

Paradise Recreation and Park District
6626 Skyway, Paradise, CA 95969
(530) 872-6393

Agenda Prepared: 12/3/2024
Agenda Posted: 12/5/2024
Prior to: 5:00 PM



**Paradise Recreation and Park District
Board of Directors - Regular Meeting**
Terry Ashe Recreation Center, Room B
Wednesday, December 11, 2024, 6:00 pm

Members of the public may submit comments prior to the meeting via email to BODclerk@paradisepspd.com before 1:00 p.m. on the day of the meeting or they may comment on Agenda items on during the time the item is presented. Speakers may comment on items not listed on the Agenda under Public Comment. Comments should be limited to a maximum of three (3) minutes. State Law prohibits the PRPD Board of Directors from acting on items not listed on the agenda. Please notify the meeting clerk prior to the start of the meeting if you wish to be heard. The public may access this meeting remotely:
Web Access: <https://us02web.zoom.us/j/84518561101?pwd=TXRZdUNPTk5MNFM1SWdvdzlmZENUQT09>
Telephone Access: **Dial:** +1 669 900 9128. **Meeting ID:** 845 1856 1101 **Password:** 6626

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. Welcome Guests:
- 1.4. Special Presentations: Sophia Oliverez- Volunteer of the Year 2024

2. PUBLIC COMMENT

3. CONSENT AGENDA

- 3.1. Board Minutes: Regular Meeting of November 13, 2024
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)
Check # 058039 – 058148 and ACHs
- 3.3. Contract Amendments: 1) Amendment to Agreement with Trover Construction Management. 2) Amendment to Agreement with Jennifer Arbuckle.
- 3.4. Information Items (Acceptance only): Safety Committee Minutes of November 21, 2024.

4. COMMITTEE REPORTS

- 4.1 Finance Committee Meeting of November 14, 2024. – The committee met to discuss potential funding options for an upcoming Capital Improvement Project and to discuss a potential electronic time sheet option.

5. OLD BUSINESS

- 5.1. Neighbor-to-Neighbor (N2N) Subgrantee Agreements – At the October 9, 2024 Board Meeting, the Board of Directors authorized the District Manager to execute Subgrantee Agreements with twelve identified partner organizations whose Neighbor-to-Neighbor grant funded proposals exceeded \$5,000. Staff seek Board authorization for the District Manager to execute Subgrantee agreements for one new partner with proposed Neighbor-to-Neighbor grant funding in excess of \$5,000, as well as two Subgrantee Agreement Scope of Work and Budget amendments. **Recommendation:** *Authorize the District Manager to execute agreements with identified partner organizations.*

6. NEW BUSINESS

- 6.1. District Master Plan Extension and Process. – On July 12, 2016, the District approved an update for the 2010-2020 Master Plan. A later update extended the plan to 2024. The current Master Plan focused on rebuilding, fiscal health, and community adjustments. With growth stabilizing, staff recommend extending the plan and initiating an update to the Master Plan starting in FY 2025-26. Staff will issue a Request for Proposals (RFP) for the plan update and return with a recommendation for BOD approval. **Recommendation:** *1) Extend the current plan to 2026, and 2) Authorize the District Manager to initiate a Request for Proposals to start the new Master Plan project in FY 2025-26.*

6.2. 2025 Election of Officers. – The PRPD Board of Directors will elect a Chairperson, Vice Chairperson, and Secretary to serve in the 2025 calendar year. **Recommendation:** *Elect officers to serve on the PRPD Board of Directors for the 2025 calendar year.*

7. **REPORT**

- 7.1. District Report
- 7.2. Pool Report

8. **BOARD COMMENT**

9. **ADJOURNMENT**

Adjourn to the next regular meeting on 1/8/2025 at 6:00 p.m., in Conference Room B, at the Terry Ashe Recreation Center (6626 Skyway, Paradise, California).



In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate in the meeting, please contact the District Administrative Office at 530-872-6393 or info@paradisepspd.com at least 48 hours in advance of the meeting.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Paradise Recreation and Park District
Board of Directors Regular Meeting
Terry Ashe Recreation Center
November 13, 2024

MINUTES

1. CALL TO ORDER:

Board Chairperson Anderson called the Regular Meeting of the Paradise Recreation and Park District Board of Directors to order at 6:00 p.m.

1.1 PLEDGE OF ALLEGIANCE:

Chairperson Anderson led the Pledge of Allegiance.

1.2 ROLL CALL:

Present: Robert Anderson (Chairperson), Jen Goodlin (Vice-Chairperson), Steve Rodowick (Secretary), Mary Bellefeuille (Director), Al McGreehan (Director).

PRPD STAFF:

Present: Dan Efseaff (District Manager), Kristi Sweeny (Assistant District Manager), Jeff Dailey (Recreation Supervisor), Mark Cobb (Park Supervisor), Sarah Hoffman (Board Clerk), Sunny Quigley (Administrative Assistant II)

1.3 WELCOME GUESTS:

John Stonebraker, Scarlett Miller, John Vaughn, Penny Vaughn, Gary Hartley, Tammy Elam and Chantelle Eldridge.

2. PUBLIC COMMENT: Citizen Stonebraker.

3. CONSENT AGENDA

- 3.1. Board Minutes: Regular Meeting Minutes of October 9, 2024**
- 3.2. Payment of Bills/Disbursements (Warrants and Checks Report)
Check # 057897 - 058038 and ACHs**
- 3.3. Pool Resurfacing Estimate. Recommendation: Authorize District Manager to complete project.**
- 3.4. Information Items (Acceptance only): Safety Committee Meeting of October 24, 2024.**

Board Clerk Hoffman pulled items 3.1 and 3.4.

MOTION: Approve Consent Agenda items 3.2 and 3.3 **MADE BY:** Rodowick. **SECOND:** Bellefeuille. **Roll Call Vote: AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

Items pulled from Consent Agenda

- 3.1. **Board Minutes: Regular Meeting Minutes of October 9, 2024,**
 3.4 **Safety Committee Meeting of October 24, 2024.**

Board Clerk Hoffman identified corrections to the items

MOTION: Approve the Regular Meeting Minutes of October 9, 2024, and Safety Committee Meeting of October 24, 2024 with the noted corrections. **MADE BY:** McGreehan. **SECOND:** Goodlin. **Roll Call Vote:** **AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0.

4. COMMITTEE REPORTS:

- 4.1. **Finance Committee Meeting of October 10,2024.** – The committee reviewed medical insurance, a new copier proposal, and acquisition funds.
 4.2. **Personnel Committee Meeting of October 15,2024.** – The committee reviewed medical insurance options.
 4.3. **Recreation and Park Committee Meeting of October 22,2024.** – The committee reviewed Lakeridge and Bille Park updates and status with Melton Design Group

5. OLD BUSINESS

- 5.1. **Paradise Horseman’s Association Annual Report (Information Only).** – Scarlett Miller (PHA President) will present the Annual Report as per the lease agreement.

6. NEW BUSINESS

- 6.1. **New Printer/Scanner Lease and Service Agreement.** – Following changes with our current vendor, staff explored alternative printing options with a local vendor and found Global Office Incorporated (Global) meets performance criteria at a lower rate (savings of \$74.16 annually). Global will buy out the remaining time of the existing contract without any penalties, and staff find the potential improved performance and service appealing. The agreements are under legal review. **Recommendation:** Authorize the District Manager to complete the Lease and Service Agreement with Global Office.

MOTION: Authorize the District Manager to complete the Lease and Service Agreement with Global Office. **MADE BY:** McGreehan. **SECOND:** Rodowick. **Roll Call Vote:** **AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0

- 6.2. **Full-Time Employee Health Insurance Allocation - In August 2024, the District’s health insurance provider notified staff of premium rate increases for January 1, 2025. Historically, the Board authorized a health insurance allocation for benefited (full-time) employees that matched the least expensive health insurance premium available. The increase will result in the least expensive monthly premium rising to \$1,013.70 or 10.81% (an increase of \$98.88 per month). Staff seeks Board approval to match the allocation to this amount. Recommendation:** Approve an increase in the health insurance allocation for benefited employees to match the lowest priced premium cost of \$1,013.70 effective January 1, 2025.

MOTION: Approve an increase in the health insurance allocation for benefited employees to match the lowest priced premium cost of \$1,013.70 effective January 1, 2025. **MADE BY:** Anderson. **SECOND:** McGreehan. **Roll Call Vote: AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0

6.3. Employee Benefits Update (Medical, Vision, Dental). – Working with GCI Insurance Brokers, the District has found improved options with Humana for Dental and Vision that will provide comparable care at a cheaper rate. Dental and Vision are entirely paid for by the employee so it will not financially affect the District. Recommendation: Authorize the District Manager to apply on behalf of the District.

MOTION: Approve and Authorize the District Manager to apply to Humana for Dental and Vision on behalf of the District. **MADE BY:** McGreehan. **SECOND:** Rodowick. **Roll Call Vote: AYES:** 5 (Anderson, Goodlin, Rodowick, Bellefeuille, and McGreehan). **NOES:** 0. **ABSENT:** 0

7. REPORT
7.1 District Report

Public Comment: Citizen Stonebraker

8. BOARD COMMENT
Secretary Rodowick, Director Goodlin, Chairperson Anderson.

9. ADJOURNMENT
Chairperson Anderson adjourned the meeting at 7:18 PM until the next Regular Board meeting, scheduled for December 11, 2024, at 6:00 p.m. at the Terry Ashe Recreation Center

