

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center
May 10, 2023

MINUTES

1. CALL TO ORDER:

Board Chairperson Steve Rodowick called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:01p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Rodowick led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Steve Rodowick (Chairperson), Robert Anderson (Vice- Chairperson), Mary Bellefeuille (Secretary), Al McGreehan (Director), Jen Goodlin (Director).

PRPD STAFF:

Present: Dan Efseaff (District Manager), Mark Cobb (Park Supervisor), Jeff Dailey (Recreation Supervisor), Scott Amick (Recreation Supervisor), Catherine Merrifield (District Accountant), Sarah Hoffman (Board Clerk)

Present via zoom: Kristi Sweeney (Assistant District Manager), Lorrennis Leeds (Administrative Assistant I)

1.3 WELCOME GUESTS:

Chairperson Rodowick welcomed guests.

Present: Debbie Moseley and Jeffrey Land

Present via teleconference: John Stonebraker

1.4. SPECIAL PRESENTATION: Jeffery Land (Division of Oppenheimer & Co. Inc, Executive Director) gave a presentation on a financing option for future PRPD projects.

Chairperson Rodowick asked about interest rates and Jeff provided feedback.

District Manager Efseaff asked about generational equity and other factors that would be considered when you would want to finance a project. Jeff gave a reply.

2. PUBLIC COMMENT:

Citizen Stonebraker made a public comment thanking the District for still allowing remote participation and District financing and provided a comment about a Natural Resources Agency Grant.

3. CONSENT AGENDA:

- 3.1. Board Minutes: Regular Meeting of April 12, 2023**
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)
Check #055336 – 055433 and ACH payments.**

Chairperson Rodowick asked if there was anyone from the Board that would like to pull anything from the Consent Agenda before approving it. Board Clerk Hoffman stated that she would like to pull Item 3.1.

Chairperson Rodowick then asked for a motion to approve Item 3.2.

MOTION:

Director McGreehan moved to approve Item 3.2. Vice-Chairperson Anderson seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

Chairperson Rodowick then asked for discussion on 3.1. Board Clerk Hoffman stated that she had made three corrections on the minutes and briefly went over the corrections made.

Chairperson Rodowick then asked if there were any questions from the Board or public. There were none so he asked for a motion.

MOTION:

Director McGreehan moved to approve the Meeting Minutes of April 12, 2023. Vice-Chairperson Anderson seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

4. COMMITTEE REPORTS:

- 4.1. Personnel Committee Meeting of April 18, 2023. – To discuss Rule 20 (paid time off) and meet in a Closed Session to discuss Government Code 54957(b)(1), District Manager Evaluation and Employment Agreement and Government Code 54957.6, Employee Salary and Wage Negotiations.**

Secretary Bellefeuille gave a verbal report on the committee meeting stating that there was a discussion on Rule 20 and staff went through and noted updates that need to be made.

4.2. Finance Committee Meeting of April 20, 2023. – The committee met to discuss the 2023-2024 Draft Budget.

Vice- Chairperson Anderson stated that not much was discussed and that another meeting needs to happen to discuss the budget.

Chairperson Rodowick asked for Board concurrence to move up Item 6.1 to before Old Business. The Board concurred.

6.1. Chocolate Fest Rental Rate. – Staff requests Board action to consider a deviation of fees from the established policy and fee schedule due to the unusual combination of a Non-Profit group / event that has sales and charges a ticket price, while donating funds to other community-based organizations on the Ridge. Recommendation: Approve the recommended reservation rate and direct staff to work with applicant for a 2-year rental agreement for BOD consideration at a later date.

District Manager Efseaff introduced the item and explained why it was brought to the Board.

The Board then asked several questions about the rental rate and a possible agreement.

Some of the questions asked were, do we already have a contract with them? Why Does the fee schedule mention price negotiation on many site rentals? How did the district come up with \$3,000.00 for the Chocolate Fest Rental Fee?

District Manager Efseaff replied to all the Board questions and asked Debbie if she had anything to add.

Debbie Moseley explained all the community organizations that benefit from the Chocolate Fest income.

Director McGreehan stated that the Fee Policy is outdated and needs to be looked at and updated.

Chairperson Rodowick then asked if there were any questions or comments from the public. Citizen Stonebraker made a comment regarding the Chocolate Fest rate.

Chairperson Rodowick then asked if there were any further questions or comments from the Board. There were none.

MOTION:

Director McGreehan moved to approve the one- time reservation rate and to direct staff to work with the applicant for a 2-year rental agreement. Secretary Bellefeuille seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

5. OLD BUSINESS:

5.1. 2023- 2024 Ice Rink Considerations - Review Options– The Paradise Ice Rink has been an iconic recreational activity for nine seasons since 2012. While sponsorship has been up for the last few years, the net loss associated with the program continues to be a significant concern. Staff sought out synthetic and real ice rink quotes to keep the Paradise tradition alive. Staff seek direction on the options presented based on current information. Recommendation: Provide direction toward the purchase of a synthetic Ice Rink (Alternative 4) with the selection based on multiple criteria as outlined in the report.

District Manager Efseaff went through the ice rink options and then Park Supervisor Cobb briefly discussed the synthetic ice options.

There was then a lengthy discussion on the ice rink and the options presented. Several questions were asked about storing synthetic ice, past profit and loss, life span of synthetic ice, if there was a lease to buy option, etc.

District Manager Efseaff provided feedback as well as Lorrennis Leeds.

