

Paradise Recreation and Park District
Board of Directors Regular Meeting
 Terry Ashe Recreation Center, Room B
 December 11, 2019

MINUTES

The regular meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Mary Bellefeuille at 6:01 p.m.

1. CALL TO ORDER:

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Bellefeuille led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Chairperson Mary Bellefeuille, Vice Chairperson Al McGreehan, Secretary Robert Anderson, Director Julie Van Roekel and Director Steve Rodowick

ABSENT: None

PRPD STAFF:

Assistant District Manager Kristi Sweeney, Recreation Supervisor Jeff Dailey, Administrative Assistant I Lorrennis Leeds, District Accountant Catherine Merrifield, Park Supervisor Mark Cobb and Administrative Assistant II & Management Colleen Campbell.

1.3 WELCOME GUESTS:

Chairperson Bellefeuille welcomed eight guests from the Upper Ridge Community Council; Kelsey Anderson, FEMA; Leah Greenbaum, CalOES; Julie Jenks, Camp Fire Zone Project; and Hunter Dougherty, Boy Scouts.

The Board concurred to hear Old Business, item 7.1 at this time and Chairperson Bellefeuille welcomed Camp Fire Zone Captain Julie Jenks to the floor.

7. OLD BUSINESS:

7.1 Camp Fire Zone Project Kiosk Installation Proposal

Ms. Jenks of the Camp Fire Zone Project is seeking Board approval to install informational kiosks at the Terry Ashe Recreation Center, Bille Park, Crain Park, and Aquatic Park.

At Board direction from the September 18, 2019 regularly scheduled Board meeting, Ms. Jenks presented a written proposal detailing proposed locations and maintenance schedules to install small informational kiosks at four District facilities.

Referencing the written report presented to the Board, Ms. Jenks stated the wooden kiosks will be constructed by students of the Butte College Construction program and will be installed at designated locations at the four District facilities.

Chairperson Bellefeuille asked if there was any public comment.

A Magalia resident asked if any kiosks were being installed in Magalia. Ms. Jenks stated they should speak to their zone captains and request that they be installed, if that is their desire.

Seeing no further comments, Chairperson Bellefeuille brought the item back to the Board for discussion.

Seeing and hearing none, Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Vice Chairperson McGreehan moved that the PRPD Board of Directors approve the proposal to install informational kiosks at the Terry Ashe Recreation Center, Bille Park, Crain Park, and the Aquatic Park and directed staff to work with Ms. Jenks to designate installation locations at these facilities. The motion was seconded by Secretary Anderson and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel, and Rodowick

NOES: None

ABSTENTIONS: None

ABSENT: None

1.4 SPECIAL PRESENTATIONS:

A. Hunter Dougherty, Eagle Scout Project (Mark Cobb)

Park Supervisor Mark Cobb presented Mr. Dougherty with a Certificate of Appreciation for his hard work and support for rebuilding the fire damaged District's kiosks at the Terry Ashe Recreation Center.

Mr. Dougherty thanked the District for recognizing the Eagle Scout project. He stated approximately 14 fellow Scouts worked on the project that took 170 hours to complete.

The Board applauded Mr. Dougherty for his work on this Eagle Scout project.

B. Leah Greenbaum, CalOES and Kelsey Anderson, FEMA

Ms. Greenbaum and Ms. Anderson provided a joint PowerPoint presentation on California Recovery Support Functions providing information on how various entities work together to assist communities in the long-term recovery process.

After a brief discussion, the Board thanked Ms. Greenbaum and Ms. Anderson for their informative presentation.

Seeing no additional comments, Chairperson Bellefeuille directed the Board to Public Comment and asked if there was anyone who wished to address the Board.

2. PUBLIC COMMENT:

The Board received public comments from Upper Ridge Community Council members Donna Yutsy, Dave Willoughby, Linda Lyons, and Marcella Seay who were seeking District support for the

development of a community center adjacent to the former Paradise Pines Golf Course. Consensus of members was the desire to have more parks and programs in the Magalia area.

The Board thanked the members for their comments and congratulated them on their progress.

Seeing no additional public comments. Chairperson Bellefeuille directed the Board to the Consent Agenda and asked if the Board desired to have any items removed and heard separately. Seeing and hearing none. Chairperson Bellefeuille stated she would entertain a motion.