Robert Anderson, Chairperson

Steve Rodowick, Secretary

PARADISE RECREATION & PARK DISTRICT
COUNTY MONTHLY CHECK REGISTER

Fund 2510
NOVEMBER

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES

058073-058094	11/13/2024		Payroll Summary	13,549.53	0.00	0.00	13,549.53	

Direct Deposit	11/13/2024		Payroll Summary	35,954.66	0.00	0.00	35,954.66	

058129-058148	11/27/2024		Payroll Summary	13,808.91	0.00	0.00	13,808.91	

Direct Deposit	11/27/2024		Payroll Summary	34,455.99	0.00	0.00	34,455.99	

058039	11/1/2024		PRINCIPAL LIFE INSURANCE COMPAN	175.59			175.59	
058040	11/1/2024		VISION SERVICE PLAN (CA)	248.45			248.45	
058041	11/1/2024		VOYA INSTITUTIONAL TRUST CO	500.00			500.00	
058042	11/1/2024		MISSION SQUARE RETIREMENT	1,682.69			1,682.69	
058043	11/1/2024		FRANCHISE TAX BOARD	50.00			50.00	
058044	11/1/2024		PARADISE RECREATION & PARKS	35,906.33			35,906.33	A
058045	11/1/2024		PARADISE ARTS, THEATRE & CULTURE HUB		7,500.00		7,500.00	B
058046	11/1/2024		HARRY BURLESON		756.00		756.00	B
058047	11/1/2024		WEX BANK		2,141.17		2,141.17	
058048	11/1/2024		PARADISE POLICE DEPARTMENT ALARM UNIT		136.74		136.74	
058049	11/1/2024		AT&T		1,355.15		1,355.15	
058050	11/1/2024		VERIZON WIRELESS		87.44		87.44	
058051	11/1/2024		JC NELSON SUPPLY CO		817.82		817.82	
058052	11/1/2024		INLAND BUSINESS SYSTEMS		497.44		497.44	
058053	11/1/2024		CHICO RENT A FENCE		507.60		507.60	
058054	11/1/2024		FGL ENVIRONMENTAL		80.00		80.00	
058055	11/1/2024		MILLIMAN		60,540.00		60,540.00	C
058056	11/1/2024		NAPA AUTO PARTS		337.32		337.32	
058057	11/1/2024		DE LAGE LANDEN FINANCIAL SERVICES INC		233.67		233.67	
058058	11/1/2024		IRAYZ MOVEMENT		1,060.00		1,060.00	
058059	11/8/2024		ODP BUSINESS SOLUTIONS LLC		797.45		797.45	
058060	11/8/2024		THOMAS ACE HARDWARE		2,501.57		2,501.57	
058061	11/8/2024		INDUSTRIAL POWER PRODUCTS		1,239.67		1,239.67	
058062	11/8/2024		BOUNCE PRO		325.00		325.00	
058063	11/8/2024		MARINA WELSH-JOHNSON		400.00		400.00	
058064	11/8/2024		WEBSTER MOORE		400.00		400.00	
058065	11/8/2024		FROM THE GROUND UP FARMS INC		1,600.00		1,600.00	
058066	11/8/2024		KELLY MUNSON		323.20		323.20	
058067	11/8/2024		EMPLOYMENT DEVELOPMENT DEPAF	2,723.02			2,723.02	
058068	11/8/2024		ALHAMBRA		208.32		208.32	
058069	11/8/2024		FOOTHILL MILL & LUMBER CO		153.40		153.40	
058070	11/8/2024		RCAC		5,240.57		5,240.57	C
058071	11/8/2024		LES SCHWAB TIRES		2,006.05		2,006.05	
058072	11/8/2024		RENATL GUYS CHICO		1,896.69		1,896.69	
058095	11/15/2024		VOYA INSTITUTIONAL TRUST CO	500.00			500.00	
058096	11/15/2024		MISSION SQUARE RETIREMENT	1,682.69			1,682.69	
058097	11/15/2024		FRANCHISE TAX BOARD	18.16			18.16	
058098	11/15/2024		PARADISE RECREATION & PARKS	35,954.66			35,954.66	A
058099	11/15/2024		ANNALISE THORPE		20.75		20.75	F
058100	11/15/2024		BUTTE COUNTY NEAL ROAD LANDFILL		15.56		15.56	
058101	11/15/2024		DOBRICH		1,865.00		1,865.00	
058102	11/15/2024		ICF JONES & STOKES INC		1,079.50		1,079.50	
058103	11/15/2024		ELAN FINANCIAL SERVICES		1,043.95		1,043.95	
058104	11/15/2024		KELLER SUPPLY COMPANY		141.91		141.91	
058105	11/15/2024		PG&E		171.55		171.55	
058106	11/15/2024		OROVILLE FORD		125.22		125.22	

CHECK	ISSUE DATE	VOID	PAYEE	SALARY AND BENEFITS	SERVICE SUPPLIES	FIXED ASSETS	NET CHECK	NOTES
058107	11/15/2024		CHICO STATE ENTERPRISES		104.00		104.00	
058108	11/15/2024		HARRY BURLESON		504.00		504.00	
058109	11/22/2024		ACE POOL PLASTERING			25,000.00	25,000.00	D
058110	11/22/2024		ACME TOILET RENTALS LLC		445.26		445.26	
058111	11/22/2024		IRAYZ MOVEMENT		2,925.00		2,925.00	
058112	11/22/2024		MAINA WELSH-JOHNSON		400.00		400.00	
058113	11/22/2024		VERIZON WIRELESS		832.04		832.04	
058114	11/22/2024		UMPQUA BANK		13,028.87		13,028.87	
058115	11/22/2024		PARADISE POLICE DEPARTMENT ALARM UNIT		91.16		91.16	
058116	11/22/2024		CALIFORNIA SPECIAL DISTRICT ASSOCIATION		557.92		557.92	
058117	11/22/2024		JENNIFER ARBUCKLE		4,515.00		4,515.00	
058118	11/22/2024		NORTHERN RECYCLING & WASTE SERVICES LLC		2,040.17		2,040.17	
058119	11/22/2024		STREAMLINE		200.00		200.00	
058120	11/22/2024		NORTHSTATE AGGREGATE INC		321.92		321.92	
058121	11/22/2024		STONE RIDGE TERMITE & PEST		200.00		200.00	
058122	11/22/2024		BASIC BENEFITS		566.78		566.78	
058123	11/22/2024		EXTRA SELF STORAGE		1,634.00		1,634.00	
058124	11/22/2024		PG&E		8,038.81		8,038.81	
058125	11/22/2024		DEL ORO WATER COMPANY		107.85		107.85	
058126	11/22/2024		CHICO STATE ENTERPRISES		4,528.00		4,528.00	
058127	11/22/2024		MELTON DESIGN GROUP		35,260.23		35,260.23	E
058128	11/22/2024		ESPLANADE OFFICE		464.42		464.42	
ACH	11/1/2024		ACH STATE PR TAX	2,331.60			2,331.60	
ACH	11/1/2024		ACH FED PR TAX	15,282.70			15,282.70	
ACH	11/15/2024		ACH STATE PR TAX	2,235.43			2,235.43	
ACH	11/15/2024		ACH FED PR TAX	14,681.46			14,681.46	
ACH	11/15/2024		ACH CALPERS	9,327.69			9,327.69	
ACH	11/15/2024		ACH CALPERS	10,602.82			10,602.82	
ACH	11/15/2024		ACH CALPERS	200.00			200.00	
ACH	11/29/2024		ACH STATE PR TAX	2,200.61			2,200.61	
ACH	11/29/2024		ACH FED PR TAX	14,450.74			14,450.74	
ACH	11/29/2024		ACH CALPERS	9,583.39			9,583.39	
ACH	11/29/2024		ACH CALPERS	3,938.25			3,938.25	

TOTALS				164,276.28	174,371.14	25,000.00	363,647.42	
GRAND TOTALS				191,634.72	174,371.14	25,000.00	391,005.86	

Refund = 0.00

Notes:

- A) Transferring funds to the Five Star Bank account for direct deposit payroll
- B) Payment for Phase 1 need assessment
- C) Payment for analysis on the BRIC project
- D) First payment for Paradise Pool remodel
- E) Payment for new park development design/planning for Lakeridge and Bille Parks
- F) Reimbursement

Staff Report

December 11, 2024



DATE: 12/2/2024

TO: BOD (Board of Directors)

FROM: Dan Efseaff, District Manager

SUBJECT: Trover Construction Project Management Agreement Extension

Report In Brief

At the August 14, 2024 Board of Directors meeting, staff sought Board approval to sign an agreement with Trover Construction to assist the District with numerous park and construction projects. These projects started in fall 2024 and will continue through 2028, requiring dedicated construction management services. After exploring options, the District proposed partnering with Trover Construction Project Management (TCPM), a local Butte County firm, for a not to exceed amount of \$30,000 over a three year term with the option to extend for two additional years upon mutual agreement. The not-to-exceed amount provided the District with an opportunity to work with TCPM on projects and assess if the services yielded positive results and a good working relationship.

Funding for the TCPM agreement will primarily come from insurance proceeds and grants, with minimal impact on District resources. TCPM's responsibilities will include both preconstruction and construction management services. Staff recommend that the not to exceed amount be increased to \$100,000.

Recommendation: *Authorize the District Manager to amend the agreement after legal review.*

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2024/2024.1211/BOD.TCPM.Report.24.1211.docx
12/5/2024

Staff Report

December 11, 2024



DATE: 12/4/2024
 TO: Board of Directors
 FROM: Kristi Sweeney, Assistant District Manager
 SUBJECT: Grant Management Consulting Services Agreement

Report In Brief

At the January 10, 2024 BOD meeting, staff asked for Board approval to bring on a grant management consultant (Jennifer Arbuckle) given the unprecedented number and depth of scope of grant awards. The District has utilized Jennifer Arbuckle Consulting Services (Consultant) over the past year to help manage the various grants, which has been a big help to the District. The consultant has assisted with grant reporting, reimbursement and extension requests, and is preparing a comprehensive dashboard for all active grants to provide a synopsis of reporting dates, reimbursement requests and payments received, project milestones, tasks and deliverables remaining.

Though the consultant has been helpful, staff will likely bring most of the work back in-house following the dashboard release and utilize the consultant for more limited, strategically targeted tasks.

The agreement has a not-to-exceed amount of \$15,000 and staff is requesting Board consideration to increase that amount to \$35,000 (the three-year term and option to extend the term for two additional years will remain the same).

Recommendation: *Authorize the District Manager to amend the agreement with consultant after legal review.*

https://paradisepd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2024/2024.1211/BOD.Grant.Management.Consultant.Services.Report_24.1204.docx
 12/5/2024



Paradise Recreation & Park District

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Paradise, CA 95969
Email: info@ParadisePRPD.com

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Fax: 530-872-8619
Website: www.ParadisePRPD.com

SAFETY COMMITTEE MEETING Report/Minutes

- DATE:** November 21, 2024, at 8:30 a.m.
- LOCATION:** Teams
- ATTENDANCE:** Sarah Hoffman, Administrative Assistant III
Mark Cobb, Park Supervisor
Jeff Dailey, Recreation Supervisor
Kristi Sweeney, Assistant District Manager
- ABSENT:** Dan Efseaff, District Manager
- FACILITATOR:** Sarah Hoffman

#####

1. **CALL TO ORDER:** 8:30 AM

2. **MINUTES:**

- Kristi Sweeney moved to approve the minutes from the October 24, 2024, Safety Committee Meeting minutes after a correction (regarding the library stating it was the little library at the TARC and not the public library). Jeff Dailey seconded the motion. The rest of the committee members present concurred.

