



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room B
Wednesday, September 14, 2022, 6:00 pm

The public may listen to this meeting via computer or telephone. The public may submit comments prior to the meeting via email to BODclerk@paradisepprd.com before 1:00 p.m. on the day of the meeting and they will be read into the record. Please use the link to join the webinar: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09> Or via Telephone: Dial by your location: +1 669 900 9128 US (San Jose). Meeting ID: 845 1856 1101 Password: 6626

Members of the public may comment on Agenda items at the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard.

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests: Sarah Crossley (Melton Design Group), Valerie Reddermann (Blue Flamingo Marketing, and David Leon Zink (PATCH), Jan Keller (Paradise Community Center), Blake Ellis (Chico State Ecotherapy Program Manager).
- 1.4. Special Presentations:
 - A. Sophia Munoz Oliverez (PRPD Volunteer Coordinator) - Recognition of Tim Umenhofer)
 - B. David Leon Zink (PATCH) - Update on the Paradise Arts Paradise Arts, Theatre, and Culture Hub (PATCH).

2. PUBLIC COMMENT

3. CONSENT AGENDA

- 3.1. Board Minutes: Regular Meeting of August 10, 2022
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)
Check #54304-54419 and ACH
- 3.3. Approve Paradise Symphony Orchestra Facility Agreement
- 3.4. Information Items (Acceptance only): Safety Committee Meeting Minutes from August 18, 2022.

4. COMMITTEE REPORTS: NONE

5. OLD BUSINESS

- 5.1. Presentation Paradise Community Center (PCC) Feasibility Study for Partnership – In October 2021, the BOD approved a Memorandum of Understanding (MOU) with the PCC to explore the feasibility of rebuilding the facility and report back to both organization’s Boards. The effort received a significant upgrade with a \$50,000 grant from the North Valley Community Foundation / Butte Strong Fund. The MOU was later extended. **Recommendation:** *Review the Feasibility Study and associated reports and direct Staff to prepare an expanded MOU to support next steps.*

6. NEW BUSINESS

- 6.1. Agreement with Dr. Anne Stephens. – Grant and Education/Elements grant administrative support and project management consultant. **Recommendation:** *Authorize District Manager to complete agreement.*

6.2. Agreement with Green Gate Landscape Architects (Shawn Rohrbacker). – Over the past 3 years, the District has successfully secured millions of dollars in grant funding for new and updated park development projects. These projects require effective execution to deliver on-time and within budget, while providing high-quality, cost-effective facilities for the citizens we serve. Staff seek assistance with project tasks to help ensure deliverables are met. The agreement with the Consultant is capped at \$20,000 (mostly outside grant funds) and a term of a single year (with an extension). If favorable, staff will return for a follow-up agreement.

Recommendation: *Authorize District Manager to finalize agreement.*

6.3. 2022 Chico State Enterprises Services Agreement – Chico State Enterprises (CSE) wishes to renew and expand the cooperative agreement with the District to provide Nature and Forest Therapy Guide services for Chico State students and the public. The project will not exceed \$42,497.00. The program will start September 1, 2022, and will be completed by June 30, 2023, with the ability of a 6-month extension. **Recommendation:** *Authorize District Manager to complete the agreement.*

6.4. PRPD Sponsored Community Recreation and Assistance Grant. – Staff seek feedback, direction, and possible approval of a new grant program to be sponsored by the Paradise Recreation and Park District (PRPD, District) to fund community recreation events, programs, and/or classes. **Recommendation:** *Provide direction on the PRPD Sponsored Community Recreation and Assistance grant and potentially authorize the District Manager to solicit applicants.*

7. REPORTS

7.1. District Report

7.2. Board Liaison Report

8. CLOSED SESSION: NONE

9. BOARD COMMENT

10. ADJOURNMENT

Adjourn to the next regular meeting on 10/12/2022 at 6:00 p.m., at the Magalia Community Center, 13917 S Park Dr, Magalia 95954.



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradiseprpd.com at least 48 hours in advance of the meeting.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center, Room B
August 10, 2022

MINUTES

1. CALL TO ORDER:

The Regular Meeting of the Paradise Recreation and Park District Board of Directors was called to order by Board Chairperson Al McGreehan at 6:04 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson McGreehan led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Al McGreehan (Chairperson), Steve Rodowick (Vice-Chairperson), Mary Bellefeuille (Secretary) Robert Anderson (Director), and Dennis Ivey (Director).

PRPD STAFF:

Present: Dan Efseaff (District Manager), Kristi Sweeney (Assistant District Manager), Mark Cobb Jeff Dailey (Recreation Supervisor), Scott Amick (Recreation Supervisor), Catherine Merrifield (District Accountant), Sarah Hoffman (Board Clerk), Lori McCoslin (Recreation Specialist), and Willie Davidson (Recreation Coordinator).

1.3 WELCOME GUESTS:

Chairperson McGreehan and Board Clerk Hoffman introduced staff and guest that were present.

Present: Holly Pladson and Anna Bauer.

1.4 SPECIAL PRESENTATIONS:

A. Anna Bauer (Direct of First 5 Butte County Children and Families Commission)-

Anna gave a presentation on what the First Five Butte County Children and Families Commission is. She explained what

B. Lori McCoslin (PRPD Preschool Coordinator)- Preschool Summer Programming and Special Events.

004885

Lori gave an update on the tiny tot classes she has had and the ones that will be coming up. She also talked about the Pinewood derby that happened in July and stated that she will be having another one this winter.

C. Willie Davidson (PRPD Softball Coordinator)-

Willie briefed staff on everything that has been happening at the soft ball fields. He gave insight on all the softball tournaments that have happened and are still going to be happening. Willie then announced the death of a longtime friend that was very active in the recreation department.

2. PUBLIC COMMENT: None

3. CONSENT AGENDA:

1. Board Minutes: Regular Meeting of July 13, 2022
2. Board Minutes: Special Meeting of July 20, 2022.
3. Payment of Bills/Disbursements (Warrants and Checks Report)
Check #054158 – 054303 and ACHs

Vice-Chairperson Rodowick asked to pull item 3.1 to be discussed and voted on after the Consent agenda has been approved. There was board concurrence and item. 3.1 was pulled.

Chairperson McGreehan then asked the board to make a motion to approve item 3.2 and 3.3 of the Consent agenda. A motion was made.

MOTION:

Secretary Bellefeuille moved to approve Items 3.2 and 3.3 on the Consent Agenda. Vice-Chairperson Rodowick seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Robert Anderson, aye; and Director Dennis Ivey, aye.

3.1 Regular Meeting Minutes of July 13, 2022

Board Clerk Hoffman read out mistakes that were sent in by Chairperson McGreehan and corrected prior to the meeting.

Board members also took turns pointing out other mistakes in the minutes. Board Clerk Hoffman took note of the mistakes so she could fix them.

MOTION:

Vice-Chairperson Rodowick moved to approve item 3.1 with the corrections and changes noted. Secretary Bellefeuille seconded the motion, and the motion carried with 5 ayes.

004886

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Robert Anderson, aye; and Director Dennis Ivey, aye.

Chairperson McGreehan asked to move items 4 and 5 to after item 6 with board concurrence. The board concurred.

6. NEW BUSINESS:

6.1. Fiscal Year 2020-2021 District Audit. – The PRPD Board of Directors will review the independent audit for fiscal year ending June 30, 2021, prepared by Holly Pladson, Certified Public Accountant. Recommendation: Accept the Fiscal Year 2020-2021 District Audit.

District Manager Efseaff introduced Holly Pladson who did the 2020-2021 Audit.

Holly went over the audit and the 2 findings that were found during the Audit. The first finding was a control deficiency. There were 2 fixed assets that were not in the records. The second finding was an unrecorded liability, which were credit card payments that needed to be paid.

Board members and staff then took turns asking Holly questions about the audit. Holly gave feed back to the questions.

Chairperson McGreehan then asked Holly how the overall experience was working with PRPD staff. Holly provided positive feedback.

Secretary Bellefeuille commended staff on and the great job on only having 2 findings.

District Manager Efseaff stated that unrecorded liabilities have already been taken care off.

MOTION:

Secretary Bellefeuille moved to approve the Fiscal Year 2020-2021 District Audit. Vice-Chairperson Rodowick seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Robert Anderson, aye; and Director Dennis Ivey, aye.

Chairperson McGreehan then asked with board concurrence to take a short recess. The board concurred and the meeting went into a recess at 7:21.

The meeting reconvened at 7:28

4. COMMITTEE REPORTS:

4.1. Recreation and Park (Special) Meeting. – On July 20, 2022, there was a Special Recreation and Park Committee Meeting. The committee met to review and approve sending Resolution #22-

004887

07-1-515 ,Butte Creek Canyon Acquisition (McCord) and Resolution #22-07-2-516, Lake Concow: Planning, to the full board for consideration

District Manager Efseaff gave some information on the McCord property and the surrounding area. He then explained what he is hoping to do with Concow Lake and what the planning will look like.

The Committee Chair McGreehan approved taking the resolutions to a full board.

4.2. Recreation and Park Committee Meeting. – On July 26, 2022, the Recreation and Park Committee met in closed session pursuant to California Government Code Section 54956.8, to discuss potential interest in real estate negotiations related to park expansion within District boundaries.

The Recreation and Park Committee met in closed session to discuss potential interest in real estate related to park expansion.

Committee Chair McGreehan gave direction to staff on the matter.

4.3 Finance Committee Meeting. – On July 26, 2022, the Finance Committee to review the Draft 2020-2021 Fiscal Year Audit.

The Committee met to go over the audit for the 2021-2021 Fiscal Year. Holly Pladson (Auditor) was in attendance to go over her findings with the committee members and staff.

Committee Chair Rodowick then accepted the audit and approved sending it to the full board for their acceptance.

MOTION:

Chairperson McGreehan moved accept the committee reports. Secretary Bellefeuille seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson McGreehan, aye; Vice-Chairperson Rodowick, aye; Secretary Bellefeuille. Aye; Director Robert Anderson, aye; and Director Dennis Ivey, aye.

5. OLD BUSINESS: None

7. REPORTS:

7.1 District Report:

District Manager Efseaff gave some information on the Cal Recycle Grant. He also mentioned that there are about 10-15 passes being sold a week for the Lake

004888

District Accountant Merrifield stated that we reviewed 2 grants payments in the past month. One was a payment from the Nature Conservancy and one from the North Valley Community Foundation- Butte Strong Fund. Chairperson McGreehan asked what the North Valley Community Grant was in regard to and District Accountant Merrifield stated it was in regards to park planning.

Assistant District Manager Sweeney went over the grant/ project list. There was then discussion between the board and staff about the grants.

Recreation Supervisor Dailey informed those in attendance about some of the recreation programs he has been putting on like judo, running the pool and the attendance at the pool, and the Pinewood Derby.

Recreation Supervisor Amick gave some insight on the Drone Camp that he runs. He showed those present a video of the camp being spotlight in the news. He also talked about the RC car race that they had at the end of the camp. Recreation Supervisor Amick also gave insight on the group called “Mothers on the Ridge.”

Park Supervisor Cobb gave information on the well at Camp Coutolenc. He also gave an update about the pond at Aquatic Park being drained and cleaned out.

7.2 Board Liaison Reports:

- Secretary Bellefeuille- She went to a PATCH meeting, and they will have another board meeting next week. They are talking about location and getting a program coordinator to help with fundraising and the also hired and administrative assistant to help with leg work and small fundraising events. She also mentioned that PATCH is coming to the September meeting to give a presentation.
- Director Ivey- Mentioned that he went to 3 ribbon cutting ceremonies (Teen Center, Boys and Girls Club), Camp Fire Collaborative, and the ceremony for 3 new houses built by Habitat for Humanity.
- Vice-Chairperson Rodowick- After looking at the County Board of Suervisors agenda it didn't seem like there was anything pertaining to PRPD. He also went to Paradise Lake and said the mile markers looked great and the lake still holding a good amount of water
- Chairperson McGreehan- He stated that there was no LAFCO meeting but that he had a great meeting with District Manager Efseaff, Assistant District Manager Sweeney, and representatives of the Magalia Community Park via zoom.

Chairperson McGreehan moved item 9 to be discussed before closed session.

9. BOARD COMMENT:

004889

- Vice- Chairperson Rodowick informed those present that there were tomatoes at the back of the room for staff to take home.
- Chairperson McGreehan stated that there is now a draft of the Environmental Impact Review of the sewage project out for public review and commentary.

8. CLOSED SESSION:

8.1. The Board will meet in Closed Session pursuant to California Government Code Section 54956.8, to discuss potential interest in real estate negotiations related to park expansion within District boundaries.

The Board went into closed session at 7:58. The board meeting reconvened to the regular board meeting at 8:24

REPORT ON CLOSED SESSION:

Chairperson McGreehan gave direction to staff in regard to the potential interest in real estate negotiations related to park expansion

10. ADJOURNMENT:

Seeing no further business, the regular meeting of the Paradise Recreation and Park District Board of Directors was adjourned at 8:26 p.m. by Chairperson McGreehan until the next regular Board meeting scheduled on September 14, 2022, at 6:00 p.m. in Conference Room B, at the Terry Ashe Recreation Center, (6626 Skyway, Paradise, California).

Al McGreehan, Chairperson

Mary Bellefeuille, Secretary

PARADISE RECREATION & PARK DISTRICT
COUNTY MONTHLY CHECK REGISTER

Fund 2510

August

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES

054313-054339	8/10/2022		Payroll Summary	14,120.95	0.00	0.00	14,120.95	

Direct Deposit	8/10/2022		Payroll Summary	27,694.74	0.00	0.00	27,694.74	

054380-054403	8/24/2022		Payroll Summary	11,006.04	0.00	0.00	11,006.04	

Direct Deposit	8/24/2022		Payroll Summary	25,412.71	0.00	0.00	25,412.71	

054304	8/5/2022		THOMAS ACE HARDWARE		3,534.32		3,534.32	
054305	8/5/2022		NORTH STATE GROCERY INC		447.42		447.42	
054306	8/5/2022		ACME TOILET RENTALS LLC		414.40		414.40	
054307	8/5/2022		VERIZON WIRELESS		85.20		85.20	
054308	8/5/2022		SIERRA TREE CARE INC		900.00		900.00	
054309	8/5/2022		FASTNAL COMPANY		53.86		53.86	
054310	8/5/2022		INLAND BUSINESS SYSTEMS		220.36		220.36	
054311	8/5/2022		BUTTE COUNTY NEAL ROAD LANDFIL		30.00		30.00	
054312	8/5/2022		DE LAGE LANDEN FINANCIAL SERV		233.68		233.68	
054340	8/8/2022		PARADISE RECREATION & PARK	27,694.74			27,694.74	A
054341	8/8/2022		BSN SPORTS LLC		323.62		323.62	
054342	8/8/2022		MAGOON SIGNS		1,936.94		1,936.94	
054343	8/8/2022		GOLD COUNTRY HYDRAULIC & HOSE		993.23		993.23	
054344	8/8/2022		LAFCO		3,148.65		3,148.65	
054345	8/8/2022		MUSCO LIGHTING		309,132.00		309,132.00	B
054346	8/8/2022		PARADISE IRRIGATION DISTRICT		3,910.36		3,910.36	
054347	8/8/2022		NAPA AUTO PARTS		34.47		34.47	
054348	8/8/2022		OPD BUSINESS SOLUTIONS LLC		73.88		73.88	
054349	8/8/2022		CARDMEMBER SERVICE		4,294.85		4,294.85	
054350	8/8/2022		VERIZON WIRELESS		533.93		533.93	
054351	8/8/2022		MARIANN RAMIREZ		30.00		30.00	Refund
054352	8/8/2022		DAWN DESOTO		30.00		30.00	Refund
054353	8/8/2022		MIHYAN HONG		60.00		60.00	Refund
054354	8/8/2022		STEVE BAIRD		40.00		40.00	Refund
054355	8/12/2022		VOYA INSTITUTIONAL TRUST CO	200.00			200.00	
054356	8/12/2022		VANTAGEPOINT TRANSFER AGENT	775.00			775.00	
054357	8/19/2022		NORMAC INC		414.73		414.73	
054358	8/19/2022		KELLER SUPPLY COMPANY		7,903.66		7,903.66	
054359	8/19/2022		UMPQUA BANK		5,923.88		5,923.88	
054360	8/19/2022		ALHAMBRA		89.38		89.38	
054361	8/19/2022		PG&E		9,441.43		9,441.43	
054362	8/19/2022		BUTTE COUNTY PUBLIC HEALTH		399.00		399.00	
054363	8/19/2022		BUTTE COUNTY PUBLIC HEALTH		513.00		513.00	
054364	8/19/2022		FGL ENVIRONMENTAL		63.00		63.00	
054365	8/19/2022		JENNIFER ARBUCKLE		3,515.00		3,515.00	
054366	8/19/2022		NORTHSTATE AGGREGATE INC		24.79		24.79	
054367	8/19/2022		STREAMLINE		360.00		360.00	
054368	8/19/2022		CLARK PEST CONTROL		434.00		434.00	
054369	8/19/2022		JC NELSON SUPPLY CO		2,118.93		2,118.93	
054370	8/19/2022		NORTHERN RECYCLING & WASTE		1,268.02		1,268.02	
054371	8/19/2022		PERKINS MOBILE AUTO GLASS		1,505.00		1,505.00	
054372	8/19/2022		EMPLOYMENT DEVELOPMENT	371.55			371.55	
054373	8/19/2022		HOLLY B PLADSON		22,500.00		22,500.00	C
054374	8/19/2022		NORTH STATE SCREENPRINTING		486.00		486.00	

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES
054375	8/19/2022		TYLER WOODCOX		70.37		70.37	D
054376	8/19/2022		JOSEPH MELLO		15.00		15.00	Refund
054377	8/19/2022		ROBERT BARKEY		120.00		120.00	Refund
054378	8/19/2022		CHICO STATE UNIVERSITY		7.50		7.50	Refund
054379	8/19/2022		DOG WASTE DEPOT		172.36		172.36	
054404	8/26/2022		VOYA INSTITUTIONAL TRUST CO	200.00			200.00	
054405	8/26/2022		VANTAGEPOINT TRANSFER AGENT	775.00			775.00	
054406	8/26/2022		FRANCHISE TAX BOARD	275.33			275.33	
054407	8/26/2022		VISION SERVICE PLAN	217.37			217.37	
054408	8/26/2022		PRINCIPAL LIFE INSURANCE CO	205.89			205.89	
054409	8/26/2022		PREMIER ACCESS INSUREANCE	1,175.59			1,175.59	
054410	8/26/2022		PARADISE RECREATION & PARK	25,412.71			25,412.71	A
054411	8/26/2022		JENNIFER ARBUCKLE		3,547.00		3,547.00	E
054412	8/26/2022		ACME TOILET RENTALS LLC		414.40		414.40	
054413	8/26/2022		FOOTHILL MILL & LUMBER		143.83		143.83	
054414	8/26/2022		DOBRICH		885.00		885.00	
054415	8/26/2022		O'REILLY AUTO PA4RTS		59.74		59.74	
054416	8/26/2022		DEPARTMENT OF JUSTICE		96.00		96.00	
054417	8/26/2022		LASH'S GLASS		183.75		183.75	
054418	8/26/2022		ALPINE PORTABLE TOILET		338.49		338.49	
054419	8/26/2022		CHRIS THOMAS		4,400.00		4,400.00	
	8/8/2022		ACH CALPERS	6,195.45			6,195.45	
	8/8/2022		ACH CALPERS	726.89			726.89	
	8/8/2022		ACH CALPERS	12,738.42			12,738.42	
	8/15/2022		ACH STATE PR TAX	1,653.30			1,653.30	
	8/15/2022		ACH FED PR TAX	12,108.56			12,108.56	
	8/15/2022		ACH CALIFORNIA STATE DISBURS	168.92			168.92	
	8/15/2022		ACH CALPERS	5,874.26			5,874.26	
	8/26/2022		ACH STATE PR TAX	1,473.75			1,473.75	
	8/26/2022		ACH FED PR TAX	10,788.98			10,788.98	
	8/26/2022		ACH CALPERS	3,279.66			3,279.66	
	8/26/2022		ACH CALPERS	700.00			700.00	
	8/26/2022		ACH CALPERS	6,944.70			6,944.70	
	8/26/2022		ACH CALIFORNIA STATE DISBURS	168.92			168.92	

TOTALS				120,124.99	397,874.43	0.00	517,999.42	
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GRAND TOTALS				145,251.98	397,874.43	0.00	543,126.41	
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Notes:

Refunds = 302.50

- A) Transferring funds to the Five Star Bank account for direct deposit payroll
- B) Payment for Moore Rd ballpark lighting equipment and install
- C) Payment for FY 2020-21 audit
- D) Reimbursement
- E) The invoice for the month did not total correctly. Only part of the amount due was paid with the first check
This check is the remainder due for the month.

Staff Report

September 14, 2022



DATE: 9/2/2022
 TO: Board of Directors
 FROM: Kristi Sweeney, Assistant District Manager
 SUBJECT: Paradise Symphony Agreement

Summary

Staff seek approval of a three-year agreement (with the option of a 1-year extension) between the Paradise Recreation and Park District (PRPD, District) and the Paradise Symphony Orchestra to allow use of the facility and addresses recognition and concert requests. The agreement formalizes practices in the past that incorporated the conditions in a rental agreement.

Recommendation: *Approve the agreement with the Paradise Symphony Orchestra.*

1. Background

The District and the Paradise Symphony Orchestra have enjoyed a long-standing collaboration. In 1958, Director Harvey Roth placed an advertisement in the local newspaper inviting local musicians to meet about organizing a symphony in Paradise. Eight people responded to the advertisement and the Paradise Community Orchestra was launched. Since its inception the Paradise Symphony has had eight conductors and numerous musicians (up to over 50 members at a time). The Symphony leads several youth programs to assist young musicians to develop their skills. The Symphony runs an annual competition in which the winners of the youth competition perform with the Orchestra during one of its concerts.

2. Fiscal Impact

Symphony use of the Terry Ashe Recreation Center facility use agreement equates to \$2,668 in rental fees. In the past, the Symphony offered performances upon District request. In exchange for the rental fee waiver, the District proposes to formalize the exchange (use of the facility usage for performances at no cost to the District). The agreement contains a cap in case fees are increased in the future and a provision to have the symphony pay for maintenance fees during holidays. PRPD will also receive sponsorship recognition to the Symphony at the level of the rental cost. Since the support for the Symphony is not a cash payment, the costs are related to maintenance personnel to set up and take down the chairs, music stands, and instruments stored at TARC and foregone rental fees.

3. Discussion

Supporting the Paradise Symphony Orchestra aligns well with the District goals of creating destinations on the ridge, thereby supporting local businesses and rebranding toward a robust community filled with fun events and culture. The Symphony has removed a number of items that were in storage. The agreement is based on the generic agreement reviewed by District counsel and clarifies obligations and responsibilities.

Attachments:

- A. Draft PRPD/Symphony Cooperative Agreement

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2022/22.0914/BOD.Symphony.Agreement.Staff.Report.docx
 9/7/2022

**2022-2025 COOPERATIVE AGREEMENT
BETWEEN THE PARADISE RECREATION AND PARK DISTRICT AND THE
PARADISE SYMPHONY**

This agreement is executed by and between the PARADISE RECREATION AND PARK DISTRICT, a California recreation and park district (the “District”), and the Paradise Symphony Orchestra, a 501c3 non-profit California corporation, (“COOPERATOR”), and is based upon the following facts:

- A. District and COOPERATOR have enjoyed a strong relationship dating to 1958.
- B. COOPERATOR desires use of the District’s Terry Ashe Recreation Center (TARC) for practices at a subsidized rate (at current rates, the rental and maintenance fees for the time requested amount to a value of \$2,668).
- C. District appreciates recognition as a sponsor and desires that the District is appropriately acknowledged on promotional materials for performances.
- D. District desires to utilize COOPERATOR for performances at District events.
- E. District desires to encourage music appreciation and musician-ship among the youth of the community.

In consideration of the foregoing facts, the parties agree as follows:

1. **Term.** The term of this agreement will commence October 1, 2022 and shall conclude by December 31, 2025. This agreement may be extended for one year upon mutual agreement of both parties in writing. This agreement may be terminated by either party by a 60-day written notice to the other. Upon the termination of the agreement, COOPERATOR will pay District any due rental costs including but not limited to cancellation fees or charges.

2. **Use of Facilities.** District allows COOPERATOR use of Rooms A and B at the TARC for 3-hour rental blocks on Mondays 6:30-9:30 pm (excluding District holidays or on days where the office is closed). COOPERATOR may request facility use on District holidays but will need to compensate District for maintenance fees at the adopted fee schedule rate. This agreement does not cover the use of the electronic sign.

COOPERATOR will notify the District of requested rental times at the beginning of the Fiscal Year and complete a Facility Application and rental agreement. District programs and other events may take precedence, in which case District will notify COOPERATOR of scheduling conflicts. District will allow storage of instruments that are difficult to transport or music as shown in Exhibit “A”; however, TARC will not be used for long-term storage of equipment, music, or other materials.

3. **Maintenance and Set-up.** District will set up the room to accommodate musicians, stands, and instruments (not to exceed 60). COOPERATOR will be responsible for the folding and stowing of chairs and stands onto carts outside storage areas at the conclusion of their use. COOPERATOR will provide to the District rolling music stand carts sufficient to hold all music stands.

4. **Scope of Services.** District hereby engages COOPERATOR to provide services as described in the attached scope of work (the "Services"), a copy of which is attached hereto as Exhibit "A." Upon mutual agreement, the Services may be revised with all other terms hereof remaining in force. In such event, an amended and dated scope of work signed by both parties hereto will be substituted as Exhibit "A" in lieu of the previous Exhibit "A."

5. **Payment.** COOPERATOR will recognize a sum equal to District's actual fees and costs in performing the Services as a donation, not to exceed \$4,000 annually.

6. **Insurance Coverage.** During the performance of this agreement COOPERATOR will maintain commercial general liability and automobile liability insurance each with combined limits of not less than \$2 million on claims made, annual aggregate basis, and on an occurrence basis and provide the District with a certification of such insurance naming the District as additional insured with an additional insured endorsement upon execution hereof and upon renewal of any such coverage. As required, COOPERATOR, at all times during the term hereof, shall keep and maintain Worker's Compensation insurance as required by applicable state laws and employer's liability coverage and provide the District with proof of this coverage upon execution hereof and upon any renewal thereof during the term hereof.

7. **Indemnification.** COOPERATOR hereby agrees to indemnify and hold District free and harmless of and from all claims, demands, causes of action, actions, liability, damages, costs and expenses, including attorney's fees incurred by District in enforcing this provision or in defending itself, arising out of or in any way connected with its performance of the above Services, whether resulting from its willful acts or negligence.

8. **General Provisions.**

- A. This agreement shall constitute the entire agreement between the parties as to the subject matter hereof.
- B. This agreement shall not be assigned by either party without advance written permission from the other party.
- C. This agreement shall not be revised without the written consent of either party.
- D. If any provision or portion thereof contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable and shall not be affected and shall remain in full force and effect.

- E. This agreement shall be interpreted and construed in accordance with the laws of the State of California.
- F. Either party’s failure to enforce any provision or provisions of this agreement shall not be in any way construed as a waiver of any such provision or provisions or prevent that party thereafter from enforcing each and every other provision of this agreement.
- G. Should litigation or arbitration be brought to enforce the terms of this agreement, the prevailing party will be entitled to costs and reasonable attorney’s fees.

Executed on the date first above written at Paradise, California.

DISTRICT:

Paradise Recreation and Park District, a California recreation and park district

By: _____ Date: ___/___/___
Daniel S. Efseaff, District Manager

COOPERATOR:

Paradise Symphony,
a California 501(c) non-profit corporation

By: _____ Date: ___/___/___
Name, Title

O:\Admin\Agreements\Facility\Paradise_Symphony\2022_PRPD.Paradise_Symphony.Cooperative.Agreement_22.0513.docx
Rev. 03/22/2021

COOPERATIVE AGREEMENT
Exhibit A – SCOPE OF WORK

In exchange for the facility use above, this agreement outlines conditions for use.

The following describes the role and responsibilities and scope of work and/or services that COOPERATOR will provide to the District. COOPERATOR will:

1. Host at least two music events to support District led events each year.
2. Recruit musicians to submit Activity Guide proposals to the District for events and/or classes (this may include youth or adult music lessons, music appreciation classes, or excursions).
3. Submit an annual update to provide a written overview of the organization, with services and accomplishments, presented annually to the PRPD Board of Directors. The report may include details on the financial status, services, number of participants, events, and classes and other pertinent information).
4. The agreements can be extended each year contingent on successful completion of services as agreed.

DISTRICT

The following describes the services that District will provide to facilitate COOPERATOR's performance of the above.

1. The District seeks to provide the community with events and programs across the District that celebrate the diverse history, ecology, geography, and culture found in our region. By working in collaboration, the District hopes to cross-promote COOPERATOR events and programs to showcase the plethora of recreation and cultural enrichment opportunities available in our community and to generate interest in COOPERATOR events and programs.
2. District Administrative staff will serve as a District Liaison for COOPERATOR to assist COOPERATOR in planning events, and/or facility usage as related to this agreement.
3. District will provide Rooms A and B at the Terry Ashe Recreation Center for rehearsal space each Monday evening from 6:30 pm – 9:30 pm.
4. District shall provide maintenance to set up equipment and chairs for rehearsal.
5. District will store the following equipment in the storage room adjacent to Room B
 - a. (2) tympani
 - b. Small accessories
 - c. Suitcase of mallets
 - d. Music library

COOPERATIVE AGREEMENT
Exhibit B – Cost Schedule or Budget

1. The District will subsidize rental fees and maintenance services according to a not to exceed a total cost of \$4,000 annually.
2. COOPERATOR will pay all fees more than this amount as they arise during the year on a quarterly basis by the following dates:
 - a. March 31
 - b. June 30
 - c. August 30
 - d. December 31
2. COOPERATOR may conduct performances or other fund-raisers to satisfy costs to the District, which may satisfy other obligations under this agreement.



Paradise Recreation & Park District

6626 Skyway
Paradise, CA 95969
Email: info@ParadisePRPD.com

Phone: 530-872-6393
Fax: 530-872-8619
Website: www.ParadisePRPD.com

SAFETY COMMITTEE MEETING Report/Minutes

- DATE:** August 18, 2022, at 8:30 a.m.
- LOCATION:** Terry Ashe Recreation Center – (Via TEAMS)
- ATTENDANCE:**
 Mark Cobb, Park Supervisor
 Jeff Dailey, Recreation Supervisor
 Sarah Hoffman, Office Manager
 Kristi Sweeney, Assistant District Manager
 Dan Efseaff, District Manager
- ABSENT:** None
- FACILITATOR:** Sarah Hoffman, Administrative Assistant III

#####

1. CALL TO ORDER: 8:33

2. MINUTES:

- Park Supervisor Cobb moved to approve the July 21, 2022, meeting minutes and Assistant District Manager Sweeney seconded the motion.

