

Paradise Recreation and Park District  
**Board of Directors Regular Meeting**  
Terry Ashe Recreation Center  
April 10, 2024

**MINUTES**

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**1. CALL TO ORDER:**

Board Chairperson Robert Anderson called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:00 p.m.

**1.1 PLEDGE OF ALLEGIANCE:**

Chairperson Anderson led the Pledge of Allegiance.

**1.2 ROLL CALL:**

Present: Robert Anderson (Chairperson), Jen Goodlin (Vice-Chairperson), Steve Rodowick (Secretary), Mary Bellefeuille (Director), Al McGreehan (Director).

**PRPD STAFF:**

Present: Dan Efseaff (District Manager), Kristi Sweeny (Assistant District Manager Jeff Dailey (Recreation Supervisor), Catherine Merrifield (District Accountant), Sunny Quigley (Administrative Assistant II) Scott Amick (Recreation Supervisor), Kristen Dehart (Recreation Specialist); Sarah Hoffman (Board Clerk).

**1.3 WELCOME GUESTS:**

Chairperson Anderson welcomed guests. Present: Walt Schaffer, Tim Calhoon, John Stonebraker, Mark Thorp, Zack Connell, Laurie Noble, Rena Eley, Don Criswell, Brian Graham, and Warren Bowden.

**1.4 SPECIAL PRESENTATIONS: Walt Schaffer (HRCBA), Tim Calhoon (CRHA)**

**2. PUBLIC COMMENT:**

Public Comment: Mark Thorp, Zack Connell, Laurie Noble, Rena Eley, Brian Graham, and Warren Bowden.

**3. CONSENT AGENDA:**

**3.1. Board Minutes: Regular Meeting of March 13, 2024**

**3.2. Payment of Bills/Disbursements (Warrants and Checks Report):** Check # 056906 – 057024 and ACHs.

**3.3. Authorize District Manager to Complete Agreement with Rancho Engineering.**

**3.4. Information Items (Acceptance only): Safety Committee Meeting of March 28, 2024.**

Board Clerk Hoffman pulled Item 3.1 from the Consent Agenda.

**MOTION:** Approve Consent Agenda items 3.2, 3.3, and 3.4 **MADE BY:** Rodowick. **SECOND:** Bellefeuille. **Roll Call Vote: AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

### **Items pulled from Consent Agenda**

#### **3.1. Board Minutes: Regular Meeting of March 13, 2024.**

Board Clerk Hoffman identified corrections to the minutes.

**MOTION:** Approve meeting minutes from March 13, 2024. **MADE BY:** McGreehan. **SECOND:** Rodowick. **Roll Call Vote: AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

#### **4. COMMITTEE REPORTS:**

**4.1. Finance Committee Meeting of March 14, 2024.** – The Committee met to review the Strategic Plan, the 2024-2025 Fiscal Year Budget items, the 2021-2022 District Audit, and to review a section of the Finance Manual (posting income).

**4.2. Personnel Committee Meeting of March 26, 2024.** – The Committee met to discuss the new Sick Leave Law and met in Closed session to discuss Employee Wage and Salary Negotiation and the District Manager Evaluation and Employment Agreement.

**4.3. Recreation and Park Meeting of March 26, 2024.** – The Committee met to discuss the Aquatic Park rebuild and property donations.

#### **5. OLD BUSINESS:**

**5.1. Centerville Recreation and Historical Association Agreement.** – Staff seeks Board authorization to renew the funding agreement with the Centerville Recreation and Historical Association for another two-year term. **Recommendation: Renew the funding agreement with the Centerville Recreation and Historical Association for July 1, 2024, through June 30, 2026, as presented.**

**MOTION:** Renew the funding agreement with the Centerville Recreation and Historical Association with the modification of a \$6,000 contribution per fiscal year. **MADE BY:** McGreehan. **SECOND:** Rodowick. **Roll Call Vote: AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

**5.2. Honey Run Covered Bridge Association Agreement.** – Staff seek Board authorization to renew the funding agreement with the Honey Run Covered Bridge Association for another two-year term. **Recommendation: Renew the funding agreement with Honey Run Covered Bridge Association for July 1, 2024, through June 30, 2026, as presented.**

Public Comment: Citizen Stonebraker

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**MOTION:** Renew the funding agreement with Honey Run Covered Bridge Association with the modification of a \$6,000 contribution per fiscal year. **MADE BY:** McGreehan. **SECOND:** Bellefeuille. **Roll Call Vote:** **AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

**6. NEW BUISNESS**

**6.1. Full-Time Employee Health Stipend - In October 2023, the District's health insurance provider notified staff of premium rate increases for January 1, 2024. Historically, the Board authorized a health stipend to cover the cost equivalent to the least expensive health insurance premium for benefited employees. The increase resulted in the least expensive premium increasing to \$914.82 or 10.89% (an increase of \$89.82 per month). Staff seeks Board approval to increase the health stipend to this amount retroactive to January 1, 2024. Recommendation: Approve the increased health care stipend for employees as outlined.**

Public Comment: Citizen Stonebraker

**MOTION:** Authorize the District Manager to complete the agreement. **MADE BY:** Bellefeuille. **SECOND:** McGreehan. **Roll Call Vote:** **AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

**6.2. 2024 Strategic Plan. – In December 2023, Staff completed a Draft Strategic Plan and circulated for internal review from staff and BOD members. Staff also solicited comments from the Finance Committee and the Ad Hoc Strategic Plan Committee. The plan calls for annual reviews and a process for more extensive updates. Recommendation: Review and approve the plan.**

**MOTION:** Approve the Strategic Plan with the condition of a review for calendar year 2024 and adjust as needed with public input. **MADE BY:** Bellefeuille. **SECOND:** Goodlin. **Roll Call Vote:** **AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

**7. REPORTS**

**7.1 District Report**

**7.2 Board Liaison Reports**

**8. BOARD COMMENT:**

**10. ADJOURNMENT:**

Chairperson Anderson adjourned the meeting at 8:37 p.m. until the next Regular Board meeting, scheduled for May 8, 2024, at 6:00 p.m. at the Terry Ashe Recreation Center,



Robert Anderson, Chairperson



Steve Rodowick, Secretary