3. **SAFETY AND HEALTH ISSUES DISCUSSED:**

a. THE FOLLOWING SAFETY MEETINGS WERE HELD:

- October 23, 2024 Pool Safety
Led by Ray Lockridge, Park Foreman
- October 30, 2024 Worksite Safety
Led by Kevin Peake, Park Maintenance II
- November 6, 2024 Redflag Windy Days
Led by Joe Carney, Park Assistant III
- November 13, 2024 Examining Tires before Leaving the Yard
Led by Ray Lockridge, Park Foreman

b. DOCUMENTED SITE INSPECTIONS, REPAIRS, AND OTHER ACCOMPLISHMENTS RELATED TO SAFETY:

- Paradise Pool- 10/30/24

- Vehicles- Ford F150 4x4, Ford F250 STX, Ford Ranger, Ford F150, Dump Truck, Ford F250 XL- Various dates in October/November

c. ACCIDENT/INCIDENT REPORTS: They were on the attached accident report

- 10/8/2024- Tamra found a small white bag of substance in a book she brought to work. She had gotten it from the library.
- Joe was working at the ball field at Moore road and there was a lot of drinking going on and he did not feel comfortable being there.

d. WORKERS' COMPENSATION REPORTS:

- Workers Compensation Open Detail Report since October 31, 2024
 - Open Claim for 4A2207P8RB50001
 - Open Claim for 4A23036N0290001
 - Open Claim for 4A2408VNB1W0001
 - Denied Claim for 4A2410N8N9C0001

4. MISCELLANEOUS:

Next Safety Meeting Date: December 19, 2024, at 8:30 a.m.

Facilitator: Kristi Sweeney

Adjourned: 8:45 AM

Sarah Hoffman, Safety Committee Secretary

Date:

cc: CAPRI
PRPD Board

Finance Committee Report

November 14, 2024



DATE: 11/20/2024
 TO: PRPD Board of Directors
 FROM: Sarah Hoffman, Administrative Assistant III
 SUBJECT: November Finance Committee Report

Attendance: Committee Members: Al McGreehan, Chairperson: and Steve Rodowick, Member
Staff Members: Dan Efeaff, District Manager; Sarah Hoffman, Administrative Assistant III
Guest: Citizen Stonebraker, Jeffrey Land- Oppenheimer & Co Inc (present via zoom)

Chair McGreehan called the meeting to order at 3:06 PM

The Committee met to:

1. Discuss Potential Funding Option for Upcoming Capital Improvement Project (Jeff Land- Oppenheimer & Co. Inc.- Via Zoom)

Jeffery Land went through a presentation explaining the various funding options. Those present asked many questions in which Jeffery answered.

2. Discuss a Potential Electronic Time Sheet Option

There was a brief discussion on a possible switch in the way time is kept for employees. It is still in the discussion phase and will likely come back at committee level prior to going to the Full Board.

The Committee adjourned at 4:20 PM

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_Committee.Finance/2024/FC_24.0903/FC.Report.24.0903.docx
 12/5/2024

Staff Report

December 11, 2024



DATE: 12/3/2024
 TO: Board of Directors
 FROM: Kristi Sweeney, Assistant District Manager
 SUBJECT: Neighbor-to-Neighbor (N2N) Subgrantee Agreements

Summary

At the regularly scheduled October 9, 2024 Board of Directors Meeting, the Board of Directors authorized the District Manager to execute Subgrantee Agreements with twelve identified partner organizations whose Neighbor-to-Neighbor grant funded proposals exceeded \$5,000. Prior to the October 9th authorization granted to the District Manager, the Board had authorized the District Manager to execute Neighbor-to-Neighbor partner Subgrantee Agreements for Neighbor-to-Neighbor grant funded projects up to \$5,000. The Quarter 1, 2025 (January, February, March 2025) partner proposals have been reviewed and recommended for funding. Staff seek Board authorization for the District Manager to execute Subgrantee agreements for one new partner with proposed Neighbor-to-Neighbor grant funding in excess of \$5,000, as well as two Subgrantee Agreement Scope of Work and Budget adjustments.

Recommendation: *Authorize the District Manager to execute Agreements with identified partner organizations.*

1. Background

The Board authorized the District Manager to execute Subgrantee agreements for twelve identified partner organizations during the October 9, 2024 Board meeting. One of the partners, Biochar Coalition, had proposed hosting up to ten biochar demonstration events over the grant term with funding not to exceed \$35,000. Unfortunately, the insurance requirements of the Subgrantee agreement were cost-prohibitive for this partner so they were not able to serve as the host of these events. The Butte Environmental Council (BEC) was also a Subgrantee partner approved for Agreement execution during the October 9th BOD meeting. BEC took lead for the biochar demonstration projects, which allowed these events to continue. However, in taking the lead on these projects the not to exceed budget and total number of event totals included in the BEC Subgrantee Agreement now constrain their ability to participate in offering additional projects for the remainder of the Neighbor-to-Neighbor grant program (previous agreement limited BEC to 10 events and not to exceed budget of \$22,000). Staff seek Board authorization for the District Manager to amend the BEC Subgrantee Agreement to allow for up to 20 Neighbor-to-Neighbor proposals with a not to exceed budget of \$60,000. This Agreement modification would combine the Biochar Coalition and previous BEC project totals (events) and not to exceed budgets.

Habitat For Humanity had previously executed a Subgrantee agreement with the District, but since the budget did not exceed \$5,000 the District Manager was able to execute the agreement without further Board action (post August 14, 2024 Board meeting action). The proposal Habitat For Humanity submitted for Quarter 1, 2025 would cumulatively exceed the \$5,000 threshold and therefore requires further Board authorization for the District Manager to expand the scope and not to exceed budget of the original Subgrantee agreement.

Regenerating Paradise is a new partner organization presented for Board consideration for a Neighbor-to-Neighbor Subgrantee Agreement.

2. Fiscal Impact

PRPD supported partner organizations with approximately \$89,000 in Neighbor-to-Neighbor grant funding during Quarter 4, 2024 (October, November, December 2024). The District is allowed to share up to 75% of the \$750,000 Neighbor-to-Neighbor grant award with partner organizations. To date, PRPD and partner organizations have utilized approximately \$209,000 of Neighbor-to-Neighbor grant funds, which leaves approximately \$541,000 in grant funding available. There are four quarters left to utilize grant funds (January 1 – December 31, 2025), which equates to approximately \$135,250 available per quarter if funds were divided equally between all remaining quarters.

3. Discussion

It is important to note that the Subgrantee Agreement project totals and not to exceed budgets are the maximum allowed under agreement without further Board action and are not a guarantee that the partner will be approved for

this total number of projects or not to exceed budget. Proposals are still subject to review by staff and grant administrators.

These Neighbor-to-Neighbor partner organizations have helped staff provide a wide range of opportunities for people of all ages, abilities and interests to get to know their neighbors and community. Staff are encouraged by the partner organization network being fortified through this grant-sharing program, which will likely yield positive outcomes for the community we serve long after the grant term is complete.

Table 1. Potential Subgrantees and Anticipated Number and Type of Proposals and an Estimated Not-To-Exceed Amount.

Subgrantee	Proposals Number	Proposal Type	Not-to-Exceed Budget
Butte Environmental Council	20	Community Workshops, Disaster Preparedness, Fuels Reduction, Environmental Stewardship Opportunities, Volunteer Events	\$60,000
Habitat For Humanity	6		\$20,000
Regenerating Paradise	6	Community Workshops, Social Events, Volunteerism	\$35,000

Attachments: None

12/5/2024

Staff Report

December 11, 2024



DATE: 12/5/2024
 TO: Board of Directors (BOD)
 FROM: Dan Efseaff, District Manager
 SUBJECT: District Master Plan Extension and Process

Report in Brief

On July 12, 2016, the BOD approved an update for the 2010-2020 Master Plan. The update extended the plan into the end of 2024. Since the Camp Fire, the District has focused on immediate needs and fiscal health, rebuilding projects, post-fire opportunities, and implementing new grants. In addition, rapid external changes to the community imposed considerable uncertainty, demographic changes and changing community infrastructure. Therefore, initiating an update, appeared premature and inadequate.

With many projects now entering a new phase and the rate of growth in the community stabilizing, staff would like to move forward with a new plan. Though staff anticipates recruitment, contracting, outreach (reconstituting a Master Plan Advisory Committee), and planning to occur before, the project will likely start in earnest during Fiscal Year (FY) 2025-2026. The plan will help guide our approach to future recreational, programming, environmental, and maintenance needs, and to establish priorities for facility improvements, future park development, and park land acquisitions. Some Districts do not have adopted plans while others intend the plans to be viable for a 15–20-year window. Our District initiated 10-year plans in 2001, 2010, and an 8-year update in 2016. Staff would like to return to a 10-year cycle (but should plan for an update in 3-6 years to accommodate community changes).

As per the District Strategic Plan, the District Master Plan will outline priorities for development, to include a facility inventory and replacement/maintenance schedule (to incorporate future repair costs into long-term expenditures, develop a list of projects, timeline, and funding plan), and conduct public outreach, and other considerations. The Strategic Plan was later amended to issue a Request for Proposals (RFP) in FY 2025 and completion of the project by 2028 (though we plan on a more accelerated pace).

District Staff will recruit consultants, issue an RFP, and provide a recommendation to the BOD to approve the selection and contract for the project.

Recommendation: 1) *Extend the current plan to 2026, and 2) Authorize the District Manager to initiate a Request for Proposals to start the new Master Plan project in FY 2025-26.*

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2024/2024.1211/BOD.Master.Plan.Process_24.1205.docx
 12/5/2024

Staff Report

December 11, 2024



DATE: 12/2/2024
 TO: Board of Directors
 FROM: Sarah Hoffman, Board of Directors
 SUBJECT: Election of Officers for 2025 Calendar Year

Report in Brief

Each year the current Board must choose a new Chairperson, Vice- Chairperson, and Secretary, below is the procedure for the Election of Officers.

CHAIRPERSON

1. Open Nominations for Chairperson
2. Motion and Second to close Nominations for Chairperson
3. Vote to close Nominations
4. Vote for each person nominated.
5. Roll Call Vote

VICE CHAIRPERSON

1. Open Nominations for Vice Chairperson
2. Motion and Second to close Nominations for Vice Chairperson
3. Vote to close Nominations
4. Vote for each person nominated.
5. Roll Call Vote

SECRETARY

1. Open Nominations for Secretary for the
2. Motion and Second to close Nominations for Secretary
3. Vote to close Nominations
4. Vote for each person nominated.
5. Roll Call Vote

Recommendation: Elect officers to serve on the PRPD Board of Directors for the 2025 calendar year.