3. CONSENT AGENDA

3.1 Board Minutes:

a. Regular Meeting of November 13, 2019

3.2 Correspondence: None

3.3 Payment of Bills/Disbursements (Warrants and Checks Report) – Payroll Checks and Payables Checks #050224 to and including #050361 in the total amount of \$209,831.00 including reported refunds and void checks.

3.4 Information Items (Acceptance Only):

a. Draft Safety Committee Meeting Minutes for November 21, 2019

MOTION:

Director Van Roekel moved that the PRPD Board of Directors approve the Consent Agenda as presented. The motion was seconded by Vice Chairperson McGreehan and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel and Rodowick

NOES: None

ABSTENTIONS: None

4. COMMITTEE REPORTS

4.1 Recreation & Park Standing Committee (Anderson/Rodowick)

The Committee met on December 4, 2019 to (1) review and discuss the Paradise Irrigation District Paradise Lake Agreement; (2) review and discuss proposed playground expansion at Bille Park with KaBoom!; and (3) in Closed Session pursuant to Government Code Section 54956.8 – Potential interest in real estate negotiations related to park expansion within District boundaries in Magalia and Paradise.

Committee members Anderson and Rodowick gave a brief oral report supplementing the written documentation presented to the Board.

Chairperson Bellefeuille asked if there was any public comment. Seeing and hearing none the item was brought back to the Board for discussion.

The Board concurred to receive the report as presented.

5. REPORTS

5.1 District Report.

Staff provided briefly summarized the written report presented to the Board.

- PID Agreement – Assistant District Manager Sweeney stated staff met with USFS representatives on December 10th to discuss the District's use intentions at Paradise Lake and preliminary drafting of the permit application to initiate the transfer of management from PID to PRPD.
- AT&T – Administrative Assistant II/Management Colleen Campbell reported the District has successfully completed AT&T service activation as of December 3, 2019 and the Terry Ashe Recreation Center now has reliable internet and phone service.
- Finance Reports – District Accountant Catherine Merrifield reviewed routine finance reports and informed the Board that staff was working with Rick Wood of CSDA to create a draft Finance Policy for Board consideration.
- Parks (Maintenance and Operation) – Park Supervisor Mark Cobb stated maintenance staff worked to clean up storm damage at District facilities in the wake of the snow storm to ensure all hazards and debris were cleared.
- Programs – Recreation Supervisor Jeff Dailey provided an update on programming: Elk's Hoop Shoot held at the Pine Ridge Gym in Magalia on December 7, 2019; Fish and Game Commission Grant for the Children's Fishing Derby on the spring of 2021; the Junior Wrestling program beginning December 9, 2019 with practices at the Paradise High School Gym; and additional programs currently running consisting of Tiny Tots, Holiday Treats, Little Hoopsters, Tae Kwon Do, Tai Chi, youth and adult drop in basketball, ballroom dance and new Zumba classes.
- Explore Butte County Project – Staff is participating in a research project commissioned by the Sierra Nevada Conservancy to understand the impacts of wildfire on tourism in the Sierra Nevada.
- The Tree Lighting Ceremony – Held on December 7th was a success at the Terry Ashe Recreation Center along with the District's participation in the Light Parade.
- US Tennis Association Grant – Staff submitted a grant for scholarship funding and equipment funding for children ages 5 to 18. If awarded, funding will be used for up to 24 children to participate in tennis programs offered by the District.
- FEMA/CalOES Pre-Disaster Mitigation Grant – Staff submitted a grant proposal to CalOES requesting \$4M in pre-disaster Mitigation funding from FEMA. Funding seeks to reduce the Federal Government's financial burden when responding to emergency declarations by mitigating disasters through preventative measures to the fullest extent possible. The District was invited to participate in the second proposal review. If selected PRPD could expect to receive funding in January 2021.

The Board concurred to receive this report as presented.

5.2 Ice Rink Update (Lorrennis Leeds)

Staff has received an additional \$8,000 in sponsorships bringing the total close to \$60,000.

5.3 LAFCO Update (Al McGreehan)

Mr. McGreehan reported he attended a meeting on December 5, 2019. The LAFCO Commission discussed extension of Chico sewer services for a Chico resident and a Durham Irrigation District annexation.

5.4 CARPD Update (Al McGreehan)

No report at this time.