3. SAFETY AND HEALTH ISSUES DISCUSSED:

a. THE FOLLOWING SAFETY MEETINGS WERE HELD:

- July 21, 2022 Operating Power Tools Safely
Led by Ray Lockridge, Park Maintenance III
- July 28, 2022 Safe Way to Use a Corded Electric Drill
Led by Alex Lorzada Lorzada, Park Maintenance II
- August 4, 2022 Job Hazard Analysis
Led by Dave Ricca, Park Maintenance II

b. DOCUMENTED SITE INSPECTIONS, REPAIRS, AND OTHER ACCOMPLISHMENTS RELATED TO SAFETY:

There were no new site inspections, but staff had a small discussion on doing more inspections in the future. There was also a brief conversation about the ice rink that will be going up in November and properly inspecting that.

c. ACCIDENT/INCIDENT REPORTS:

The barbeque picnic area at the TARC was vandalized and group of teenagers took the soap from the restroom and drew vulgar images on the basketball court with it.

d. WORKERS' COMPENSATION REPORTS:

- There was a new claim files on July 21, 2022. An employee (Alex) twisted his wrist. There was some discussion about that and how it was handled.

4. MISCELLANEOUS:

- Staff talked about the IIPP and covering a topic each month at staff meetings.
- Recreation Supervisor Dailey offered to take on the task of making flyers on Evacuation zones and discussing it with staff.
- Both Distract Manager Efseaff and Assistant District Manager Sweeney both talked about the CAPRI site visit that was held on July 25, 2022.

Next Safety Meeting Date: September 15, 2022, at 8:30 a.m.

Facilitator: Sarah Hoffman

Adjourned: 9:06 AM

Sarah Hoffman, Safety Committee Secretary

Date:

cc: CAPRI
PRPD Board 08/21/22 – Draft Copy

Staff Report

September 14, 2022



DATE: 8/22/2022
 TO: Board of Directors (BOD)
 FROM: Dan Efseaff, District Manager
 SUBJECT: Paradise Community Center Feasibility Study for Partnership

Report In Brief

Prior to the 2018 Camp Fire, the Paradise Community Center (PCC) owned and operated the multipurpose Paradise Community Center for Paradise and the Upper Ridge (formerly the Paradise Senior Center) which served as a focal point for a variety of citizens. The Center was located at 877 Nunneley Road, Paradise, CA 95969 (Butte County Assessor's Parcel Number 053-120-085).

In 2021, staff worked with representatives of the PCC to explore mutual interests in completing the rebuild of the center and exploring long-term operation and programming of the facility.

In October 2021, the BOD approved a Memorandum of Understanding (MOU) with the PCC to explore the feasibility of rebuilding the facility with a partnership and report back to both organization's Boards. The effort received a significant upgrade with a \$50,000 grant from the North Valley Community Foundation/Butte Strong Fund to examine significant technical components (1) rebuild estimate, 2) public engagement and outreach, and 3) conceptual designs) of the effort. The District provided project management on behalf of the PCC. The MOU was later extended.

The attached document and associated reports are the product of that effort and explores a potential partnership and strategy to complete the reconstruction of the facility. Consultants will review the outreach and design efforts.

While many details and direction will need to be worked out, in light of the partnership developed during this process, staff recommends the development of an expanded MOU to move into the implementation phase. Because of the complexity potential phasing of the project, and the dynamics of working with an outside organization, staff recommends that an ad hoc working group support staff in developing this MOU for future BOD consideration.

Recommendation: Review the Feasibility Study and associated reports and direct Staff to work with the PCC to prepare an expanded MOU to support next steps.

Attachments:

- A. Feasibility Study and Attachments

https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2022/22.0914/BOD.Paradise.Community.Center.MOU.Report.22.0814.docx

9/7/2022

Paradise Community Center – Feasibility Study for Partnership

August 26, 2022



Prepared by:
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List of Appendices

- Appendix I – Updated Estimate for the Paradise Community Center
- Appendix II – Park Facility Report (Terry Ashe Recreation Center) – 2020 Census Data
- Appendix III - Community Engagement and Collaboration
- Appendix IV - Conceptual Design for a Reborn Facility

Suggested citation:

PRRD [Paradise Recreation and Park District]. 2022. Paradise Community Center – Feasibility Study for Partnership. September 6, 2022. Draft report. Efsseff, D.S. Paradise, California.

Acknowledgements

The following individuals contributed significantly to this effort:

Name	Affiliation
Connie Wilhite, Jan Keller, Bill Hopman Cheryl Habriel, Mike Shore, Doug Runkle	Paradise Community Center (PCC)

Introduction



At the October 13, 2021 meeting, the Paradise Recreation and Park District (PRPD) Board of Directors (BOD) authorized a Memorandum of Understanding (MOU) with the Paradise Community Center (PCC) (formerly the Paradise Ridge Senior Center) to explore mutual interests in completing the rebuild of the center and exploring long-term operation and programming of the facility.

This Feasibility Report explores the rebuilding of the PCC, public input, and a revised design. The Report considers partnerships, ownership, and management of the facility to ensure the long-term operation of an important gathering area for residents on the Ridge.

The written Feasibility Report (Report) will be submitted to PCC and PRPD boards and provide recommendations and outline next steps. This report is completed under an extension of that MOU (to August 2022).

Feasibility Study Approach

Late in 2021, the PCC received a grant from the Butte Strong Fund (BSF) from the North Valley Community Foundation (NVCF). The \$40,000 grant provides funding for the following tasks:

1. Updated Rebuild Estimate for the Paradise Community Center (\$5,000) – Funding will develop a cost estimate and complete inventory from an independent third party. Armed with this information, we will be able to better evaluate the estimate from the insurance company under the current construction environment and anticipate that this will improve the insurance estimates to better reflect actual costs to rebuild the facility. Contractor: Sierra West Group
2. Community Engagement and Collaboration (\$14,000) – The effort would provide information on potential amenities, programs, uses, partners, gauge community interest and support. The engagement will also share with the community the developed plan, which may open additional funding support for the project. Blue Flamingo completed this task. Contractor: Blue Flamingo Marketing Advocates
3. Conceptual Design for a Reborn Facility (\$ 21,000) - The outreach efforts will likely yield new amenities and improvements that would make the Center more functional. A key product from this step will be cost estimates, conceptual

designs, as well as 3-D renderings of the revised facility. Contractor: Melton Design Group.

The NVCF funding is intended for professional services as PCC and PRPD supplied additional staff and volunteer time during the process (as outlined in the MOU). Each of those efforts produced separate products.

This document summarizes that information and utilizes it to develop recommendations for the development of a reborn facility and for the long-term funding and management of the facility. The report also recommends options for partnership with PCC and PRPD to move into the next phases. We should point out that this document is written from the perspective of staff to provide summary information to the PRPD board of directors for decision making on behalf of the District. Therefore, any recommendations should be viewed with that lens in mind.

Paradise Community Center

Prior to the 2018 Camp Fire, the Paradise Community Center (PCC) owned and operated a multipurpose Community Center for Paradise and the Upper Ridge. Since the 1980's, the Center served as a focal point for low-cost community-centered services and recreation, especially for seniors, youth, and other community members.

The Center was located at:

Address: 877 Nunneley Road, Paradise, CA 95969,
Butte County Assessor's Parcel Number (APN): 053-120-085

Primarily, Federal Funding (originated from the Area Agency on Aging) built the PCC, although local donations and in-kind donations augmented the funding.

The Center provided opportunities for seniors to mingle, recreate, socialize, and participate in a hot lunch program (a partnership with an Oroville program), and provided other planned activities for its members and local small groups. There were also people that formed a frequent "coffee klatch" to mingle.

Over time, the Center's uses broadened out to meet the needs of other members of the community as well, and the Center was busy with a variety of activities, daily visitors, and delivery of services (such as meals). The Center's multipurpose room was one of the few that had an attached commercial kitchen, enabling the ridge to host many events.

On November 8, 2018, the Center burned during the Camp Fire. While certain elements remained (septic, curb, gutter, parking lot, etc.), the building and contents were a complete loss. The PCC entered the property into the Debris Removal program on 1/15/2021. FEMA/CALOES/Butte County debris clean-up program removed all damaged above ground infrastructure. The fire debris removal costs (to date as of

11/2/2021) was \$261,259.16. The program required soil testing and removal of hazardous materials along with building debris.

In 2021, the PCC and the Paradise Recreation and Park District (PRPD) began to explore a partnership to aid with the complex task of rebuilding the facility. In October 2021, the PCC signed a Memorandum of Understanding with PRPD to explore mutual interests in completing the rebuild of the center and exploring long-term operation and programming of the facility.

Description

The property amenities include the following:

- A 9,157 square foot building, the building was constructed in the 1980's, with a specific design developed for it as a senior center.
- While details on the construction are available and were utilized for the construction and insurance estimate. For purposes of this report, we note just a few salient features such as:
 - 200 parking stalls in the joint-use parking lot
 - A Veteran's Memorial Wall
 - Access driveway around the perimeter of the building
 - Lobby and usable meeting a gathering space with natural lighting,
 - Commercial kitchen,
 - Office and storage space,
 - A Septic System (designed and built in 1989. The leach field runs under the parking lot and passed an inspection the summer before the fire. The existing system may be operable or at least repairable. If not, or if the proposed building is larger, a new system will have to be designed to meet today's standards and capacity),
 - Grease Tank (required for commercial kitchens, the Town will likely allow the building to be rebuilt with a commercial kitchen because one existed before, but the grease tank is under the jurisdiction of the County).
 - Central heating and air conditioning,
 - Health and fire safety: fire alarms, lighted signs, etc.,
 - Parking: Developed driveways and curb and gutter, 200 parking spaces
 - Landscaping: (describe, type, size, irrigation): Several Trees removed and landscaping damaged following the fire and subsequent damage to irrigation systems.
- In addition, the building contents including Furniture, Appliances, Desks, Chairs, tables, etc.

Camp Fire Damage and Initial Cost Estimate

The Center was destroyed in the Camp Fire. Remaining amenities include the following:

- Parking area
- Landscaping
 - Trees removed and remaining hazards
 - Irrigation (damaged)
 - Remaining vegetation

- Water meter
- Septic and grease trap.

The insurer (Athens Administrators) for PCC provided an initial “current replacement cost adjustment” of \$1,487,405.30. This included an estimate for the building and business property. Even though actual costs are likely to be higher, this may be immaterial as the policy for PCC stipulated a cash value (not a replacement cost). This may be summarized as follows:

- 877 Nunneley Road
 - Building \$1,340,000.00*
 - Building Code \$ TBA
 - Business Personal Property \$ 114,590.30
- 488 Pearson Road
 - Business Personal Property \$ 33,815.00
- Subtotal \$1,488,405.30
- Less deductible \$ 1,000.00
- Replacement Cost Adjustment \$1,487,405.30

We note that in our casual (not legal) reading of the policy declarations, the policy provides for a Cash Valuation (page 6, paragraph 7 of the declaration) with a policy limit of \$1.275M. The PCC might be served in requesting the insurer to explain the coverage analysis to confirm their position and respond accordingly.

The clean-up of the property is another significant area of cost that have been addressed. The PCC enrolled the property into the debris removal program and the CalOES fire debris removal costs (as of 11/2/2021 invoice) was \$261,259.16.

Detailed Cost Estimate

PCC requested a detailed, independent Updated Rebuild Estimate from Sierra West Group, Construction Consultants (SWG) (Appendix I) for the Paradise Community Center. The goal of this estimate was to provide a durable, upper end, independent third-party cost estimate and inventory for the next several years based on current construction costs and environment.

After considerable research, SWG estimated the total hard cost in today's dollars to rebuild the facility (based on the it prior to the Camp Fire in 2018) at \$6,576,341.07 (Attachment A). Not surprising, this is considerably higher than the insurance estimated actual cash value for the Center.



Outreach Approach

Because of changing community needs, new partnerships, and quickly evolving related efforts, our exploration would benefit from an engagement and collaboration effort with

the community, and to nearby facilities and partnerships. The effort provides information on potential amenities, programs, uses, partners, gauge community interest and support. This may also connect us to additional funding or donations to make those improvements a reality.

As this development may provide opportunities for other community partners, the process included outreach with members of PATCH (Paradise Arts, Theater and Community Hub), and the Paradise Performing Arts Center (PPAC), and along with the general community to explore partnership options.

Outreach Findings Assessment of Needs

Blue Flamingo Marketing Advocates developed a plan to conduct community engagement and collaboration. The effort provided information on potential amenities, programs, uses, partners, gauge community interest and support that citizens may provide about the Paradise Community Center. The engagement will also share with the community the developed plan, which may open additional funding support for the project. The summary of outreach efforts (Attachment C) may be outlined as follows:

- Number of participants: 551
- Methods:
 - Direct telephone calls
 - Open house at PRPD (in person participation)
 - Direct link to the online survey. Promotion of the survey through the following avenues:
 - Direct email requests to
 - Groups/organizations
 - Community influencers
 - Postings to community social media groups
 - Butte 211 text blasts
 - Town of Paradise Weekly update (4 consecutive weeks)
 - Social media posts
 - Radio announcement on KPAY
 - Television announcement on Action News Now
 - Online link on Action News Now
 - Email outreach via Town of Paradise list and partner agency lists
 - Contact with dozens of Paradise, Oroville, and Chico area organizations to request survey participation.
- Salient findings:
 - Overwhelmingly, the results are positive with respondents looking for a flexible space that serves all ages, is accessible for seniors and those with disabilities, includes outdoor areas and a commercial kitchen.
 - Respondents indicated:
 - Community excitement for the rebuild (as evidenced by many participants wanted to be added to future progress reports).
 - The #1 want: Outdoor event space
 - Strong demand for programmed events such as classes, game nights, cooking classes and more.

- A flexible space with capacity for 200+ people (most popular configuration an auditorium + 3 rooms)

In summary, Blue Flamingo observed considerable interest in the rebuilding of the PCC to meet past objectives as a senior and community center with daily programming and expanded needs for flexible indoor and outdoor events space. In addition, over the past few years, District staff have heard from entities in the region, the dearth of event facilities that can accommodate under 300 people.

To get a sense of facility market research, the District ran a facility report (Attachment B) for the Terry Ashe Recreation Center (6626 Skyway). The reports provide a variety of data to get a sense of residents served by the facility. Staff opted for a report of a 30-minute drive based on 2020 Census Data (15- and 30-minute drives based on 2010 Census Data are also available). This location is close enough to provide information on the Paradise Community Center.

Importantly, the outreach and community need for Paradise as well as other communities in Butte County fed into the conceptual designs for the site (next section).

Conceptual Design for Reborn Facility

This effort is an attempt to answer the question: given the historical conditions and uses of the original facility, what are improvements or amenities that would make the facility best serve the community now and into the future?

Although from the beginning, the primary mission of the PCC focused on seniors on the ridge, the Center served a variety of people, which instigated the name change from Paradise Senior Center to Paradise Community Center - A flexible space for all ages to enjoy for various events, celebrations, classrooms, meetings, and future needs that we cannot yet identify.

We characterize this work as not a rebuilt facility with the original specifications, but a reborn facility, built on the past, but reflecting current community needs with new features. The vision stems from the assessment of the previous facility, suggestions from PCC board members and PRPD staff, and importantly, strongly influenced from the public outreach efforts.

To allow for a clearly articulated vision, we will use conceptual plans to share with the public and to, hopefully, inspire partners to join the effort with funding, programming, or partnership.

Design Features

Melton Design Group used the outreach efforts to identify new amenities and improvements that would make the Center more functional. A key product from this step will be cost estimates, conceptual designs, as well as 3-D renderings of the revised

facility (Attachment D). The information below represents a summary of Melton Design Group's findings for a Conceptual Design for a Reborn Facility.

Notable features include:

- The previous structure was set back to the Northeast corner of the lot with little landscaping. The conceptual design removes 46 parking stalls and a drive isle in the parking lot to create large outdoor event areas on every edge of the facility and greenery to invite people into the outdoor space. The increase in greenery and shade trees, increases the building's energy efficiency, and improves carbon sequestration.
- The site is adjacent to the Paradise Performing Arts building, the two have a joint-use parking agreement, 80 stalls are required, and 145 stalls are provided for the community center.
- The design (Figure 1) goes with Paradise's preferred rustic ridge aesthetic with gable roofs, corrugated and board and batten siding with rusted steel planters and native vegetation.
- A new monument sign off Nunneley Road will create a grand arrival into the site.
- Based on comments to ease access for visitors that may need assistance, the main entry and plaza are easily accessed with a pull-through vehicular drop-off.
- The main arrival plaza is a welcoming space that leads to the front door and into the foyer that is a central connection point for all interior spaces.
- The Veteran Memorial Feature is front and center in the large central area.
- The site is along a corridor that will receive sewer services in the future.

The 10,000 square foot (SF) building offers the following:

- Large Event Space – 3,614 SF, 240 occ.
- Small Event Space - 1,800 SF, 120 occ.
- Restrooms & Utility – 700 SF
- Conference Room – 640 SF, 42 occ.
- Commercial kitchen with service window
- Foyer – 550 SF, 36 occ.
- Office – 300 SF, 20 occ.
- Walk-up window
- Movable divider walls
- Easy access to indoor & outdoor event spaces from most event-oriented rooms (providing programing flexibility and overflow space)
- Stage
- Storage
- 8 Toilets, 8 sinks
- 3 showers
- Utility closet

The outdoor open space (including the Arrival Plaza, Event Plaza 1, Event Plaza 2 , a small patio West of the Small Event Space and utility/storage area to the East of the kitchen) totals 30,000 SF

Event Plaza 1 is designed to hold events such as concerts and weddings. It has the following amenities:

- Outdoor stage with bandshell
- Turf Area
- Accent Art/Feature
- Silo Bar
- Vegetative screen
- Food truck access
- Shade trees

Event Plaza 2 is designed to be more informal than event plaza 1:

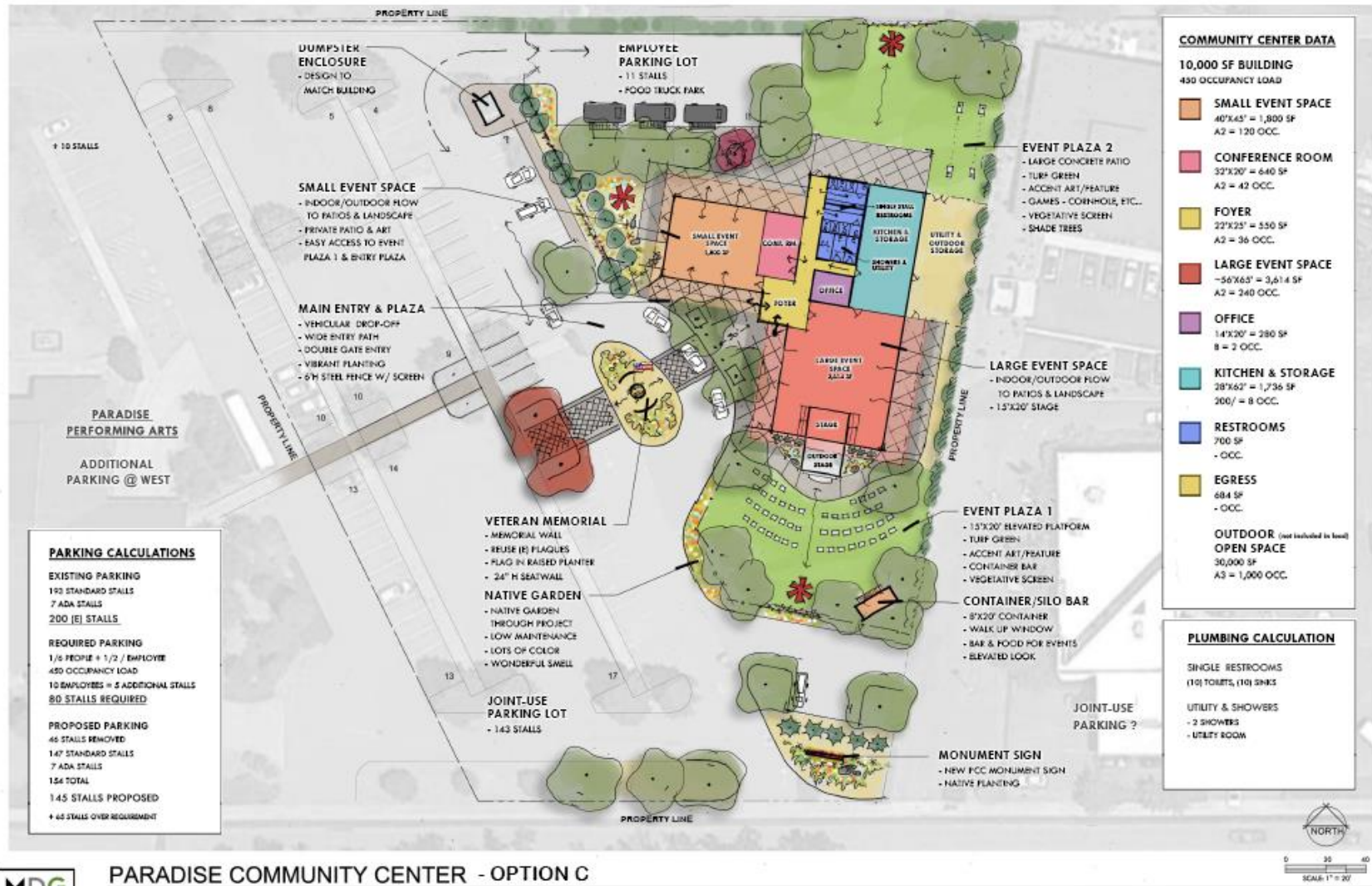
- Turf Area
- Accent Art/Feature
- Vegetative screen
- Food truck access
- Yard games
- Shade trees

Cost Estimates

Melton Design Group (MDG) met with Slater Construction to discuss current construction costs (as per Sarah Crossley email 5/23/2022) as well as developed some additional costs and some considerations for the facility. These may be summarized as:

- Melton Design Group recommended a stick frame build for the PCC. This will allow more flexibility in the design, materials, and roof connection with the L shaped footprint.
- As an aside, considerations for Prefab steel include:
 - Similar pricing to stick frame but not as easily modified, best to keep as a rectangle as expenses escalate when modifications and façade are added.
 - Best to use for buildings with large spans and high ceilings
 - Minimum 10-month lead time, hard for contractors to give bid that lasts (often rebid when steel arrives on site).
- Stick frame and prefab steel are roughly the same price out of the gate.
Estimated \$300/SF low End Finishes - \$500/SF High End Finishes
- For a 10,000 SF building, estimated cost at \$3,000,000 – \$4,000,000 for just the building. The total with landscaping, fixtures, and a 10% contingency is estimated at \$5,500,000.

Conceptual Design



PARADISE COMMUNITY CENTER - OPTION C
MASTER PLAN 877 NUNNELEY RD. PARADISE CA APN# 053-120-085-000

Figure 1. Option C from Conceptual Designs.



Figure 2. Draft Rendering of Entrance Sign



Figure 3. Draft Rendering of Facility from Southwest Corner.

Reconstruction Approach

Provided that the concepts noted above are agreeable to the partners and supplemental funding is available, there are important discussions on the roles and responsibilities of the organizations, and potentially other partners that could join this effort. There are several options to proceed (we define project as inclusive of design, fundraising, construction management, etc.):

1. No Action, Building is not reconstructed.

The no action alternative likely dissolution of PCC and transfer of assets to another non-profit organization or governmental agency, who may or may not choose to develop a similar in-kind and in function building. From a community standpoint, if the facility is not reconstructed, this results in lost opportunities for families and a diminished community.

2. PCC Manages Project.

This requires PCC to complete or manage (hiring of a contractor to complete the project). This may be difficult under the PCC's current capacity. Any rebuilding scenario will likely require a significant fundraising effort.

3. PCC and PRPD develops agreement to jointly manage Project.

The organizations could develop an agreement that articulates roles and responsibilities and details complementary efforts to jointly manage fundraising and construction of the project. While the details could vary, this could look much like the current arrangement with PCC retaining ownership and primary contracting responsibilities, and PRPD providing management and technical assistance to PCC. While Staff can envision the project process, the funding sources will require considerable creativity and a variety of sources.

This arrangement may have substantial benefits as a public private (non-profit) partnership. Staff recommends that the partnership expand to attract other partners or potential funders.

This agreement may also outline the future management of the facility and the roles or participation of additional partnering organizations.

4. PCC and Other Organization(s) develops partnership to jointly manage Project.

Like the above approach, the PCC could develop a relationship with another entity or partner to fulfill a complementary role to complete the project. This organization has not been identified, but a variety of local entities may be able to provide support.

In examining the options, Staff supports any option that results in the rebuilding of a new Community Center. Of course, each of the options above, comes with its own flavor on how active a role the District can take.

Because of the strong partnership and positive working relationship developed between PCC and PRPD over the last few months, we recommend an expansion of the partnership between the 2 organizations.

If agreeable to PCC, PRPD could serve a potential role as a project management role to facilitate consultation, design, construct and review contracts with third parties, and other efforts to support a reconstructed Center. The agreement would also outline the role of PCC as the owner of the project. Additionally, staff strongly recommends an exploration and addition of “ready to join” partners to aid in this effort and maintain momentum toward rebuilding.

Finance

Using broad estimates, financing needs for the reborn facility is estimated at:

Table 1. Construction Estimates and Funding

Item	Estimate (\$)	Contribution (%)
Construction		
Construction costs	\$4,000,000	73%
Landscaping and outdoors	\$600,000	11%
Contents and Fixtures	\$400,000	7%
10% Contingency	\$500,000	9%
Total	\$5,500,000	100%
Total Financing		
Available Funds - PCC		
Insurance Proceeds	\$1,481,405	27%
PCC - PG&E Settlement	-	-
Available Subtotal	\$1,481,405	
Needed Funds		
Outstanding amount	\$4,018,595	73%
Total	\$5,500,000	100%

Obviously, even with an optimistic view, there is a substantial gap between available funds and the completed project. However, a more optimistic view is that the project is over one quarter closer to total funding.

- The estimate does not include any PG&E settlement funding, if and when this is determined, this could be a significant contribution.

- Alternatively, options could include a reduced (or phased) footprint, but this would correspond to a reduced function and counter to the public input limit funding options.
- If the respective boards decide to move forward, Staff recommends pursuing a complete project with the vision developed and utilizing a capital campaign and grant and fundraising efforts. Sources could include:
 - Private donations and construction contributions,
 - Government Grants or loans (Federal, State, and local)
 - Non-profit or foundation Grants
 - Pooled resources from partners.
- The Town of Paradise has indicated that potential funds intended for community building and seniors may be available. The amount has not been estimated.
- The District has not allocated or identified funds for this effort and that exploration would be part of any future exploration of funding options. Likewise, new partners may have resources or funds to devote to the project.
- Because of the apparent regional demand for this size facility, financing may be a viable option with proceeds over time paying for facility financing.
- The accounting of and mechanism to track funds associated with reconstruction of the Center will be critical for success. In addition, good tracking mechanisms will aid in the long-term cost management of the property, especially if leases or rentals will help pay down any financing costs.

Management of Center

If the partnership path is agreeable to PCC and PRPD, then staff recommends that the agreement also envision the long-term management of the PCC. This could include potential partners or organizations that will use the facility, and consideration of the fiscal impact of operations. These scenarios could include:

1. PCC retaining sole ownership and management of the Center,
2. PCC retaining ownership and transferring management to PRPD or other entity.
3. PCC transferring ownership and management to PRPD or other entity.
4. PCC retaining management and transferring ownership to PRPD or other entity.
5. Dissolution of assets.

Because a variety of options are possible, each with their own advantages and disadvantages, staff recommends this exploration occur as part of the next steps.

From a District standpoint, the options and how they relate to public benefits could be folded into the analysis. To provide any fiscal or other contributions, the District must assess if the contribution constitutes a “gift of public funds.”

Commonly, many communities have examples of a “turn-key” facility transferred to a local district once construction is completed. We include other options as well. Some of the options that do not include PRPD in ownership, management, or programming, may

preclude full participation (PRPD would have a similar status as a supportive organization that may support the concept and rent space as needed, but this may limit resources that can be devoted to the effort). As part of the conversation with PATCH the District prepared a summary table of general options (Table 2).

Staff includes the dissolution of assets as a legal possibility (with considerable complications) but not an attractive one for the community as it likely results in a lost opportunity for the community.

Staff would want to leave some room for the exploration of details with the PCC. This could allow for it to either become part of the analysis and recommendations developed during the next phase, or if the direction becomes evident to the organizations during the MOU preparation, it could simply just be described in the MOU.

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Table 2. Preliminary Options for Facility Management

Factor	Non-Profit 501(c)3 Owns And Manages Facility	PRPD In Partnership With Non-Profit Organization	PRPD As Lead On Facility, Non-Profit Organizations Lead On Programming
Description	The non-profit organization is owner and manager of facility.	Develop a shared use or partner agreement that maintains separate governance and outlines contributions and responsibilities. Entities maintain sovereignty.	PRPD is home to non-profit organization(s)s, and partners with other non-profit organization(s) for uses and programming times.
Mission Consistency	District can meet programming goals if space is needed.	Fit with organization missions depending on the agreement.	Consistent. Meets mission statements and multiple goals for organizations.
Model Track Record	Districts rent space, no example of being subservient to a non-profit.	Some similar examples within California Recreation and Parks Districts. Essentially a partnership venture.	Typical model for similar facilities in California Recreation and Parks Districts.
Long Term Stability	Average 501(C)3s may have a short life span. Long term staff not established.	Must evolve with changes in organization status or mission.	PRPD has stability (75 years with various staff changes and is still going strong).
Funding Options	Narrower scope of grant funding restricted to non-profit eligibility. Accepts donations and contributions.	Narrower scope of grant funding restricted to non-profit eligibility. Accepts donations and contributions. May be able to build under regular construction wages.	PRPD can accept funds from many grant programs and even loans, as well as other funding that a non-profit may not have access to. PRPD can accept donations and contributions with the same tax advantages as non-profits.
Economical management	All aspects of human resources fall on the non-profit organization. New overhead costs to be borne by non-profits or new entity. Will have to come up with long-term solutions. Grants to pay for staffing are not sustainable.	Staffing options laid out between organizations and PRPD in agreement.	PRPD: Subsidize staff time pays for scheduling, maintenance, grant writing, etc. Legal counsel and other resources through (California Association of Recreation and Parks District, California Special District Association, etc) already established. Nonprofit: focuses on funding programming and building use, rather than staffing expenses.