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2024/2024.1211/BOD.Appointing.StationsReport_24.1211.docx
12/5/2024

District Report**Meeting Date:** December 11, 2024

DATE: 12/4/2024
 TO: PRPD Board of Directors (BOD)
 FROM: Dan Efseaff, District Manager
 SUBJECT: Monthly District Report

Monthly Report**1. Updates**

- a. Holiday Blackout - The Paradise Recreation and Park District will go dark starting December 23rd and reopen on January 2nd.

2. Administrative and Visitor Services

- a. Butte Local Agency Formation Commission (LAFCO) Information - A question came up at the last BOD meeting about the District operating facilities at Paradise Lake that are outside the District boundaries. Prior to our PID agreement which began in 2020, the District obtained authorization from Steve Lucas (Executive Officer, LAFCO), on 5/12/2020 to grant an Extraterritorial Service Extension Request for Paradise Lake. In addition, LAFCO indicates that a Municipal Service Review (MSR) is envisioned for consideration for the end of 2025. LAFCO is likely to consider the MSR as part of their FY 2025-26 budget. There are significant challenges within the County and one of the main priorities within our district is a comprehensive update of the Town of Paradise General Plan and MSR, among other items. The MSR will give the District an opportunity to demonstrate to the public how the District has effectively leveraged grant and matching funds to deliver new facilities and services to the Community and to look at other means of partnerships, funding, and identifying other needs.

3. Finance

- a. Routine Reports – Balance Sheet (Attachment A), Year to Date (YTD) Profit & Loss Budget vs. Actual (Attachment B), Monthly Profit & Loss (Attachment C), Investment and Reserve (Attachment D), Meeder Report (Attachment E), and California Class Report (Attachment F).
- i. Received a payment for the Elements Grant \$46,871.36
 - ii. Made first payment on Paradise Pool resurfacing the lining \$25,000.00
- b. Impact Fees - For the month of Nov, the District received a total of \$4,148.38 in impact fees.
- c. Investments –
- i. Five Star Bank Interest deposits: Investment Money Market = \$3,199.12 and Grant Money Market = \$765.74.
 - ii. Meeder Investment Interest: \$104,240.02
 - iii. California Class: \$4,162.40
 - iv. Tri Counties Money Market: \$1,614.10
- d. Updates – FY 2022-23 audit still underway. The auditor has requested more material, staff is complying.

4. Parks

- a. 502 Pearson Road (Gold Nugget Museum site) – Staff arranged for a test of the septic system. Not surprisingly, the two septic systems failed and would have to be replaced before any development. The District has arranged for PID service to be restored, which will likely occur in early 2025.
- b. Mosquito Control– The District works with the Butte County Mosquito Vector Control District to make sure the Aquatic Park and the small pond located at Lower Bille Park are treated with Mosquitofish. The BCMVCD comes out and plants the fish as needed. This is something they monitor and do free of charge. This helps the District to ensure the public that our ponds are safe from mosquitoes. (Figure 1)

- c. TARC – The maintenance staff have decorated the Terry Ashe Recreation Center with festive seasonal lighting. There have already been several parents with their young children who have thanked the staff for doing so. (Figures 2 through 4)
- d. Paradise Pool – The District has started the process of relining the pool and has also been able to replace several pool lights that have been burned out. In early spring, The District will be refreshing some of the painting around the pool as well. The District can't wait to open up for the next swim season and have that area looking fresh and more inviting. (Figures 5 and 6)
- e. Paradise Lake – There were several large ruts that had developed over the years on the trail around Paradise Lake. Luckily maintenance staff were able to address them prior to the storms. Maintenance staff also fixed holes in one of the Porta Potty roofs. (Figures 7 through 12)
- f. Storms – The large rain and windstorm brought on by the Atmospheric River, surprisingly did very little significant damage. There were a couple of limbs that came down and of course a lot of leaves. The maintenance staff worked diligently to prepare parks and facilities days before the storm hit by cleaning gutters and other prepping; the hard work paid off. The District didn't need to close any playgrounds or facilities, much to the joy and appreciation of both parents and kids who could get outside to play energetically after being cooped up inside for several days.

5. Programs

- a. Astronomy at the Lake – Staff wrapped up the Astronomy at the Lake 2024 series on a cold evening, complete with cloud cover on the glasslike water of Paradise Lake. Five members of the public joined two volunteers and eight members of the Elements Program for an adventure that included a crisp astronomy portion of the evening. As the cloud cover cleared, the skies were clearer than ever – with perfect views of the Milky Way. This program series ran from May through November and totaled nearly 150 participants.
- b. Bags and Beans Cornhole Tournament and Chili Cookoff – Chili Chefs and Cornholers alike enjoyed the added amenities of axe throwing, two bounce houses, live music, a face painter, and a local brewery as the weather treated the event to a beautiful sunny day at Terry Ashe Center. Nine Chili Cooks competed to take home the “Big Boss Bean Burner” belt, which will be defended in 2025 by the People's Choice and Judges Choice winners – “The Red Hot Chili Peppers”. Awards were also given to best themed booth designers “Fortin's Fart Laboratory”. A smashing success, several hundred tasting kits were purchased, along with 65 cornhole tournament registrations being received.
- c. Car and Motorcycle Show – Two dozen classic cars arrived at Terry Ashe Center, along with several tricked out motorcycles, to enjoy a chilly, Fall day. Awards were handed out for Cleanest Classic and Coolest Bike. Participants mentioned that they would like to see the event fortified in future years to include food trucks, live music, and a beer garden – all elements that had been planned for this year but were cancelled due to anticipated inclement weather. Staff anticipate the coordination of this event in partnership with the Vets Hall Craft Faire in coming years.
- d. Outdoor Education for All – Rainy weather and end of the year trips wrap up another successful year of this program at PRPD.
 - i. Healing Trauma Through Nature – Mesa Vista School joined staff at Tabletop Mountain to fly kites and learn about cold blooded animals for their first field trip of the month. The second was rained out and rescheduled for December. Hearthstone school joined staff on a soggy afternoon for some indoor rock climbing at the Terrain Park Climbing Center in Chico. Discussions are beginning for scheduling the 2025 field trips with Butte County Office of Education, which will include our first attempts at working with a group of deaf and hard of hearing students from Durham.
 - ii. Homeschool Vendor – Staff have been working with several homeschool groups to become certified vendors for leading field trips specifically for home school organizations. Lessons learned from previous years point towards specialization in field trips, staying away from semester long classes.
 - iii. Elements Program – With a core group of students hailing from the Ridge, Coordinator Kelly Munson reports continuous growth of the program, including the development of social media presence and a call for website retooling in December.
 - 1) Astronomy on the Lake Excursion
 - 2) Upper Bidwell Park Excursion

- iv. Yuba City College Partnership – Staff traveled to Yuba City College to work with longtime partner Joel Ramirez, who plans to bring his students up the Ridge for programming at Paradise Lake in 2025. This lucrative partnership saw four PRPD staff joined by 50 participants and nearly a dozen staff members for a day of teambuilding that was very well received by attendees. Plans to develop the program for 2025 are underway.
- e. Boys and Girls Club Community Thanksgiving – Nearly 100 attendees enjoyed a turkey dinner provided by the Boys and Girls Club of North Valley. With full tummies, participants also watched A Charlie Brown Thanksgiving, played with RC Cars, lawn games, and giant Jenga.
- f. Pinewood Derby – The 2024 fall Pinewood Derby car races took place on Saturday, November 16 at the Terry Ashe Recreation Center. 27 car kits were sold leading up to the races and 24 children registered on race day. The double elimination format included 46 races to determine the fastest car. Awards were also given out for most original and best design. The participants and spectators all seemed to have a great time. (Figures 13 and 14)
- g. After School Sports – With the Paradise Ridge Elementary after school flag football class being a successful new program, staff are looking forward to starting after school basketball this winter. We will also be expanding the program to include Cedarwood Elementary School. Both classes will start in early January and continue into early March.
- h. Ridge Hiking Association – This month was a special occasion to host the Phoenix 5K to commemorate the Camp Fire and run for resiliency. There were over 250 participants joining the fun by walking and/or running. Over 600 pancakes were served by local veterans. It was a great wellness event with tons of smiles and miles clocked in. (Figures 15 and 16)
- i. Neighbor-to-Neighbor: In the month of November, between partner and PRPD hosted events there were 16 Neighbor-to-Neighbor opportunities. Event's included a weekly walking group, gardening classes, a film festival, a children's circus day, many different art classes and more. Around 550 people were registered for at least 1 event taking place this month.

6. Outreach and Development

- a. SCORP Focus Group – Staff hosted a focus group for California State Parks representatives preparing an updated Statewide Comprehensive Outdoor Recreation Plan (SCORP) to hear directly from residents of the District. The State Park representatives asked questions to gather input from residents of the District about their outdoor recreation needs. Staff had invited a wide variety of individuals and groups to attend the focus group and provide input. The State Park representatives will conduct a total of 50 focus groups throughout the State, analyze results that will then shape the SCORP document for years to come. Future grant opportunities offered by California State Parks will reflect the needs of California residents based on the input gathered during these focus groups. Turnout was not as large as staff had hoped, but the range of interests and views may help influence future grant priorities and opportunities.
- b. 2024 Career Expo – Staff participated in the third annual Career Expo hosted by Paradise Rotary at the Paradise High School campus in November. Staff shared information about career opportunities in the Park and Recreation field with the hundreds of elementary, middle and high school student participants. The first year staff participated in the event (2022) led to a successful recruiting campaign for lifeguards to staff the Paradise and Concow pools over the summer. Hopefully those expressing interest in summer employment as a lifeguard with the District will translate to a robust lifeguard pool of applicants again in Spring 2025.

7. Volunteer Program

- a. Volunteer of the year - Alina Lucas is this year's 2024 volunteer of the year! She has been with us since December 2023 and has been a great support. With her caring personality and passion for the outdoors she is exactly what the volunteer program needed to continue land stewardship. She was dedicated to land stewardship and tree care for all the trees planted through a Cal ReLeaf grant but was always open and willing to jump into a variety of projects and activities. Her attention to detail, thoughtfulness, and can-do attitude showed every day in the parks and will continue to show in any work she puts her mind to.
- b. Moore Road Ball Park Blow Out – Community volunteers and California Conservation Corps helped support forest health and wildfire resiliency on the continued project. So far, we have reduced excess fuels and cleared 50 yards worth of material. Multiple treatment methods such as chipping, hauling material off site, and pile burning have been used.