The Board concurred to receive these reports as presented.

6. CLOSED SESSION – NONE

Chairperson Bellefeuille directed the Board to a short recess at 7:31 p.m. and the Board concurred.

Chairperson Bellefeuille reconvened the public meeting at 7:38 p.m. and directed the Board's attention to Old Business, item 7.2.

7. OLD BUSINESS:

7.2 Resolution #19-12-1-472

Approve and adopt Resolution #19-12-1-472 authorizing Paradise Recreation and Park District Assistant District Manager and District Board of Directors to sign checks and ACH's on behalf of the District for the County of Butte.

District Accountant Merrifield summarized the written report presented to the Board.

Chairperson Bellefeuille asked if there was any public comment. Seeing and hearing none, Chairperson Bellefeuille brought the item back to the Board for discussion.

After a brief discussion concerning correcting the date on the resolution to read December 11, 2019, Chairperson Bellefeuille stated she would entertain a motion on this item.

MOTION:

Director Van Roekel moved that the PRPD Board of Directors approve and adopt Resolution 19-12-1-472 with an amended date of December 11, 2019. The motion was seconded by Vice Chairperson McGreehan and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Bellefeuille, aye; Vice Chairperson McGreehan, aye; Secretary Anderson, aye; Director Van Roekel, aye; and Director Rodowick, aye.

8. NEW BUSINESS:

8.1 Resolution #19-12-2-473 Butte County Local Hazard Mitigation Plan

The amendment to the General Plan's Health and Safety Element is recommended that will incorporate the most current Local Hazard Mitigation Plan [LHMP] as part of the Health and Safety Element of the General Plan. The Plan was considered at the November Board of Supervisors meeting and the County, each agency, CalOES and FEMA must approve the plan before it may go into effect.

Assistant District Manager Sweeney summarized the written report presented to the Board stating the attached Annex M was only addressing the District's portion of the General Plan and the full Plan was available on the County's website. Once the full plan is approved by the County, it may provide additional avenues for disaster relief funding for the District.

Chairperson Bellefeuille asked if there was any public comment. Seeing and hearing none. Chairperson Bellefeuille brought the item back to the Board for discussion.

Seeing no additional discussion. Chairperson Bellefeuille stated she would entertain a motion.

MOTION:

Vice Chairperson McGreehan moved that the PRPD Board of Directors approve and adopt Resolution 19-12-2-473 as presented. The motion was seconded by Director Rodowick and carried unanimously with 5 ayes.

ROLL CALL VOTE:

Chairperson Bellefeuille, aye; Vice Chairperson McGreehan, aye; Secretary Anderson, aye; Director Van Roekel, aye; and Director Rodowick, aye.

8.2 KaBOOM! – Butte Strong Fund

Approve cooperative agreement with KaBOOM! (an organization devoted to building safe, community-built playgrounds that encourage youth physical activity) to develop an approximate 2,500 square foot playground. KaBOOM! is exploring funding through the Butte Strong Foundation to replace the playground at Aquatic Park.

Assistant District Manager Sweeney summarized the written report presented to the Board stating the project supports the recommended repairs and replacement of playground equipment in 2021 or thereafter as indicated in the District's Master Plan and given the existing playground's proximity to the new Paradise Elementary School location, playground replacement may drive increased use of Aquatic Park. Bille Park was also under consideration.

Upon concurrence with District legal counsel, the Recreation and Park Committee is recommending approve of the cooperative agreement with KaBOOM!

Chairperson Bellefeuille asked if there was any public comment.

An audience member suggested using All About Play as a playground vendor. The Recreation and Park Committee stated the vendor would be supplied by KaBOOM!

Seeing and hearing no additional comments. Chairperson Bellefeuille brought the item back to the Board and stated she would entertain a motion.

MOTION:

Chairperson Bellefeuille moved that upon concurrence with District legal counsel, the PRPD Board of Directors approve the cooperative agreement with KaBOOM! The motion was seconded by Secretary Anderson and carried unanimously with 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel and Rodowick

NOES: None

ABSTENTIONS: None

8.2 Election of Officers

The PRPD Board of Directors will elect a Chairperson, Vice Chairperson, and Secretary to serve in the 2020 Calendar year.

NOMINATIONS FOR CHAIRPERSON:

Chairperson Bellefeuille opened the nominations for PRPD Board of Directors Chairperson for the 2020 calendar year.

