

4. **BOARD COMMENT**

5. **ADJOURNMENT**

Adjourn to the next regular meeting on November 12, 2020 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepd.com at least 48 hours in advance of the meeting.

This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Staff Report

October 28, 2020



DATE: 10/26/2020
 TO: Board of Directors
 FROM: Dan Efseaff, District Manager
 SUBJECT: Division of Boating and Waterways Aquatic Center Grant
 Paradise Lake

Report in Brief

Staff intends to apply for the Boating and Waterways (DBW) Aquatic Center grant (http://dbw.parks.ca.gov/?page_id=28817). The mission of DBW is to provide safe and convenient public access to California's waterways and leadership in promoting the public's right to safe, enjoyable and environmentally sound recreational boating.

As part of its mission, DBW manages the Aquatic Center Grant Program to enhance boaters' knowledge of boating laws, practical handling of vessels on the water, weather and water conditions, rules of the road, equipment requirements and environmental stewardship. Funding is provided to local public agencies, nonprofit organizations, and colleges and universities operating within California that offer on-the-water training to the general public.

This grant funding source appears well-matched with our expansion of water sports programs at Paradise Lake and beyond.

Eligible equipment includes sailboats, trailers, water ski boats, canoes, kayaks, rafts, stand-up paddle boards (SUPs), windsurfing equipment, boat engines, safety boats, and associated safety equipment, such as life jackets, radios, wetsuits, and associated portable equipment such as storage sheds, equipment racks and portable docking systems. All equipment must be portable for the grant. Scholarships and safety events (potentially tied in with the kid's fishing day) are also eligible. Life jackets must be worn by all participants during any training paid for by grant funds or when using any vessels purchased with grant funds.

If awarded, staff anticipates utilizing these funds (NTE \$40,000) to purchase water sport equipment, a floating dock, and to provide youth scholarships in support of instruction (including boating safety education), rentals, and youth programs.

This funding source came to staff attention last week, and the Deadline to submit the application is 12:00 p.m. on October 30, 2020.

Recommendation: *Approve Resolution and associated forms authorizing the District Manager to proceed with the grant application*

Attachments:

- A. Resolution #20-10-3-489
- B. Aquatic Center Grant Application Authorized Representative Statement (Exhibit A)

https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/20_1028_Special/2020_1028.DBW Aquatic Center Grant.Staff.Report.docx
 10/26/2020



Paradise Recreation & Park District

6626 Skyway
Paradise, CA 95969
Email: info@ParadisePRPD.com

Phone: 530-872-6393
Fax: 530-872-8619
Website: www.ParadisePRPD.com

Resolution #20-10-3-489

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
PARADISE RECREATION AND PARK DISTRICT
Approving the Application for CALIFORNIA STATE PARKS DIVISION OF
BOATING AND WATERWAYS AQUATIC CENTER GRANT**

WHEREAS, the Division of Boating and Waterways has been delegated the responsibility by the California State Parks for the administration of the Aquatic Center Grant, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by California State Parks Division of Boating and Waterways Aquatic Center Grant require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the California State Parks upon award of the grant.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Paradise Recreation and Park District approves the filing application for the California State Parks Boating and Waterways Aquatic Center Grant; and

1. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the California State Parks Division of Boating and Waterways Aquatic Center Grant application; and
2. Delegates the authority to the District Manager and/or the Assistant District Manager to conduct all business, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope on behalf of the Paradise Recreation and Park District (Exhibit A); and
3. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Resolution #20-10-3-489
October 28, 2020
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Approved and adopted the 28TH day of October, 2020 by the following vote.

AYES: **NOES:** **ABSENT:** **ABSTAIN:**

Al McGreehan, Board Chairperson

ATTEST:

Julie Van Roekel, Board Secretary

I, the undersigned, hereby certify that the foregoing Resolution Number 20-10-3-489 was duly adopted by the Board of Directors following a roll call vote:

Ayes: Noes: Absent: Abstain:

_____ (Clerk)



EXHIBIT A
Aquatic Center Grant Application
Authorized Representative Statement

PROJECT REPRESENTATIVES:

THE GRANTEE AND THE DIVISION OF BOATING AND WATERWAYS SHALL EACH DESIGNATE SPECIFIC STAFF REPRESENTATIVES FOR THE PURPOSES OF COMMUNICATION BETWEEN PARTIES. GRANTEE'S REPRESENTATIVE SHALL BE BY DELEGATION OF AUTHORITY, SIGNED BY THE PERSON DESIGNATED BY RESOLUTION TO SIGN THE GRANT OR ANY AMENDMENTS, AND TO MAKE DECISIONS CONCERNING THE GRANT.