Chairperson Rodowick then asked if there were any questions or comments from the public. Citizen Stonebraker made a comment regarding the ice rink and the costs.

Chairperson Rodowick then asked if there were any further questions or comments from the Board. There were none.

Secretary Bellefeuille made a motion but then withdrew her motion.

MOTION:

Director Goodlin moved to approve authorizing the District Manager to obtain a lease agreement with Glice for the 2023-2024 Ice Rink Season. Vice-chairperson Anderson seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

Chairperson Rodowick asked to move Item 7.1 to before 5.2. The Board concurred.

7.1 District Report:

Recreation Supervisor Jeff Dailey gave a brief recap on Kids Fishing Day and the Gold Nugget Craft Fair. He stated that they both had great turnout. Recreation Supervisor Jeff Dailey then gave an update on lifeguard hiring/ training, Judo classes, the ball fields, and little league.

District Manager Efseaff added that the new heater for the pool will be installed on May 16, 2023.

Recreation Supervisor Amick gave an update on the Elements Grant programs and all the activities they have done this last month, He also mentioned Astronomy on the Lake is coming up.

Board Clerk Hoffman gave a verbal report on the Chico State Industry Day Event her and Recreation Supervisor Amick attended. She then went over the upcoming meeting dates.

5.2. Authorization of Real Estate Donation and Sale of 1966 Mountain View Drive, Paradise (McNally -Benoit Family Trust) – In October 2022, the BOD approved a Real Estate Sale and Donation Agreement for 1966 Mountain View Drive (35.45 acres, Unincorporated Butte County, APN: 053-280-008). Since that time, Staff have completed due diligence tasks associated with this agreement and recommend use of the District’s Capital Improvement and Acquisition Fund to complete the transaction. As outlined in the agreement, the unincorporated property (valued at \$200,000) will be sold for \$100,000 with the balance donated from the McNally-Benoit Family Trust (Landowner). Recommendation: Authorize funding from District Reserves to complete the acquisition of the property with the condition of completing investigation and potentially a clean-up plan with the Landowner before the transaction closes.

District Manager Efseaff introduced the item.

Secretary Bellefeuille asked if this was the same unincorporated and large parcel of the property that was discussed at the beginning of the year. District Manager Efseaff stated that it was.

District Manager Efseaff talked about the potential liabilities that were found on the property but stated that they were easy fixes.

Chairperson Rodowick then asked if there were any questions or comments from the public. Citizen Stonebraker made a comment regarding the land and taking it over and made a comment on the pricing.

Chairperson Rodowick then asked if there were any questions or comments from the Board. Secretary Bellefeuille stated that the landowner wants to give this property to PRPD.

MOTION:

Secretary Bellefeuille moved to approve authorizing the District Manager to complete the application with the provider and implement the EAP program. Director McGreehan seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

6. NEW BUISNESS

6.2. Request for Qualifications/Request for Proposals for District Legal Services. – After long service to the District, our attorney Jeff Carter (Counsel) will be retiring. Staff recommends BOD review of the suggested process and suggestions for criteria. Staff presents an early draft Request.

for Proposal (RFP). The RFP has been sent to Counsel for review. Recommendation: Authorize staff to solicit the RFP.

District Manager Efseaff stated that the District's attorney is retiring and that we need a new one.

Secretary Bellefeuille pointed out a location mistake in the RFP and District Manager Efseaff noted the mistake and will have it changed.

Director McGreehan asked if Jeff Carter gave any suggestions regarding a new lawyer candidate. District Manager Efseaff gave a response.

Chairperson Rodowick then asked if there were any questions or comments from the public. There were none.

Chairperson Rodowick then asked if there were any further questions or comments from the Board. There were none.

MOTION:

Secretary Bellefeuille moved to authorize staff to solicit the RFP. Director McGreehan seconded the motion, and the motion carried with 5 ayes.

ROLL CALL VOTE:

Chairperson Rodowick, aye; Vice-Chairperson Anderson, aye; Secretary Bellefeuille, aye; Director McGreehan, aye; Director Goodlin, aye.

7. REPORTS:

7.2 Board Liaison Reports:

- Chairperson Rodowick had nothing to report.
- Director Goodlin had nothing to report.
- Director McGreehan- Stated that PRPD had a Liaison meeting with the town of Paradise. He also said that LAFCO has a meeting on May 4, 2023, but couldn't attend, however, he said that at the meeting they accepted their 2023-2024 Fiscal Budget and discussed an annexation property in Biggs.
- Secretary Bellefeuille had nothing to report.
- Vice- Chairperson Anderson had nothing to report.

8. CLOSED SESSION:

The meeting went into Closed Session at 9:18 PM to discuss:

- 8.1. 54956.8, to discuss Real Estate Negotiations within District Boundaries.**
- 8.2. 54957.6, Employee Salary and Wage Negotiations.**

8.3. 54957(b)(1), Public Employee Performance Evaluation- District Manager Evaluation and Employment Agreement.

The meeting came out of Closed Session at 10:49

REPORT ON CLOSED SESSION:

There was then brief discussion and update on employee salary and wage negotiations. The board then talked about potential real estate options within the District. The Board then conducted an Employee Evaluation on District Manager Efseaff and provided staff direction.

9. BOARD COMMENT: None

10. ADJOURNMENT:

Chairperson Rodowick adjourned the meeting at 10:51 p.m. until the next Regular Board meeting, scheduled for May 10, 2023, at 6:00 p.m. at the Terry Ashe Recreation Center,



Steve Rodowick, Chairperson



Mary Bellefeuille, Secretary