- c. Doom the Broom - Dooming the Broom is back for the wet winter season! The weed wrenches are warmed up and ready to go. This past month we were at Paradise Lake with community volunteers, California Climate Action Corps Fellows, and California Conservation Corps. The day before HomeTech Charters' Paradise Outreach Group joined us at Paradise Lake to start removing broom. (Figures 17 and 18)
- d. Noble Park, Tree Planting – HomeTech Charters' Paradise Outreach group joined us to plant black oaks that needed to be replaced from previous planting in 2022. Students were able to enjoy fresh air while learning about native black oaks and their importance, local compost made in house by our Johnson Su Bioreactors, and overall key tree planting techniques. (Figures 19 and 20)

8. Project Development

- a. FEMA Projects Closeout – Staff completed closeout reporting for all Federal Emergency Management Agency (FEMA) projects resulting from the Camp Fire on November 8, 2024. The only FEMA project left open was for Management Work associated with gathering reporting documentation for the FEMA projects process. FEMA may require additional documentation before fully closing projects and providing reimbursement for costs associated with large projects, such as Moore Road (Horse Arena, Dog Park, Ball Fields).

9. Upcoming

- a. Elk's Hoop Shoot – PRPD will team up with the Paradise Elk's Club on Saturday, December 14 at the Paradise Junior High School Gym for the annual Hoop Shoot. This free throw shooting contest will include awards and a chance for winners to advance to the regional, state, and national level.
- b. BOD Consideration – upcoming items in 2025 include: 1) Landowner Agreements, 2) Paradise Community Center Transfer, 3) Lake Concow Report, 4) Recreation Program Report, 5) Timesheet Software, 6) Review of Employee Health Allocation and Insurance Benefits; 7) Agreements for Design and Construction.

Photographs



Figure 1. Mosquito fish being planted in the pond a lower Bille Park.



Figure 2. Christmas Lights went up at the TARC.



Figure 3. Christmas Lights went up at the TARC.

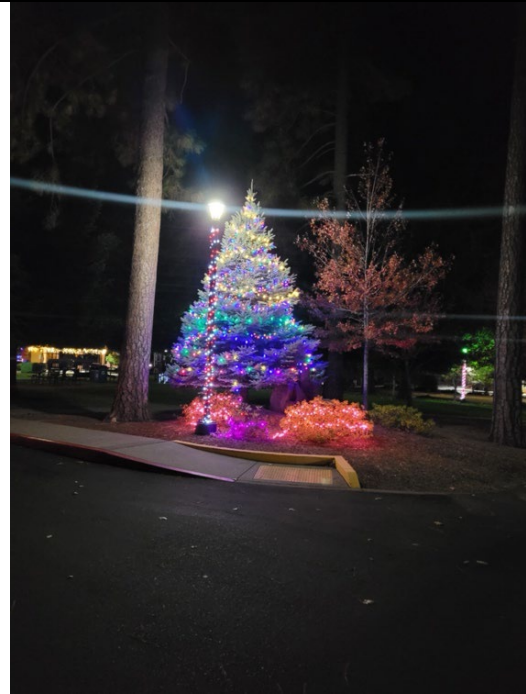


Figure 4. Christmas Lights went up at the TARC.



Figure 5. The pool in the process of being drained for relining.



Figure 6. Maintenance staff spraying out the dirt from the bottom of the pool.



Figure 7. A large rut on the Paradise Lake Trail (Before).



Figure 8. A large rut on the Paradise Lake Trail (After).



Figure 9. A large ruts on the Paradise Lake Trail (Before).

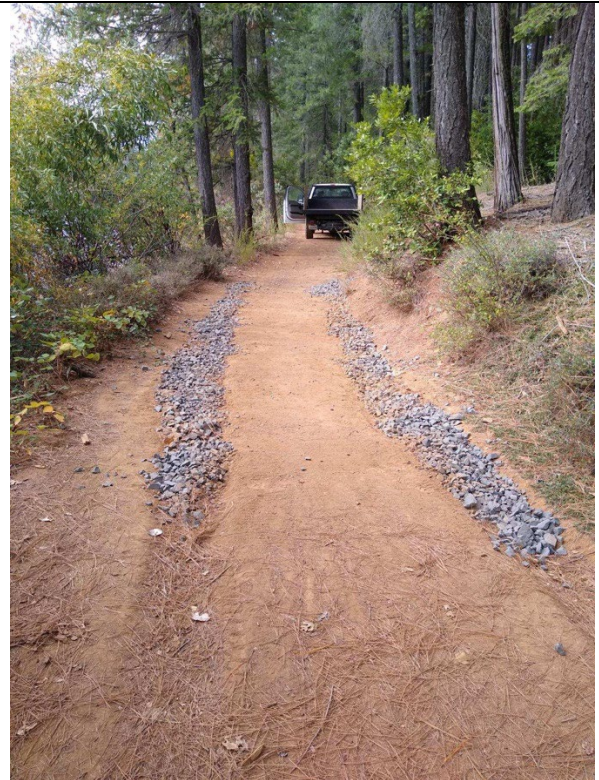


Figure 10. Large ruts on the Paradise Lake Trail (After).



Figure 11. The roof to one of the Porta Pottys at Paradise Lake needed repairing (Before).



Figure 12. The roof to one of the Porta Pottys at Paradise Lake needed repairing (After).



Figure 13. The children put a lot of creativity into their derby cars.



Figure 14. Announcer Willie Davidson entertains the crowd at the Pinewood Derby



Figure 15. Participants starting the Phoenix 5K



Figure 16. Participants were all smiles at the end of the race with their metals.



Figure 17. Group pictures at the end of the Doom the Broom activity.



Figure 18. CCC leader in action at the Doom the Broom activity.



Figure 19. Having fun planting trees in Noble Park.



Figure 20. Paradise Outreach getting product introductions.

Attachments:

- A. Balance Sheet
- B. YTD Profit & Loss Budget vs. Actual
- C. Monthly Profit & Loss
- D. Investment and Reserve
- E. Meeder Investment Report
- F. California Class Report

https://paradisepprd.sharepoint.com/sites/BODMeeting/Shared Documents/_BOD/2024/2024.1211/2024.1211.BOD.District.Report.docx
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12/04/24

Accrual Basis

PRPD
Balance Sheet
As of November 30, 2024

	Nov 30, 24
ASSETS	
Current Assets	
Checking/Savings	
1001 · 1 Tri Counties Bank Checking	721,755.48
1002 · Mechanics Bank - Operating	72,476.32
1003 · Five Star Bank - Payroll	41,132.79
1005 · Petty Cash	300.00
1008 · North Valley Community Found	3,154.88
1010 · Treasury Cash - 2510	
1011 · General Operating	-513,196.52
1012 · ACO Reserve	606,700.00
1013 · General Reserve	3,000.00
1014 · Deposits held for others	1,000.00
1010 · Treasury Cash - 2510 - Other	20,000.00
Total 1010 · Treasury Cash - 2510	117,503.48
1030 · Investments	
1031 · Five Star Bank Money Market	387,101.96
1032 · Five Star Bank Grant M. M.	206,169.92
1033 · Investment Reserves	
1033.01 · CalPERS 115 Trust	7,762.83
1033.02 · Capital Improvement & Acquisit	10,238,164.77
1033.03 · Current Operations	4,833,259.74
1033.04 · Desig Proj/Sp Use/Grant Match	1,031,750.45
1033.05 · Future Operations	19,802,699.33
1033.06 · Technology	156,416.20
1033.07 · Vehicle Fleet & Equipment	802,134.86
Total 1033 · Investment Reserves	36,872,188.18
1034 · US Bank (Meeder Investments)	1,254.60
1035 · Tri Counties Bank	517,768.43
1036 · California Class	4,356.41
Total 1030 · Investments	37,988,839.50
1100 · Designated Treasury Funds	
1112 · Grosso Endowment-2512	54,619.72
1113 · Grosso Scholarship-2513	5,489.54
1114 · Designated Donations-2514	
1114.1 · Parks & Facilities Donations	10,817.21
1114.2 · Recreation Donations	
1114.3 · Scholarship Donations	10,618.93
1114.2 · Recreation Donations - Other	6,454.35
Total 1114.2 · Recreation Donations	17,073.28
1114.4 · General Donations	23,541.25
Total 1114 · Designated Donations-2514	51,431.74
Total 1100 · Designated Treasury Funds	111,541.00
1119 · Impact Fees	
1120 · Sub Div Fees - 2520	9,910.58
1121 · Park Acqui Unincorp - 2521	45,519.55
1122 · Park Dev Unincorp - 2522	154,078.28
1124 · District Fac Unincorp - 2524	58,551.38
1126 · Park Acqui Incorp - 2526	214,135.79
1127 · Park Dev Incorp - 2527	618,343.77
1128 · District Fac Incorp - 2528	648.03
Total 1119 · Impact Fees	1,101,187.38
Total Checking/Savings	40,157,890.83
Other Current Assets	
1310 · Miscellaneous Receivables	-0.02

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12/04/24
Accrual Basis

PRPD
Balance Sheet
As of November 30, 2024

	Nov 30, 24
1500 · FMV Adjustments	
1510 · FMV Adjustment-2510	2.76
1512 · FMV Adjustment-2512	307.34
1513 · FMV Adjustment-2513	31.28
1500 · FMV Adjustments - Other	4,716.38
Total 1500 · FMV Adjustments	5,057.76
Total Other Current Assets	5,057.74
Total Current Assets	40,162,948.57
Fixed Assets	
1710 · Land	1,461,695.91
1715 · Land Development	19,349.00
1720 · Buildings	5,750,913.53
1730 · Furn., Fixtures & Equip (>\$5k)	1,672,158.30
1740 · Vehicles	164,951.27
1798 · Accum Depr - Furn Fixture Equip	-318,381.00
1799 · Accum Depr - Buildings	-4,759,675.77
1800 · Construction in Progress	
1810 · CIP-Planning	
1810.1 · CIP-BSF Park Planning	157,272.27
1810.2 · CIP-Yellowstone Kelly (YK)	19,569.00
1810.3 · CIP-Buffer Study (BRIC)	175,067.70
1810.4 · CIP-OHV Study	5,133.53
Total 1810 · CIP-Planning	357,042.50
1820 · CIP-Acquisition	
1820.1 · Oak & Noble Acquisition (SNC)	33,501.12
1820.2 · Buffer (TNC)	77,664.34
Total 1820 · CIP-Acquisition	111,165.46
1830 · CIP-Development	
1830.1 · CIP-Aquatic Park Lighting	580.01
1830.2 · CIP-State Park Grant (SPPG)	236,451.88
1830.3 · CIP-Per Capita Program (PCP)	39,288.50
Total 1830 · CIP-Development	276,320.39
1840 · CIP-Facility & Park Amenities	
1840.1 · CIP-Paradise Pool Swim Blocks	1,247.17
1840.10 · CIP-GameTime Playground (GT)	3,160.50
1840.4 · CIP-RTGGP Trails Grant	50,925.49
1840.5 · Existing Park Improvements	450,376.63
1840.7 · Recovery Projects	74,653.62
1840.8 · CIP-Rotary Grant (PRF)	14,820.93
1840.9 · CIP-Rural Rec & Tourism (RRT)	127,056.35
Total 1840 · CIP-Facility & Park Amenities	722,240.69
1850 · CIP-Programs	
1850.1 · North Valley Com Found -HTTN	323.04
1850.2 · Elements Grant (CNRA)	107,628.67
1850.3 · Far Northern Grant (FNRC)	19,023.35
1850.4 · Neighbor to Neighbor Grant(NTN)	56,222.11
Total 1850 · CIP-Programs	183,197.17
Total 1800 · Construction in Progress	1,649,966.21
Total Fixed Assets	5,640,977.45
Other Assets	
1900 · PCV Promissory Note	300,322.00
1950 · Deferred Outflow - Pension	369,050.00