Factor	Non-Profit 501(c)3 Owns And Manages Facility	PRPD In Partnership With Non-Profit Organization	PRPD As Lead On Facility, Non-Profit Organizations Lead On Programming
Marketing/Advertising	All marketing and advertising at the time and expense of the organization.	District activities guide, flyers, website, Facebook page as well as non-profit's social media sites	District activities guide, flyers, website, Facebook page as well as non-profit's social media sites
Programming	Programming at the time and expense of the organization.		District programming and non-profit organizations schedule programming. Facility can be rented by non-profit or public.
Revenue	Programming and rentals provide income.	Non-profits schedule their event; charge admission, sell food, operate a gift shop, etc. and receive all the profits.	Government revenue help subsidize efforts. Non-profit organizations pay an agreed upon annual flat rate and focus fundraising on facility use and programs. Organizations schedule their events and keep proceeds minus their agreed upon rate with the District.
Building	Non-profit organization solely responsible building/property maintenance.	Negotiable in agreement.	District owns or leases, manages the property, and covers all expenses on maintaining the property.
Organizational Model	Non-profit representation or new directors? Certain models may preclude PRPD participation.	Separate organizations retain governance.	Elected District Board, District Manager, Staff. District hire full or part time staff for non-profit organizations when necessary.

What's Next

This MOU has provided a fruitful exploration of preliminary options and a compelling vision of a reborn facility. Importantly this process established a positive working relationship with PCC and PRPD. Important findings may be summarized as.

Public support is strong for the rebuilding of the Paradise Community Center as evidenced by enthusiastic responses and strong participation (n=551). Respondents clearly identified important features (flexible indoor and outdoor space, commercial kitchen, facility that can accommodate about 200-300 people, etc.).

The project resulted in a compelling vision for a reborn facility to meet identified needs and can accommodate additional partners for programming, funding, and other roles.

Current insurance proceeds are inadequate to replace the facility and remain a significant obstacle to rebuilding. Vigorous, creative fundraising will be a part of any successful rebuild effort no matter the facility scope. Site advantages cannot be ignored: the PCC owns the property and has some resources, the site is properly zoned, and some basic infrastructure is useable (parking, curb/gutter, septic).

Staff supports any options that result in the rebuilding of the Center. Because of the strong partnership and positive working relationship, we recommend that an expansion of the agreement between PCC and PRPD, is the most likely path for success.

If PCC and PRPD agree to pursue a joint effort to reconstruct the Center, staff recommends that the use of an *ad hoc* working group (with 2 board members from each organization) to aid staff with the crafting of an agreement with PCC. This may include, but is not limited to:

- Reconstruction approach: roles and responsibilities,
- Fundraising and capital campaign strategies,
- Identification grant and/or loan strategies and assistance,
- Exploration and identification of partners and champions to aid in the project,
- Engagement of an architect to design and develop construction costs and plans for the Center,
- Engagement of a contractor to undertake construction,
- Application for any necessary permits,
- Monitoring of permitting and construction activities, and mechanisms to track costs,
- Identification of long-term management and relationships between the organizations.

Alternatively, the project may be divided into phases (such as 1) Design, Costing, Permits, and Partner Building, 2) Capital Project Fundraising, 3) Construction, 4) Long-Term Management). Staff recommends this approach as the entities only agree to the incremental next phase which may help answer some uncertainties and maximize flexibility and adaptation for the next phase. Staff recommends that if agreeable to all parties, that the agreement starts in 2023.

Appendix I – Updated Estimate for the Paradise Community Center

Appendix II – Park Facility Report (Terry Ashe Recreation Center)

Appendix III - Community Engagement and Collaboration

Appendix IV - Conceptual Design for a Reborn Facility

TRADE	SYSTEM	SWG DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL	COST/GSF	MKA DESCRIPTION	QTY	UNIT	UNIT COST	MKA TOTAL	DIFFERENCE	SCOPE /COST	UPGRADE / BETTERMENT	CODE REQUIREMENT
		CLEAR AND GRUB (TREES/ GROUND COVER/ OFF-HAUL)	42,000.00	SF	\$ 0.50	\$ 21,000.00	\$ 1.64					\$ -	\$ 21,000.00			
		REMOVE BUILDING/ OFF HAUL/ BACKFILL FOUNDATIONS	12,809.00	SF	\$ 10.00	\$ 128,090.00	\$ 10.00	REMOVE BUILDING/ OFF HAUL/ BACKFILL FOUNDATIONS				\$ -	\$ 128,090.00			
		REMOVE PCC PAVING	2,000.00	SF	\$ 4.00	\$ 8,000.00	\$ 0.62	REMOVE PCC PAVING				\$ -	\$ 8,000.00			
		MISC. DEMOLITION/ DISPOSAL	1.00	LOT	\$ 10,000.00	\$ 10,000.00	\$ 0.78					\$ -	\$ 10,000.00			
205	1.0	SUBTOTAL- DEMOLITION	12,809.00	BLDGSF		\$ 167,090.00	\$ 13.04					\$ -	\$ 167,090.00	\$ -	\$ -	\$ -
		SITE SURVEY	42,000.00	SF	\$ 0.40	\$ 16,800.00	\$ 1.31	SITE SURVEY				\$ -	\$ 16,800.00			
		EROSION CONTROL	42,000.00	SF	\$ 0.30	\$ 12,600.00	\$ 0.98	EROSION CONTROL				\$ -	\$ 12,600.00			
		ENGINEERED FILL TO BLDG PAD- 24"	1,250.48	CYDS	\$ 50.00	\$ 62,524.00	\$ 4.88	ENGINEERED FILL TO BLDG PAD- 24"				\$ -	\$ 62,524.00			
		COMPACTION TO HARDCAPES	2,000.00	SF	\$ 0.53	\$ 1,060.00	\$ 0.08	COMPACTION TO HARDCAPES				\$ -	\$ 1,060.00			
		FINISH GRADE @ PAVING	2,000.00	SF	\$ 0.88	\$ 1,760.00	\$ 0.14	FINISH GRADE @ PAVING				\$ -	\$ 1,760.00			
220	14.0	SUBTOTAL- EXCAVATION, FILL AND GRADING	12,809.00	BLDGSF		\$ 94,744.00	\$ 7.40					\$ -	\$ 94,744.00	\$ -	\$ -	\$ -
		STORM DRAIN - SURFACE DRAIN						STORM DRAIN - SURFACE DRAIN								
		DRIPLINE TRENCH	1,695.00	SF	\$ 15.00	\$ 25,425.00	\$ 1.98	DRIPLINE TRENCH				\$ -	\$ 25,425.00			
		GAS PIPING										\$ -				
		SEPTIC SYSTEM REPLACEMENT	1.00	LOT	\$ 35,000.00	\$ 35,000.00	\$ 2.73	SEPTIC SYSTEM REPLACEMENT				\$ -	\$ 35,000.00			
		POC TO (E) UTILITIES - WATER	1.00	LOC	\$ 1,500.00	\$ 1,500.00	\$ 0.12	POC TO (E) UTILITIES - WATER				\$ -	\$ 1,500.00			
		SITE LIGHTING										\$ -				
		SITE ELECTRICAL - UNDERGROUND						SITE ELECTRICAL - UNDERGROUND				\$ -				
		TRENCH/ BACKFILL	100.00	LF	\$ 15.00	\$ 1,500.00	\$ 0.12					\$ -	\$ 1,500.00			
		PULL BOXES	1.00	EA	\$ 1,750.00	\$ 1,750.00	\$ 0.14					\$ -	\$ 1,750.00			
		MSB	800.00	AMPS	\$ 50.00	\$ 40,000.00	\$ 3.12					\$ -	\$ 40,000.00			
		MISC. GROUNDING	1.00	LS	\$ 1,200.00	\$ 1,200.00	\$ 0.09					\$ -	\$ 1,200.00			
		EMERGENCY POWER GENERATORS - TEMP TIE IN SUBPANEL ONL	1.00	EA	\$ 3,500.00	\$ 3,500.00	\$ 0.27	EMERGENCY POWER GENERATORS - TEMP TIE IN SUBPANEL ONL				\$ -	\$ 3,500.00			
		SITE COMMUNICATION/ LOW VOLTAGE										\$ -				
		CONDUIT- 2"	100.00	LF	\$ 12.00	\$ 1,200.00	\$ 0.09					\$ -	\$ 1,200.00			
		CABLING- 25 PAIR COPPER	100.00	LF	\$ 4.00	\$ 400.00	\$ 0.03					\$ -	\$ 400.00			
		CABLING- FIRE ALARM	100.00	LF	\$ 3.50	\$ 350.00	\$ 0.03					\$ -	\$ 350.00			
277	15.0	SUBTOTAL- SITE UTILITIES	12,809.00	BLDGSF		\$ 111,825.00	\$ 8.73					\$ -	\$ 111,825.00	\$ -	\$ -	\$ -
		CONCRETE PAVING- WALKS- 4" O/ 6" AB	2,000.00	SF	\$ 15.50	\$ 31,000.00	\$ 2.42	CONCRETE PAVING- WALKS- 4" O/ 6" AB				\$ -	\$ 31,000.00			
		REVEGETATE DISTURBED AREAS	27,191.00	SF	\$ 4.00	\$ 108,764.00	\$ 8.49	REVEGETATE DISTURBED AREAS				\$ -	\$ 108,764.00			
299	16.0	SUBTOTAL- GENERAL SITEWORK	12,809.00	BLDGSF		\$ 139,764.00	\$ 10.91					\$ -	\$ 139,764.00	\$ -	\$ -	\$ -
		EXCAVATION TO FOUNDATIONS	122.00	CYDS	\$ 40.00	\$ 4,880.00	\$ 0.38	EXCAVATION TO FOUNDATIONS				\$ -	\$ 4,880.00			
		FOOTINGS- CONTINUOUS	99.00	CDS	\$ 950.00	\$ 94,050.00	\$ 7.34	FOOTINGS- CONTINUOUS				\$ -	\$ 94,050.00			
		STEM WALL AT STAGE	4.00	CYDS	\$ 1,850.00	\$ 7,400.00	\$ 0.58					\$ -	\$ 7,400.00			
		RIGID INSULATION- 1" TO FOOTINGS	848.00	SF	\$ 1.85	\$ 1,568.80	\$ 0.12					\$ -	\$ 1,568.80			
		WATERPROOFING TO FOOTINGS	848.00	SF	\$ 4.50	\$ 3,816.00	\$ 0.30					\$ -	\$ 3,816.00			
		OFF HAUL SPOILS	122.00	CYDS	\$ 15.00	\$ 1,830.00	\$ 0.14	OFF HAUL SPOILS				\$ -	\$ 1,830.00			
310	1.0	SUBTOTAL- CONCRETE FOUNDATIONS	122.00	CYDS		\$ 113,544.80	\$ 8.86					\$ -	\$ 113,544.80	\$ -	\$ -	\$ -
		SLAB ON GRADE- 4" W/ #4 @ 18" OC O/ 6" AB	12,809.00	SF	\$ 15.50	\$ 198,539.50	\$ 15.50	SLAB ON GRADE- 4" W/ #4 @ 18" OC O/ 6" AB				\$ -	\$ 198,539.50			
		RAISED SLAB AT STAGE - FILL	26.56	CYDS	\$ 65.00	\$ 1,726.40	\$ 0.13					\$ -	\$ 1,726.40			
		EDGE THICKENING	23.00	CYDS	\$ 250.00	\$ 5,750.00	\$ 0.45					\$ -	\$ 5,750.00			
		PCC CURB TO EXTERIOR AND RESTROOM PERIMETERS	679.00	LF	\$ 32.00	\$ 21,728.00	\$ 1.70					\$ -	\$ 21,728.00			
310	3.0	SUBTOTAL- SLAB ON GRADE	12,809.00	FLSF		\$ 227,743.90	\$ 17.78					\$ -	\$ 227,743.90	\$ -	\$ -	\$ -
		EXTERIOR WALL FRAMING TO INCLUDE SHEATHING AND BLOCKING	8,137.00	SF	\$ 24.50	\$ 199,356.50	\$ 15.56					\$ -	\$ 199,356.50			
		SIDING SYSTEMS	8,137.00	SF	\$ 35.00	\$ 284,795.00	\$ 22.23					\$ -	\$ 284,795.00			
		BATT INSULATION- R-21	8,137.00	SF	\$ 2.50	\$ 20,342.50	\$ 1.59					\$ -	\$ 20,342.50			
		GYPSON BOARD TO INTERIOR SIDE OF EXT. WALLS	8,137.00	SF	\$ 5.50	\$ 44,753.50	\$ 3.49					\$ -	\$ 44,753.50			
		GABLE END LOUVERS	48.00	SF	\$ 105.00	\$ 5,040.00	\$ 0.39	LOUVERS				\$ -	\$ 5,040.00			
410	4.0	SUBTOTAL- EXTERIOR WALLS	8,137.00	SF		\$ 554,287.50	\$ 43.27					\$ -	\$ 554,287.50	\$ -	\$ -	\$ -
		STUD FRAMING- 4" @ 16" OC	6,000.00	SF	\$ 14.00	\$ 84,000.00	\$ 6.56	METAL STUD FRAMING- 4" @ 16" OC				\$ -	\$ 84,000.00			
		BATT INSULATION- ACOUSTICAL	6,000.00	SF	\$ 1.75	\$ 10,500.00	\$ 0.82	BATT INSULATION- ACOUSTICAL				\$ -	\$ 10,500.00			
		GYPSON BOARD TO WALLS- 5/8" TYPE X	12,000.00	SF	\$ 5.50	\$ 66,000.00	\$ 5.15	GYPSON BOARD TO WALLS- 5/8" TYPE X				\$ -	\$ 66,000.00			
		PLYWOOD TO INTERIOR WALLS- A-C	96.00	SF	\$ 12.00	\$ 1,152.00	\$ 0.09	PLYWOOD TO INTERIOR WALLS- A-C				\$ -	\$ 1,152.00			
410	6.0	SUBTOTAL- INTERIOR WALLS	6,000.00	SF		\$ 161,652.00	\$ 12.62					\$ -	\$ 161,652.00	\$ -	\$ -	\$ -
		ROOF FRAMING	15,261	SF	\$ 25.00	\$ 381,524.00	\$ 29.79					\$ -	\$ 381,524.00			
		ROOF SHEATHING	15,261	SF	\$ 6.00	\$ 91,565.76	\$ 7.15					\$ -	\$ 91,565.76			
		INTERIOR SHEAR PANEL	900	SF	\$ 6.50	\$ 5,850.00	\$ 0.46					\$ -	\$ 5,850.00			
		POSTS	980	BF	\$ 14.00	\$ 13,720.00	\$ 1.07					\$ -	\$ 13,720.00			
		HEADERS & BEAMS	1,647	BF	\$ 14.00	\$ 23,058.00	\$ 1.80					\$ -	\$ 23,058.00			
		HOLDOWNS	65	EA	\$ 450.00	\$ 29,250.00	\$ 2.28					\$ -	\$ 29,250.00			
		BLOCKING	1,695	BF	\$ 10.00	\$ 16,950.00	\$ 1.32					\$ -	\$ 16,950.00			
		FASCIA	650	BF	\$ 14.00	\$ 9,100.00	\$ 0.71					\$ -	\$ 9,100.00			
		HARDWARE	1	LS	\$ 57,101.78	\$ 57,101.78	\$ 4.46					\$ -	\$ 57,101.78			
610	4.0	SUBTOTAL- ROUGH CARPENTRY	15,260.96	SF		\$ 628,119.54	\$ 49.04					\$ -	\$ 628,119.54	\$ -	\$ -	\$ -
		BATT INSULATION- ROOF	15,261	SF	\$ 2.25	\$ 34,337.16	\$ 2.68					\$ -	\$ 34,337.16			
720	6.0	SUBTOTAL- INSULATION	15,260.96	SF		\$ 34,337.16	\$ 2.68					\$ -	\$ 34,337.16	\$ -	\$ -	\$ -
		COMPOSITION ASPHALT SHINGLE ROOFING	15,260.96	SF	\$ 7.50	\$ 114,457.20	\$ 8.94					\$ -	\$ 114,457.20			
740	5.0	SUBTOTAL- ROOFING	15,260.96	RFSF		\$ 114,457.20	\$ 8.94					\$ -	\$ 114,457.20	\$ -	\$ -	\$ -
		GUTTERS AND DOWNSPOUTS	715.00	LF	\$ 28.00	\$ 20,020.00	\$ 1.56					\$ -	\$ 20,020.00			
760	5.0	SUBTOTAL- SHEET METAL FLASHING	15,260.96	RFSF		\$ 20,020.00	\$ 1.56					\$ -	\$ 20,020.00	\$ -	\$ -	\$ -
		CAULKING AND SEALANTS	12,809.00	SF	\$ 0.75	\$ 9,606.75	\$ 0.75	CAULKING AND SEALANTS				\$ -	\$ 9,606.75			
790	5.0	SUBTOTAL- CAULK & SEALANTS	12,809.00	BLDGSF		\$ 9,606.75	\$ 0.75					\$ -	\$ 9,606.75	\$ -	\$ -	\$ -
		DOORS/ FRAMES/ HARDWARE- INSUL HM 3070	8.00	EA	\$ 2,850.00	\$ 22,800.00	\$ 1.78					\$ -	\$ 22,800.00			
		DOORS/ FRAMES/ HARDWARE- STOREFRONT 3070	3.00	EA	\$ 5,000.00	\$ 15,000.00	\$ 1.17					\$ -	\$ 15,000.00			



Paradise Recreation &
 Parks District
 SWG & MKA
 Estimate Comparison & Analysis
 Community Center - 2022

TRADE	SYSTEM	SWG DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL	COST/GSF	MKA DESCRIPTION	QTY	UNIT	UNIT COST	MKA TOTAL	DIFFERENCE	SCOPE /COST	UPGRADE / BETTERMENT	CODE REQUIREMENT
		ADD - AUTO OPENER (ADA)	3.00	EA	\$ 6,500.00	\$ 19,500.00	\$ 1.52					\$ 19,500.00	\$ 19,500.00			
		ROLL UP DOORS- 6'X8'	1.00	EA	\$ 4,830.00	\$ 4,830.00	\$ 0.38	MANUAL ROLL-UP DOOR AND HARDWARE				\$ -	\$ 4,830.00			
810	4.0	SUBTOTAL-DOORS/FRAMES/HDWR - EXT.	12.00	DRS		\$ 62,130.00	\$ 4.85					\$ -	\$ 62,130.00	\$ -	\$ -	\$ -



Paradise Recreation &
Parks District
SWG & MKA
Estimate Comparison & Analysis
Community Center - 2022

TRADE	SYSTEM	SWG DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL	COST/GSF	MKA DESCRIPTION	QTY	UNIT	UNIT COST	MKA TOTAL	DIFFERENCE	SCOPE /COST	UPGRADE / BETTERMENT	CODE REQUIREMENT
		DOORS/ FRAMES/ HARDWARE- INSUL HM 3068	36.00	EA	\$ 1,850.00	\$ 66,600.00	\$ 5.20	DOORS/ FRAMES/ HARDWARE- INSUL HM 3068				\$ -	\$ 66,600.00			
810	6.0	SUBTOTAL-DOORS/FRAMES/HDWR - INT.	36.00	DRS		\$ 66,600.00	\$ 5.20					\$ -	\$ 66,600.00	\$ -	\$ -	\$ -
		EXTERIOR GLAZING	1,354.00	SF	\$ 125.00	\$ 169,250.00	\$ 13.21					\$ -	\$ 169,250.00			
		INTERIOR GLAZING	198.00	SF	\$ 90.00	\$ 17,820.00	\$ 1.39					\$ -	\$ 17,820.00			
830	4.0	SUBTOTAL-GLAZING	1,354.00	SF		\$ 187,070.00	\$ 14.60					\$ -	\$ 187,070.00	\$ -	\$ -	\$ -
		SUSPENDED T-GRID CEILING- 2 X 2	12,305.00	SF	\$ 8.00	\$ 98,440.00	\$ 7.99					\$ -	\$ 98,440.00			
		INTERIOR SOFFIT FRAMING W. GYPBD	504.00	SF	\$ 10.00	\$ 5,040.00	\$ 0.39					\$ -	\$ 5,040.00			
950	7.0	SUBTOTAL-CEILING	12,305.00	SF		\$ 103,480.00	\$ 8.08					\$ -	\$ 103,480.00	\$ -	\$ -	\$ -
		TILE FLOORING/ WALLS	2,910.00	SF	\$ 24.00	\$ 69,840.00	\$ 5.45					\$ -	\$ 69,840.00			
		TILE BASE	371.00	LF	\$ 16.00	\$ 5,936.00	\$ 0.46					\$ -	\$ 5,936.00			
		MIXED FLOORING	11,195.00	SF	\$ 10.00	\$ 111,950.00	\$ 8.74					\$ -	\$ 111,950.00			
965	7.0	SUBTOTAL-FLOORING	14,105.00	FLSF		\$ 187,726.00	\$ 14.66					\$ -	\$ 187,726.00	\$ -	\$ -	\$ -
		PAINT TO WALLS/ CEILING	20,541.00	SF	\$ 1.75	\$ 36,121.75	\$ 2.82	PAINT TO WALLS/ CEILING				\$ -	\$ 36,121.75			
		PAINT TO EXTERIOR WALL AND EXPOSED SOFFITS	10,002.00	SF	\$ 2.00	\$ 20,004.00	\$ 1.56					\$ -	\$ 20,004.00			
		PAINT TO DOORS & FRAMES	44.00	EA	\$ 250.00	\$ 11,000.00	\$ 0.86	PAINT TO DOORS & FRAMES				\$ -	\$ 11,000.00			
		FRP WALL COVERING	1,254.00	SF	\$ 15.00	\$ 18,810.00	\$ 1.47					\$ -	\$ 18,810.00			
		TACKABLE/ ACOUSTICAL WALL FINISHES	12,809.00	SF	\$ 20.00	\$ 256,180.00	\$ 20.00					\$ -	\$ 256,180.00			
990	7.0	SUBTOTAL-PAINT/ WALL COVERING	12,809.00	BLDG SF		\$ 342,115.75	\$ 26.71					\$ -	\$ 342,115.75	\$ -	\$ -	\$ -
		TOILET PARTITIONS- ADA	2	EA	\$ 1,800.00	\$ 3,600.00	\$ 0.28					\$ -	\$ 3,600.00			
		TOILET PARTITIONS	4	EA	\$ 1,400.00	\$ 5,600.00	\$ 0.44					\$ -	\$ 5,600.00			
		URINAL PARTITIONS	2	EA	\$ 300.00	\$ 600.00	\$ 0.05					\$ -	\$ 600.00			
		GRAB BARS	3	PRS	\$ 315.00	\$ 945.00	\$ 0.07					\$ -	\$ 945.00			
		TOILET PAPER DISPENSERS	7	EA	\$ 100.00	\$ 700.00	\$ 0.05					\$ -	\$ 700.00			
		SEAT COVER DISPENSERS	7	EA	\$ 175.00	\$ 1,225.00	\$ 0.10					\$ -	\$ 1,225.00			
		ELECTRIC HAND DRYERS		EA	\$ 1,500.00	\$ -	\$ -					\$ -	\$ -			
		SANITARY NAPKIN DISPOSALS	1	EA	\$ 125.00	\$ 125.00	\$ 0.01					\$ -	\$ 125.00			
		NAPKIN VENDORS	1	EA	\$ 600.00	\$ 600.00	\$ 0.05					\$ -	\$ 600.00			
		SOAP DISPENSERS	5	EA	\$ 75.00	\$ 375.00	\$ 0.03					\$ -	\$ 375.00			
		MIRRORS	5	EA	\$ 250.00	\$ 1,250.00	\$ 0.10					\$ -	\$ 1,250.00			
		PAPER TOWEL/ TRASH	3	EA	\$ 450.00	\$ 1,350.00	\$ 0.11					\$ -	\$ 1,350.00			
1010	8.0	SUBTOTAL-TOILET ACCESSORIES	12,809.00	BLDG SF		\$ 16,370.00	\$ 1.28					\$ -	\$ 16,370.00	\$ -	\$ -	\$ -
		WINDOW COVERINGS	1,354	SF	\$ 15.00	\$ 20,310.00	\$ 1.59					\$ -	\$ 20,310.00			
		CONFERENCE/ LIBRARY ROOM A/V EQUIPMENT	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 0.78					\$ -	\$ 10,000.00			
		FIRE EXTINGUISHERS/ CABINETS	5	EA	\$ 500.00	\$ 2,500.00	\$ 0.20					\$ -	\$ 2,500.00			
		OPERABLE PARTITIONS	896	SF	\$ 90.00	\$ 80,640.00	\$ 6.30					\$ -	\$ 80,640.00			
		FOOD SERVICE EQUIPMENT	1,120	SF	\$ 125.00	\$ 140,000.00	\$ 10.99					\$ -	\$ 140,000.00			
		BUILDING SIGNAGE	1	LS	\$ 2,500.00	\$ 2,500.00	\$ 0.20					\$ -	\$ 2,500.00			
		DOOR SIGNAGE	48	EA	\$ 75.00	\$ 3,600.00	\$ 0.28					\$ -	\$ 3,600.00			
1099	8.0	SUBTOTAL-MISCELLANEOUS SPECIALTIES	12,809.00	BLDG SF		\$ 259,550.00	\$ 20.26					\$ -	\$ 259,550.00	\$ -	\$ -	\$ -
		BASE CABINETS/ COUNTERTOPS	108	LF	\$ 450.00	\$ 48,600.00	\$ 3.79	WORK BENCHES				\$ -	\$ 48,600.00			
		BRACED COUNTERTOPS	13	LF	\$ 250.00	\$ 3,250.00	\$ 0.25					\$ -	\$ 3,250.00			
		ISLAND- 4x7'	1	EA	\$ 7,000.00	\$ 7,000.00	\$ 0.55					\$ -	\$ 7,000.00			
1160	8.0	SUBTOTAL-CASEWORK	12,809.00	BLDG SF		\$ 58,850.00	\$ 4.59					\$ -	\$ 58,850.00	\$ -	\$ -	\$ -
		FIRE PROTECTION	12,809.00	SF	\$ 7.00	\$ 89,663.00	\$ 7.00					\$ -	\$ 89,663.00			
1530	13.0	SUBTOTAL-FIRE PROTECTION	12,809.00	BLDG SF		\$ 89,663.00	\$ 7.00					\$ -	\$ 89,663.00	\$ -	\$ -	\$ -
		WATER HEATER ALLOWANCE	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 0.78					\$ -	\$ 10,000.00			
		CIRCULATION PUMPS	1	EA	\$ 1,987.50	\$ 1,987.50	\$ 0.16					\$ -	\$ 1,987.50			
		EXPANSION TANKS	1	EA	\$ 750.00	\$ 750.00	\$ 0.06					\$ -	\$ 750.00			
		LAVATORY- COUNTER MOUNT	5	EA	\$ 919.62	\$ 4,598.10	\$ 0.36					\$ -	\$ 4,598.10			
		WATER CLOSETS	7	EA	\$ 1,500.00	\$ 10,500.00	\$ 0.82					\$ -	\$ 10,500.00			
		URINALS	2	EA	\$ 1,448.59	\$ 2,897.18	\$ 0.23					\$ -	\$ 2,897.18			
		SINKS- SINGLE	4	EA	\$ 1,150.00	\$ 4,600.00	\$ 0.36					\$ -	\$ 4,600.00			
		SINKS- TRIPLE	2	EA	\$ 6,500.00	\$ 13,000.00	\$ 1.01					\$ -	\$ 13,000.00			
		DRINKING FOUNTAINS- HI LOW W/ BOTTLE FILLER	1	PRS	\$ 4,500.00	\$ 4,500.00	\$ 0.35					\$ -	\$ 4,500.00			
		GREASE TRAP	1	EA	\$ 15,000.00	\$ 15,000.00	\$ 1.17					\$ -	\$ 15,000.00			
		HOSE BIBBS/ HYDRANTS	3	EA	\$ 285.00	\$ 855.00	\$ 0.07					\$ -	\$ 855.00			
		SERVICE SINKS	1	EA	\$ 750.00	\$ 750.00	\$ 0.06					\$ -	\$ 750.00			
		FLOOR SINKS	1	EA	\$ 650.00	\$ 650.00	\$ 0.05					\$ -	\$ 650.00			
		FLOOR DRAINS	3	EA	\$ 575.00	\$ 1,725.00	\$ 0.13					\$ -	\$ 1,725.00			
		ADD- HARDWIRED SENSORS	14	EA	\$ 300.00	\$ 4,200.00	\$ 0.33					\$ -	\$ 4,200.00			
		ADD- GARBAGE DISPOSAL	1	EA	\$ 850.00	\$ 850.00	\$ 0.07					\$ -	\$ 850.00			
		ROUGH IN TO FIXTURES	22	EA	\$ 5,000.00	\$ 110,000.00	\$ 8.59					\$ -	\$ 110,000.00			
		ROUGH IN AT FIXTURES	22	EA	\$ 750.00	\$ 16,500.00	\$ 1.29					\$ -	\$ 16,500.00			
		CONDENSATE DRAIN LINES	300	LF	\$ 15.00	\$ 4,500.00	\$ 0.35					\$ -	\$ 4,500.00			
		VTR PENETRATION W/ FLASHINGS	3	LOC	\$ 350.00	\$ 1,050.00	\$ 0.08					\$ -	\$ 1,050.00			
		GAS PIPING	12,809	SF	\$ 1.50	\$ 19,213.50	\$ 1.50					\$ -	\$ 19,213.50			
1544	10.0	SUBTOTAL-PLUMBING	22.00	FIX		\$ 228,136.28	\$ 17.81					\$ -	\$ 228,136.28	\$ -	\$ -	\$ -
		HVAC	12,809.00	SF	\$ 50.00	\$ 640,450.00	\$ 50.00					\$ -	\$ 640,450.00			
1546	11.0	SUBTOTAL-HVAC	12,809.00	BLDG SF		\$ 640,450.00	\$ 50.00					\$ -	\$ 640,450.00	\$ -	\$ -	\$ -
		LIGHTING	12,809.00	SF	\$ 18.00	\$ 230,562.00	\$ 18.00	LIGHTING				\$ -	\$ 230,562.00			
		POWER	12,809.00	SF	\$ 20.00	\$ 256,180.00	\$ 20.00	POWER				\$ -	\$ 256,180.00			
		DATA/ SIGNAL	12,809.00	SF	\$ 5.00	\$ 64,045.00	\$ 5.00	DATA/ SIGNAL				\$ -	\$ 64,045.00			
		FIRE ALARM	12,809.00	SF	\$ 5.00	\$ 64,045.00	\$ 5.00	FIRE ALARM				\$ -	\$ 64,045.00			
		SECURITY SYSTEM/ ACCESS CONTROL	12,809.00	SF	\$ 2.50	\$ 32,022.50	\$ 2.50	SECURITY SYSTEM/ ACCESS CONTROL				\$ -	\$ 32,022.50			
1610	12.0	SUBTOTAL-ELECTRICAL SYSTEMS	12,809.00	BLDG SF		\$ 646,854.50	\$ 50.50					\$ -	\$ 646,854.50	\$ -	\$ -	\$ -



Paradise Recreation &
Parks District
SWG & MKA
Estimate Comparison & Analysis
Community Center - 2022

TRADE	SYSTEM	SWG DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL	COST/GSF	MKA DESCRIPTION	QTY	UNIT	UNIT COST	MKA TOTAL	DIFFERENCE	SCOPE /COST	UPGRADE / BETTERMENT	CODE REQUIREMENT
		BLDG SUBTOTAL				\$ 5,266,187.38	\$ 411.13	BLDG SUBTOTAL			\$ -	\$ -	\$ -5,266,187.38	\$ -	\$ -	\$ -
		GENERAL CONDITIONS		6%		\$ 315,971.24		GENERAL CONDITIONS		12.0%		\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
		OVERHEAD & PROFIT		5%		\$ 279,107.93		BONDS AND INSURANCE		2.0%		\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
		BONDS AND INSURANCE		2%		\$ 117,225.33		OVERHEAD / PROFIT		12.0%		\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
								CONSULTANTS		12.0%		\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
								PERMIT FEES		2.5%		\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
		CONTINGENCY		10%		\$ 597,849.19		CONTINGENCY				\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
		SUBTOTAL OF MARK UP				\$ 1,310,153.69	\$ 102.28					\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
		TOTAL MARK UP PERCENTAGE		24.88%						#DIV/0!		\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
		TOTAL HARD COST IN TODAY'S DOLLARS				\$ 6,576,341.07	\$ 513.42					\$ -	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!