Robert Anderson nominated Al McGreehan.

Seeing and hearing no other nominations, Chairperson Bellefeuille stated she would entertain a motion to close the nominations for PRPD Board of Directors Chairperson for the 2020 calendar year.

MOTION:

Director Van Roekel moved to close the nominations for Chairperson of the PRPD Board of Directors for the 2020 calendar year. The motion was seconded by Steve Rodowick carried unanimously 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel and Rodowick

NOES: None

ABSTENTIONS: None

VOTE:

Chairperson Bellefeuille asked the Board for a vote on the nomination of Al McGreehan for PRPD Board of Directors Chairperson for the 2020 calendar year. The nomination carried with 4 ayes, 1 abstention.

ROLL CALL VOTE:

Chairperson Bellefeuille, aye; Vice Chairperson McGreehan, abstain; Secretary Anderson, aye; Director Van Roekel, aye; and Director Rodowick, aye.

NOMINATIONS FOR VICE CHAIRPERSON:

Chairperson Bellefeuille opened the nominations for PRPD Board of Directors Vice Chairperson for the 2020 calendar year.

Al McGreehan nominated Robert Anderson.

Seeing and hearing no other nominations, Chairperson Bellefeuille stated she would entertain a motion to close the nominations for PRPD Board of Directors Vice Chairperson for the 2020 calendar year.

MOTION:

Chairperson Bellefeuille moved to close the nominations for Vice Chairperson of the PRPD Board of Directors for the 2020 calendar year. The motion was seconded by Director Van Roekel carried unanimously 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel and Rodowick

NOES: None

ABSTENTIONS: None

VOTE:

Chairperson Bellefeuille asked the Board for a vote on the nomination of Robert Anderson for PRPD Board of Directors Vice Chairperson for the 2020 calendar year. The nomination carried with 4 ayes, 1 abstention.

ROLL CALL VOTE:

Chairperson Bellefeuille, aye; Vice Chairperson McGreehan, aye; Secretary Anderson, abstain; Director Van Roekel, aye; and Director Rodowick, aye.

NOMINATIONS FOR SECRETARY:

Chairperson Bellefeuille opened the nominations for PRPD Board of Directors Secretary for the 2020 calendar year.

Robert Anderson nominated Julie Van Roekel.

Seeing and hearing no other nominations, Chairperson Bellefeuille stated she would entertain a motion to close the nominations for PRPD Board of Directors Secretary for the 2020 calendar year.

MOTION:

Director Rodowick moved to close the nominations for Secretary of the PRPD Board of Directors for the 2020 calendar year. The motion was seconded by Secretary Anderson carried unanimously 5 ayes.

AYES: Bellefeuille, McGreehan, Anderson, Van Roekel and Rodowick

NOES: None

ABSTENTIONS: None

VOTE:

Chairperson Bellefeuille asked the Board for a vote on the nomination of Julie Van Roekel for PRPD Board of Directors Secretary for the 2020 calendar year. The nomination carried with 4 ayes, 1 abstention.

ROLL CALL VOTE:

Chairperson Bellefeuille, aye; Vice Chairperson McGreehan, aye; Secretary Anderson, aye; Director Van Roekel, abstain; and Director Rodowick, aye.

2020 PRPD Board of Directors Officers:

- Chairperson Al McGreehan
- Vice Chairperson Robert Anderson
- Secretary Julie Van Roekel
- Director Steve Rodowick
- Director Mary Bellefeuille

9. BOARD COMMENT:

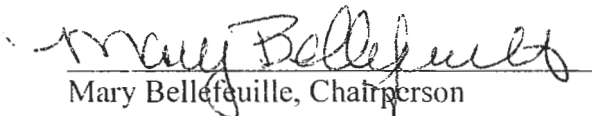
Mary Bellefeuille complimented staff on the new website.

Steve Rodowick recommended the District have a grand opening of Paradise Lake with a huge Kid's Fishing Day.

Mary Bellefeuille wished everyone a Merry Christmas and a Happy New Year.

10. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 8:05 p.m. by Chairperson Bellefeuille until the regular Board meeting scheduled on January 8, 2020 at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center,(6626 Skyway, Paradise, California).


Mary Bellefeuille, Chairperson


Robert Anderson, Secretary