DELEGATION OF AUTHORITY FROM AUTHORIZED SIGNATORY:

I GRANT PERMISSION FOR DANIEL EFSEAFF AND/OR KRISTI SWEENEY TO ACT AS THE PROJECT REPRESENTATIVE(S) FOR THESE TASKS ASSOCIATED WITH THIS GRANT, AS LISTED IN EXHIBIT B (SPECIAL TERMS AND CONDITIONS):

- REQUESTING TIME EXTENSIONS (PARAGRAPH 4)
- REQUESTING MODIFICATIONS TO THE BUDGET PAGE (PARAGRAPH 5)
- SUBMITTING INVOICES (PARAGRAPH 6)
- COMMUNICATING ABOUT AND ATTENDING MEETINGS (PARAGRAPH 9)
- ANNUAL REPORTING (PARAGRAPH 10)
- REQUESTING PERMISSION TO SELL/DISPOSE OF EQUIPMENT (PARAGRAPH 15)
- OTHER:

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE: DANIEL EFSEAFF, DISTRICT MANAGER

TELEPHONE: **(530) 872-6393**

DELEGATED GRANT REPRESENTATIVE #1	DELEGATED GRANT REPRESENTATIVE #2	DBW GRANT STAFF:
NAME: DANIEL EFSEAFF DISTRICT MANAGER ADDRESS: 6626 SKYWAY PARADISE, CA 95969 PHONE: (530) 872-6393 EMAIL: INFO@PARADISEPRPD.COM	NAME: KRISTI SWEENEY ASST. DISTRICT MANAGER ADDRESS: 6626 SKYWAY PARADISE, CA 95969 PHONE: (530) 872-6393 EMAIL: KSWEENEY@PARADISEPRPD.COM	AMY RIGBY AMY.RIGBY@PARKS.CA.GOV (916) 327-1848 JOHANNA NAUGHTON JOHANNA.NAUGHTON@PARKS.CA.GOV (916) 327-1826 1 CAPITOL MALL, SUITE 500 SACRAMENTO, CA 95814

Staff Report

October 28, 2020



DATE: 10/26/2020
 TO: Board of Directors
 FROM: Kristi Sweeney, Assistant District Manager
 SUBJECT: Community Power Resiliency Grant for PSPS Events for Special Districts

Report in Brief

Staff intend to apply for the Community Power Resiliency Grant for Special Districts in the State of California. The grant is offered through the California Governor's Office of Emergency Services (Cal OES). Cal OES is funding projects that will enable Special Districts in critical infrastructure service sectors to prepare for, and continue operations during, Planned Safety Power Shutoff (PSPS) events. This grant funding source covers 100% of project equipment required to ensure continuity of service during PSPS events. Proposals may not exceed \$300,000 and there is \$20 million budgeted to fund the grant proposals.

If awarded, staff anticipates utilizing these funds (NTE \$300,000) for the following equipment:

- Purchase of a clean-energy generator to power the Terry Ashe Recreation Center (TARC) Offices and restrooms (TARC is considered critical infrastructure as it is the home of the District and as one of the few Warming/Cooling centers on the Ridge);
- Installation of a manual cut-over from PG&E power to the generator system;
- Fuel storage system and fuel for the generator;
- Portable battery-powered and rechargeable radio repeater and transmission equipment to serve as redundant emergency communications; and
- Portable vehicle-mounted charging stations.

This funding source came to staff attention last week, and the Deadline to submit the application is 5:00 p.m. on October 30, 2020.