NRPA Facility Market Report: Community Profile

**Analysis of:
Undeveloped Park
6626 Skyway
Paradise, CA 95969**

Park and recreation agencies offer a diverse set of offerings and program activities to meet the needs of their communities. But the offerings that work well for one agency, or even one part of an agency's service area, may not be the best fit elsewhere. As a result, park and recreation professionals seek information and insights that empower them to make decisions on the optimal program and service offerings for their communities.

In your hands is the **NRPA Facility Market Report** for 6626 Skyway. This report offers an array of data that provides your agency with a greater understanding of the residents served by the facility, with a particular focus on their habits and interests.

Key Findings About 6626 Skyway:

153,900

Number of residents living within a 30-minute drive of the facility per Census 2021 forecast

35.3

Median age of residents living within a 30-minute drive of the facility per Census 2021 forecast

20.1%

Percentage of adult population living within a 30-minute drive of the facility that exercise at least seven hours per week

Figure 1: Map of Ten, Twenty and Thirty Minute Drives from the Facility

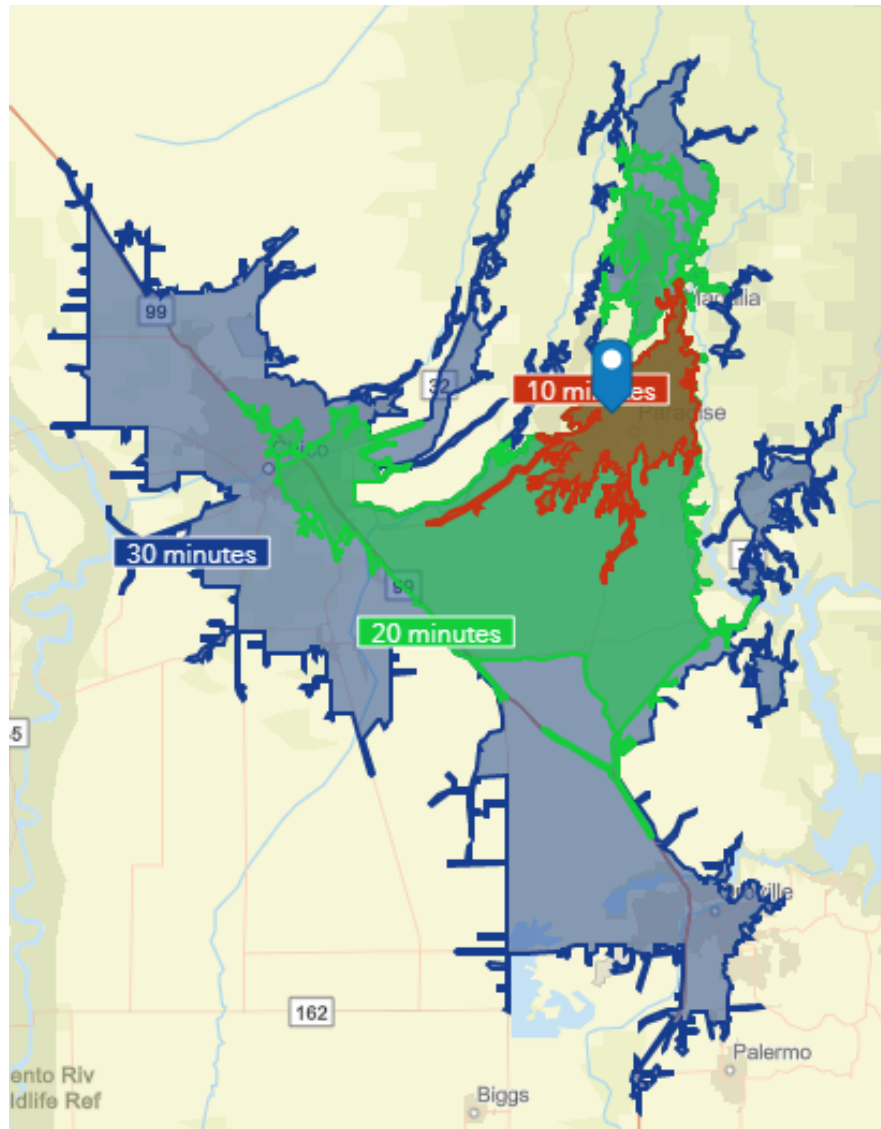


Figure 1 illustrates the physical accessibility, in terms of driving times, of 6626 Skyway. The highlighted areas show the driving times of the facility, broken down into ten (red), twenty (green) and thirty (blue) minute estimated drive time intervals. Although usage and constituent population will vary by the facility type, the 30-minute drive time area is presented as a *general* guideline on the size of the population most likely to visit the facility. That is, those residing within the area shaded blue may represent the most likely users of common facilities such as recreation and community centers, athletic fields, playgrounds, tennis courts, senior centers and aquatic facilities.

About the Residents Who Live Within a 30 Minute Drive of the Facility

Figure 2: 2010 Census Data and 2021 & 2026 Forecast Data of People Residing Within a 30 Minute Drive of the Facility

Summary	Census 2010	2021 Forecast	2026 Forecast
Population	166,185	153,900	162,058
Households	67,194	61,692	64,567
Families	38,295	34,874	36,506
Average Household Size	2.41	2.42	2.43
Owner Occupied Homes	36,010	32,928	34,796
Renter Occupied Homes	31,184	28,764	29,771
Median Age	34.9	35.3	36.3
Median Household Income		\$56,353	\$64,135

Race and Ethnicity	Census 2010		2021 Forecast		2026 Forecast	
	Number	Percent	Number	Percent	Number	Percent
White Alone	137,490	82.7%	121,467	78.9%	125,066	77.2%
Black Alone	2,781	1.7%	3,010	2.0%	3,350	2.1%
American Indian Alone	2,797	1.7%	2,736	1.8%	2,953	1.8%
Asian Alone	7,096	4.3%	8,103	5.3%	9,274	5.7%
Pacific Islander Alone	379	0.2%	399	0.3%	446	0.3%
Some Other Race Alone	7,835	4.7%	9,306	6.0%	10,807	6.7%
Two or More Races	7,808	4.7%	8,880	5.8%	10,162	6.3%
Hispanic Origin (Any Race)	21,188	12.7%	25,258	16.4%	29,811	18.4%

Figure 2 summarizes Census data of the residents living within a 30-minute drive of the facility, including population, household formation and home ownership status. The 2010 data represents actual United States Census data, while the 2021 and 2026 figures are projections developed by Esri. The projections are based on forecasts for births, deaths, international and domestic migration and other factors that influence population shifts. These projections, which naturally are subject to revision, assist your agency in its planning of future programming at the facility over the coming years.

Figure 3: Forecasted Age Trends of People Residing Within a 30-Minute Drive of the Facility

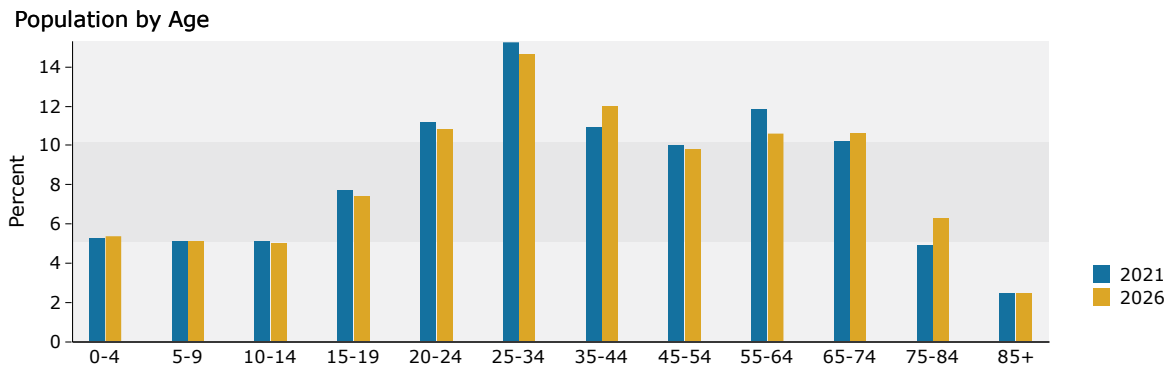


Figure 4: Census 2010 Data and Forecasted Age Trends of People Residing Within a 30-Minute Drive of the Facility

Population by Age	Census 2010		2021 Forecast		2026 Forecast	
	Number	Percent	Number	Percent	Number	Percent
0 - 4	9,299	5.6%	8,106	5.3%	8,676	5.4%
5 - 9	9,160	5.5%	7,873	5.1%	8,265	5.1%
10 - 14	9,398	5.7%	7,803	5.1%	8,107	5.0%
15 - 19	14,086	8.5%	11,790	7.7%	11,999	7.4%
20 - 24	19,933	12.0%	17,202	11.2%	17,532	10.8%
25 - 34	21,409	12.9%	23,611	15.3%	23,711	14.6%
35 - 44	17,556	10.6%	16,814	10.9%	19,422	12.0%
45 - 54	20,986	12.6%	15,346	10.0%	15,833	9.8%
55 - 64	20,554	12.4%	18,226	11.8%	17,191	10.6%
65 - 74	11,701	7.0%	15,733	10.2%	17,098	10.6%
75 - 84	7,743	4.7%	7,563	4.9%	10,220	6.3%
85+	4,361	2.6%	3,834	2.5%	4,003	2.5%

Figures 3 and 4 provide an age distribution of the population living with a 30-minute drive of the facility by age groups, as reported in United States Census and American Community Survey (ACS) data.

Note that the age ranges are not of equal size. The age groups ranging from birth to 24 years old are grouped into five-year increments, ages 25 to 84 are grouped into ten-year increments and individuals 85 years and older are placed into a single age group.

From a recreation programming and planning perspective, the classification of youth and young adults into small age groups aid your agency with programing decisions for children and young adults. Whereas adults within a ten-year age range (e.g., ages 35 to 44) may likely share similar recreation interests, the similarly large size age groups may not make as much sense for children and young adults. For example, recreation interests of five year olds have few similarities of those of 15 year olds. Hence, the five-year age ranges for the younger age groupings provide your agency with more valuable insights about the relative size of the youth population when considering their recreation needs.

Personal Interests, Activities and Spending Habits

Figures 5 - 8 summarize the personal interests, activities, and spending habits of residents living within a 30-minute drive of the facility. These tables include predictors of recreation activity and spending that better inform programming decision making for your facility.

Pay particular attention to the Market Potential Index, or MPI. The MPI represents the relative likelihood of adults living near your facility to engage in a particular activity in comparison to the U.S. average. This measure is indexed to 100, so that an MPI greater than 100 indicates a greater than average likelihood (relative to the whole U.S.) to participate in the activity while an MPI less than 100 suggests a less than average likelihood to engage in the activity.

Figure 5: Weekly Exercise Habits of People Residing Within a 30-Minute Drive of the Facility

	Expected Number of Adults	Percent	MPI
Spends 1-3 hours exercising per week	29,059	23.3%	98
Spends 4-6 hours exercising per week	26,188	21.0%	104
Spends 7+ hours exercising per week	25,155	20.1%	98

Figure 5 shows the weekly exercise habits for people within a 30-minute drive of your facility. The percentages are the proportion of adults living within a ten-minute drive of the facility that exercise one to three, four to six or seven-plus hours a week. An MPI value greater of 100 indicates a greater percentage of the adult population living within a 30-minute drive of the facility exercises one to two, three to five or six-plus hours a week versus the U.S. as a whole.

Figure 6: Participation Rates of Select Recreation Activities of People Residing Within a 30-Minute Drive of the Facility

	Expected Number of Adults	Percent	MPI
Participated in aerobics in last 12 months	8,431	6.7%	93
Participated in basketball in last 12 months	10,233	8.2%	106
Participated in yoga in last 12 months	12,489	10.0%	111
Participated in weight lifting in last 12 months	13,979	11.2%	105
Participated in tennis in last 12 months	5,152	4.1%	110
Participated in soccer in last 12 months	5,833	4.7%	109

Figure 6 presents data on the level of adult participation in select recreation activities among residents living within a 30-minute drive of the facility. Using this data, you can estimate the interests of residents in your facility's service area, helping inform programming planning decisions.

Figure 7: Social Media Usage of People Residing Within a 30-Minute Drive of the Facility

	Expected Number of Adults	Percent	MPI
Facebook	83,872	67.1%	104
YouTube	72,194	57.8%	107
Twitter	23,084	18.5%	121

Figure 7 shows the level of social media usage of adult residents that reside within a 30-minute drive of your facility. Understanding the social media habits of the residents living near the facility informs your agency on the potential efficacy of social media channels in supporting marketing strategies for the facility's programming and services.

Figure 8: Spending Habits on Recreation Activities of People Residing Within a 30-Minute Drive of the Facility

	Spending Potential Index	Average Annual Amount Spent	Total
Total Spent on Entertainment/Recreation Fees and Admissions	85	\$629.43	\$38,830,859
- Tickets to Theatre/Operas/Concerts	86	\$69.82	\$4,307,262
- Tickets to Movies	92	\$51.35	\$3,168,086
- Tickets to Museums/Parks	87	\$29.54	\$1,822,661
- Admission to Sporting Events	82	\$53.00	\$3,269,918
- Fees for Participant Sports	86	\$99.18	\$6,118,382
- Fees for Recreational Lessons	78	\$110.21	\$6,798,901
- Membership Fees for Social/Recreation/Civic Clubs	87	\$215.26	\$13,280,121

Figure 8 summarizes the spending habits of nearby residents on recreation activities by presenting the Spending Potential Index (SPI) and average annual spending on select recreation and leisure activities. Similar to the MPI, the SPI is indexed such that a reading of 100 represents average spending among all U.S. households. Hence, a reading above 100 means residents living within a 30-minute drive of the facility spends more on average on the particular activity relative to the U.S. as a whole.

While all of the leisure activities presented in the table may not be relevant to your facility, these data provide your agency with guidance on the leisure interests of your patrons, as well as their ability/willingness to pay for those experiences. For example, a population that has a higher than average SPI for "Fees for Recreational Lessons" may indicate a significant opportunity—and/or a greater willingness to pay—for high quality fee-based recreation programs at your facility.

Final Thoughts

While the information within this report is not intended to be indicative of the entire population served by 6626 Skyway, it gives your agency insights on the potential market for the facility with a particular focus on those living within a 30-minute drive. One note of caution: the analysis provided within this report is meant to be for informational purposes only and does not represent a recommendation by NRPA for the facility's operations.

The Premier Membership Advantage

This report is only one example of the many benefits and resources available to you as a Premier member of NRPA. Your all-inclusive membership gives your agency maximum value and convenience to NRPA's exceptional benefits and resources including:

- Up to 30% discount on NRPA products and services.
- A bulk purchasing discount on conference registration, certification, online learning and more.
- 10 free Premier-exclusive webinars.
- Access to approximately \$2.4 million in grant opportunities annually.
- Member discounts on insurance, background screenings, software and more.

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PARADISE COMMUNITY CENTER

Community Survey Results



Summary

Paradise Community Center tasked Blue Flamingo with outreach to the community for input on the rebuilding of the former Senior Center. We conducted this outreach through the use of the following methodologies:

- Open house at PRPD to invite the public to participate in person
- Direct link to online survey
- Direct telephone calls
- Promotion of the survey through the following avenues:
 - Direct email requests to groups/organizations
 - Direct emails to community influencers
 - Direct postings to community social media groups
 - Butte 211 text blasts
 - Town of Paradise Weekly update (4 consecutive weeks)
 - Social media posts
 - Radio announcement on KPAY
 - Television announcement on Action News Now
 - Online link on Action News Now
 - Email outreach via Town of Paradise list
 - Email outreach via partner agency lists

**Total Online
Responses = 551**



Summary

Blue Flamingo provided outreach to many organizations on the ridge inviting them to participate in the survey on behalf of their organizations. Many chose not to respond as spokespeople, but rather encouraged their boards/members to participate. Some of the organizations we reached out to via email and/or phone include:

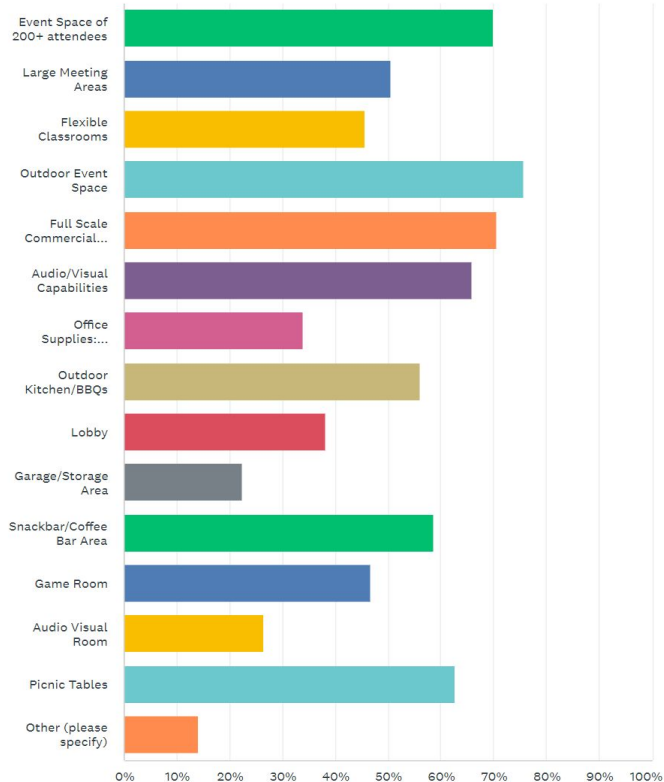
- Rebuild Paradise
- Paradise Chamber of Commerce
- Paradise Arts Guild
- Theater on the Ridge
- PAC
- Regenerating Paradise
- Butte County Officials
- Elected Officials
- Local Businesses
- Town of Paradise
- Paradise Ballet

**Total Online
Responses = 551**

Question 1:

What amenities do you think are important to the rebuilding of PCC? (Please check all that apply)

Answered: 549 Skipped: 2



Amenity Priorities:

54

- Outdoor Event Space
- Room for 200 +
- Full Commercial Kitchen
- AV Capabilities
- Picnic Tables

Q1: Priority by Percentage

55

ANSWER CHOICES	RESPONSES	
Outdoor Event Space	75.59%	415
Full Scale Commercial Kitchen	70.67%	388
Event Space of 200+ attendees	69.95%	384
Audio/Visual Capabilities	65.94%	362
Picnic Tables	62.66%	344
Snackbar/Coffee Bar Area	58.65%	322
Outdoor Kitchen/BBQs	56.10%	308
Large Meeting Areas	50.46%	277
Game Room	46.63%	256
Flexible Classrooms	45.72%	251
Lobby	38.25%	210
Office Supplies: Printer, Copier	33.88%	186
Audio Visual Room	26.41%	145
Garage/Storage Area	22.40%	123
Other (please specify)	Responses 14.03%	77
Total Respondents: 549		

Q1: Additional Comments

By and large, respondents are looking for a place for groups of all ages to gather and have fun.

Popular requests:

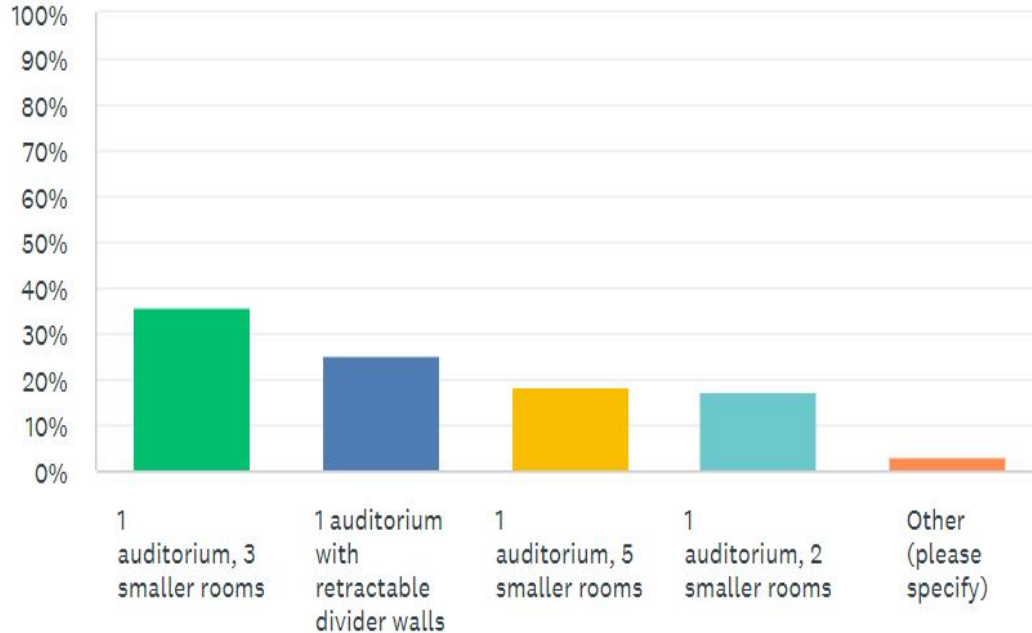
- Dance floor area
- Small stage
- Health + Wellness / Group Classes
- Teen room
- Snack Bar
- Accessible Facilities for those disabled / need assistance
- Parking / Easy Drop off area / Covered



Question 2:

How many rooms would you ideally want?

Answered: 544 Skipped: 7



Priority:

1 main auditorium +
3 smaller rooms

Q2: Comments

ANSWER CHOICES		RESPONSES	
▼ 1 auditorium, 3 smaller rooms		36.03%	196
▼ 1 auditorium with retractable divider walls		25.37%	138
▼ 1 auditorium, 5 smaller rooms		18.20%	99
▼ 1 auditorium, 2 smaller rooms		17.28%	94
▼ Other (please specify)	Responses	3.13%	17

Additional Requests:

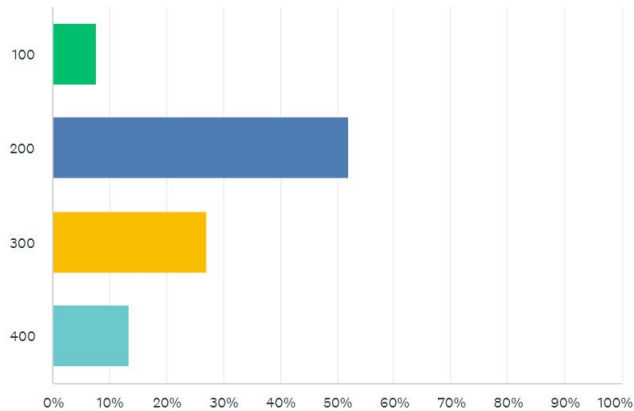
- Best design for maximum occupancy



Question 3:

How many people should the space accommodate?

Answered: 541 Skipped: 10

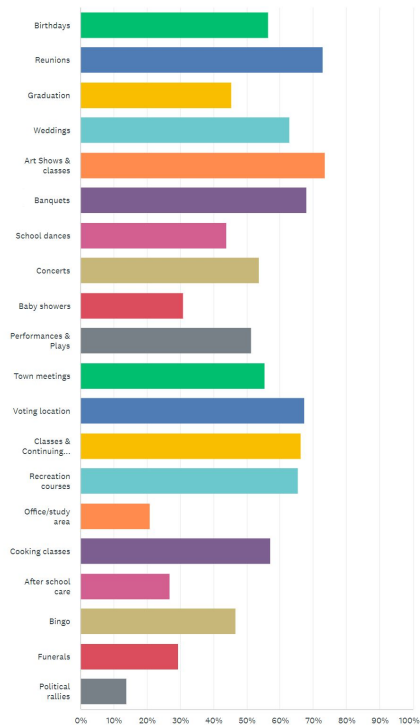


ANSWER CHOICES	RESPONSES
100	7.58% 41
200	51.94% 281
300	26.99% 146
400	13.49% 73

Question 4:

What kind of events would you want to see at PCC? (check all that apply)

Answered: 545 Skipped: 6



Top Responses:

- Art Shows & Classes
- Gatherings (birthday, reunion, wedding)
- Banquets
- Voting Location
- Classes & Continuing Education
- Recreation Courses

Question 4:

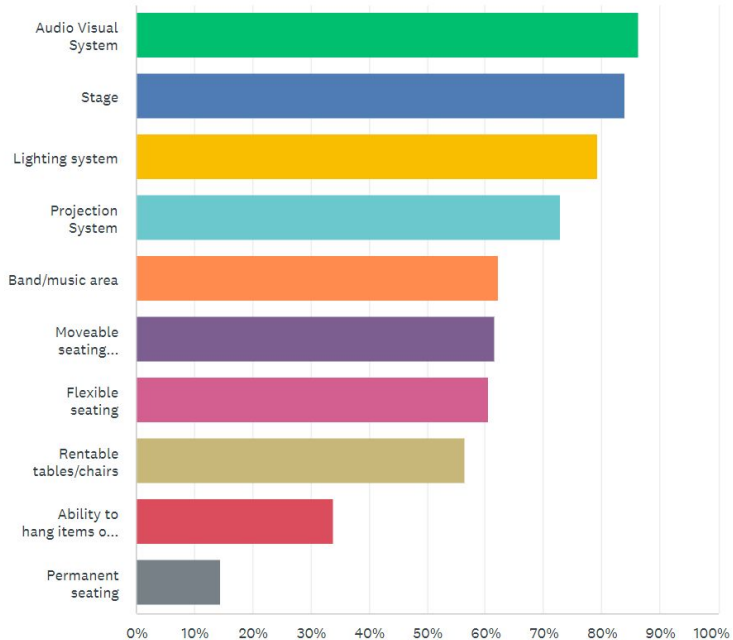
ANSWER CHOICES	RESPONSES
▼ Art Shows & classes	73.58% 401
▼ Reunions	73.03% 398
▼ Banquets	68.07% 371
▼ Voting location	67.34% 367
▼ Classes & Continuing education	66.24% 361
▼ Recreation courses	65.50% 357
▼ Weddings	62.94% 343
▼ Cooking classes	57.25% 312
▼ Birthdays	56.51% 308
▼ Town meetings	55.41% 302
▼ Concerts	53.76% 293
▼ Performances & Plays	51.38% 280
▼ Bingo	46.61% 254
▼ Graduation	45.32% 247
▼ School dances	43.85% 239
▼ Baby showers	31.01% 169
▼ Funerals	29.36% 160
▼ After school care	26.79% 146
▼ Office/study area	20.92% 114
▼ Political rallies	13.76% 75
Total Respondents: 545	



Question 5:

**What features would you like to see in the auditorium?
(check all that apply)**

Answered: 546 Skipped: 5



Priority:

- AV System
- Stage
- Lighting System

Question 5:

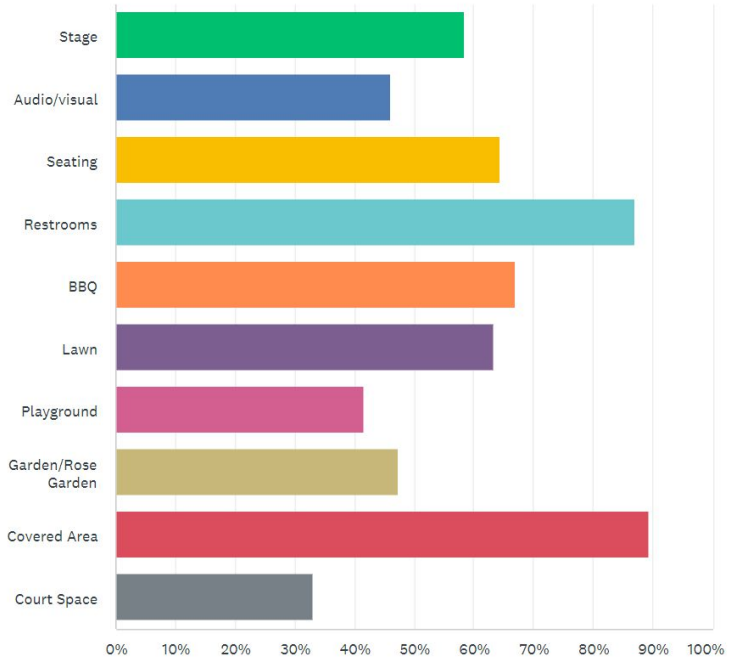
ANSWER CHOICES	RESPONSES
▼ Audio Visual System	86.45% 472
▼ Stage	84.07% 459
▼ Lighting system	79.30% 433
▼ Projection System	72.89% 398
▼ Band/music area	62.27% 340
▼ Moveable seating (foldable chairs)	61.54% 336
▼ Flexible seating	60.62% 331
▼ Rentable tables/chairs	56.59% 309
▼ Ability to hang items on walls	33.88% 185
▼ Permanent seating	14.47% 79
Total Respondents: 546	



Question 6:

If an outdoor space is created, what amenities would you like to see included? (check all that apply)

Answered: 546 Skipped: 5



Priority:

- Covered area
- Restrooms
- BBQ



Question 6:

ANSWER CHOICES	RESPONSES
▼ Covered Area	89.38% 488
▼ Restrooms	87.00% 475
▼ BBQ	66.85% 365
▼ Seating	64.29% 351
▼ Lawn	63.37% 346
▼ Stage	58.42% 319
▼ Garden/Rose Garden	47.44% 259
▼ Audio/visual	46.15% 252
▼ Playground	41.58% 227
▼ Court Space	33.15% 181
Total Respondents: 546	



Question 7:

Q7 What kind of events or activities would you like to see come to Paradise, if they had a space like this to use?

gatherings activities ages movies Garden cooking classes friendly educational sure
 Reunions Dinner place Paradise Local Outdoor adults health Concerts plays bingo
 cooking Concerts Farmers market fairs painting classes venues Outdoor concerts
 craft fairs movie night entertainment hold performances fun
 art shows larger family Yoga festivals Education Small
 performing arts center etc cultural art anything Plays family events
 Senior fundraisers Music children Concerts Bands
 events Center classes things community games
 kids Musical activities parties space private dance seminars
 shows antique community events see meetings variety
 speakers bring car shows music theater groups classes games
 live music garden shows use club theater ages small concerts areas
 craft shows hobby weddings indoor lectures celebrations need together school
 wedding town Family oriented exercise next door Social craft

Top Requests:

- Events
- Concerts
- Classes
- Music
- Community gatherings
- Senior activities
- Kid activities



Question 8:

Is there anything else we should consider when building the new Paradise Community Center?

