 setting the District Appropriation Limit at \$2,300,081.00 for Fiscal Year 2019-2020 as presented. The motion was seconded by Vice Chairperson McGreehan and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Mary Bellefeuille, aye; Al McGreehan, aye; Robert Anderson, aye; Julie Van Roekel, aye; and Steve Rodowick, aye.

With Board concurrence Chairperson Bellefeuille called a short recess at 7:50 p.m.

The Board reconvened at 8:00 p.m. and Chairperson Bellefeuille directed the Board to Closed Session.

6. CLOSED SESSION

6.1 Pursuant to California Government Code Section 54956.9 – Conference with legal counsel – Potential Litigation. Litigation – Action vs. PG&E for Camp Fire Losses.

6.2 Pursuant to California Government Code Section 54957 – Employment Review, Evaluation, and Consideration of Employment Agreement Amendment – District Manager

7. REPORT ON CLOSED SESSION

Chairperson Bellefeuille reconvened the public meeting at 9:07 p.m. and reported:

- Item 6.1 – The Board of Directors gave staff and District legal counsel direction on the potential litigation.
- Item 6.2 – The Board of Directors heard the report and recommendation from the Personnel Committee (McGreehan/Van Roekel) and agreed that the District Manager's performance to be exemplary in the past year. Changes to the employment agreement will be considered under New Business, item 9.4

9. NEW BUSINESS:**9.4 District Manager Employment Agreement**

The PRPD Board of Directors will consider the approval of the District Manager Employment Agreement.

Based on the positive performance of the District Manager, the Board of Directors concurred to approve an amendment to the District Manager Employment Agreement and Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Vice Chairperson McGreehan moved that the PRPD Board of Directors approve an amendment to the District Manager Employment Agreement as presented. The motion was seconded by Director Van Roekel and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

10. BOARD COMMENT:

Mary Bellefeuille stated she participated in Magalia meetings and noted interest in parks is very high. She mentioned at the meeting some aspects of the Lakeridge Park property.

11. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 9:17 p.m. by Chairperson Bellefeuille until the regular Board meeting scheduled on June 12, 2019 at 6:00 p.m. in Conference Room A, at the Terry Ashe Recreation Center.(6626 Skyway, Paradise, California).


Mary Bellefeuille, Chairperson


Robert Anderson, Secretary