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12/04/24

Accrual Basis

PRPD
Balance Sheet
As of November 30, 2024

	Nov 30, 24
Total Other Assets	669,372.00
TOTAL ASSETS	46,473,298.02
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	53,282.26
Total Accounts Payable	53,282.26
Other Current Liabilities	
2100 · Payroll Liabilities	
2120 · Payroll Taxes Payable	-12,258.75
2130 · Health Benefits Payable	-20,656.01
2140 · FSA payable	-62.74
2160 · 457 Retirement Payable	1,682.69
2170 · CalPers Payable	45,261.80
2180 · Garnishments payable	-2.50
2190 · Accrued Leave Payable	
2192 · Sick leave payable	17,166.56
2193 · Vacation leave payable	44,205.95
Total 2190 · Accrued Leave Payable	61,372.51
Total 2100 · Payroll Liabilities	75,337.00
2300 · Deposits - refundable	1,000.00
2400 · Deferred Revenue	
2430 · Deferred Inflow - Pension	18,586.00
2440 · Deferred CIP Revenue	200,000.00
Total 2400 · Deferred Revenue	218,586.00
Total Other Current Liabilities	294,923.00
Total Current Liabilities	348,205.26
Long Term Liabilities	
2700 · FEMA Community Disaster Loan	60,454.95
2805 · CalPers Pension Liability	542,157.00
2806 · OPEB Liability	68,674.00
Total Long Term Liabilities	671,285.95
Total Liabilities	1,019,491.21
Equity	
2030 · Designated for Petty Cash	300.00
3000 · General Fund Balances-2510	
3010 · General Fund Available	291,149.99
3020 · Imprest Cash Reserve	300.00
3030 · General Reserve	3,000.00
3050 · Designated Captial Outlay	606,700.00
Total 3000 · General Fund Balances-2510	901,149.99
3200 · Designated Fund Balances	
3212 · Grosso Endowment-2512	54,619.72
3213 · Grosso Scholarship-2513	5,489.54
3214 · Donations - 2514	77,722.50
3220 · Impact Fees	886,393.39
Total 3200 · Designated Fund Balances	1,024,225.15
3280 · Invest. in General Fixed Assets	3,188,395.18
3900 · Retained Earnings	41,063,246.78
3999 · Opening Balance Equity	-354,580.80
Net Income	-368,929.49

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12/04/24

Accrual Basis

PRPD
Balance Sheet
As of November 30, 2024

	<u>Nov 30, 24</u>
Total Equity	45,453,806.81
TOTAL LIABILITIES & EQUITY	<u>46,473,298.02</u>

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12/04/24

Accrual Basis

PRPD
Profit & Loss Budget vs. Actual
 July through November 2024

	Jul - Nov 24	Budget	\$ Over Budget	% of B...
Ordinary Income/Expense				
Income				
4100 · Tax Revenue	59,638.45	1,186,000.00	-1,126,361.55	5.0%
4200 · Impact Fee revenue	25,878.48	90,000.00	-64,121.52	28.8%
4300 · Program Income	100,869.44	276,000.00	-175,130.56	36.5%
4350 · Concession & Merchandise sales	180.00	1,600.00	-1,420.00	11.3%
4400 · Donation & Fundraising Income	527.47	60,000.00	-59,472.53	0.9%
4500 · Grant Income	217,963.09	1,350,000.00	-1,132,036.91	16.1%
4600 · Other Revenue	38,955.33	500,000.00	-461,044.67	7.8%
4900 · Interest Income	629,162.57	1,110,200.00	-481,037.43	56.7%
Total Income	1,073,174.83	4,573,800.00	-3,500,625.17	23.5%
Gross Profit	1,073,174.83	4,573,800.00	-3,500,625.17	23.5%
Expense				
5000 · Payroll Expenses				
5010 · Wages & Salaries	762,519.57	2,219,700.00	-1,457,180.43	34.4%
5020 · Employer Taxes	59,612.09	117,800.00	-58,187.91	50.6%
5030 · Employee Benefits				
5030.1 · Retired Health Premium Employer	6,950.75			
5030.2 · Admin Fee for Active	117.54			
5030.3 · Admin Fee for Retired	47.51			
5030 · Employee Benefits - Other	149,275.82	560,000.00	-410,724.18	26.7%
Total 5030 · Employee Benefits	156,391.62	560,000.00	-403,608.38	27.9%
5040 · Workers Comp Expense	68,140.00	110,000.00	-41,860.00	61.9%
5060 · Other Personnel Costs	5,380.54	15,500.00	-10,119.46	34.7%
Total 5000 · Payroll Expenses	1,052,043.82	3,023,000.00	-1,970,956.18	34.8%
5100 · Program Expenses				
5110 · Concession & Merchandise Exp.	183.41	3,000.00	-2,816.59	6.1%
5120 · Program Contract Labor	3,792.50	124,000.00	-120,207.50	3.1%
5130 · Program Supplies	8,088.67	51,200.00	-43,111.33	15.8%
Total 5100 · Program Expenses	12,064.58	178,200.00	-166,135.42	6.8%
5140 · Fundraising Expense	0.00	2,000.00	-2,000.00	0.0%
5200 · Advertising & Promotion	560.00	17,500.00	-16,940.00	3.2%
5220 · Bank & Merchant Fees	2,117.36	6,300.00	-4,182.64	33.6%
5230 · Contributions to Others	6,334.00	25,000.00	-18,666.00	25.3%
5240 · Copying & Printing	7,446.72	20,000.00	-12,553.28	37.2%
5260 · Dues, Mbrshps, Subscr, & Pubs	21,379.83	40,000.00	-18,620.17	53.4%
5270 · Education, Training & Staff Dev	1,234.80	6,700.00	-5,465.20	18.4%
5280 · Equip., Tools & Furn (<\$5k)				
5282 · Office ET&F	1,565.15	9,000.00	-7,434.85	17.4%
5284 · Program ET&F	0.00	8,400.00	-8,400.00	0.0%
5286 · Small Tools & Equipment	6,191.29	18,600.00	-12,408.71	33.3%
Total 5280 · Equip., Tools & Furn (<\$5k)	7,756.44	36,000.00	-28,243.56	21.5%
5290 · Equipment Rental	5,806.80	30,000.00	-24,193.20	19.4%
5300 · Insurance	80,168.41	160,600.00	-80,431.59	49.9%
5310 · Interest Expense	127.63	200.00	-72.37	63.8%
5320 · Miscellaneous Expense	0.00	300.00	-300.00	0.0%
5330 · Professional & Outside services				
5332 · Accounting	3,994.41	44,000.00	-40,005.59	9.1%
5334 · Legal	4,792.50	11,000.00	-6,207.50	43.6%
5336 · Engineering	256.91	300,000.00	-299,743.09	0.1%
5338 · Other Prof. & Outside Labor	71,788.62	362,000.00	-290,211.38	19.8%
Total 5330 · Professional & Outside services	80,832.44	717,000.00	-636,167.56	11.3%
5340 · Postage & Delivery	422.13	1,500.00	-1,077.87	28.1%
5350 · Rent-Facility use fees	8,866.50	15,000.00	-6,133.50	59.1%
5360 · Repair & Maintenance				
5361 · Building R&M	694.82	7,000.00	-6,305.18	9.9%

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12/04/24

Accrual Basis

PRPD
Profit & Loss Budget vs. Actual
July through November 2024

	Jul - Nov 24	Budget	\$ Over Budget	% of B...
5362 · Equipment R&M	3,701.02	18,000.00	-14,298.98	20.6%
5363 · General R&M	810.45	7,000.00	-6,189.55	11.6%
5364 · Grounds R&M	9,478.74	65,000.00	-55,521.26	14.6%
5365 · Pool R&M	28,596.77	60,000.00	-31,403.23	47.7%
5366 · Vehicle R&M	3,291.63	18,000.00	-14,708.37	18.3%
5367 · Janitorial	4,253.50	18,000.00	-13,746.50	23.6%
5368 · Security	613.89	4,000.00	-3,386.11	15.3%
5369 · Vandalism	158.46	2,000.00	-1,841.54	7.9%
Total 5360 · Repair & Maintenance	51,599.28	199,000.00	-147,400.72	25.9%
5370 · Supplies - Consumable				
5372 · Office Supplies	4,254.10	21,000.00	-16,745.90	20.3%
5374 · Safety & staff supplies	1,998.26	12,000.00	-10,001.74	16.7%
Total 5370 · Supplies - Consumable	6,252.36	33,000.00	-26,747.64	18.9%
5380 · Taxes, Lic., Notices & Permits	6,397.89	34,000.00	-27,602.11	18.8%
5390 · Telephone & Internet	11,457.36	24,000.00	-12,542.64	47.7%
5400 · Transportation, Meals & Travel				
5402 · Air, Lodging & Other Travel	635.69	9,000.00	-8,364.31	7.1%
5404 · Fuel	12,985.60	44,000.00	-31,014.40	29.5%
5406 · Meals	3,963.46	11,000.00	-7,036.54	36.0%
5408 · Mileage & Auto Allowance	178.04	1,000.00	-821.96	17.8%
Total 5400 · Transportation, Meals & Travel	17,762.79	65,000.00	-47,237.21	27.3%
5410 · Utilities				
5412 · Electric & Gas	42,562.25	95,000.00	-52,437.75	44.8%
5414 · Water	9,705.98	30,000.00	-20,294.02	32.4%
5416 · Garbage	9,294.21	25,000.00	-15,705.79	37.2%
Total 5410 · Utilities	61,562.44	150,000.00	-88,437.56	41.0%
Total Expense	1,442,193.58	4,784,300.00	-3,342,106.42	30.1%
Net Ordinary Income	-369,018.75	-210,500.00	-158,518.75	175.3%
Other Income/Expense				
Other Expense				
9999 · Misc. Expense	-89.26			
Total Other Expense	-89.26			
Net Other Income	89.26			
Net Income	-368,929.49	-210,500.00	-158,429.49	175.3%