Answered: 354 Skipped: 197

- Cost
- Place for young and old alike
- Senior activities
- Versatility
- Higher ceilings
- Plenty of parking
- Kitchen rental opportunities
- Accessibility features (ramps, limited/no stairs)
- Keep rentals low/no cost for non-profits

67

“A versatile facility that can accommodate anything from weddings to smaller private meetings”



Questions 9-13:

Demographics

Zip codes:

- Dominant: Ridge Communities (Paradise, Magalia, etc)
- Second: Chico
- Third: Oroville

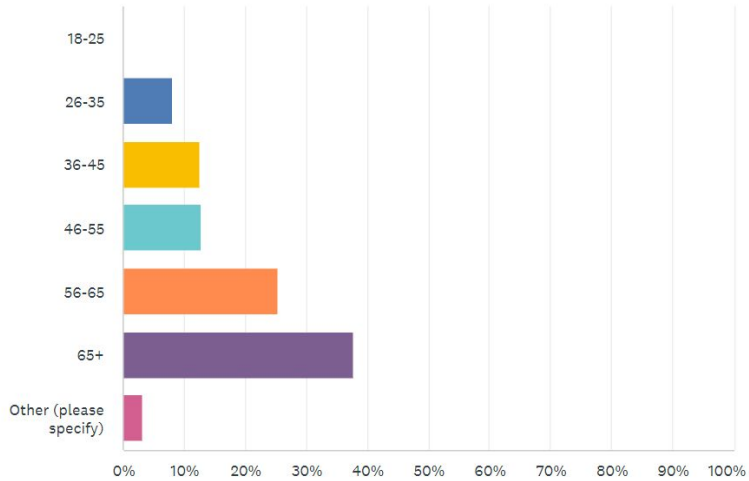
Occupation:

Q10 What is your occupation?



Questions 9-13:

What is your age?



ANSWER CHOICES		RESPONSES
65+		37.83% 199
56-65		25.29% 133
46-55		12.74% 67
36-45		12.55% 66
26-35		8.17% 43
Other (please specify)	Responses	3.23% 17
18-25		0.19% 1
TOTAL		526

Questions 9-13:

Q12 Are you currently involved in any Paradise Community Groups

back Gold Nugget Museum MOMS Paradise Stronger **currently** Paradise Rotary **club** time
group Guild Ridge fire **Paradise** Art Center **Yes**
Foundation **yet** Church Nope **community** Zone **volunteer** Rebuild
Moms ridge yet moved moved back Paradise Art Center Rotary



Capacity: **200+**

Design: **Auditorium + 3 rooms**

#1 Want: **Outdoor event space**

Conclusion:

The community is excited for the rebuild.

Overwhelmingly, the results are positive with respondents looking for a flexible space that serves all ages, is accessible for senior and those with disabilities, includes outdoor areas and a commercial kitchen.

There is a large demand for programmed events such as classes, game nights, cooking classes and more.





**thank
you**

(530) 210-2391

1222 Esplanade Ave Chico, California 95926

blueflamingomarketing.com



ENTRY PLAZA & ARRIVAL

- ARRIVAL PLAZA & GATE
- 4'-6" H PRIVACY WALL
- DROP-OFF
- INDOOR/OUTDOOR CIRCULATION

BACK PLAZA/GAME AREA

- COVERED PATIO
- SMALLER EVENT ROOM ACCESS
- GAME AREA
 - CORNHOLE
 - BOCCIE BALL
 - ETC..
- SHADE TREES
- FOOD TRUCKS

STORAGE CONTAINERS

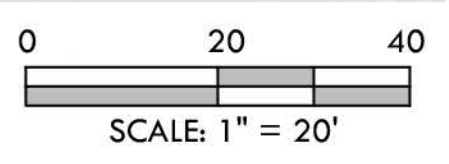
- 8'X28'
- EXTRA STORAGE

COMMUNITY CENTER

- 11,400 SF GROSS
- (2) OFFICES
- CONFERENCE ROOM
- (2) MULTI-STALL RESTROOMS
- COMMERCIAL KITCHEN
- STORAGE
- 8,400 SF BIG EVENT ROOM
- 3,000 SF SMALLER EVENT

FORMAL EVENT PLAZA

- 15'X20' ELEVATED PLATFORM
- LARGE TURF AREA
- SMALL EATS + BEVERAGE CONTAINER
- SHADE TREES + PLANTING



PARADISE COMMUNITY CENTER - OPTION A

MASTER PLAN 877 NUNNELEY RD. PARADISE CA APN# 053-120-085-000





ENTRY PLAZA/ARRIVAL

- PRIVACY WALLS
- GATEWAY ENTRY
- GLASS FOYER
- CIRCULATION

BACK PLAZA

- 55' X 15' COVERED PATIO
- GAME AREA
- FOOD TRUCKS
- INDOOR/OUTDOOR ACCESS

COMMUNITY CENTER

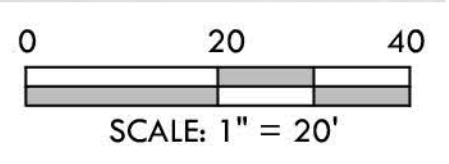
- 9,750 SF GROSS + 225 SF FOYER
- (1) OFFICE
- (1) CONFERENCE ROOM
- M/W RESTROOM
- COMMERCIAL KITCHEN
- STORAGE
- 4,400 SF BIG ROOM W/ STAGE
- 2,600 SF SMALLER RM.

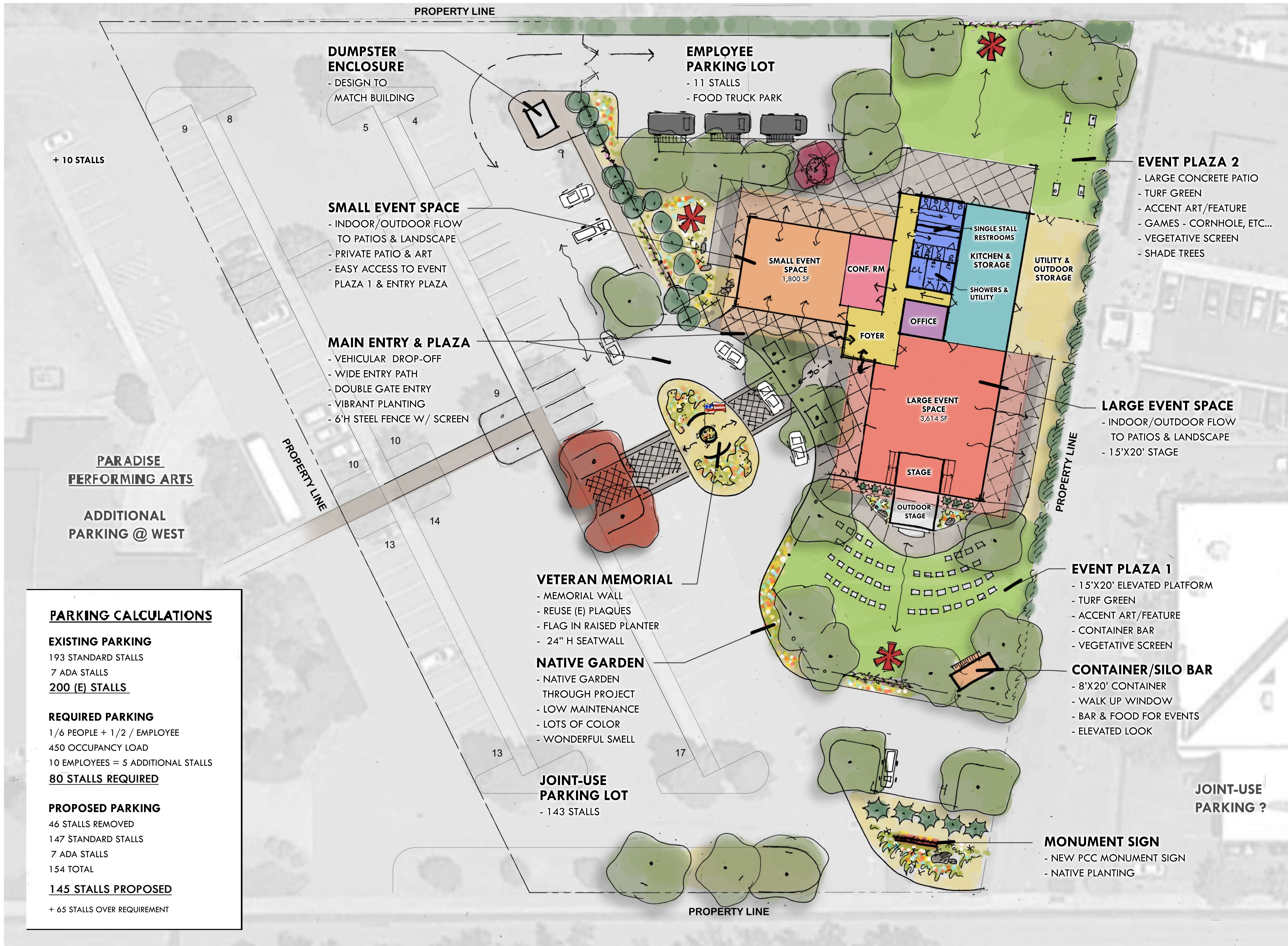
FORMAL PLAZA

- 20' X 20' STAGE
- TURF AREA
- MULTI-USE
- SHADE TREES + PLANTING



PARADISE COMMUNITY CENTER - OPTION B
 MASTER PLAN 877 NUNNELEY RD. PARADISE CA APN# 053-120-085-000





COMMUNITY CENTER DATA

10,000 SF BUILDING
450 OCCUPANCY LOAD

SMALL EVENT SPACE
40'X45' = 1,800 SF
A2 = 120 OCC.

CONFERENCE ROOM
32'X20' = 640 SF
A2 = 42 OCC.

FOYER
22'X25' = 550 SF
A2 = 36 OCC.

LARGE EVENT SPACE
~56'X65' = 3,614 SF
A2 = 240 OCC.

OFFICE
14'X20' = 280 SF
B = 2 OCC.

KITCHEN & STORAGE
28'X62' = 1,736 SF
200' = 8 OCC.

RESTROOMS
700 SF
- OCC.

EGRESS
684 SF
- OCC.

OUTDOOR (not included in load)
OPEN SPACE
30,000 SF
A3 = 1,000 OCC.

PLUMBING CALCULATION

SINGLE RESTROOMS
(10) TOILETS, (10) SINKS

UTILITY & SHOWERS
- 2 SHOWERS
- UTILITY ROOM

+ 10 STALLS

PARADISE PERFORMING ARTS

ADDITIONAL PARKING @ WEST

PARKING CALCULATIONS

EXISTING PARKING

193 STANDARD STALLS
7 ADA STALLS

200 (E) STALLS

REQUIRED PARKING

1/6 PEOPLE + 1/2 / EMPLOYEE
450 OCCUPANCY LOAD
10 EMPLOYEES = 5 ADDITIONAL STALLS

80 STALLS REQUIRED

PROPOSED PARKING

46 STALLS REMOVED
147 STANDARD STALLS
7 ADA STALLS
154 TOTAL

145 STALLS PROPOSED

+ 65 STALLS OVER REQUIREMENT

VETERAN MEMORIAL

- MEMORIAL WALL
- REUSE (E) PLAQUES
- FLAG IN RAISED PLANTER
- 24" H SEATWALL

NATIVE GARDEN

- NATIVE GARDEN THROUGH PROJECT
- LOW MAINTENANCE
- LOTS OF COLOR
- WONDERFUL SMELL

JOINT-USE PARKING LOT

- 143 STALLS

EVENT PLAZA 1

- 15'X20' ELEVATED PLATFORM
- TURF GREEN
- ACCENT ART/FEATURE
- CONTAINER BAR
- VEGETATIVE SCREEN

CONTAINER/SILO BAR

- 8'X20' CONTAINER
- WALK UP WINDOW
- BAR & FOOD FOR EVENTS
- ELEVATED LOOK

MONUMENT SIGN

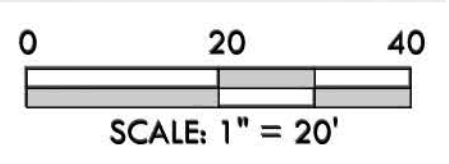
- NEW PCC MONUMENT SIGN
- NATIVE PLANTING

EVENT PLAZA 2

- LARGE CONCRETE PATIO
- TURF GREEN
- ACCENT ART/FEATURE
- GAMES - CORNHOLE, ETC...
- VEGETATIVE SCREEN
- SHADE TREES

LARGE EVENT SPACE

- INDOOR/OUTDOOR FLOW TO PATIOS & LANDSCAPE
- 15'X20' STAGE



PARADISE COMMUNITY CENTER - OPTION C

MASTER PLAN 877 NUNNELEY RD. PARADISE CA APN# 053-120-085-000



Staff Report

September 14, 2022



DATE: 8/22/2022
 TO: Board of Directors (BOD)
 FROM: Kristi Sweeney, Assistant District Manager
 SUBJECT: Approval of Consultant Agreement to Support Education and Grant Program Efforts

Report in Brief

In the aftermath of wildfire and the COVID pandemic, the District developed numerous projects to address youth mental and physical wellness. To deliver these programs, the District has developed a constellation of partnerships throughout the County. These efforts have yielded grant funding to expand these efforts. Many of these efforts stem from the Outdoor Education for All (OEFA) collaborative that the District now hosts. For example, the District continues to develop the "Healing Trauma through Nature" grant program (\$100,000) funded by the North Valley Community Foundation, and the recently awarded Proposition 64 Youth Community Access grant (\$299,592) from the California Natural Resources Agency entitled "Elements". This 2-year program will start in Fall of 2022 and conclude in July of 2024. The program is based on a student led model shared with us from the Butte County Office of Education and will intensively work with students over a few months.

Because of limited capacity, staff proposes to hire a consultant to coordinate these programs and complete the project management and administrative requirements of the grant (program assessment, event timeline and calendar, data gathering, writing reports, submitting reimbursement requests). In addition, the consultant will complete other District priorities as they arise such as writing and reviewing grant and funding proposals or school program coordination.

Fortunately, the District is working with Dr. Anne Stephens, who has an excellent track record of delivering programs and training teachers in her roles with school districts, State Office of Education, and Chico State. Dr. Stephens has long been associated with the OEFA collaborative as well and developed the Elements proposal. Adding Dr. Stephens to the team as a consultant will help ensure the District's success in executing the grants already awarded as well as increasing capacity and potential to earn additional new grants.

The agreement proposed would not exceed \$55,000 between September 2022 and December 2024. Grant funding would contribute \$45,000 over this 2-year timeframe and the District would draw up to \$10,000 from the Outside Professional Services budget line item.

Recommendation: *Authorize the District Manager to finalize the agreement.*

Attachments:

- A. Draft Consultant Agreement

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2022/22.0914/BOD.Consultant.Agreement.Stephens.Report.22.0914.docx

9/7/2022

**2022-2024 CONSULTING AGREEMENT
BETWEEN THE PARADISE RECREATION AND PARK DISTRICT AND
DR. ANNE STEPHENS**

This agreement is executed by and between Paradise Recreation and Park District, a California recreation and park district (the “District”), and Dr. Anne Stephens, an assistant professor in the Department of Science Education at California State University, Chico (the “consultant”) and is based upon the following facts:

A. District desires to engage Consultant as an independent contractor to perform the services on the terms and conditions set forth below.

B. Consultant desires to accept such engagement as an independent contractor for District to perform the Services on the terms and conditions set forth below.

In consideration of the foregoing facts, the recital of which is incorporated below by this reference as though fully set forth, and of the mutual conditions, covenants and promises set forth below, the parties agree as follows:

1. **Scope of Services.** District hereby engages Consultant to provide services as described in the attached Exhibit “A” - Scope of Work (the “Services”). Upon mutual written agreement, the Services may be amended to allow for changes or addition as projects under this agreement with all other terms remaining in force.

2. **Standard of Care.** Consultant’s services performed under this agreement will be performed in a manner consistent with the care and skill ordinarily exercised by members of Consultant’s profession practicing under similar conditions at the same time and in the same or similar locality. When Contractor incorporates in his findings and recommendations information supplied by District and others, such findings and recommendations shall be deemed true and correct to the best of Consultant’s knowledge and belief. No person or entity other than District and Consultant shall be a party to or a beneficiary of this Agreement.

3. **Status as Independent Contractor.** District and Consultant agree that Consultant, in performing the above services, is an independent contractor of District and is not an employee of the District and nothing herein at any time shall be construed to create the relationship of employer-employee or of joint venturers between District and Consultant. Under no circumstances shall Consultant look to District as an employer or as a partner. Consultant shall not be entitled to any benefits accorded to District's employees, including, without limitation, Workers' Compensation, disability insurance, vacation or sick pay. Consultant shall be free to perform similar or other services for other persons during the term hereof so long as such does not interfere with Consultant's timely performance of the services to be performed by it under this Agreement.

4. **Term.** The term of this agreement shall commence upon 9/13/2022 hereof and conclude by 12/31/2024 or sooner, when the scope of work is completed. Notwithstanding the foregoing, this Agreement may be terminated by either party by written notice should the other party fail substantially to perform its obligations under this agreement and continue such default after the expiration of a seven-day notice period. Either party may terminate this agreement without necessity of cause upon 30-day advance written notice to the other. If the District terminates this Agreement in the absence of default by Consultant, Consultant shall be paid for services performed and costs incurred by her prior to his receipt of notice of termination from District, including reimbursement for direct expenses due, plus an additional amount, not to exceed ten percent of charges incurred to the termination notice date, to cover services to orderly close the work and prepare project files and documentation, plus any additional direct expenses incurred by Consultant including but not limited to cancellation fees or charges. Consultant will use reasonable efforts to minimize such additional charges. This agreement may be extended for up to one year upon mutual written agreement of both parties.

5. **Payment.** District agrees to pay Consultant in installments upon completion of each task and delivery of the Deliverables therefor as identified in Exhibit "A." Exhibit "B" sets forth the cost schedule for this project upon which the foregoing sum is based.

6. **Insurance Coverage.** Consultant will comply with Worker's Compensation insurance requirements under State law. During the performance of this Agreement Consultant will maintain automobile liability insurance each with a limit of not less than \$2 million on an occurrence basis.

7. **Compliance with Laws.** District and Consultant shall each use reasonable care in their efforts to comply with laws, codes, ordinances and regulations in force at the time of the performance by each under this Agreement, insofar as such laws are applicable to a party's performance. Unless otherwise provided for in the Scope of Work of this agreement or by law, the responsibility for making any disclosures or reports to any third party, for notifying all governmental authorities of the discovery of hazardous materials on the jobsite, and for taking corrective, remedial, or mitigative action shall be solely that of District. Consultant shall comply with California's Prevailing Wage Law and Worker's Compensation Law should he employ others to work for her in performing the Services required of her under this agreement.

8. **No Authority to Act as Agent.** Consultant acknowledges and agrees that she has no implied, inherent or apparent authority to act as an agent for District or bind District in any manner other than in performing the above services or to in any way obligate or bind the District. Consultant further covenants that it shall not make any implied or actual representations to any other person that he has any such authority.

9. **Indemnification.** Consultant hereby agrees to indemnify and hold District free and harmless of and from any and all claims, demands, causes of action, actions, liability, damages, costs and expenses, including attorney's fees incurred by District in enforcing this provision or in defending itself, arising out of or in any way connected with his or his employees' or agents' performance of the above services, whether resulting from their willful acts or negligence.

10. **General Provisions.**

a. This agreement shall constitute the entire agreement between the parties as to the subject matter hereof.

b. This agreement shall not be assigned by either party without advance written permission from the other party.

c. This agreement shall not be revised without the written consent of either party.

d. If any provision or portion hereof is held unconstitutional, invalid or unenforceable, so long as the remainder of this agreement, if performed, allows for complete performance by each party of their obligations under the agreement, it shall be deemed severable and shall not be affected and shall remain in full force and effect.

e. This agreement shall be interpreted and construed in accordance with the laws of the State of California.

f. Either party's failure to enforce any provision or provisions of this agreement shall not be in any way construed as a waiver of any such provision or provisions or prevent that party thereafter from enforcing each and every other provision of this agreement.

g. Should litigation or arbitration be brought to enforce the terms of this agreement, the prevailing party will be entitled to costs and reasonable attorney's fees.

Executed by signatures on the dates below.

DISTRICT:

Paradise Recreation and Park District, a California recreation and park district

By: _____ Date: ___/___/___
Daniel S. Efseaff, District Manager

CONSULTANT:

By: _____ Date: ___/___/___
Dr. Anne K. Stephens

[https://paradisepdpd-my.sharepoint.com/personal/defseaff_paradisepdpd_com/Documents/Dan_OneDrive/Admin/Agreements/2022_Consultant_Agreement_Stephens_\(draft\)_22.0816.docx](https://paradisepdpd-my.sharepoint.com/personal/defseaff_paradisepdpd_com/Documents/Dan_OneDrive/Admin/Agreements/2022_Consultant_Agreement_Stephens_(draft)_22.0816.docx)
Rev. 08/16/2022

CONSULTANT AGREEMENT
Exhibit A – SCOPE OF WORK
PARADISE YOUTH COMMUNITY ACCESS “ELEMENTS” PROJECT and
DISTRICT-RELATED PROJECTS

The District is working on numerous projects to address youth mental and physical wellness in the aftermath of catastrophic wildfire and the isolation and stress due to the COVID pandemic. Currently in place are the \$100,000 “Healing Trauma through Nature” grant program through the North Valley Community Foundation, and the recently awarded \$299,592 Proposition 64 Youth Community Access grant from the California Natural Resources Agency entitled “Elements”. This 2-year program will start in Fall of 2022 and conclude in December of 2024.

CONSULTANT

The following describes the role and responsibilities and scope of work and/or services that Consultant will provide to the District.

Healing Trauma through Nature Grant

The work will include the following tasks:

- 1 Develop Project Information**
 - 1a Ongoing review of project documentation (reports, meeting minutes, coordinating with program partners such as Butte County Office of Education, Youth for Change, etc.)
 - 1b Assist in communication with the North Valley Community Foundation.

- 2 Public Outreach and Engagement**
 - 2a Prepare accessible educational materials describing project goals
 - 2b Help refine District webpage to include project information
 - 2c Prepare for and conduct informational meetings for public.
 - 2d Respond to public questions and follow up with potentially willing participants in the project.

- 4 Develop and Carry out program research and evaluation**
 - 3a Develop and implement pre-survey with participants
 - 3b Conduct ongoing interviews throughout the course of the program with participants
 - 3c Conduct exit interviews and post surveys
 - 3d Write final report for grantor and other interested parties.

- 5 Ongoing Project Management**
 - 4a Provide recommendations and oversee work of additional consultants.
 - 4b Develop and maintain file structure for all project documentation and communication.
 - 4c Assist in staff report preparation and attend BOD meetings.
 - 4d Regular meetings with project director to discuss project status, updates.
 - 4e Research approaches to other collaborative local and/or regional programs relevant to this project

District-Related Projects

The District has several education-related efforts that the consultant may support. These include teacher professional learning related to PRPD programs; Expanded Learning Programs through the Region 2 STEAM Hub and Butte County Office of Education; watershed education programs related to the Feather River and Butte Creek Watershed and State Water Project.

1 District Project Management

- 1a Work with program coordinator to establish timelines and event calendar
- 1b Assist in staff report preparation and attend BOD meetings.
- 1c Write and review grant and funding proposals.
- 1d Additional program tasks may be added with mutual written consent.

ELEMENTS Grant

Tasks as outlined in the proposal:

- Task #1: Assemble the 15 member Youth Advisory Council by working with teachers, Boys and Girls Club, Youth for Change, tribal leaders, and University Faculty to select students who are representative of their peers and who show potential as future leaders.
- Task #2 Work with the YAC and the Gateway Mountain Center staff to design pre-assessment survey and interview questions.
- Task #3 Schedule monthly meetings (initially by Zoom, then Face to Face) for the Youth Advisory.
- Task #4 The Youth Advisory will create a “brand” for the “Elements” program by creating a logo and social media presence and create press releases about the program.
- Task #5 The YAC works with OEFA partners to expose students to new outdoor recreational activities throughout the year (see program calendar in grant application)

YAC shares events via social media and OEFA partner newsletters.
- Task #6 Continue to develop training modules for the YAC monthly meeting around leadership, 21st Century Skills, and Social Emotional Learning/ wellness.
- Task #7 Plan Weekend Retreat for YAC and Advisory Board with the Gateway Mountain Center

Exhibit B – Schedule and Budget
CONSULTANT AGREEMENT
PARADISE YOUTH COMMUNITY ACCESS “ELEMENTS” PROJECT

The Consultant will provide services consistent with the funding agreement that the District has with the State of California for the Elements Project (Exhibit C).

The Consultant will complete the tasks listed in Exhibit A and also complete Project Management Tasks associated with funding requirements for the District. This may include reports, billing narrative, and review of costs and billing invoices.

The Consultant will bill according to a rate not to exceed \$46.00 per hour. Mileage may be reimbursed according to the District’s approved rate of 0.585/mile. Changes to this rate will be updated as necessary with changes to fee schedules.

The Consultant will bill on a time and materials basis according to a rate of \$46.00 per hour. Specific tasks are subject to modification per the direction of the District Manager.

Healing Trauma Through Nature Grant work not to exceed \$15,000.

ELEMENTS Grant work not to exceed \$30,000.

District needs work not to exceed \$10,000.

**Exhibit C – Funding Agreements
(A. State of California and B. North Valley Community Foundation)
ASSOCIATED WITH
PARADISE YOUTH COMMUNITY ACCESS “ELEMENTS” PROJECT**

A. Pending Agreement

B.

NVCF “Butte Strong” (Healing Initiative) grant application – 4/12/19

Submitted by Marti Leicester, OEFA, on behalf of Paradise Park and Recreation District

Project or Program Name* Healing Trauma Through Nature

Has an NVCF representative been involved with the creation of this inquiry?

No

Please provide a description of the project or program and estimated timeline.*

How does it benefit Butte County community members directly affected by the Camp Fire?

Describe the community need that will be addressed. How many people have been/will be served by this program?

The Healing Trauma through Nature Group is a new partnership formed in response to the traumatic effect of the Camp Fire on those residing in the service area of the Paradise Park and Recreation District (PPRD). We seek NVCF funds to support a comprehensive program to develop and deliver expanded outdoor experiences designed to help heal the Camp Fire related traumas experienced by the residents of Paradise, Concow, Yankee Hill, Magalia and Butte Canyon. The lead organization is the PPRD whose service area encompasses these communities. We envision a Planning Grant for 1 year with approval to seek additional funding. We wish to craft a definitive timeline in cooperation with NVCF. The focus will be primarily on youth, K-University, and their teachers, in the areas served by the District. The requesting Group includes Dan Efseaff, PPRD District Manager, representatives from the Butte County Office of Education (BCOE) that include: Michelle Zevely, Assistant Superintendent, Gloria Halley, Region 2 Lead, Learning Support-Expanded Learning Services, Scott Lindstrom, Coordinator, Trauma Response and Recovery, Liz Edgington, School Psychologist, BCOE, Dominic Manfredi, Vice-Principal, Mesa Vista School., Dr. Anne Stephens, Professor, Science Education, Biology Department, CSU Chico, Marti Leicester, Outdoor Education for All (OEFA), Scott Amick, Odyssey Teams, Youth Programs Director, and Dr. Tony Catalano, Executive Director, Feather River Center (Advisory). BCOE has identified psychological, emotional and physical needs of children and their teachers, that must be addressed for healing. These needs include the impacts of homelessness and inadequate housing situations, grief, inability to focus, extreme stress levels which lead to poor health, questioning the meaning of life, acting out in anger or shutting down and isolating- the list goes on. Recently, a Paradise 8th grade student told Scott Amick: "I just want to get outside and spend unstructured time with my friends. We need to get outdoors and out of these classrooms. Our teachers are so stressed they also need down time to just be in nature." BCOE mental health professionals have also identified the critical need to "heal the healers". The BCOE trauma specialists have told the outdoor experiences providers there is a critical need for getting outside to feel the joy of fun and building outdoor skills, and the need to help students feel their senses, expand experiential learning through the healing power of nature. They have requested the guidance of outdoor experiences Providers to show them the best ways to access these healing powers of nature. Butte County Providers are ready to provide programs grounded in research and successful models using outdoor experiences to heal trauma. To give a sense of the potential numbers of people who will be served by these programs, we conducted a quick survey. As accurate consolidated figures for visitors served in 2018 and 2019 are also impacted by the Camp Fire, using the PPRD Master

Plan, 2010-2025 reflect a starting point to describe how many will be served by this Partnership. The PPRD, according to the District's 2010-2025 Master Plan encompassed at that time 475 acres and served almost 20,000 residents in park programs out of a total population of 41,000 residents. Since the Fire, the BCOE Trauma Response Dept. has served 700 students. Gloria Halley's Dept. has provided professional development to 210 staff (the "healers") working in expanded learning programs who have impacted approximately 156 students on a daily basis between mid-November and the end of March and the reach is actually greater into Chico USD students from Paradise now in Chico. The CSU Hands on Lab can serve hundreds of students and teachers. The Feather River Center (FRC) has received a grant to serve almost 300 Paradise Elementary students in June and additional funding to expand this program is expected in April. The reach of this program is significant.

Describe collaboration, if any, with other organizations for this specific program.*

Collaboration can be with other nonprofits, government entities and/or for profits.