Recommendation: *Approve Resolution and associated forms authorizing the District Manager to proceed with the grant application*

Attachments:

- A. Resolution #20-10-4-490
- B. Community Power Resiliency Allocation to Special Districts Program Certification of Assurance of Compliance (Exhibit A)

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/20_1028_Special/3.2_2020_1028.PSPS.Grant.Staff.Report.docx
 10/26/2020



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Resolution #20-10-4-490

RESOLUTION OF THE BOARD OF DIRECTORS OF PARADISE RECREATION AND PARK DISTRICT OF Approving the Application for COMMUNITY POWER RESILIENCY ALLOCATION TO SPECIAL DISTRICTS PROGRAM GRANT.

WHEREAS, the California Governor's Office of Emergency Services, Grants Management Section, has been delegated the responsibility in the State of California for the administration of the Community Power Resiliency Allocation to Special Districts Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the California Governor's Office of Emergency Services, Grants Management Section to complete the Grant Scope project;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby:
APPROVES THE FILING OF AN APPLICATION FOR THE PARADISE RECREATION AND PARK DISTRICT PLANNED SAFETY POWER SHUTOFF PREPAREDNESS PROJECT; AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Request for Proposal; and
4. Delegates the authority to the District Manager to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Resolution #20-10-4-490
October 28, 2020
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Approved and adopted the 28TH day of October, 2020 by the following vote.

AYES: **NOES:** **ABSENT:** **ABSTAIN:**

Al McGreehan, Board Chairperson

ATTEST:

Julie Van Roekel, Board Secretary

I, the undersigned, hereby certify that the foregoing Resolution Number 20-10-4-490 was duly adopted by the Board of Directors following a roll call vote:

Ayes: Noes: Absent:

_____ (Clerk)

CERTIFICATION OF ASSURANCE OF COMPLIANCE

The applicant must complete a Certification of Assurance of Compliance (Cal OES 2-104), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program, Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board, and Civil Rights Compliance. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Subaward. In signing the Grant Subaward Face Sheet, the applicant formally notifies Cal OES that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. Cal OES has incorporated the resolution into the Certification of Assurance of Compliance, Section VII, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, _____ hereby certify that
(official authorized to sign Subaward; same person as Section 15 on Subaward Face Sheet)

Subrecipient: _____

Implementing Agency: _____

Project Title: _____

is responsible for reviewing the *Subrecipient Handbook* and adhering to all of the Subaward requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Subrecipients expending \$750,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Uniform Guidance 2 CFR Part 200, Subpart F and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Subrecipient Handbook for more detail.

- The above named Subrecipient receives \$750,000 or more in federal grant funds annually.
- The above named Subrecipient does not receive \$750,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Subrecipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity (EEO) by prohibiting discrimination or harassment in employment because of race, color, religion, religious creed (including religious dress and grooming practices), national origin, ancestry, citizenship, physical or mental disability, medical condition (including cancer and genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender, gender identity, gender expression, age, sexual orientation, veteran and/or military status, protected medical leaves (requesting or approved for leave under the Family and Medical Leave Act or the California Family Rights Act), domestic violence victim status, political affiliation, and any other status protected by state or federal law. **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: _____

Title: _____

Address: _____

Phone: _____

Email: _____

III. Drug-Free Workplace Act of 1990 – (Subrecipient Handbook, Section 2152)

The State of California requires that every person or organization subawarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Subrecipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Subrecipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Subrecipient Handbook Section 2155)

(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board – (Subrecipient Handbook Section 1350)

The above-named organization (Applicant) accepts responsibility for and will comply with the requirement to obtain a signed resolution from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Subaward, including civil court actions for damages, shall be the responsibility of the grant Subrecipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Civil Rights Compliance

The Subrecipient complies will all laws that prohibit excluding, denying or discriminating against any person based on actual or perceived race, color, national origin, disability, religion, age, sex, gender identity, and sexual orientation in both the delivery of services and employment practices and does not use federal financial assistance to engage in explicitly religious activities.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Subrecipient may be ineligible for subaward of any future grants if the Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant Subrecipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: _____

Authorized Official's Typed Name: _____

Authorized Official's Title: _____

Date Executed: _____

Federal Employer ID #: _____ Federal DUNS # _____

Current System for Award Management (SAM) Expiration Date: _____

Executed in the City/County of: _____

AUTHORIZED BY: (not applicable to State agencies)

City Financial Officer

County Financial Officer

City Manager

County Manager

Governing Board Chair

Signature: _____

Typed Name: _____

Title: _____