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12/04/24
Accrual Basis

PRPD
Profit & Loss
November 2024

	Nov 24
Ordinary Income/Expense	
Income	
4200 · Impact Fee revenue	4,148.38
4300 · Program Income	10,970.08
4400 · Donation & Fundraising Income	41.00
4500 · Grant Income	46,871.36
4600 · Other Revenue	18,376.30
4900 · Interest Income	112,368.70
	112,368.70
Total Income	192,775.82
Gross Profit	192,775.82
Expense	
5000 · Payroll Expenses	
5010 · Wages & Salaries	130,300.38
5020 · Employer Taxes	10,257.60
5030 · Employee Benefits	
5030.1 · Retired Health Premium Employer	1,390.15
5030.2 · Admin Fee for Active	22.04
5030.3 · Admin Fee for Retired	8.91
5030 · Employee Benefits - Other	29,213.94
	29,213.94
Total 5030 · Employee Benefits	30,635.04
5040 · Workers Comp Expense	0.00
5060 · Other Personnel Costs	2,966.55
	2,966.55
Total 5000 · Payroll Expenses	174,159.57
5100 · Program Expenses	
5110 · Concession & Merchandise Exp.	25.63
5120 · Program Contract Labor	504.00
5130 · Program Supplies	768.08
	768.08
Total 5100 · Program Expenses	1,297.71
5200 · Advertising & Promotion	5.02
5220 · Bank & Merchant Fees	295.76
5240 · Copying & Printing	2,042.25
5260 · Dues, Mbrshps, Subscr, & Pubs	1,150.66
5280 · Equip., Tools & Furn (<\$5k)	
5282 · Office ET&F	486.04
5286 · Small Tools & Equipment	2,057.90
	2,057.90
Total 5280 · Equip., Tools & Furn (<\$5k)	2,543.94
5290 · Equipment Rental	1,013.58
5330 · Professional & Outside services	
5332 · Accounting	2,328.57
5336 · Engineering	256.91
5338 · Other Prof. & Outside Labor	13,721.48
	13,721.48
Total 5330 · Professional & Outside services	16,306.96
5350 · Rent-Facility use fees	1,634.00
5360 · Repair & Maintenance	
5361 · Building R&M	358.55
5362 · Equipment R&M	-98.35
5363 · General R&M	11.07
5364 · Grounds R&M	4,012.78
5365 · Pool R&M	151.60
5366 · Vehicle R&M	1,868.14
5367 · Janitorial	92.96
5368 · Security	91.16
	91.16
Total 5360 · Repair & Maintenance	6,487.91
5370 · Supplies - Consumable	
5372 · Office Supplies	799.23

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12/04/24

Accrual Basis

PRPD
Profit & Loss
November 2024

	Nov 24
5374 · Safety & staff supplies	791.31
Total 5370 · Supplies - Consumable	1,590.54
5380 · Taxes, Lic., Notices & Permits	2,589.49
5390 · Telephone & Internet	2,283.87
5400 · Transportation, Meals & Travel	
5402 · Air, Lodging & Other Travel	438.46
5404 · Fuel	2,783.35
5406 · Meals	772.52
5408 · Mileage & Auto Allowance	148.04
Total 5400 · Transportation, Meals & Travel	4,142.37
5410 · Utilities	
5412 · Electric & Gas	8,210.36
5414 · Water	206.66
5416 · Garbage	2,277.89
Total 5410 · Utilities	10,694.91
Total Expense	228,238.54
Net Ordinary Income	-35,462.72
Net Income	-35,462.72

**Paradise Recreation & Park District
Investment & Reserves Report
30-Nov-24**

Summary						Annual
Reserve Funds	Maximum Target	6/30/2024 Balance	FY 2024-2025 Allocated	FY 2024-2025 Interest	11/30/2024 Balance	Funding Goal
CalPERS 115 Trust	500,000	5,509.41	0.00	2,246.25	7,755.66	30,000
Capital Improvement & Acquisition	25,000,000	10,091,330.12	0.00	146,380.59	10,237,710.71	100,000
Current Operations	8,000,000	6,017,411.97	-1,297,805.00	113,297.06	4,832,904.03	50,000
Designated Project/Special Use/Grant Matching	1,500,000	1,019,544.20	0.00	12,168.74	1,031,712.94	50,000
Future Operations	25,000,000	19,513,605.13	0.00	288,199.74	19,801,804.87	100,000
Technology	150,000	154,108.83	0.00	2,300.24	156,409.07	5,000
Vehicle Fleet & Equipment	1,000,000	790,544.20	0.00	11,554.80	802,099.00	75,000
Total Reserves Funds	61,150,000	37,592,053.86	-1,297,805.00	576,147.42	36,870,396.28	410,000

* Correcting Beginning balance to match QuickBooks.

Detail		FY 2024 - 2025
Reserve Accounts	11/30/2024	Interest Earned
CalPERS 115 Trust	7,755.66	20.79
Capital Improvement & Acquisition	10,237,710.71	27,447.15
Current Operations	4,832,904.03	12,956.94
Designated Project/Special Use/Grant Matching	1,031,712.94	2,766.01
Future Operations	19,801,804.87	53,088.34
Technology	156,409.07	419.33
Vehicle Fleet & Equipment	802,099.00	2,150.42
General Operating	4,696,764.89	12,752.58
Sub-Total Reserve Accounts	41,627,070.17	111,601.54
Total Reserve Accounts	37,720,759.73	

Five Star	Beginning Balance	Change	Interest Earned	Ending Balance
Grant Money Market Account	205,404.18	0.00	765.74	206,169.92
Five Star Investment Money Market	858,150.46	(0.00)	3,199.12	861,349.58
Payroll Interest Checking	5,225.04	1,450.34	1.42	6,676.80
Total Five Star	1,068,779.68	1,450.34	3,966.28	1,074,196.30

Mechanics	Deposits	Checks/Fees
Checking (as of Oct 31, 2024)	72,446.32	54.11
Total	-	72,392.21

Tri Counties	Deposits	Checks/Fees
Money Market (as of Oct 31, 2024)	516,154.33	0.00
Checking	597,075.18	519.23
Total	1,113,229.51	519.23

Total in interest earning accounts	39,312,724.46	113,982.80
Other Investment Income		0.00
Total		113,982.80

Paradise Recreation & Park District's (District) Investment Policy describes the District's commitment to managing risk by selecting investment products based on safety, liquidity and yield. Per California Government Code Section 53600 et. seq., specifically section 53646 and section 53607, this investment report details all investment-related activity in the current period. District investable funds are currently invested in Five Star Bank which meets those standards. That being said, the District's Investment Policy remains a prudent investment course, and is in compliance with the "Prudent Investor's Policy" designed to protect public funds.

Paradise Recreation & Park District - Operating Account

PORTFOLIO SUMMARY

As of October 31, 2024



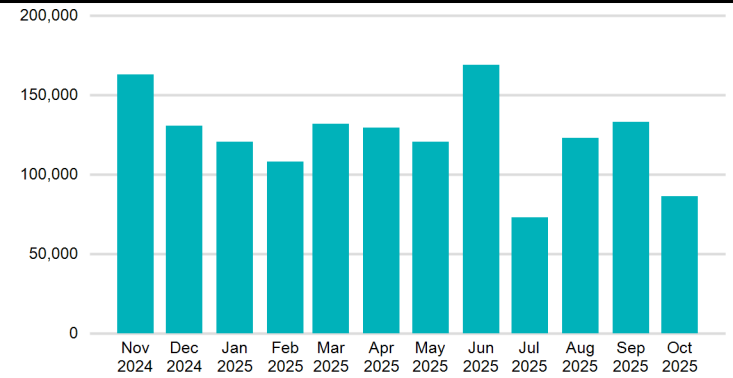
MONTHLY RECONCILIATION

Beginning Book Value	35,630,331.57
Contributions	
Withdrawals	(800,000.00)
Prior Month Management Fees	(2,069.61)
Prior Month Custodian Fees	(231.45)
Realized Gains/Losses	2,955.00
Gross Interest Earnings	103,586.08
Ending Book Value	34,934,571.59

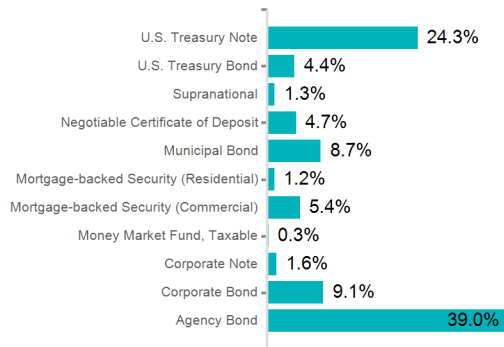
PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	4.53%
Portfolio Effective Duration	2.11 yrs
Weighted Average Maturity	2.41 yrs
Weighted Average Life	2.63 yrs

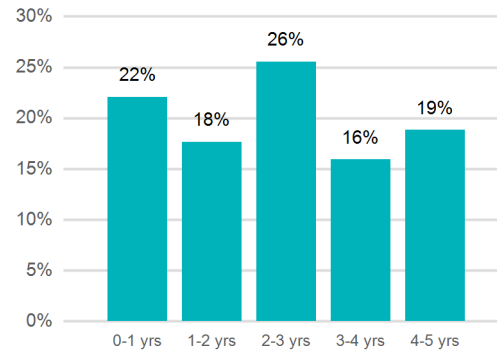
PROJECTED MONTHLY INCOME SCHEDULE



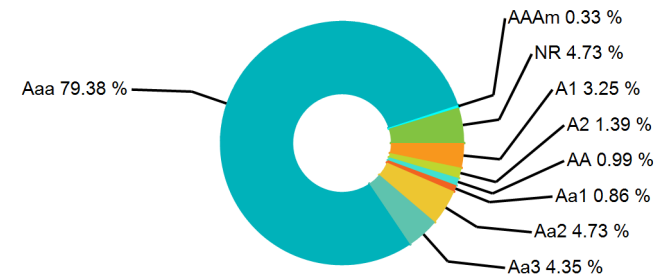
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY





0000073-0000301 PDF 719226

Paradise Recreation & Park District
6626 Skyway
Paradise, CA 95969

California CLASS

California CLASS

Average Monthly Yield: 4.8272%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0077-0001	CC Reserve Fund	1,051,971.29	0.00	0.00	4,162.40	50,050.06	1,052,248.78	1,056,133.69
TOTAL		1,051,971.29	0.00	0.00	4,162.40	50,050.06	1,052,248.78	1,056,133.69

Staff Report

December 11, 2024



DATE: 12/11/2024
 TO: PRPD Board of Directors
 FROM: Jeff Dailey, Recreation Supervisor
 SUBJECT: 2024 Concow and Paradise Pool Report

1. Overview

In the sixth summer following the Camp Fire, the Paradise Recreation and Park District put together a full season of successful aquatic programming at both the Paradise and Concow Pools. Both pools offered recreational swimming, lessons, aqua aerobics, private rentals, and adult swim, with the Paradise Pool hosting three swimming teams and two movie nights.