The focus of this program proposal is envisioned as being channeled through the PPRD with its proven track record of serving thousands of park visitors and as an agency that has the greatest need as it works hard to re-build outdoor recreation and education programs for its service area. Outdoor Education for All (OEFA) is a program of the NVCF. Since 2013, it has served as a "backbone" organization to convene outdoor education and recreation Providers in Butte County. The current OEFA network includes almost 40 organizations spanning conservation and government organizations, parks and nature reserves, STEM focused programs, schools, museums, colleges, health and wellness organizations, a business, and informal education non-profit organizations. (A complete list of organizations can be provided on request.) In addition, OEFA has identified 17 county sites that can provide outdoor experiences in addition to the PPRD sites. PPRD asked OEFA to convene the current partners to establish this Healing Trauma Through Nature Group. Each partner in the OEFA network brings in an extensive constellation of community resources that can be accessed to meet the needs of the Camp Fire impacted youth we seek to serve. If this proposal is funded, the organizations participating in the Partnership are expected to expand. PPRD, BCOE, CSU Chico, Odyssey Teams, Inc. all bring additional partnerships to this effort whose members and skills will be asked to serve as resources for the work. The Healing Trauma through Nature Group, under the leadership of the PPRD, is planning a Community Forum to convene not only the participants in the OEFA network but many of the community organizations who can help provide support services for Camp Fire victims. Scheduled to take place on June 17, the preliminary agenda will present the needs identified by the District, BCOE and current research for outdoor experiences to heal trauma. Working with Providers, PPRD will initiate the process to build collaborative, comprehensive programming to meet the identified needs with a focus on the communities served by the PPRD which are the same as the Camp Fire impacted communities. Another reason to bring these various organizations together is that we know we are already "behind the curve" on timing to develop these critically needed programs. BCOE has identified a priority concern that many impacted youngsters are living in inadequate housing with poor or no air conditioning (trailers). Many of these children will face a bleak summer when school ends with poorly defined or NO activities designed or available to serve their many needs. We know that by convening and activating a network of Providers we can coordinate programs already in place and hope to publicize them to these needy children and their families. NVCF funds would help provide coordination through funds for staffing to coordinate, publicize and expand these critically needed programs. Programs may include: summer and after school day camps, nature hikes that use journaling and STEM learning, recreation skills building through water sports (rowing and sailing), team building programs through "portable" ropes courses yoga and meditation practices such as yoga on water stand up paddle boards, interaction with nature center animals, healthy eating programs, etc. No one organization is able to deliver the wide variety of services needed to most effectively address the deep traumas experienced by the populations for whom programs will be designed. We plan to build on the opportunities to "work differently" as a result of the terrible fire impacts. We are already working across sectors and realizing the nimbleness in response time that sharing ideas and resources through partnering are offering. Just by bringing together the representatives in this Group, we have been learning about the programs already available we didn't know existed and contacted new partners.

How much are you requesting from the Fund (general range acceptable)?*

Are there, or have you considered, other sources of funding that might contribute to the project or proposal?

The PPRD, taking the lead for the Healing Through Nature Group partnership, seeks funding from the North Valley Community Foundation to support the work of this Partnership in the following ways: 1) Convene and provide coordination for the outdoor experience Providers in Butte County (at least 50 organizations will be invited from a wide variety of related outdoor and wellness fields), educators (K through University), and professionals working in the fields of mental health. 2) Provide expanded outdoor experiences for students, teachers and families impacted by the Camp Fire based on "trauma based instruction" and "social and emotional learning" concepts. 3) Provide Professional Development workshops for Providers and Educators based on those concepts. 4) Seek and develop various funding sources to sustain the partnership into the future. The PPRD envisions providing capacity to this work by serving as a "backbone organization" to coordinate partnerships to provide healing for the Camp Fire impacted communities in our District. We don't currently have the capacity to become such an organization that will be required to support the many exciting programs that will result from these partnerships and collaborations to help heal our community. We request \$100,000 for one year as a Planning Grant or Seed Money for the following functions. If the first 2 years of work are successful (need to develop evaluation metrics) we would like to seek additional funding to continue the work. We would be pleased to have the assistance of NVCF to refine this DRAFT budget request:

1 \$36,400 A Partnership Coordinator PT (20 hours/week x 1040 hours) @ \$25/hr. = \$26,000. + 40% benefits (\$10,400) \$36,400

Duties: establish advisory group/steering committee/Board (need to agree on term), communications and logistical coordination for meetings, broker new and existing partnerships, develop social media presence and conduct community outreach, facilitate meetings, publish brochure, e-newsletters and directory of services, support program development and professional development trainings, define funding sources and draft grant proposals, write final report. (A brochure produced by OEFA detailing the network of county outdoor experiences providers already exists and just needs updating and additional printing needed.)

2. \$45,000 for Grants @ \$2,500/each to 18 participating Providers: 30-50 organizations would provide services outdoors based on trauma based instructional concepts. $\$2,500 \times 18 = \$45,000$ (criteria to grant \$2,500 to be developed with NVCF) Support for program expansion might cover, for example: Camps, portable ropes courses programs, nature hikes, back packing and climbing skills, water recreation and skills, STEM field trips etc. Subsidies to offset fee programs and offer them for free. Camp scholarships, etc.

3. \$15,000: Transportation money (\$75 and \$25 mileage subsidy for \$100/each subsidy): 150 schools

4. \$3,600 Supplies and materials: Copying, meeting facilitation supplies, some refreshments, mileage costs for travel by private vehicle. Other funding sources to match the grant or for additional funding: Phone, office space and some copying provided by CSUC through the Center for Mathematics and Science Education. Support costs for convening meetings and professional development workshop costs through BCOE STEAM funds. OEFA has approached several major foundations and is in conversation for establishing a backbone organization to support expanded outdoor education organizations. These 3 foundations have shown on-going interest but provided feedback that key to their funding would be obtaining local funding. Matching funds and in-kind services are also going to be available, as they have been in the past, through the participation of the organizations working in the network and sharing resources. BCOE has a network of other funders they are willing to share for this effort.

Briefly explain why your organization should conduct this program.*

How is your organization uniquely positioned to meet this need? How does this program fit your organization's overall mission and past work in the community?

PPRD was established in 1931. By working in this partnership with BCOE, CSUC, OEFA, Odyssey Teams and other Providers, we will meet the needs of children traumatized by the Camp Fire because of this collaborative approach to developing the holistic programs that will meet these needs. BCOE trauma specialists and educators have identified the specific needs of Camp Fire trauma victims and will help inform the work to insure the outdoor experiences will meet both general and specific needs. We have research and models on which to build the outdoor experiences that the many professional informal educators in the County can bring to PPRD and its clients to help heal the wounds of these fire impacts. We have an already proven track record of accomplishments demonstrating the power of partnering to expand outdoor education and recreation opportunities. The most recent research in the field of informal education (outdoor and experiential learning) shows that outdoor learning and recreation experiences can help heal trauma and improve classroom outcomes. Through contacts cultivated through Dr. Anne Stephens at CSUC, we are working with the Gateway Mountain Center in Sierra County on adapting their model of trauma recovery outdoor instruction for fire impacted students. Using a model developed at the Gateway Mountain Center provides one way to think about connecting outdoor experiences to helping students heal trauma. The 4 Principles on which the Gateway Mountain Center Model are based are: 1. Developing trusting relationships to help build self-awareness. 2. Exposure to Nature promotes an elevated sense of well-being, going beyond self-concerns to a greater feeling of connectedness to self and others. 3. Opportunity for Peak Experiences – positive outdoor experiences provide opportunities for growth and healing by getting good at “changing channels” from the stimulation of challenges faced and met, from tightly focused attention to expansive awareness, (from)stress...(to) relaxation, and from activated flight or fight, to soothe and settle. Holistic, integrated learning; ...develops powerful observation and Inquiry skills. 4. Helping Others: Research shows that people who thrive, including those who succeed in long-term recovery from traumatic events..., are those who help others. Serving others, the community, or our environment develops empathy, compassion, and the empowered ability to make a difference. Through CSUC and the BCOE Expanded Learning STEAM Hub Grant administered by Gloria Halley and the Learning Support Region 2 Expanded Learning Services and with Odyssey Teams, the PPRD can access resources to provide professional development training for both Teachers and the outdoor experiences Providers to incorporate these principles into programming. Providers in the OEFA network can expand the many workshops already available to Teachers to help them help themselves and students in nature - Project Wild and Wet are just 2 examples. OEFA has a proven track record to build partnerships to expand outdoor experiences. In 2013-14, 17 OEFA partners served 2,200 students in Oroville school district delivering outdoor education programs on a budget of only \$250. OEFA was instrumental in establishing the successful Feather River Center, now a non-profit concessionaire of the Forebay State Recreation Area. OEFA worked with Chico Creek Nature Center to develop the California Naturalist Program and brokered a partnership between Boy Scouts at Camp Lassen to start a residential science camp for Butte Co. schools. Funding from NVCF to support a coordinator to follow through on the program development ideas and partnerships that will result from this new Healing Trauma through Nature Group and the planned Forum is critical.

Which category of the six areas of work are you applying under?*

Health and Wellness

Give a brief explanation of how the proposal fits into the selected areas.*

it may seem unusual to place a proposal to bring outdoor experiences to children under the heading of Health and Wellness Services. However, the intent of this proposal is to gain funding for PPRD to demonstrate at ground zero in Camp Fire impacted communities how nature and wellness go hand in

hand. In San Francisco, doctors at Kaiser hospitals are writing prescriptions for patients to walk several times a week in parks. In the Chico News and Review newspaper edition dated April 11, there is an article titled "Prescription for Inner Peace." The article cites a University of Michigan study that "nature pills" or the "nature experience" (NE) of just 20 minutes of quality nature time such as sitting or walking in a place that provides you with a sense of the outdoors reduces a sense of anxiety and lethargy. In addition to the various aspects of trauma that Nature Experiences can help heal, the mental health and education communities have identified a series of trauma related impacts that they work to address - Adverse Childhood Experiences or ACEs. These 10 indicators of a traumatized childhood (before the age of 18) include: physical, emotional or sexual abuse, physical and emotional neglect, or witnessing or being brought into household dysfunctions that include mental illness, domestic abuse, divorce, an incarcerated relative, or substance abuse in the family. Butte County has the highest ACEs scores in the state. In addition, county students have the lowest rates in the state of continuing to college after graduation. Suffering the impacts of the Camp Fire only exacerbates the negative impacts of ACEs, and increases the biomarkers of anxiety and lethargy. Outdoor learning and recreation provides more than just 20 minutes in nature. In the most recent meeting with the OEFA outdoor experiences Providers, they identified their greatest funding needs. The top priorities were: subsidies for transportation so students can afford to access more outdoor programs, grants to help expand provider programs, and funding local research projects to demonstrate the effectiveness of outdoor experiences in relation to improving learning outcomes and meeting the needs identified as health and wellness improvements to advance healing the Fire impacts. Initially, the focus for this proposal is to help youth recover from the trauma of the Camp Fire through the healing powers of nature. In working collaboratively, we also hope we can be part of developing the "wrap around" services that will be required to reach the deep levels of healing that are needed. By working with the mental health providers in this Healing Nature through Trauma Group, and in working to adapt the Sierra County Gateway Mountain program model which has succeeded in this goal, we aim to become an integral part of the work to provide the necessary services for children with the most complex needs. These services are defined as "keeping children and their families together through individualized service plans developed in a family-centered, team planning process. Services are provided at home and in the community." PPRD and the Partnership Group want to demonstrate that outdoor experiences are an essential component of a holistic approach to healing. We are eager to work with NVCF to flesh out this proposal and reach the goals we envision. Our Group is strong in its shared values and passion to heal mental, emotional, physical and spiritual injuries caused by the Camp Fire. As we begin to heal the children, we know that their parents, teachers and others who care for them are likely to benefit as well. Older youth can enter into internships learning to conduct outdoor experiences. Teachers and chaperones benefit from participating with the children on outdoor field trips. Children bring their families to outdoor places they have visited. The ripples are wide from expanding the healing benefits of outdoor recreation and education experiences for Camp Fire victims.

Staff Report

September 14, 2022



DATE: 8/27/2022
 TO: Board of Directors (BOD)
 FROM: Kristi Sweeney, Assistant District Manager
 SUBJECT: Approval of Consultant Agreement with Green Gate Landscape Architects (Shawn Rohrbaker) For Project Management Services

Report in Brief

Over the past 3 years, the District has successfully secured millions of dollars in grant funding for new and updated park development projects. These projects require effective execution to deliver on-time and within budget, while providing high-quality, cost-effective facilities for the citizens we serve. Project deliver requires capacity and expertise in drafting Requests for Proposals, coordinating bids, and managing projects.

Because of unprecedented influx of investment to the District and staff workload, Staff have developed an agreement to provide project management services with Green Gate Landscape Architects (Shawn Rohrbaker) (Consultant) to help ensure deliverables are met.

The consultant work will be funded through mostly outside grant funds under the Professional Outside Services budget line item with a not-to-exceed limit of \$20,000. The term of the agreement is for a single year, with the possible extension of an additional 6-months upon mutual written agreement. If favorable, staff will return for a follow-up agreement. The draft consultant agreement is based on the generic legal reviewed document and may require some additional scope changes to finalize with the consultant.

Recommendation: Authorize the District Manager to finalize the agreement.

Attachments:

- A. Draft Consultant Agreement and Scope of Work
- B. Shawn Rohrbaker Resume

https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2022/22.0914/BOD.Consultant.Agreement.Rohrbaker.Report.22.0914.docx

9/8/2022

**2022- 2023 CONSULTING AGREEMENT
BETWEEN THE PARADISE RECREATION AND PARK DISTRICT AND
SHAWN ROHRBAKER with GREEN GATE LANDSCAPE ARCHITECTS**

This agreement is executed by and between Paradise Recreation and Park District, a California recreation and park district (the “District”), and Shawn Rohrbaker, a Landscape Architect with Green Gate Landscape Architects (the “consultant”) and is based upon the following facts:

A. District desires to engage Consultant as an independent contractor to perform the services on the terms and conditions set forth below.

B. Consultant desires to accept such engagement as an independent contractor for District to perform the Services on the terms and conditions set forth below.

In consideration of the foregoing facts, the recital of which is incorporated below by this reference as though fully set forth, and of the mutual conditions, covenants and promises set forth below, the parties agree as follows:

1. **Scope of Services.** District hereby engages Consultant to provide services as described in the attached Exhibit “A” - Scope of Work (the “Services”). Upon mutual agreement, the Services may be amended to allow for changes under this agreement with all other terms remaining in force. All work will be pre authorized according to the agreement with the funder. The consultant will track time and expenses per project.

2. **Standard of Care.** Consultant’s services performed under this agreement will be performed in a manner consistent with the care and skill ordinarily exercised by members of Consultant’s profession practicing under similar conditions at the same time and in the same or similar locality. When Contractor incorporates in his findings and recommendations information supplied by District and others, such findings and recommendations shall be deemed true and correct to the best of Consultant’s knowledge and belief. No person or entity other than District and Consultant shall be a party to or a beneficiary of this Agreement.

3. **Status as Independent Contractor.** District and Consultant agree that Consultant, in performing the above services, is an independent contractor of District and is not an employee of the District and nothing herein at any time shall be construed to create the relationship of employer-employee or of joint venturers between District and Consultant. Under no circumstances shall Consultant look to District as an employer or as a partner. Consultant shall not be entitled to any benefits accorded to District's employees, including, without limitation, Workers' Compensation, disability insurance, vacation or sick pay. Consultant shall be free to perform similar or other services for other persons during the term hereof so long as such does not interfere with Consultant's timely performance of the services to be performed by it under this Agreement.

4. **Term.** The term of this agreement shall commence upon 9/13/2022 hereof and conclude by 12/31/2023 and not to exceed one year with one extension not to exceed 6 months. Notwithstanding the foregoing, this Agreement may be terminated by either party by written notice should the other party fail substantially to perform its obligations under this agreement and continue such default after the expiration of a seven-day notice period. Either party may terminate this agreement without necessity of cause upon 30-day advance written notice to the other. If the District terminates this Agreement in the absence of default by Consultant, Consultant shall be paid for services performed and costs incurred by her prior to his receipt of notice of termination from District, including reimbursement for direct expenses due, plus an additional amount, not to exceed ten percent of charges incurred to the termination notice date, to cover services to orderly close the work and prepare project files and documentation, plus any additional direct expenses incurred by Consultant including but not limited to cancellation fees or charges. Consultant will use reasonable efforts to minimize such additional charges. This agreement may be extended for up to one year upon mutual written agreement of both parties.

5. **Payment.** District agrees to pay Consultant the total not to exceed sum of \$20,000.00, During the term of this agreement, the District may assign additional projects, which may added according to a mutually agreeable signed amendment. The consultant will provide a scope of work and an additional not to exceed amount for each assigned project. The amount will be tied to the funded or budgeted amount for the project. The sum will be payable in installments upon completion of each task and delivery of the PRPD Consultant Agreement - Stevens

Deliverables therefor as identified in Exhibit "A." The sum Exhibit "B" sets forth the cost schedule for this project upon which the foregoing sum is based.

6. **Insurance Coverage.** Consultant will comply with Worker's Compensation insurance requirements under State law. During the performance of this Agreement Consultant will maintain automobile liability insurance each with a limit of not less than \$2 million on an occurrence basis.

7. **Compliance with Laws.** District and Consultant shall each use reasonable care in their efforts to comply with laws, codes, ordinances and regulations in force at the time of the performance by each under this Agreement, insofar as such laws are applicable to a party's performance. Unless otherwise provided for in the Scope of Work of this agreement or by law, the responsibility for making any disclosures or reports to any third party, for notifying all governmental authorities of the discovery of hazardous materials on the jobsite, and for taking corrective, remedial, or mitigative action shall be solely that of District. Consultant shall comply with California's Prevailing Wage Law and Worker's Compensation Law should he employ others to work for her in performing the Services required of her under this agreement.

8. **No Authority to Act as Agent.** Consultant acknowledges and agrees that he has not implied, inherent or apparent authority to act as an agent for District or bind District in any manner other than in performing the above services or to in any way obligate or bind the District. Consultant further covenants that it shall not make any implied or actual representations to any other person that he has any such authority.

9. **Indemnification.** Consultant hereby agrees to indemnify and hold District free and harmless of and from any and all claims, demands, causes of action, actions, liability, damages, costs and expenses, including attorney's fees incurred by District in enforcing this provision or in defending itself, arising out of or in any way connected with his or his employees' or agents' performance of the above services, whether resulting from their willful acts or negligence.

10. **General Provisions.**

a. This agreement shall constitute the entire agreement between the parties as to the subject matter hereof.

b. This agreement shall not be assigned by either party without advance written permission from the other party.

c. This agreement shall not be revised without the written consent of either party.

d. If any provision or portion hereof is held unconstitutional, invalid or unenforceable, so long as the remainder of this agreement, if performed, allows for complete performance by each party of their obligations under the agreement, it shall be deemed severable and shall not be affected and shall remain in full force and effect.

e. This agreement shall be interpreted and construed in accordance with the laws of the State of California.

f. Either party's failure to enforce any provision or provisions of this agreement shall not be in any way construed as a waiver of any such provision or provisions or prevent that party thereafter from enforcing each and every other provision of this agreement.

g. Should litigation or arbitration be brought to enforce the terms of this agreement, the prevailing party will be entitled to costs and reasonable attorney's fees.

Executed by signatures on the dates below.

DISTRICT:

Paradise Recreation and Park District, a California recreation and park district

By: _____ Date: ___/___/___
Daniel S. Efseaff, District Manager

CONSULTANT:

By: _____ Date: ___/___/___
Shawn Rohrbaker

[https://paradisepdpd-my.sharepoint.com/personal/defseaff_paradisepdpd_com/Documents/Dan_OneDrive/Admin/Agreements/2022_Consultant_Agreement_Stephens_\(draft\)_22.0816.docx](https://paradisepdpd-my.sharepoint.com/personal/defseaff_paradisepdpd_com/Documents/Dan_OneDrive/Admin/Agreements/2022_Consultant_Agreement_Stephens_(draft)_22.0816.docx)
Rev. 08/16/2022

CONSULTANT AGREEMENT
Exhibit A – SCOPE OF WORK
DISTRICT-RELATED PROJECTS

CONSULTANT

The following describes the role and responsibilities and scope of work and/or services that Consultant will provide to the District:

1. Assist the District with Requests for Proposals for Professional services and complete a technical review of submitted responses.
2. Review and suggest improvements for funded park plans.
3. Conduct oversight of funded field and construction projects.
4. Serve as the Districts project manager on funded projects, as assigned.

DRAFT

**Exhibit B – Schedule and Budget
CONSULTANT AGREEMENT**

The Consultant will complete the tasks listed in Exhibit A and also complete Project Management Tasks associated with funding requirements for the District. This may include reports, billing narrative, and review of costs and billing invoices.

The Consultant will bill according to a rate not to exceed \$46.00 per hour. Mileage may be reimbursed according to the District’s approved rate of 0.585/mile. Changes to this rate will be updated as necessary with changes to fee schedules.

The Consultant will bill on a time and materials basis according to a rate of \$46.00 per hour. Specific tasks are subject to modification per the direction of the District Manager.

DRAFT

Shawn Rohrbacker

Green Gate Landscape Architects

shawn@greengatepla.com
(530) 680-2390

Introduction

Formed in 2019 by local landscape architect, Shawn Rohrbacker, Green Gate provides landscape architect, planning and project management services to public and private clients throughout the north state. Shawn has over 20 years of experience in the field and specializes in managing large scale parks and recreation projects.

Accreditations and Education

Registered Landscape Architect
State of Nevada, License # 816

California License in Landscape Architecture
In progress through reciprocity
Estimated completion by Fall 2022

California State University, Chico
Bachelor of Science, Recreation Administration, Parks and Resource Management
Emphasis in Environmental Issues

Butte Community College
Completed all courses necessary for an Associate of Science degree in
Natural Resources / Parks and Recreation

Relevant Work Experience

2019 – Present Landscape Architect / Owner
Green Gate Landscape Architects
Butte Valley, CA
(530) 680-2390

2019 – 2022 General Manager
Feather River Recreation and Park District
1875 Feather River Blvd
Oroville, CA 95965
(530) 533-2011

2010 – 2019 Landscape Architect / Production Manager
Melton Design Group
820 Broadway Street
Chico, CA 95928
(530) 899-1616

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- 1999 – 2010 Landscape Architect / Project Manager
 Land Image Landscape Architects and Planners
 627 Broadway Street
 Chico, CA 95928
 Business dissolved after 2008 recession.
- 1998 – 1999 Park Ranger, Eagle Lake Campground and Marina, Susanville CA
 Research Foundation
 California State University Chico
 Bldg. 25, CSU, Chico, CA 95929-0246
 (530) 898-6811

Qualifications

Recent highlights in General Manager experience at the Feather River Recreation and Park District:

- Managed 735 square mile District with a range of 50 to 130 employees
- Fifteen facilities including the 210-acre Riverbend Park and a 42,000 SF Activity Center
- Stayed within an underfunded \$3,500,000 budget through the ongoing pandemic, the minimum wage increase, unfunded CalPERS pensions and a 30% rise in insurance premiums.
- Revised maintenance department schedules and duties to be more efficient and relative to staff experience, leading to staff accountability and pride in our parks.
- Small changes to organizational chart to create more retention in staff through the maintenance department and the Child Development Center.
- Acquiring aid through the BCOE to cover the cost of day care and camp food expenses, including related staff wages.
- Working to address challenges in attracting and retaining talented staff members, including increased value and benefits by offering dependent care services.
- Creating the first Community Facilities District (CFD) to fund the maintenance of a donated open space park. In the process of approaching the City and County to require similar standards for all future development.
- Hosted the Local Assistance Center at the Activity Center, helping the County provide aid to victims of the North Complex Fire, acquiring badly needed rental income during the pandemic.
- Negotiated increases in fees through Facility Use Agreements
- Researched and acquired \$1,000,000 in additional income through small grants and competitive insurance provider premiums.
- Managed \$4,000,000 in park improvement projects, including a pool remodel, water play area, trail improvements, an amphitheater, playground, and the Activity Center roof.
- Renewed partnerships with the City of Oroville, Butte County and regional public agencies, including partner management strategies for wildfires, heat, floods and homeless camps.
- Worked on amendments to the Settlement Agreement with DWR for recreation compensations through the Lake Oroville Dam License for Operation with FERC.
- Contributing writer on behalf of FRRPD for the Butte County Local Hazard Mitigation Plan
- Worked with partner agencies to create programming and regional income opportunities through trail development, river improvements, kayaking, boating, running and bike programs.
- 2030 District Master Plan update, including plans to better align district assets and expenditures within currently underfunded budget.

As a Landscape Architect, Park and Recreation facility project experience from concept to completion:

- Design of parks and recreation facilities; including site design, erosion control, storm water management, site grading, plant specification, irrigation systems, site maintenance and monitoring.
- Manage Project Consultant Teams: Grant writers, environmental consultants, architects, geotechnical, civil, structural and electrical engineers.
- Staff and Construction Budget: Manage design budget among internal office staff and outside consultants. Estimate cost of construction and design project within allocated budget.
- Land Acquisition: Research site data, proposed use, accessibility, relation to surrounding environments and community. Assist in production of feasibility study; funding mechanisms, cost of construction, operations and maintenance and propose appropriate site for use.
- Grant Funding: Research potential grant opportunities and produce grant applications. Develop project scope, design, budget and schedule as it relates to requirements of the application. Produce and file grant applications. Manage construction within grant guidelines.
- Programming: Conduct public outreach to determine the needs of the community. Prioritize community input to conform within agency, site and budget parameters. Design of appropriate facilities per use.
- Writing Experience: Staff Reports, Marketing Language, Grant Applications, Project Proposals, Consultant Contracts, Product Installation and Maintenance Specifications, Bid Documents, Construction Contracts, direction in Construction Administration and Project Award Applications.
- Public Speaking and Facilitation: Present project plans and documents to governing agency boards and councils. Facilitate Public Workshops and prioritize public input relative to direction of board and agency requirements.
- CEQA, EIR and Initial Study / Negative Declarations: Know when and how to utilize environmental consultants and provide supplemental documentation to process projects through necessary requirements of the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA).
- Project Permitting and Agency Coordination: Acquire construction permits through City, State and Federal Agencies including the California Department of Fish and Game, US Fish and Wildlife Service, NOAA Fisheries Service, Central Valley Flood Protection Board and State Water Resources Control Board. Implement permit requirements as required.
- Construction Administration: Review product submittals, shop drawings, requests for payment and inspect project site for conformity to contract documents and design intent.
- Work with contractor to coordinate construction schedule according to contract, grant and permit requirements. Issue directives and process change orders.

- Record Keeping: Document and report project status to the board, required agencies and staff through written and verbal means.
- Post Construction Review: Monitor project use to document results of design and management techniques that are successful or flawed. Propose alternate strategies as needed and utilize lessons learned in managing future projects.

Select Project Experience

Experience with the Feather River Recreation and Park District

Riverbend Park – 2002, 2004 to 2006, 2009 and 2017 to 2022

- Project Manager for Lead Consultant Team through several phases of planning and construction.
- Worked with state and federal agencies to acquire grant funding, produce construction documents and permits for construction within the Feather River: DWR, DBW, DFG, USFWS, CVFPB, FEMA, Cal OES and the US Army Corp of Engineers.
- 2002: 210 Acre Master Plan
- 2004 to 2009: Three Successful Phases of Grant Applications, Permits and Construction; The Department of Water Resources, Boating and Waterways and the Supplemental Benefit Fund.
- 2017 to 2019: Damage Assessment and Recreation District Representative for Insurance, FEMA and Cal OES requirements. Successfully claimed 7 million dollars in funding for park restoration. Currently managing on-going insurance improvements, scheduled to be complete by Fall of 2019.
- 15 million total in phases includes entry road and roundabout drop off area, a boat launch, boat trailer and vehicle parking, an amphitheatre, five shade structures, two restrooms, a ropes and boulder climbing area, a water play area, three soccer fields, a handicap accessible trail that runs the length of the river and vegetative plant restoration.

Thermalito Family Center at Nelson Pool – 2019 to 2022

- Project Manager for Site Improvements Plan and Estimated Cost of Construction
- Assist FRRPD with submitting SBF grant application – successful award of \$750,000

Completion of the Brad Freeman Trail – 2014 and 2022

- Project Manager for Construction Documents and Environmental Permits
- Coordinated partnership with California State Parks to build the trail
- Assist FRRPD with submitting SBF grant application – successful award of \$260,760

Feather River Recreation and Park District 2020 Master Plan – 2009 and 2018
And the Feather River Concept Plan

- Consultant regarding the state of existing parks and recreation facilities

Palermo Park – 2017 and 2018

- Project Manager for Playground Improvements and ADA access
- Process plans through Butte County permitting process
- Flood damage assessment for \$30,000 FEMA reimbursement

Martin Luther King Jr. Park – 2011

- Project Manager for ADA Parking and Sidewalk Paths around Park
- Assist FRRPD with successful application / award of Land and Water Conservation Fund Grant

Building Permits – 2008 to 2009

- Manage construction contractors and acquire building permits for improvements to Municipal Auditorium, Nolan Sports Complex Snack Bar and the Nelson Park Pool Administrative Center.

Bedrock Skate and Bike Park – 2007 and 2017

- Project Manager for Construction Documents and Construction Administration
- Flood damage assessment for \$25,000 FEMA reimbursement

Nelson Park Wetland Mitigation – 2003

- Project Manager for wetland mitigation drawings

Additional Experience in Oroville

Butte County Veterans Memorial Park – 2009, 2011 and 2017

- Lead Consultant for 5 acre Park; Veterans Memorial Monuments, Entry Plaza, River Overlook, Shade Structure, Restroom, Parking Lots and Landscape
- Design Team Member and Project Manager for Master Plan and Construction/Contract Documents
- Landscape Architectural Project Manager for 2011 and 2017 phases of construction

Table Mountain Boulevard / Nelson Avenue / Cherokee Road Roundabout – 2013 to 2016

- Project Manager and Design Team Member
- Worked with the City of Oroville, NorthStar Engineering and Roundabout Traffic Engineers to design roundabout landscape, decorative hardscapes and an entry monument for this northwest gateway to the City. Services include Landscape Master Plan, Construction Documents, Specifications, Cost Estimates, Bid Services and Construction Administration.

Feather River Boulevard – Revitalization Plan – 2011 to 2013

- Project Manager and Design Team Member for Lead Consultant Team for the City of Oroville
- Managed Team of Consultants: NorthStar Engineering and TRC Solutions Traffic Engineers
- Analyzed the existing physical conditions of Feather River Boulevard and developed a commercial corridor revitalization plan for street improvements. The combined efforts of the plan include transportation and circulation planning, determining infrastructure needs and conceptual design. The Revitalization Plan is an integrative process with the overall intention to create a cohesive community and environment for commerce to thrive.
- Site analysis and transportation policies such as the Complete Streets design approach were used to determine proposed street widths. Street enhancements include bifurcated sidewalks, curb extensions, bike lanes, striped parking areas, transit stop furniture, raised and striped medians, new traffic control devices and traffic circles, pedestrian crossings, and other enhancements to make the street more complete and pedestrian friendly. Special attention was given to locations where safety issues occur. As a part of this analysis, the plan identifies intersection size, right of way and the necessary view corridors to create a gateway concept for the Montgomery Street and Oro Dam Boulevard gateways.

Oroville Gateway or River Village – 2007

- 14 Acre Mixed Use Development;
River front hotel, restaurant, residential, commercial and retail center
- Design Team Member and Project Manager for Master Plan and PowerPoint presentations to City of Oroville Planning Commission

Experience Outside of Oroville

Downtown Truckee Riverfront Plaza, Truckee CA

- Proposal and Interview Team Manager (February 2019 Award)
- Project Manager and Design Team Member for Lead Consultant Team
- Managing Team of Consultants: ESA Environmental, ESE Engineers, Waterways Restoration, MAPCA Surveyors and two Private Development teams.
- Services include final design, plans, specifications, bid documents, and cost estimates for a Riverfront Town Plaza that includes two commercial ground lease restaurant and outdoor dining areas. Design will include significant cuts in grade to create accessible paths to river overlooks.
- Project is managed according to California Natural Resources Agency Urban Greening Grant requirements

Walker Street / Hwy 32 Streetscape Master Plan, Orland CA, 2016 - 2018

- Proposal Team Manager, Project Manager and Design Team Member for Lead Consultant Team
- Managed Team of Consultants: Rolls Anderson Rolls, ECORP and KD Anderson Traffic Engineers
- Services include a six block streetscape Master Plan for downtown Orland along Hwy 32.
- Design according to the Caltrans Sustainable Communities Grant and Caltrans Design Guidelines Manual to encourage local and regional multimodal transportation and land use planning that furthers the efforts of the Caltrans Regional Transportation Plan.
- Primary goals of the project were to transform the Hwy 32 corridor into an accessible and pedestrian friendly environment, bring continuity to the corridor and create a more vibrant experience that will attract new business, appeal to the existing community and promote tourism. Design measures include a roundabout to alleviate traffic congestion, traffic calming medians, bulb-outs, decorative hardscapes and landscape.
- Successfully managed the project through two Public Workshops, the Planning Commission, CityCouncil and Caltrans review.

Eastern Oak Park Restoration Plans, Sacramento CA, 2016 - 2018

- Proposal Team Manager, Project Manager and Design Team Member for Lead Consultant Team
- Managed Team of Consultants: Cunningham Engineering and PACE Electrical Engineers
- Services include Construction Documents and Construction Administration for the restoration of a 7-acre park, including a new restroom, street lights, the expansion of an existing parking lot and recreation amenities.
- The project was managed through extensive coordination with the County of Sacramento Engineering Division, SMUD and the County Construction Management and Inspection Division.

Downtown Gridley Streetscape Improvements, 2012 – 2014

- Project Manager and Design Team Member
- Design Team Lead with Rolls Anderson Rolls as Consulting City Engineer
- Services include Site Analysis, Master Plan, Construction Documents and Construction Administration for a three block section of Downtown Gridley.
- Unique streetscape elements include bulb out corners for pedestrian space, safe crossings and traffic calming; curved brick seat walls and columns with black site furniture accents; kiosk, benches, plant containers, bike racks, tree guards, decorative steel railing and street lights.

Davis Central Park – Stage Replacement Project, 2015 – 2016

- Project Manager and Design Team Member for Lead Consultant Team
- Master Plan, Construction Documents and Construction Administration for new concrete stage, accessible ramp to lower turf area and a group picnic area
- Unique elements include research and design to preserve a heritage oak tree next to the stage and construction documents for a custom set of decorative steel panels as a backdrop to the stage.

Davis-Woodland Schools and Parks Water Conservation Projects Plan – 2016

- Lead writer and project manager for planning document to provide direction to each city and school district to conserve water use at one sample project site per agency, four sites total.
- Services include research for grant funding opportunities and an outline of projected savings through lower water use and reduced maintenance costs.

City of Live Oak Phase 3 and 4 Class 1 Bike Trail System, 2013 - 2014

- Project Manager and Design Team Member
- Design Team Lead with Rolls Anderson Rolls as Consulting City Engineer
- Services: Site Master Plans including Mini-Parks.
PS&E's for landscape, monument signs, mock railroad track system and interpretive panels.
- Funded and managed according to SACOG Community Grant Funding Program

Verbena Fields, Chico CA, 2008 - 2009

- Lead Consultant for 20 acre Park; Floodplain Enhancement, Interpretive Trails, 20' long Pedestrian Bridge, Vegetation Restoration and Wetland Enhancement
- Design Team Member and Project Manager for Construction/Contract Documents and Construction Administration

Little Chico Creek, Chico, CA 2009

- Master Plan for Grant Submittal; Neighborhood Park, Flood Plain and Native Plant Restoration
- Lead Design and Project Manager

Big Chico Creek, (Bidwell 1 and Bidwell 2) Chico, CA 2008 – 2009

- Flood Plain Restoration and Bank Stabilization
- Project Manager for Bid / Contract Documents and Technical Specifications

Gailey Luther DeGarmo Park Phase 1, Chico, CA 2008

- 16 Acre Sports Complex; 2 Baseball Fields / Multi-use Soccer Fields, Shade Structure, Restroom, Snack Bar, Parking Lot and Access Road Renovation
- Design Team Member, Prepared Phase 1 Construction Contract Documents and Technical Specifications

Chico City Plaza, Chico CA 2005 - 2006

- 2 Acre Plaza in Downtown Chico; Covered Performance Stage, Space for Public Events, Water Jet Fountain, Public Art Sculptures, Veterans Memorial, Historic and Themed Decorative Hardscapes, Public Restroom, Planting and Irrigation
- Design Team Member, Prepared Construction Contract Documents, Technical Specifications and Project Manager for Construction Administration
- Public Art Selection Committee Member

Bille Park Expansion, Paradise, CA 2004 - 2005

- Handicap Accessible Paths, Two Custom Pedestrian Bridges, Harness of Natural Spring and Seasonal Swale to create Pond and Waterfall System, Native Planting, Irrigation and work with engineer on custom Gazebo, Shade Structure, Snack Bar and Parking Lot
- Design Team Member and Project Manager for Construction Drawings and Technical Specifications

Anderson River Park Fishing Pier, Anderson, CA 2004 - 2005

- Floating Dock Fishing Pier, Shade Structure, Handicap Accessible Path from existing parking lot and 80' Pedestrian Bridge over pond access channel
- Design Team Member and Project Manager for Construction Documents

Bidwell Park Rifle Range Remediation Project, Chico, CA 2003 - 2005

- Trail Renovation, Native Grass and Oak Woodland Restoration
- Design Team Member and Project Manager for Construction Drawings and Technical Specifications

Humboldt Neighborhood Park Improvements, Chico, CA 2003 - 2004

- Prefabricated Restroom, Security Fence, Planting and Irrigation
- Design Team Member and Project Manager for Construction Drawings

Lower Bidwell Park Lighting and Irrigation Improvements, Chico, CA 2003 - 2004

- Site Lighting and Irrigation Renovations
- Survey Crew Member and Project Manager for Construction Drawings

Skate and Bike Parks 2000 - 2018

- Constructed; Live Oak, Alturas, Oroville, Red Bluff, Anderson, Quincy, Placerville, Bishop and Brentwood, CA; Design Team Member and Project Manager for Construction/Contract Documents and Construction Administration
- Humboldt Skatepark Facility Use Study
- Project Manager for Master Plan of Paradise Skatepark and San Anselmo Skatepark
- Facilitate Public Workshops and Present to City Council or Recreation District Board for each park.

Awards

Awards for projects managed by Shawn Rohrbacker:

- 2021 California Parks & Recreation Society
Excellence in Design - Park Planning
Riverbend Park - Flood Damage Restoration
Oroville, CA
- 2014 American Society of Landscape Architects, Sierra Chapter
Excellence in Open Space Design – Verbena Fields, Chico
CAHonor Award – Chico City Plaza

American Society of Irrigation Consultants highest award, National Excellence in Irrigation Honor Award in the Commercial & Municipal Project Category for:

2009 Verben Fields, Chico

2007 Chico City Plaza

Statewide Recognition Awards:

2009 California Redevelopment Association Award of Excellence in Public Spaces
Chico City Plaza

2005 California Parks & Recreation Society
Award for Facility Design and Park
PlanningBille Park Expansion Project,
Paradise, CA

2002 California Parks & Recreation Society
Award for Facility Design and Park
PlanningBrentwood Skatepark,
Brentwood, CA

Memberships

Butte County Special District Association
President and Chapter Officer

California Special District Association

California Parks and Recreation Society

Volunteer Experience

Oroville Recreation Advisory Committee

Sherwood Montessori – Site Plan; outdoor classroom and garden

Little Chico Creek Organization – park design and permit consultation

Big Chico Creek Clean Up – waste removal and cleanup

Streaminders Board Member – nonprofit for river and creek restoration

Riverbend Park Restoration Tree Planting – organize and facilitate volunteer tree planting

Chico Boys and Girls Club – design for sustainable play yard renovations

Chico Special Olympics – event set up and staff

Staff Report

September 14, 2022



DATE: 8/26/2022
 TO: PRPD Board of Directors (BOD)
 FROM: Kristi Sweeney, Assistant District Manager
 SUBJECT: 2022 Chico State Enterprises (CSE) Nature and Forest Guide Services Expanded Agreement

Report in Brief

In September 2021, the BOD authorized the District Manager to complete the agreement between the District and Chico State Enterprises (CSE) to provide Nature and Forest Therapy Guide services. CSE had received an award to provide CSU Chico students with opportunities to experience guided Nature and Forest Therapy walks. The Board approved the agreement at the September 2021 meeting.

CSE is seeking to renew the agreement with the District for another year and expand the services to include members of the public, especially within the Camp Fire footprint. The program would start immediately upon Board approval.

To date, the program has minimal fiscal impacts to the District with overhead, guide wages, insurance, worker's comp, and even parking in some cases, covered by cost-reimbursement of the program. During the initial agreement term, Nature and Forest Therapy Guide services earned the District \$6,459.13 in program revenue, with approximately 67 outings. Approximately 926 individuals received nature and forest therapy experiences.

The new agreement increases the budget (not to exceed \$42,497.00) and will be completed by June 30, 2023. The increased funding allows will focus outings within the communities of Paradise, Butte Creek Canyon, Concow, and Magalia. The new agreement is similar to the previous agreement (reviewed by legal counsel) with the exceptions of:

1. An increased not to exceed budget (\$42,497 this year as opposed to \$30,500 last year)
2. Changes in the fee structure for guides (\$50 more for a 2-hour walk compared to last year's wages with some simplification of hours to account for preparation time)
3. The program includes Chico State Students and now members of the general public
4. Additional funds to cover PRPD parking and maintenance fees and
5. Guides plan to utilize PRPD locations more frequently

Recommendation: *Authorize District Manager to complete the agreement.*

Attachments:

- A. 2022 Sub-Award Agreement

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2022/22.0914/BOD.CSE.PRPD.Services.Agreement.Report.22.0914.docx
 9/8/2022

SUBAWARD

SUBAWARD NUMBER A23-0015-S001	AM. NO 106
SUBRECIPIENT IDENTIFICATION NUMBER	

This Amendment, made and entered into, in the State of California, by and between **Chico State Enterprises (CSE)**, hereafter called Prime Recipient, and Paradise Recreation and Park District, a California recreation and park district (the “District”), **hereafter called** Subrecipient

Subrecipient agrees at its own expense to furnish all equipment, labor, and materials necessary to provide Prime Recipient with the services as follows:

Paradise Recreation and Park District (District) will provide Nature and Forest Therapy Guide services and potentially other recreational and outdoor educational opportunities for Chico State students, staff, faculty, and members of the general public in a program administered by CSE.

- (1) The Term of this Amendment shall commence September 1, 2022, and will end June 30, 2023, with the ability to extend (via an amendment) an additional six (6) months after July 2023 via amendment should funding permit.
- (2) Prime Recipient agrees to pay Subrecipient an additional amount not to exceed **\$42,497.00**.
- (3) Attachment A – Scope of Work (2 pages) – modified please see attached
- (4) Attachment B – Budget (1 Page) - modified please see attached
- (5) Attachment C – Contact Information (1 page) is unchanged
- (6) Attachment D – Terms & Conditions (2 pages) – modified please see attached
- (7) Attachment E – Insurance Requirements (1 page) - please submit updated certificates for term

This Subaward has been executed by the parties hereto, upon the date first above written.

PRIME RECIPIENT		SUBRECIPIENT	
Chico State Enterprises			
BY (AUTHORIZED SIGNATURE)	DATE	BY (AUTHORIZED SIGNATURE)	DATE
PRINTED NAME AND TITLE OF PERSON SIGNING Michele Flowerdew Director of Sponsored Programs Administration, Chico State Enterprises		PRINTED NAME AND TITLE OF PERSON SIGNING Dan Efseaff, District Manager	
ADDRESS/E-MAIL 25 Main Street, CA 95928-5388 mflowerdew@csuchico.edu		ADDRESS/E-MAIL defseaff@paradisepprd.com	
AMOUNT ENCUMBERED BY THIS DOCUMENT	\$42,497.00	TOTAL AMOUNT ENCUMBERED TO DATE	\$0.00
		PROJECT CODE The new Ecotherapy Project Code for 2022/23 to be added.	

Attachment A Scope of Work

The following describes the role and responsibilities of the District and CSE and the scope of work and/or services that District will provide to the CSE.

Paradise Recreation and Park District (District) will provide Nature and Forest Therapy Guide services and potentially other recreational and outdoor educational opportunities for Chico State students, staff, faculty, and members of the general public in a program administered by CSE.

The District may also provide the overall project management and administration of activities under this Subaward. All walks under this Subaward must be coordinated by CSE staff. The District may schedule walks for the general public with the ANFT certified forest therapy guides; however, the terms, conditions, and payment from the Ecotherapy Program with CSE do not apply.

ANFT Certified Guides will provide Forest Therapy, also known as “Shinrin-yoku” or “Forest Bathing,” which are guided, immersive experiences in nature for wellbeing. ANFT Certified Guides will not be providing therapy services or medical treatment. The Forest Therapy walks will be marketed as immersive experiences in nature for health and wellbeing. The Ecotherapy Program with CSE will also be working in conjunction with the WellCat Counseling Center. Therefore, should a participant need or request mental health services, they will be referred to licensed counselors or therapists at the WellCat Counseling Center.

All classes and locations shall be agreed upon in writing and signed and dated by the District and the CSE.

ANFT Certified Guides must provide any necessary materials for their walks. Sometimes walks require the purchasing of small amounts of materials. Guides are compensated adequately to cover all related, minimal.

The work will include the following tasks:

1. Hire appropriately trained staff to conduct classes for CSE sponsored programs. This includes recreation and volunteer coordinator staff for recreation activities and Association of Nature and Forest Therapy certified guides for forest therapy walks.
2. Provide logistical and scheduling support for classes, including maintenance tasks in areas of District property used for classes.
3. Assist with the development of classes and logistics for services to be performed by District staff or other contractors.
4. Producing public outreach materials and attending public outreach, educational and other meetings as requested by the District.
5. Provide to CSE status updates on classes, as needed or requested by the District.

Chico State Enterprises (CSE) will provide the following support for the above tasks:

1. Provide the marketing, recruitment, and details to student participants, and provide rosters and details of the event to District.
2. Recruit and coordinate the certified Association of Nature and Forest Therapy Guides as potential District hires.
3. Develop a schedule with locations and estimated class list for programs.
4. Provide logistical support for classes, including maintenance tasks in areas of District property used for classes.
5. Provide confirmation of classes and 48-hour notice for cancellations, any classes less than 48 hours will be paid at the agreed-to rate.
6. Provide collected surveys and analysis of the benefits of the program to District. Provide a CSE Recreation Coordinator to coordinate efforts under this program to insure delivery of the program with minimal impact to other District efforts.

Attachment B
Budget
 Subrecipient Budget Plan

Total Project Budget (to not exceed): \$42,497.00

Wages \$34,650.00

Administrative Fees = \$6,930.00

Facilities & Maintenance \$917.00

Total: \$42,497.00

ANFT Forest Therapy Guide Pay Rates:

1-hour walk: \$150.00

2-hour walk: \$250.00

3-hour walk: \$350.00

Budget breakdown:

Nine (9) 3-hour walks/month x \$350/walk x 11 months = \$34,650.00

20% Admin Fee = \$70/walk x 9 x 11 months = \$6,930.00

Facilities and Maintenance = \$917.00

Total: \$42,497.00

Attachment C Contact Information

Prime Recipient Contacts	Subrecipient Contacts
<i>Administrative Contact</i>	
<p>Name: Tara Becraft Title: Grant/Contract Analyst Address: 25 Main Street, Suite 103, Chico CA 95928 Telephone: 530-898-6549 Fax: 530-898-6021 Email: tbecraft@csuchico.edu</p>	<p>Name: Dan Efseaff Title: District Manager Address: 6626 Skyway, Paradise, CA 95969 Telephone: 530-872-6393 Fax: Email: defseaff@paradisepspd.com</p>
<i>Principal Investigator</i>	
<p>Name: Eli Goodsell Title: Ecological Reserves Director Address: 25 Main Street, Suite 203, Chico, CA 95928 Telephone: 530-898-5014 Fax: 530-898-3391 Email: egoodsell@csuchico.edu</p>	<p>Name: Scott Amick Title: Recreation Supervisor Address: 6626 Skyway, Paradise, CA 95969 Telephone: 530-872-6393 Fax: Email: samick@paradisepspd.com</p>
<i>Financial Contact</i>	
<p>Name: Michele Flowerdew Title: Director, Sponsored Programs Administration Address: Chico State Enterprises 25 Main Street, Chico CA 95928-5388 Telephone: 530-898-4916 Fax: Email: mflowerdew@csuchico.edu</p>	<p>Name: Catherine Merrifield Title: District Accountant Address: 6626 Skyway, Paradise, CA 95969 Telephone: 530-872-6393 Fax: Email: cmerrifield@paradisepspd.com</p>
<i>Authorized Signatory</i>	
<p>Name: Michele Flowerdew Title: Director of Sponsored Programs Administration Address: Chico State Enterprises 25 Main Street, Chico CA 95928-5388 Telephone: 530-898-4916 Fax: Email: mflowerdew@csuchico.edu</p>	<p>Name: Dan Efseaff Title: District Manager Address: 6626 Skyway, Paradise, CA 95969 Telephone: 530-872-6393 Fax: Email: defseaff@paradisepspd.com</p>

Attachment D Terms and Conditions

1. **Term:** This Subaward will begin on 08/01/2022 and will end on 06/30/2023.
2. **Compensation:** Subrecipient shall be paid an amount not to exceed **\$42,497.00**
3. **Standard of Care:** Subrecipient Services performed under this Sub-agreement will be performed in a manner consistent with the care and skill ordinarily exercised by persons performing similar services under similar conditions and circumstances to third parties.
4. **Status as Subrecipient:** District as Subrecipient and CSE agree that District, in performing the services, shall be a Subrecipient of CSE and nothing herein at any time shall be construed to create the relationship of employer-employee or of joint venturers between the District and CSE. Under no circumstances shall the District look to CSE as its employer or partner. The District shall not be entitled to any benefits accorded to CSE's employees, including, without limitation, Workers' Compensation, disability insurance, vacation, or sick pay. The District shall be free to perform similar or other services for other persons during the term hereof so long as such does not interfere with the District's timely performance of the services for and on behalf of CSE.
5. **Invoicing:** Subrecipient shall provide Prime Recipient with a quarterly invoice for the services provided in the preceding quarter. Upon receipt of an invoice, Prime Recipient shall process payment to Subrecipient as provided for by CSE's established policies and procedures, and payment will be issued accordingly for undisputed invoices.
 - A. Invoices shall:
 - 1) Be prepared on Subrecipient's letterhead.
 - 2) Bear Subrecipient's name as shown on the subaward.
 - 3) Bear the subaward number.
 - 4) Itemize the costs incurred.
 - 5) Include a summary of the services provided.
 - 6) Be signed by an authorized official, employee, or agent certifying that the claim represents actual expenses for the services performed under this Subaward.
6. **Modification:** Any modifications of the terms and/or conditions of this Subaward shall be made in written agreement by both parties. The Services may be amended from time to time as the parties may agree in writing, with all other terms hereof remaining in force. Notwithstanding the foregoing, the District will not initiate any task unless and until the parties agree upon such in a writing signed and dated by them as to the scope, schedule, and budget, or not to exceed amount of the particular task.
7. **Independent Entity:** Subrecipient is an independent entity, not an employee of Prime Recipient, however, the work or services to be provided by Subrecipient shall be provided in a manner consistent with reaching Prime Recipient's objectives in entering this Subaward.
8. **Indemnification:** Each party agrees to defend, indemnify and hold harmless the other party, its officers, employees and agents from and against any and all liability, loss, expense, attorney's fees, or claims for injury or damages arising out of the performance of this subaward, but only in proportion to and to the extent such liability, loss, expense, attorney's fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, agents or employees. Chico State Enterprises, as the indemnified party, shall also include California State University, Chico, The Trustees of the CSU, and the State of California.

9. **Insurance:** See Attachment E for specific requirements. Subrecipient, at its own cost, agrees to maintain,¹¹² for the duration of this Subaward. Subrecipient shall furnish Prime Recipient with a certificate of insurance at the time of signature.
10. **Intellectual Property:** Prime Recipient and Subrecipients shall have a royalty-free, exclusive, and irrevocable license to reproduce, publish, use, and to authorize others to do so, all original writings, sound recordings, pictorial reproductions, drawings, computer programs, and other works of similar nature produced in the course of or under this Subaward. Subrecipient agrees to deliver a reproducible copy of such documents and materials to the Prime Recipient on completion of the services required in this Subaward.
11. **Controlling Law Venue:** This sub agreement is made and entered into in the County of Butte, State of California. The validity of this contract, its construction, interpretation, and enforcement, and the rights of the parties hereto shall be interpreted in accordance with the laws of the state of California. The parties agree that all actions or proceedings arising in connection with this agreement shall be brought and litigated exclusively in courts with jurisdiction over the County of Butte.
12. **Termination:** this sub agreement may be terminated by either party by written notice should the other party fail substantially to perform its obligations under this Agreement and such default not be cured within seven days following delivery of such notice to it. Further notwithstanding the foregoing, either party may terminate this agreement without cause upon 30 days advance written notice to the other. If the CSE terminates this Agreement without cause, the District shall be paid for services performed and costs incurred by it up to the effective termination date, including its costs and expenses in concluding the services in an orderly manner and preparing files and documentation, therefor for delivery to CSE. In addition, any direct expenses incurred by the District, including but not limited to cancellation fees or charges, shall also be reimbursed by CSE upon acceptable documentation thereof. The District shall use reasonable efforts to minimize such additional charges.
13. **Partial Invalidity:** If any provision of this Subaward is held to be invalid, void, or unenforceable, the remainder of the provision and/or provisions shall remain in full force and effect and shall not be affected or invalidated.
14. **Force Majeure:** Neither party is liable or responsible to the other party, or has defaulted under or breached this Subaward, for failure or delay in fulfilling or performing any obligation to the extent that, and for so long, as such failure or delay is caused by or results from causes beyond the reasonable control of the affected party including but not limited to fires, earthquakes, floods, embargoes, wars, acts of war (whether war is declared or not), insurrections, riots, civil disturbances, strikes, lockouts, or other labor disturbances, acts of God, or any acts, omissions, or delays in acting by any governmental authority or the other party.

Attachment E

Specific Insurance Requirements

- Certificates of insurance in the amounts stipulated below
- Policy endorsements as noted below
- Submit documentation with signed contract

Chico State Enterprises, as the indemnified party, shall also include California State University, Chico, The Trustees of the CSU, and the State of California.

REQUIRED MINIMUM LIMITS OF INSURANCE:

Commercial / General Liability - \$1,000,000 – per occurrence / \$2,000,000 aggregate

Business Automobile Liability (owned, scheduled, non-owned or hired) \$1,000,000 per occurrence

Professional Liability - \$1M – aggregate

Workers Compensation Insurance¹ As required under California State Law



Paradise Recreation & Park District

6626 Skyway
Paradise, CA 95969
Email: info@ParadisePRPD.com

Phone: 530-872-6393
Fax: 530-872-8619
Website: www.ParadisePRPD.com

The Paradise Recreation and Park District (PRPD, District) is pleased to announce a new Recreation Grant opportunity for non-profit organizations providing programs, classes, or events for residents living in the District. Proposals can request a minimum grant award of \$1,000 to a maximum of \$5,000 in direct payment or equivalent facility use at free or reduced rates.

Eligibility

In order to be eligible for the grant, the following criteria must be met:

- The organization submitting a grant proposal must be a 501(c)3 organization
- Grant funding will prioritize youth and adult clubs and service organizations providing activities consistent with the general recreation of residents within the District boundaries
- The program, class, or event (hereafter referred to as “project”) must be open to the public
- The project must be publicly noticed (advertised)
- The project must demonstrate financial need
- The project must take place within the District boundaries
- The proposal must provide a budget with significant tasks on how grant funds will be expended
- Grant funds may only be used for project expenses and program delivery and not on predominantly fund-raising events
 - Example: advertising expense, cost of rentals, program materials, etc.
- Grant funds must be spent within Fiscal Year 2022-2023 (July 1, 2022-June 30, 2023)
- Funds may be used toward District facility rental
- The proposal must include a (print ready) poster or promotional information that may be incorporated in our Activity Guide
- Exclusion – grants will not be given to any organization funding political activity or religious events

Scoring

PRPD will develop a rubric for scoring the project proposals. Items for consideration include:

- Number of participants
- Underserved or targeted populations (low income, youth, seniors, etc)

- Bonus for providing a project in either Magalia, Butte Creek Canyon, or Concow areas
- Coordination or collaboration with additional partners. Additional partners must also be a 501(c)3 organization
- Promotes District facilities or programs or sign-ups for classes
- Events that could continue in the future without additional funding

Requirements

Organizations approved for funding will be required to provide evidence of:

- Liability insurance of at least \$2 million dollars, naming the District as additionally insured
- A copy of the organizational articles of incorporation
- Up-to-date Form 990 filings

Reporting

Grantees will be required to provide a report to the PRPD Board of Directors at the end of the project or term of the grant with the following information:

- Financial statement demonstrating how the grant funds were utilized for the grant-funded project
- Description of the completed project and accomplishments such as
 - Number of residents served
 - Population served (i.e. youth, senior, families, etc.)
 - Location where the project was held
 - What went well
- Any improvements that could be made to the project

Enclosure(s):

Copy:

PRPD.Programs.Classes.Events.Proposal.Grant

<https://paradisepprd.sharepoint.com/sites/RecPrograms/Shared Documents/Outreach/PRPD.Programs.Classes.Events.Proposal.Grant.docx>

District Report**Meeting Date: September 14, 2022**

DATE: 9/8/2022
 TO: PRPD Board of Directors (BOD)
 FROM: Dan Efseaff, District Manager
 SUBJECT: Monthly District Report

Monthly Report**Updates**

- a. California Association of Park and Recreation Indemnity (CAPRI) site visit – A representative of CAPRI conduct an assessment of Park and Recreation Districts that are part of their indemnity pool every 18-months to 2-years. On July 25, 2022, Kirk Andrea of CAPRI came to the Terry Ashe Recreation Center to conduct the safety, health, and policy review for the District. He toured the TARC, Aquatic, Bille, Paradise Lake parks with Assistant District Manager Kristi Sweeny and Park Supervisor Mark Cobb. Paradise Recreation and Park District scored 98.5 out of 100 on the site visit.
- b. Lakeridge Park- The District has received the final signed copy of the executed agreement for Lakeridge Park.
- c. BOD Candidate Forum – The League of Women Voters of Butte County has invited all Paradise Recreation and Park District Board of Directors candidates to a nonpartisan candidate forum on Thursday, September 22nd at 8:00 pm. The forum is open to the public and the public will be afforded an opportunity to submit questions to the candidates during the forum. The event takes place at the Paradise Town Hall.
- d. PG&E Settlement – District Manager Efseaff has been working with our settlement attorney to secure the amount of funds held back for trailing costs. As our class settled early with the utility with minimal activities since, we anticipate approximately \$391,670.93 will be deposited into our accounts in the next few weeks. This will be considered Other Revenue (4600), which we conservatively budgeted at \$266,000. Of course, it is early in the FY, but this additional revenue (\$125,670.93) may allow for the District to preserve reserve funds anticipated to balance the budget.

Administrative and Visitor Services

- a. Butte County Public Health Inquiry – Staff received correspondence from Butte County Public Health that the District is required to submit a report annually to disclose hazardous materials stored in sufficient quantities as may require an associated site map and safety plan for emergency responders. Staff submitted reports for both the Paradise Pool and 2022/23 Ice Rink.

Finance

- a. Routine Reports – Balance Sheet (Attachment A), Year to Date (YTD) Profit & Loss Budget vs. Actual (Attachment B), Monthly Profit & Loss (Attachment C), Investment and Reserve (Attachment D), and Recovery Project for the Fiscal Year (Attachment E).
- b. Impact Fees – For the month of August, the District received a total of \$18,287.64 in impact fees.
- c. Investments – Five Star Bank Interest deposits: Investment Money Market = \$51,801.32 and Grant Money Market = \$751.30.
- d. Updates - Full-time staff received letters from CalPERS stating, starting January 1st, 2023, the monthly premium will increase by 17.74% for PERS Gold and 13.5% for PERS Platinum.