- a. Dates of operation: Concow, June 10-August 10 (47 days open)
 Paradise, June 10-October 4 (67 days open)

An annual participation comparison (Attachment A), and annual comparison of revenue and expenses (Attachment B), are presented.

2. Programming and Participation

Both pool programs offered swimming lessons along with recreational swimming. The Paradise Pool was also host to the Piranhas, Home Tech Charter, and Paradise High School swim teams, and the very popular aqua aerobics program. Paradise only had 1 private rental mainly due to the more stringent insurance requirements. PRPD was awarded a first-time swimmer scholarship program through the Butte County Public Health Department. The program funded swimming lessons for first time swimmers. The Boys and Girls Club used the Paradise Pool for their summer camp 3 days a week while the Golden Feather School District used the Concow Pool for their summer camp 4 days a week. The Paradise Pool hosted two outdoor movies that were part of the Neighbor to Neighbor grant program.

Table 1. Number of Individual Participants in Program Area

Program	Concow Pool	Paradise Pool
Group Lessons	17	72
Private Lessons	0	0
Recreation Swim	1355	3979
Private Rental	0	35
Lifeguard Training	0	8
PHS Swim Team	0	12
Piranhas Swim Team	0	50
Home Tech Charter	0	4
Aqua Aerobics	0	824
Movie Nights		355

A comparison of annual participation is provided (Attachment A).

3. Facility

Prior to the pools being opened the pumps were brought on-line, the chemicals balanced, and the facilities cleaned for public use. Both pools were inspected by Butte County Public Health and issued operating licenses. The Paradise Pool continues to show its age with annual repairs needed on several areas of the facility. The heater needed to be replaced before the 2024 season, and there are plans to reline the thinning and leaking pool shell before the 2025 season. While the Concow Pool water well was intact and functioning, it had a hard time keeping up with their leaking pool shell. The Golden Feather School District plans to reline the pool shell in 2025 if funding allows.

Despite the cleaning up progress, the facilities continue to show their age, and we anticipate additional repairs and improvements will be required over the next few years.

4. Staffing

Long-time lifeguard and manager Levi Gorrell stayed on as the Paradise Pool Manager. With plans for this being his last season, John Carlo Martinez learned the ropes with plans to fully manage the pool in 2025. The Concow Pool had Emilia Erickson return as the manager. Emilia updated her lifeguard instructor training certificate in 2023, and PRPD was able to offer a lifeguard training class to new and returning guards for 2024. This proved very important as we were able to train and recertify 8 lifeguards. This allowed us to operate with a full staff and extend the season into October.

5. Fiscal Impact

The 2024 profit and loss report for the Paradise and Concow Swim Pools (Attachment B) is presented. Revenue increased at the Paradise Pool over 2023 numbers, while the Concow Pool income was slightly down from the previous year. This can be explained by the Concow Pool being open 11 less days than the previous year. It can also be noted that expenses were down at the Concow Pool. Expenses increased for the Paradise Pool although to a lesser degree than previous years. Some of the increases are attributed to increased labor costs, maintenance and repairs, chemicals, and overall inflation. The cost of operating the Paradise Pool includes all expenses to run the facility for the entire year, not just the aquatics programming cost.

Fees may be summarized as follows:

Class	2024	2025 (Recommended)	Notes
REC. SWIM SESSION			
Child and Adult	\$4.00	\$5.00	Raised from \$3 to \$4 in 2022.
CLASSES			
Swim Lessons	\$50.00	\$70.00	Raised from \$43 to \$50 in 2022.
Aqua Aerobics	\$4.00	\$5.00	Raised from \$3 to \$4 in 2022.
Private Lessons	\$100.00	\$120.00	
PASSES			
20 Visit Pass	\$60.00	\$75.00	Raised from \$45 to \$60 in 2022.
POOL RENTAL	\$100.00	\$150.00	Price is per hour.

Most of the fees were raised at both pools for the 2022 season. Durham and Chico Recreation both charged \$70 for lessons in 2024, while Feather River charged \$55. We will need to continue to look at raising fees moving forward to keep up with inflation and stay in line with the other local public pools.

6. Recommendations for Next Season

Staff are looking forward to the 2025 summer swimming pool season. There are several things that we want to add and improve on, including efforts to:

- Continue to adjust the new format to future reports, the main reason is to provide a consistent format and collection of data that utilizes our new accounting system and allow more focus on revenue and expense strategies.
- Recruit and train more lifeguards in the future as staff move on and do not return for more than a couple of years.
- With the purchase of CPR training manikins and updated certification to train new staff, PRPD should be able to offer classes not only to lifeguard staff, but to other PRPD staff and the public at large.

- On the revenue side, we will explore options to develop additional programming and rentals to encourage more use during the season. This may include new classes and events.
- Administrative Staff plans a review of all facility fees, and this should increase fees for aquatic-related recreation.
- Monitor the lifeguard staffing levels during shifts and reduce them as needed to cut expenses.

7. Discussion

With a well-trained new and returning staff for the 2024 season, we should have a good number of returning staff to start in 2025. We should continue to see the benefit of the new efficient pool heater regarding energy usage. Staff are working with the Golden Feather School District to develop some options for funding to improve the Concow Pool and schoolhouse complex.

A goal for next year will be to increase utilization of the pools through more variety of programming and promotion of rentals, classes, and events.

8. Photographs



Figure 1. Swim lessons at the Paradise Pool.



Figure 2. Swim lessons at the Paradise Pool.



Figure 3. Movie night at the Paradise Pool.



Figure 4. Butte County Sherrif Department Dive Rescue Team training.



Figure 5. Dive Rescue Team at the Paradise Pool.



Figure 6. Concow Pool entrance.



Figure 7. Swimmers at the Concow Pool.

Attachments:

- A. Paradise Recreation and Park District - Annual Comparison of Pool Participation
- B. Paradise Recreation and Park District – Annual Comparison of Pool Revenue and Expenses

Paradise Recreation and Park District - Annual Comparison of Pool Participation

Annual Comparison		Year Begins:		2018					
TREND		2018	2019	2020	2021	2022	2023	2024	Average
Concow									
Attendance									
Recreation Swim		1207	513	629	768	980	1306	1355	965.4
Paid Admission		673	326	196	260	425	895	723	499.7
Pass Admission		534	187	433	508	450	411	632	450.7
Lessons		40	20	19	18	19	17	17	21.4
									-
Total Attendance		1247	533	648	786	999	1323	1372	986.9
Additional Information (#)									
Swim Season (days)				49	70	57	58	48	56.4
Days Open				42	62	49	58	47	51.6
Swim Sessions				42	62	49	58	47	51.6
Classes				9	12	12	12	9	10.8
Private Lessons				0	0	0	0	0	-
Rentals				0	0	1	1	0	1.0

Paradise									
Attendance									
Recreation Swim		5773	816	858	2590	3281	3964	3979	3037.3
Lessons		310	46	49	54	48	45	72	89.1
Group		230	11	49	54	48	45	72	72.7
Private		80	35	-	-	-	-	-	57.5
Rentals		3,290	385	735	-	70	315	35	805.0
Swim Teams			31	34	71	81	53	66	56.0
Aqua Aerobics				256	310	366	811	824	513.4
Movie Nights								355	-
									-
Total Attendance		9,373	1,278	1,932	3,025	3,846	5,188	5,331	3864.4
Additional Information (#)									
Swim Season (days)				49	54	54	66	82	61.0
Days Open				42	49	49	65	67	54.4
Swim Sessions				42	49	49	65	67	54.4
Classes Offered				6	6	6	7	12	7.4
Private Lessons		79	35	0	0	0	0	0	57.0
Rentals		94	11	21	0	0	9	1	27.2
Total Team Hours		217	127	93	218	218	270	287	204.3
PHS Team Hours		84	70	0	76	76	110	82	83.0
Piranaha Team Hours		133	133	93	142	142	102	153	128.3
Home Tech Team Hours							58	52	55.0

Note: 1) Pool rental = X 35 people.

Note: 2) Attendance has increased every year since 2018 at both the Paradise and Concow Pools.

Note: 3) Swim Team and Lesson numbers are individual participants, not how many times they used the pool.

Paradise Recreation and Park District - Annual Comparison of Pool Revenue and Expenses.

<i>Annual Comparison</i>		<i>Year Begins:</i>							Average	Stdev
TREND	2018	2019	2020	2021	2022	2023	2024			
Concow										
Profit and Loss										
Income		\$ 3,106	\$ 1,871	\$ 2,275	\$ 3,727	\$ 4,638	\$ 4,854	\$ 4,208	\$ 3,526	\$ 1,154
Expenses		\$ 16,652	\$ 14,388	\$ 10,394	\$ 20,552	\$ 22,015	\$ 25,239	\$ 20,196	\$ 18,491	\$ 5,015
Net Income (Loss)		\$(13,546)	\$(12,517)	\$(8,119)	\$(16,825)	\$(17,377)	\$(20,385)	\$(15,988)	\$(16,106)	\$ 8,624
Paradise										
Profit and Loss										
Income		\$ 43,144	\$ 12,445	\$ 16,529	\$ 15,841	\$ 23,606	\$ 31,934	\$ 34,384	\$ 25,412	\$ 11,397
Expenses		\$ 95,857	\$ 39,430	\$ 64,045	\$ 71,417	\$ 133,554	\$ 162,439	\$ 176,321	\$ 106,152	\$ 52,250
Net Income (Loss)		\$(52,713)	\$(26,985)	\$(47,516)	\$(55,576)	\$(109,948)	\$(130,505)	\$(141,937)	\$(80,740)	\$ 53,513

Note: 1) We started including all of the yearly maintenance and utilities in 2022.

Note: 2) Maintenance and utilities totaled \$111,382 in 2024.

Note: 3) Aquatic staff including lifeguards, cashiers, and instructors totaled \$57,788 in 2024.