Parks

- a. Crain Park – We have installed new Trash/Recycle cans, this will make it easier for everyone to separate their Recyclables from Non-Recyclables and we poured the footings for the new Kiosk Sign.
- b. Aquatic Pond – The Aquatic Pond has been drained and the access road into it built. Volunteers helped to put up safety netting around the pond before the draining started. We are now waiting for it to dry up so we can get equipment in and skim off the top layer of sediment. (Figure 1-6)

- c. Noble Park- The Northern California Indian Development Council crews have been hard at work at Noble Park. They have completely cleared the hazard trees around the wetland area on the new parcel acquired through the Sierra Nevada Conservancy grant in 2021. They have also done a tremendous amount of work to pile logs and slash as well as fuels reduction work (Figures 7 & 8). Their contribution has provided great benefit to our maintenance staff, which were able to focus on other park properties. The community will also benefit from their hard work as the land becomes safer for walking and bird watching this fall. Staff hope to direct a small amount of Per Capita grant funds to develop some basic amenities for residents to enjoy (benches, walking trails, trash bins, doggie pot bag dispenser and parking area).
- d. Camp Coutolenc – The Wells, Pump house has been completed. We are now running new electrical wiring and water pipes. (Figure 9)
- e. Moore Rd. Ballpark – now that the electrical has been reinstalled at field #1, we can now finish wiring the score booth and replace the score board. (Figures 10 & 11).
- f. Solar Project – Staff have been working with the vendor on the constellation of agreements required for installation. In addition, additional work on “suneyes” analysis, electrical connection, etc. have been completed in preparation for construction work this fall

Programs

- a. Aquatics – With the start of the school year, both the Paradise and Concow Swimming Pools now have reduced scheduling. The Paradise Pool will continue with aqua aerobics three days a week through the end of September. The Paradise High School Swim Team is practicing in the pool five days a week through October. There will also be some kayak lessons in the Paradise Pool. The Concow pool is closed other than at least one scheduled rental. (Figure 12)
- b. Adult Softball – The second half of the season has started for the 2022 men’s and coed softball leagues. These three leagues will continue through the end of September, followed by playoffs. Teams are enjoying the new lighting and having a safer playing experience. PRPD also has the American Legion Storm Baseball Team practicing at the Moore Road Park through October 20.
- c. On-going classes – Other current classes include yoga, tai chi, judo, ballet, youth basketball skills, and drop-in basketball. The drop-in pickleball program on Tuesday and Thursday mornings has seen an increase in attendance lately. We are excited to have the tiny tots preschool program back up and running on September 12.
- d. Chico State TRIO Field Trip – For a third consecutive year, first generation college students from the TRIO program at Chico State enjoyed a full day of teambuilding at Bille Park. 35 participants utilized slacklines, trust fall mats, and the beautiful, shaded areas in the Bille Park Expansion to build a foundation for teamwork and success.
- e. RC Course at Bille Park – Staff and Volunteers from AMAIN Hobbies in Chico worked together on the first phase of modification to the Rock Crawler course at Bille Park. Through the collaboration PRPD and AMAIN will cohost the inaugural “FALL CRAWL” event aimed at radio-controlled car enthusiasts from the North State. A second course modification day is scheduled for late September with the event taking shape in mid-October. (Figure 13 thru 16)
- f. Community Paddle- A handful of paddlers joined District Manager, Dan Efseaff, for a paddle on Paradise Lake. Two more paddles are schedule for this Kayaking season, culminating the 6 month program. A summary report will be prepared in November, upon completion of the season.
- g. Ridge Hiking Association -Hikers enjoyed a moonlit hike to Mount Lassen lead by Paradise StrongER founder, Aaron Singer. Hikers reported the excursion to be as challenging as it was breathtaking in beauty. Feather Falls and DeSable Lake are the final two hikes for the year through the RHA held in September and October.
- h. Fall and Winter Activity Guide – Drumroll, please. Staff have been working diligently to design, promote, and execute on the classes, events, and activities for the Fall and Winter Season. This includes the detailed design and logistical organization of systems that will support our short staffed crew so that the events are as enjoyable as possible for both staff and patrons. With over 20 small and medium sized events circling the Ice Rink, this Fall and Winter Season looks to be our most active in recent years. Highlights include a New Years Ball Drop celebration, the Community Holiday Tree Lighting, Bowling with Birds(Frozen Turkey Bowling on the ice), Fantasy on Ice, a Disco Themed Teen Skate, and the Bags and Beans Chili Cookoff and Cornhole Tournament. Pick up a copy at the Terry Ashe front office or visit paradisepspd.com for a digital version of the Activity Guide.

Outreach and Development

Volunteer Program

- i. Paradise Lake –

- i. Park Steward – Ben Walker is a volunteer park steward who has adopted the lake to help staff maintain and promote the beauty it has to offer. Ben will be out at the lake weekends to be an extra pair of eyes and ears. He will assist with promoting the District goals and programs, answer questions, reminding visitors of rules and regulations, and help patrol 4.5-mile trail of hazards, down trees, and notify staff of any maintenance issues. He has been great help with broom removal, hazard notices, mile marker project, and graffiti removal. Meet Ben! (Figure 17)
- ii. Mile Marker Project – Day two of mile marker activity was a success. All markers up to 4.5 miles have been installed along with leave no trace and wildlife signage to communicate to the public while they enjoy the trail. Community volunteers came out to help both days. Great to see local support and love for the lake that shows through community volunteerism. (Figure 19 and 18)
- j. Aquatic pond – Community members from young to old helped staff on this year's Aquatic Pond drainage/cleaning during the first week 8/8 – 8/11. A much-needed project to clean water quality for aquatic wildlife that it supports (Figures 1 thru 6).
- k. Eagle Scout Project – Nate Seidenglanz, Troop 316, will be doing his eagle scout project at Crain Memorial Park that will involve building the welcome sign kiosk. Troop 316 has been a great support for helping the District build welcome kiosk(s) at multiple parks that helps mainstream the park entrances and signage. Big shout out to maintenance for installing cement footings to lay the foundation for scouts. The last kiosk was built at Lakeridge by Xavier Peck, Troop 316, July 2022. (Figure 20 and 21)
- l. RC Course Redesign – Bille Park RC course is getting a makeover! As the RC world evolves and grows so does the need for the courses, they use to provide a challenging and unique opportunity for RC users. Volunteers from AMAIN Hobbies is collaborating with staff to redesign the course with their expertise, vision, and hands! First day to move dirt was 8/24/22 and it was a success. (Figures 11 thru 14)
- m. Volunteer Appreciation Day – Volunteers make things happen and to show our gratitude staff is hosting an appreciation day at Paradise Lake 9/9/22 from 6:30pm – 9pm. We will provide free kayak rental equipment for a sunset paddle, food, drinks, and great people!
- n. Total number of Volunteer Hours to Date (VHD) – 4,127.91 Last report of VHD – 4,042.66
 - Paradise Lake: 1,731.51
 - Bille: 757.05
 - Noble: 73
 - Lakeridge: 72
 - Crain Memorial Park: 637.1
 - Terry Ashe Recreation Center: 318.5
 - Aquatic Park: 67
 - Moore Road Ball Park: 93.25
 - Coutolenc: 319
 - Gold Nugget Property: 35
 - Centerville: 24.5

Projects and Project Development

- a. Rural Recreation and Tourism Grant (RRT) – Staff have been notified that the Bille Park Enhancements RRT grant has been awarded funding. Grant funds total \$1,439,535, which will be used to install a new bike flow course, bike pump track, high-ropes course, expanded hiking/walking trails, native plant demonstration garden, and additional parking. The project is expected to begin in fall 2023 and be complete by June 2026.
- b. Oak Creek Park Development – Per Capita grant funding contract to develop Oak Creek Park has finally been codified by the State. Staff recently requested reimbursement for the CEQA study of Oak Creek Park as part of this development project. Development is anticipated to be complete by December 31, 2024.
- c. New/Upgraded Park Development – Thanks to recent success with grant proposals, the District is currently working on the development of three new parks and significant upgrades to an existing park. Lakeridge Park in Magalia is the largest of the new park development projects with the greatest number of amenities. Oak Creek and Noble Park in Paradise will have basic amenities such as picnic tables, drinking fountain, portable restroom, hiking/biking trails, parking area, educational kiosks, and trash bins. Bille Park in Paradise will be upgraded with additional amenities such as walking/hiking trails, high-ropes course, bike flow trails, pump track, and adventure playground. Our community can be proud about the substantial investment State grant agencies have made in improving peoples lives through new/improved parks on the Ridge. These new park development projects will add approximately 67 acres of new developed park land.

Upcoming

- a. BOD Candidate Forum – Thursday September 22nd at 8:00 pm at the Paradise Town Hall.
- b. Fall Family Fun Fest – Saturday September 24th 12:00 noon - 5:00 pm at Magalia Community Center.
- c. CAPRI Board of Directors Election – PRPD is in the middle tier. The elections will be happening November 1, 2022, any individual wanting to serve needs to have a Letter of Interest (no longer than 1 page) to CAPRI by September 30,2022.

Photographs



Figure 1. Staff making a gravel ramp to enter the aquatic pond.



Figure 2. The start of the draining at the Aquatic Pond.



Figure 3. Finalizing the drain of the Aquatic Pond.



Figure 4. Finalizing the drain of Aquatic Pond.



Figure 5. Mike helping tie down safety fencing around the Aquatic Pond.



Figure 6. Volunteers lining out safety fencing.



Figure 7. Brush removal at Noble Park



Figure 8. NCIDC crew taking a moment for a group photo after removing brush at Noble Park.



Figure 9. The pump house at Camp Coutolenc is finished.



Figure 10. The beginning stages of the new score booth at Moore Rd. Ballpark.



Figure 11. The finished score booth. Now it just needs the re installation of electricity.



Figure 12. PHS Swim Team using the Paradise Pool.



Figure 13. Staff and volunteers after RC course redesign day one.



Figure 14. Before photo of new added feature - AMAIN volunteers directing tractor on rock layout.



Figure 15. After photo of completed feature.



Figure 16. New added feature at Bille Park RC course. Volunteers came with a vision, and we made it happen.



Figure 17. Meet Ben Walker in action during mile marker day.



Figure 18. Leave no trace and wildlife signage on Paradise Lake trail.



Figure 19. Staff and volunteers at the end of the day. Day two progress was a success to install the remaining 5 post



Figure 20. Shout out to maintenance for installing cement footings for eagle scout project.



Figure 21. Lakeridge kiosk, by Xavier Peck Troop 316.

Attachments:

- A. Balance Sheet
- B. YTD Profit & Loss Budget vs. Actual
- C. Monthly Profit & Loss
- D. Investment and Reserve
- E. Recovery Project for the Fiscal Year

https://paradisepprd-my.sharepoint.com/personal/defseaff_paradisepprd_com/Documents/Dan_OneDrive/Templates/BOD_2017_District_Report_Template_17_0905.docx
9/8/2022

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09/01/22

Accrual Basis

PRPD
Balance Sheet
As of September 1, 2022

	Sep 1, 22
ASSETS	
Current Assets	
Checking/Savings	
1000 · Mechanics Bank - Operating	128,956.91
1003 · Five Star Bank - Payroll	32,508.86
1005 · Petty Cash	300.00
1008 · North Valley Community Found	3,128.22
1010 · Treasury Cash - 2510	
1011 · General Operating	-1,735,126.83
1012 · ACO Reserve	606,700.00
1013 · General Reserve	3,000.00
1014 · Deposits held for others	1,000.00
1010 · Treasury Cash - 2510 - Other	20,000.00
Total 1010 · Treasury Cash - 2510	-1,104,426.83
1030 · Investments	
1031 · Five Star Bank Money Market	2,549,395.60
1032 · Five Star Bank Grant M. M.	673,346.40
1033 · Investment Reserves	
1033.02 · Capital Improvment & Acquisit	9,642,159.88
1033.03 · Current Operations	8,047,508.42
1033.04 · Desig Proj/Sp Use/Grant Match	754,453.91
1033.05 · Future Operations	18,861,347.86
1033.06 · Technology	150,890.78
1033.07 · Vehicle Fleet & Equipment	754,453.91
Total 1033 · Investment Reserves	38,210,814.76
Total 1030 · Investments	41,433,556.76
1100 · Designated Treasury Funds	
1112 · Grosso Endowment-2512	54,619.72
1113 · Grosso Scholarship-2513	5,489.54
1114 · Designated Donations-2514	
1114-1 · Bille Park Donations	125.00
1114-10 · Swim Scholarship Fund	997.82
1114-11 · Dog Park Donations	2,874.61
1114-12 · Coutolenc Camp Fund	1,452.89
1114-13 · Ice Rink Donations	116,526.83
1114-14 · General Donations	13,279.23
1114-2 · Bike Park Fund	1,500.00
1114-3 · Lakeridge Park Donations	3,050.00
1114-4 · Sports Equipment Donations	
1114-41 · Wrestling Mat fund	773.60
Total 1114-4 · Sports Equipment Donations	773.60
1114-5 · Pam Young Fund	1,000.00
1114-6 · Easter Egg Scholarships	4,593.61
1114-7 · Child-Youth Scholarships	10.00
1114-8 · McGreehan Children's Schlshp	510.00
1114-9 · Skate Park Fund	3,044.36
1114 · Designated Donations-2514 - Other	223.24
Total 1114 · Designated Donations-2514	149,961.19
Total 1100 · Designated Treasury Funds	210,070.45
1119 · Impact Fees	
1120 · Sub Div Fees - 2520	8,236.81
1121 · Park Acqui Unincorp - 2521	39,624.80
1122 · Park Dev Unincorp - 2522	140,907.72
1124 · District Fac Unincorp - 2524	55,512.02
1126 · Park Acqui Incorp - 2526	184,001.87
1127 · Park Dev Incorp - 2527	541,186.03
1128 · District Fac Incorp - 2528	110,882.38

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09/01/22

Accrual Basis

PRPD
Balance Sheet
As of September 1, 2022

	Sep 1, 22
Total 1119 · Impact Fees	1,080,351.63
Total Checking/Savings	41,784,446.00
Other Current Assets	
1500 · FMV Adjustments	
1510 · FMV Adjustment-2510	2.76
1512 · FMV Adjustment-2512	307.34
1513 · FMV Adjustment-2513	31.28
1500 · FMV Adjustments - Other	4,716.38
Total 1500 · FMV Adjustments	5,057.76
Total Other Current Assets	5,057.76
Total Current Assets	41,789,503.76
Fixed Assets	
1710 · Land	874,863.19
1720 · Buildings	5,750,913.53
1730 · Furn., Fixtures & Equip (>\$5k)	1,114,443.11
1798 · Accum Depr - Furn Fixture Equip	-332,563.00
1799 · Accum Depr - Buildings	-4,441,294.77
1800 · Construction in Progress	
1810 · CIP-Planning	
1810.1 · CIP-BSF Park Planning	157,272.27
Total 1810 · CIP-Planning	157,272.27
1820 · CIP-Acquisition	
1820.1 · Oak & Noble Acquisition (SNC)	33,282.19
1820.2 · Buffer (TNC)	48,334.70
Total 1820 · CIP-Acquisition	81,616.89
1830 · CIP-Development	
1830.1 · CIP-Aquatic Park Lighting	580.01
1830.2 · CIP-State Park Grant (SPPG)	88,303.50
1830.3 · CIP-Per Capita Program (PCP)	5,898.00
Total 1830 · CIP-Development	94,781.51
1840 · CIP-Facility & Park Amenities	
1840.1 · CIP-Paradise Pool Swim Blocks	1,247.17
1840.2 · CIP-Cal Recycle	253,092.43
1840.4 · CIP-RTGGP Trails Grant	4,251.95
1840.5 · Existing Park Improvements	448,730.20
1840.6 · CIP-California ReLeaf (CRL)	10,077.01
1840.7 · Recovery Projects	79,397.98
Total 1840 · CIP-Facility & Park Amenities	796,796.74
Total 1800 · Construction in Progress	1,130,467.41
Total Fixed Assets	4,096,829.47
Other Assets	
1900 · PCV Promissory Note	300,322.00
1950 · Deferred Outflow - Pension	148,558.00
Total Other Assets	448,880.00
TOTAL ASSETS	46,335,213.23
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	22,471.86

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09/01/22

Accrual Basis

PRPD
Balance Sheet
As of September 1, 2022

	Sep 1, 22
Total Accounts Payable	22,471.86
Other Current Liabilities	
2100 · Payroll Liabilities	
2110 · Wages Payable	95,440.22
2120 · Payroll Taxes Payable	10,682.34
2130 · Health Benefits Payable	-7,025.62
2140 · FSA payable	-642.58
2160 · 457 Retirement Payable	-500.00
2170 · CalPers Payable	23,729.82
2180 · Garnishments payable	-2.50
2190 · Accrued Leave Payable	
2192 · Sick leave payable	13,125.81
2193 · Vacation leave payable	31,148.82
Total 2190 · Accrued Leave Payable	44,274.63
Total 2100 · Payroll Liabilities	165,956.31
2200 · Accrued Expenses	4,414.58
2300 · Deposits - refundable	1,000.00
2400 · Deferred Revenue	
2430 · Deferred Inflow - Pension	40,310.00
2440 · Deferred CIP Revenue	200,000.00
Total 2400 · Deferred Revenue	240,310.00
Total Other Current Liabilities	411,680.89
Total Current Liabilities	434,152.75
Long Term Liabilities	
2700 · FEMA Community Disaster Loan	60,061.03
2805 · CalPers Pension Liability	419,464.00
2806 · OPEB Liability	391,761.00
Total Long Term Liabilities	871,286.03
Total Liabilities	1,305,438.78
Equity	
2030 · Designated for Petty Cash	300.00
3000 · General Fund Balances-2510	
3010 · General Fund Available	291,149.99
3020 · Imprest Cash Reserve	300.00
3030 · General Reserve	3,000.00
3050 · Designated Captial Outlay	606,700.00
Total 3000 · General Fund Balances-2510	901,149.99
3200 · Designated Fund Balances	
3212 · Grosso Endowment-2512	54,619.72
3213 · Grosso Scholarship-2513	5,489.54
3214 · Donations - 2514	77,722.50
3220 · Impact Fees	886,393.39
Total 3200 · Designated Fund Balances	1,024,225.15
3280 · Invest. in General Fixed Assets	3,188,395.18
3900 · Retained Earnings	40,514,009.26
3999 · Opening Balance Equity	-354,580.80
Net Income	-243,724.33
Total Equity	45,029,774.45
TOTAL LIABILITIES & EQUITY	46,335,213.23

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PRPD

Profit & Loss Budget vs. Actual

09/01/22

July through August 2022

Accrual Basis

	Jul - Aug 22	Budget	\$ Over Budget	% of B...
Ordinary Income/Expense				
Income				
4100 · Tax Revenue	0.00	1,103,000.00	-1,103,000.00	0.0%
4200 · Impact Fee revenue	30,423.74	144,000.00	-113,576.26	21.1%
4300 · Program Income	53,398.38	362,750.00	-309,351.62	14.7%
4350 · Concession & Merchandise sales	0.00	2,700.00	-2,700.00	0.0%
4400 · Donation & Fundraising Income	4,320.83	75,000.00	-70,679.17	5.8%
4500 · Grant Income	90,000.00	1,300,000.00	-1,210,000.00	6.9%
4600 · Other Revenue	0.00	266,000.00	-266,000.00	0.0%
4900 · Interest Income	91,661.08	311,600.00	-219,938.92	29.4%
Total Income	269,804.03	3,565,050.00	-3,295,245.97	7.6%
Gross Profit	269,804.03	3,565,050.00	-3,295,245.97	7.6%
Expense				
5000 · Payroll Expenses				
5010 · Wages & Salaries	227,290.25	1,685,700.00	-1,458,409.75	13.5%
5020 · Employer Taxes	16,812.94	156,300.00	-139,487.06	10.8%
5030 · Employee Benefits				
5030.1 · Retired Health Premium Employer	1,275.94			
5030.2 · Admin Fee for Active	40.05			
5030.3 · Admin Fee for Retired	12.87			
5030 · Employee Benefits - Other	40,723.51	330,100.00	-289,376.49	12.3%
Total 5030 · Employee Benefits	42,052.37	330,100.00	-288,047.63	12.7%
5040 · Workers Comp Expense	13,458.50	56,700.00	-43,241.50	23.7%
5060 · Other Personnel Costs	1,572.30	18,000.00	-16,427.70	8.7%
5000 · Payroll Expenses - Other	0.00	0.00	0.00	0.0%
Total 5000 · Payroll Expenses	301,186.36	2,246,800.00	-1,945,613.64	13.4%
5100 · Program Expenses				
5110 · Concession & Merchandise Exp.	0.00	3,300.00	-3,300.00	0.0%
5120 · Program Contract Labor	924.00	9,200.00	-8,276.00	10.0%
5130 · Program Supplies	3,653.99	38,500.00	-34,846.01	9.5%
5100 · Program Expenses - Other	0.00	0.00	0.00	0.0%
Total 5100 · Program Expenses	4,577.99	51,000.00	-46,422.01	9.0%
5140 · Fundraising Expense	0.00	6,000.00	-6,000.00	0.0%
5200 · Advertising & Promotion	510.96	15,700.00	-15,189.04	3.3%
5220 · Bank & Merchant Fees	892.08	7,000.00	-6,107.92	12.7%
5230 · Contributions to Others	2,500.00	20,000.00	-17,500.00	12.5%
5240 · Copying & Printing	583.20	10,100.00	-9,516.80	5.8%
5260 · Dues, Mbrshps, Subscr, & Pubs	6,238.95	22,400.00	-16,161.05	27.9%
5270 · Education, Training & Staff Dev	0.00	22,800.00	-22,800.00	0.0%
5280 · Equip., Tools & Furn (<\$5k)				
5282 · Office ET&F	0.00	19,200.00	-19,200.00	0.0%
5284 · Program ET&F	0.00	12,100.00	-12,100.00	0.0%
5286 · Small Tools & Equipment	1,543.97	43,200.00	-41,656.03	3.6%
5280 · Equip., Tools & Furn (<\$5k) - Other	0.00	0.00	0.00	0.0%
Total 5280 · Equip., Tools & Furn (<\$5k)	1,543.97	74,500.00	-72,956.03	2.1%
5290 · Equipment Rental	35,988.62	162,900.00	-126,911.38	22.1%
5300 · Insurance	55,679.00	82,500.00	-26,821.00	67.5%
5310 · Interest Expense	183.99	1,100.00	-916.01	16.7%
5320 · Miscellaneous Expense	0.00	300.00	-300.00	0.0%
5330 · Professional & Outside services				
5332 · Accounting	22,608.00	44,800.00	-22,192.00	50.5%
5334 · Legal	-268.60	17,800.00	-18,068.60	-1.5%
5336 · Engineering	0.00	200,000.00	-200,000.00	0.0%
5338 · Other Prof. & Outside Labor	13,267.06	326,100.00	-312,832.94	4.1%
5330 · Professional & Outside services - Other	0.00	0.00	0.00	0.0%
Total 5330 · Professional & Outside services	35,606.46	588,700.00	-553,093.54	6.0%

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PRPD

Profit & Loss Budget vs. Actual

09/01/22

July through August 2022

Accrual Basis

	Jul - Aug 22	Budget	\$ Over Budget	% of B...
5340 · Postage & Delivery	0.00	2,000.00	-2,000.00	0.0%
5350 · Rent-Facility use fees	0.00	23,700.00	-23,700.00	0.0%
5360 · Repair & Maintenance				
5361 · Building R&M	207.58	16,900.00	-16,692.42	1.2%
5362 · Equipment R&M	1,145.35	16,300.00	-15,154.65	7.0%
5363 · General R&M	1,058.95	11,200.00	-10,141.05	9.5%
5364 · Grounds R&M	7,857.14	45,900.00	-38,042.86	17.1%
5365 · Pool R&M	12,611.16	36,600.00	-23,988.84	34.5%
5366 · Vehicle R&M	1,683.03	11,000.00	-9,316.97	15.3%
5367 · Janitorial	2,761.60	14,400.00	-11,638.40	19.2%
5368 · Security	110.00	6,000.00	-5,890.00	1.8%
5369 · Vandalism	195.53	2,400.00	-2,204.47	8.1%
5360 · Repair & Maintenance - Other	0.00	0.00	0.00	0.0%
Total 5360 · Repair & Maintenance	27,630.34	160,700.00	-133,069.66	17.2%
5370 · Supplies - Consumable				
5372 · Office Supplies	646.85	14,000.00	-13,353.15	4.6%
5374 · Safety & staff supplies	627.20	14,200.00	-13,572.80	4.4%
5370 · Supplies - Consumable - Other	0.00	0.00	0.00	0.0%
Total 5370 · Supplies - Consumable	1,274.05	28,200.00	-26,925.95	4.5%
5380 · Taxes, Lic., Notices & Permits	4,077.15	7,600.00	-3,522.85	53.6%
5390 · Telephone & Internet	2,681.72	18,800.00	-16,118.28	14.3%
5400 · Transportation, Meals & Travel				
5402 · Air, Lodging & Other Travel	0.00	10,000.00	-10,000.00	0.0%
5404 · Fuel	3,586.10	35,000.00	-31,413.90	10.2%
5406 · Meals	159.88	7,000.00	-6,840.12	2.3%
5408 · Mileage & Auto Allowance	0.00	2,000.00	-2,000.00	0.0%
5400 · Transportation, Meals & Travel - Other	0.00	0.00	0.00	0.0%
Total 5400 · Transportation, Meals & Travel	3,745.98	54,000.00	-50,254.02	6.9%
5410 · Utilities				
5412 · Electric & Gas	19,828.99	112,000.00	-92,171.01	17.7%
5414 · Water	3,910.36	25,800.00	-21,889.64	15.2%
5416 · Garbage	3,614.44	11,500.00	-7,885.56	31.4%
5410 · Utilities - Other	0.00	0.00	0.00	0.0%
Total 5410 · Utilities	27,353.79	149,300.00	-121,946.21	18.3%
Total Expense	512,254.61	3,756,100.00	-3,243,845.39	13.6%
Net Ordinary Income	-242,450.58	-191,050.00	-51,400.58	126.9%
Net Income	-242,450.58	-191,050.00	-51,400.58	126.9%

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09/01/22

Accrual Basis

PRPD
Profit & Loss
August 2022

	Aug 22
Ordinary Income/Expense	
Income	
4200 · Impact Fee revenue	18,287.64
4300 · Program Income	18,031.85
4400 · Donation & Fundraising Income	1,744.46
4900 · Interest Income	52,554.05
	90,618.00
Total Income	90,618.00
Gross Profit	90,618.00
Expense	
5000 · Payroll Expenses	
5010 · Wages & Salaries	108,730.54
5020 · Employer Taxes	8,000.39
5030 · Employee Benefits	
5030.1 · Retired Health Premium Employer	1,275.94
5030.2 · Admin Fee for Active	40.05
5030.3 · Admin Fee for Retired	12.87
5030 · Employee Benefits - Other	20,389.48
	21,718.34
5040 · Workers Comp Expense	0.00
5060 · Other Personnel Costs	1,209.05
	139,658.32
Total 5000 · Payroll Expenses	139,658.32
5100 · Program Expenses	
5130 · Program Supplies	3,150.10
	3,150.10
Total 5100 · Program Expenses	3,150.10
5220 · Bank & Merchant Fees	556.51
5230 · Contributions to Others	2,500.00
5240 · Copying & Printing	362.84
5260 · Dues, Mbrshps, Subscr, & Pubs	457.95
5280 · Equip., Tools & Furn (<\$5k)	
5286 · Small Tools & Equipment	369.85
	369.85
Total 5280 · Equip., Tools & Furn (<\$5k)	369.85
5290 · Equipment Rental	828.80
5310 · Interest Expense	183.99
5330 · Professional & Outside services	
5332 · Accounting	22,608.00
5338 · Other Prof. & Outside Labor	9,234.38
	31,842.38
Total 5330 · Professional & Outside services	31,842.38
5360 · Repair & Maintenance	
5361 · Building R&M	29.11
5362 · Equipment R&M	116.57
5363 · General R&M	472.59
5364 · Grounds R&M	5,489.26
5365 · Pool R&M	7,903.66
5366 · Vehicle R&M	1,578.58
5367 · Janitorial	2,758.70
5369 · Vandalism	183.75
	18,532.22
Total 5360 · Repair & Maintenance	18,532.22
5370 · Supplies - Consumable	
5372 · Office Supplies	163.26
5374 · Safety & staff supplies	226.88
	390.14
Total 5370 · Supplies - Consumable	390.14
5380 · Taxes, Lic., Notices & Permits	513.00
5390 · Telephone & Internet	1,223.90

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09/01/22

Accrual Basis

PRPD
Profit & Loss
August 2022

	<u>Aug 22</u>
5400 · Transportation, Meals & Travel	
5404 · Fuel	3,586.10
5406 · Meals	159.88
Total 5400 · Transportation, Meals & Travel	<u>3,745.98</u>
5410 · Utilities	
5412 · Electric & Gas	9,441.43
5414 · Water	3,910.36
5416 · Garbage	1,614.25
Total 5410 · Utilities	<u>14,966.04</u>
Total Expense	<u>219,282.02</u>
Net Ordinary Income	<u>-128,664.02</u>
Net Income	<u><u>-128,664.02</u></u>

**Paradise Recreation & Park District
Investment & Reserves Report
31-Jul-22**

Summary	Maximum	6/30/2022	2022/2023	2022/2023	7/31/2022	Annual
Reserve Funds	Target	Balance	Allocated	Interest	Balance	Funding Goal
CalPERS 115 Trust	500,000	0.00	0.00	0.00	0.00	30,000
Capital Improvement & Acquisition	25,000,000	9,520,596.39	0.00	20,703.09	9,541,299.48	100,000
Current Operations	8,000,000	8,030,023.30	0.00	17,461.75	8,047,485.05	50,000
Designated Project/Special Use/Grant Matching	1,500,000	752,814.67	0.00	1,637.04	754,451.71	50,000
Future Operations	25,000,000	18,820,367.13	0.00	40,925.98	18,861,293.12	100,000
Technology	150,000	150,562.93	0.00	327.41	150,890.34	5,000
Vehicle Fleet & Equipment	1,000,000	752,814.67	0.00	1,637.04	754,451.71	75,000
Total Reserves Funds	61,150,000	38,027,179.11	0.00	82,692.31	38,109,871.42	410,000

Detail

Five Star Investment Money Market	2022 - 2023	
	7/31/2022	Interest Earned
CalPERS 115 Trust	0.00	0.00
Capital Improvement & Acquisition	9,541,299.48	11,873.33
Current Operations	8,047,485.05	10,014.41
Designated Project/Special Use/Grant Matching	754,451.71	938.85
Future Operations	18,861,293.12	23,471.26
Technology	150,890.34	187.77
Vehicle Fleet & Equipment	754,451.71	938.85
General Operating	3,457,289.75	4,376.85
Sub-Total Five Star	41,627,070.17	51,801.32
Add/Subtract Changes	-1,040,486.48	
Total Five Star	40,687,993.33	

Five Star	Beginning Balance	Change	Interest Earned	Ending Balance
Grant Money Market Account	672,595.14		751.30	673,346.44
Payroll Interest Checking	84.53	7010.19	1.43	7,096.15
Total Five Star	672,679.67	7,010.19	752.73	680,442.59

Mechanics	Deposits	Checks
Checking (as of July 31, 2022)	16,822.25	51,282.79 *
Total	16,822.25	51,282.79

* Funds transferred to Butte County for General Funds Operating

Total in interest earning accounts	41,436,331.34	52,554.05
Other Investment Income		0.00
Total		52,554.05

Paradise Recreation & Park District's (District) Investment Policy describes the District's commitment to managing risk by selecting investment products based on safety, liquidity and yield. Per California Government Code Section 53600 et. seq., specifically section 53646 and section 53607, this investment report details all investment-related activity in the current period. District investable funds are currently invested in Five Star Bank which meets those standards. That being said, the District's Investment Policy remains a prudent investment course, and is in compliance with the "Prudent Investor's Policy" designed to protect public funds.

PRPD
Profit & Loss by Job
July through August 2022

	<u>Total Recovery Project</u>
Ordinary Income/Expense	
Expense	
5280 · Equip., Tools & Furn (<\$5k)	
5286 · Small Tools & Equipment	774.28
Total 5280 · Equip., Tools & Furn (<\$5k)	<u>774.28</u>
5290 · Equipment Rental	1,260.80
5330 · Professional & Outside services	
5334 · Legal	75.00
5338 · Other Prof. & Outside Labor	2,905.58
Total 5330 · Professional & Outside services	<u>2,980.58</u>
5360 · Repair & Maintenance	
5363 · General R&M	676.98
5364 · Grounds R&M	5,585.92
Total 5360 · Repair & Maintenance	<u>6,262.90</u>
5410 · Utilities	
5416 · Garbage	217.10
Total 5410 · Utilities	<u>217.10</u>
Total Expense	<u>11,495.66</u>
Net Ordinary Income	<u>-11,495.66</u>
Net Income	<u><u>-11,495.66</u></u>